

(K)

Close
in
work.

S. G. II-27-60,004-17-11-28

E. P. H. (1949) Department.

(4)

Ms SERIES.

G.O. NO. 2517 Edu.

Dated 6-8-49

p32 of
bpl3628
M57-628
M63-674
64- p. 70 of
p. 73 of

[Despatch Abstract.]

Colleges - Teaching Staff - Housing work
Fiscial of - Papers recorded.

Back Papers.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

Further Papers.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

T. H. VU (2)
 from the secy to Gov.
 E. A. H. Seple
 to the D. O. I.

Please send very
 urgently a statement
 showing the work
 of the principals of
 Govt colleges - H. L.
 and Prof., are doing

done
 2/9/46

S
 2/9/46

3/ $E \vdash \text{PA} \vdash (A)$

DO No 5681 A 146-1 Edn 2 4-9-20

Dear Dr. Savoon

I am to request
you to furnish information
on the following points:

(i) the number of periods of teaching assigned to the principals of the various type colleges, both Arts and professional.

(ii) the number of periods of teaching actually taken by each of them during the last academic year, and

(ii) the number of periods of teaching actually taken by each of them during the last academic year, and

(iii) the number of periods taken by them during the present academic year since the opening of the colleges concerned

4
I am also to request you
to circulate the principal's
that students daily attend
the college and be present
during the college hours so
as to in fact create the correct
atmosphere and in fact the level
of discipline and duty in
the other members of the college
staff.

39.46

27/10/46

9 p.m.

You etc

Do

Rao Bahadur
Dr. S. R. U. Savor
M.A. etc (dow)
D.E.S.
D. F. Hark

30/9

28/1/4

Edn and P.H. dept.

D.O.No. 50681 A/46-2 Ean, dated 30-9. 1946.

Dear Dr. Savor,

Sub :- Relation between staff and students in Govt. colleges.

It has been brought to the notice of Govt. that personal touch between the staff and students in colleges, particularly in Govt. colleges, is very poor and that in most cases their teaching is mechanical, which may very well be one of the reasons for lowering standards of discipline in these institutions. I am, therefore, to enquire whether the staff in Govt. colleges are called upon to do, in addition to teaching work, any extra curricular activities by way of keeping in touch with students in some form or other.

2. While recognizing that the teaching staff in charge of research work should be allotted plenty of time for research and not saddled merely with routine lecturing work, it is felt at the same time that some means should exist to watch and control their work. I am to request whether and if so, what measures are adopted to that end.

3.

6
3. I am also to request you to furnish the information called for in my D.O.No. 50681A/46-1, Edn, dated 4.9.1946, regarding the teaching ^{work} assigned to Principals.

Yours sincerely,

To
Dr. S.R.U. Savor, M.A.,
D.Sc. (Lond), I.E.S.
D.P.I., Madras

Edn. and P.H. Dept.(A)

16
16/7
D.O. No. 50681 A/46-3 Edn & 15-10-46

Dear Dr. Savor,

Relationship between Principals of Govt. Colleges and the staff and students.

Ref:- Viswanathan's D.O.'s 50681-A/46-Edn., dated 4-9-46 and 30-9-46.

I am desired to ask you to send a further circular to every Principal of Govt. Colleges to the effect that, in addition to his being punctual in his attendance at the College, he should ~~also~~ go round the classes and visit the library, ^{and} playground and ~~such~~ other centres of college activities ^{not less than twice a week, so that he can come into closer personal touch with the staff as well as the students.}

A circular ^{on} the above lines may be issued to the heads of other Govt. institutions, too, e.g., High Schools.

2. I am also to

Roc.No. 5472 K2/46.

Office of the Director of Public Instruction, Madras, dated 2-11-46

From

Dr. S.R.U. Savor, M.A., D.Sc., I.E.S.
Director of Public Instruction, Madras.

To

The Secretary to Government,
Education & Public Health Department, Madras.

Sir,

Sub: Government Colleges - Teaching work done by principals.

Ref: D.O. Nos. 50681 A/46-1, Education, dated 4-9-46 and 30-9-46.

I have the honour to enclose herewith a statement showing the particulars of teaching work done by the Principals of Govt. Colleges, Arts and Professional.

2. On the question of relationship between staff and students in Government Colleges raised in the D.O. dated 30-9-46 I submit for the information of Government a copy of my circular C.No. 1137 K/46, dated 20-6-46 in which instructions have been issued to adopt the Tutorial system. As regards extra-curricular activities, I may inform Government that the members of the staff of Govt. Colleges are in touch with the students through the various college associations. Some of the younger members of the staff play with the students. The U.O.T.C. and the various excursions that are arranged by the various departments bring the staff and the students together.

3. So far as research is concerned the general complaint at present is that they have so much work that they are not able to take up research work in earnest. In spite of this, some members of the staff of the Presidency College do contribute original papers to some of the All India Associations like Science Congress. In all cases during the last few years at least, no member of the staff of a college has been deputed to any such meetings of All India Association and if at all they are permitted to go and read research papers they have had to do this at their own expense. Unless Govt. gives better facilities it is not possible to expect much research work from the members of the staff. When greater facilities are provided for, members of the staff may be requested to report at the end of every year, the amount of research work done by them, the details of the papers read at conferences and those of papers published.

TRB.7/11

for Director of Public Instruction.

P.T.O.

Yrs. Sincerely,
Dr. S.R.U. Savor
The D.P.I. is requested to sign his
ref to you

This information
+ 1/2 was conveyed by
H.M. on 3-11-46 -
penal - but it was
called for in the D.O.
at C.O. only refer
as Principals were
concerned

To the D.P.I.
(by name)

Spd
16/11

Yrs. sincerely,

W
W. S. Savor

Spd
15/10/46

request that, while forwarding the particulars called
for in the D.O.'s cited, you may also send information
as to the maximum and minimum hours of work done by the
Professors and Lecturers and the other members of the staff
in Govt. Colleges.

GOVERNMENT COLLEGES - TEACHING WORK BY PRINCIPALS.

Colleges.	No. of periods of teaching work assigned to the Principals.	No. of periods of teaching actually taken during the last academic year.	No. of periods taken during the present academic year.
1	2	3	4
1. Govt. Arts College, Rajahmundry	5 hours a week	5 per week	12 hours (Lecturer in charge)
2. Govt. Training College, Rajahmundry	15 per week plus 1 per fortnight	13 per week plus 1 per fortnight	15 plus 1 upto 2-9-46 7 from 3-9-46.
3. Presidency College	NIL	NIL	NIL
4. Muhammadan College	9 hours a week	9 hours per week	7 hours per week
5. Law College	6 per week	114	31 (since the re-opening of the college till 9-9-46)
6. Queen Mary's College, Madras	5 hours a week	5 per week	5 per week
7. Lady Willingdon Training College, Madras	3 hours Lecture and 5½ hours Tutorial	3 hours Lecture, 6½ hours Tutorial, & 4 hours in school per week	22 hours of class sessions and 32 hours of tutorial.
8. Muslim College for Women	-	-	3 hours
9. Teachers' College, Saidapet	NIL	NIL	NIL
10. Engineering College, Guindy	6 periods a week	6	6
11. Govt. College, Kumbakonam	3 periods	4	4
12. do Coimbatore	4 hours a week	25 Lecture periods and 78 practical periods	14 hours of Lecture and 24 hours of practical upto 12-3-46
13. Victoria College, Palghat	No definite rule (Dr. Savor did 5 hours a week)	2 hours a week by Mr. K. P. G. Menon	9 hours (Lecturer in charge)
14. Brenne College, Tellicherry	None	4 hours a week	4 hours a week and 2 periods in Form VI
15. Govt. College, Mangalore	4 hours a week	4	4
16. Arts College, Anantapur	4 periods a week	4	4

P.T.O.

1.	2.	3.	4.
17. Arthur Hope College, Coimbatore	1 in 1945-46 2 in 1946-47	1	2
18. Engineering College, Coanada	No definite periods assigned as the college is in the proceedings of organisation.	- (College reopened in the current year)	1 period per week 7 hours is only tentative.

Saeed
for Director of Public Instruction
5/11
7/11

⑦

PROCEEDINGS OF THE DIRECTOR OF PUBLIC INSTRUCTION, MADRAS.

DR. S. R. U. SAVOOR, M.A., D.Sc., I.E.S.,
Director of Public Instruction.

202

C.No.1137-K/46

Dated 20-6-1946.

S u b j e c t:

Colleges - Government Colleges - Working of the Tutorial System -
Instructions Issued.

As a result of growing strengths in educational institutions the task of maintaining discipline and the proper academic atmosphere has in recent times become one of the major problems for the heads of these institutions. The Director feels that results of the University Examinations in some of the Government Colleges could have been better. Further the Director views with great concern, the indiscipline and easy-goingness of the students in colleges. Unless immediate steps are therefore taken to improve the discipline and studious habits of students, the Government colleges in the Presidency will fall greatly in the public estimation.

The following suggestions are therefore made to be followed uniformly in all Government institutions:

The students admitted to Junior Intermediate class should be interviewed in groups by the Assistant Professors or Assistant Lecturers handling the different subjects in that class on the re-opening day or soon after.

The students admitted to the Honours and Pass courses should be interviewed by the Heads of Departments concerned.

Each student should be assigned to a member of the staff who should not have more than 25 students as wards to look after as their Tutor. The members of the staff should realise and if considered necessary by the Head of the Institution they may be so informed that the maintenance of discipline is as much their responsibility as that of the Head of the Institution. A Tutor should see his wards frequently and take every possible interest in the welfare of the student. He should maintain a record of his progress during the course of the term. The tutor will give the Principal at the end of each term the names of students who have failed to make the necessary progress or whose conduct has in any way been known to them to be unsatisfactory. The Principal on receipt of these names will scrutinise the work and conduct of the student and will inform the parent the defects observed and warn the parent if necessary that unless the student makes sufficient progress during the next term, he may have to be detained in the same class.

The Principal and the Departmental Heads will address the students in batches and inform the new-comers into the institution the traditions of the institution and what they may and what they may not do while working in the Institution.

In addition to the valuation of the usual composition, translation, laboratory and Mathematical problem note books,

monthly

monthly tests should be regularly held by teachers in each subject, the test papers being answered in separate note books specially maintained for the purpose. The teacher will enter the marks of these tests in his attendance register against the name of each student so that he may at a glance be able to tell the progress of the student both in his studies and his attendance. The Principal or the Head of Departments will check up now and then whether such regular tests have been held or not in the different subjects. The promotion of a student from the junior to the senior class should be done on the basis of his progress throughout the year and not on the basis of the results of the terminal or annual examinations only.

The members of the staff should see that more than half the whole course is covered in the junior classes so that the courses may be completely covered up by the end of the second term of the second year and at any rate not later than by the end of January in the senior classes and that the rest of the period till the classes are closed is spent in revision.

S.R.U. SAVOOR,
Director of Public Instruction.

(TRUE COPY)
FORWARDED
(BY ORDER)

R. S. Hanuman
SUPERINTENDENT.

To

Principals of all Government Arts Colleges.
Copy to other Principals of Government Colleges.

RVR 21/6/-

202

21/6/46

25. Cohen

5/6/46

1946

15

E and P.H. A.

D.O.No. *5081 A* dated *15* 11. 1946.

Dear Dr. Savor,

Sub : - Government colleges - Relationship between Principal, staff and students.

Reference :-- Your R.O. No. 5472A2-46, dated 2. 11. 1946.

I am to request you to send an early reply to my D.O. No. *681A/46-3* Education, dated 15. 10. 1946 *on the subject*.

Yrs.sincerely,

13.11.46

14/11/46

15/11/46

To

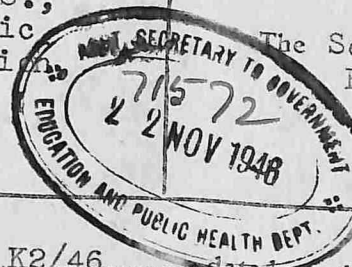
Rao Bahr. Dr.S.R.U.Savor,
M.A., D.Sc., I.E.S.,
D.P.I., Madras.

C.F. 32 (a).

Education Department
From (Name) Dr. S.R.U. Savor, M.A.,
D.Sc., I.E.S.,
Designation Director of Public
Instruction
Station Madras.

Received Registered

To



The Secretary to Government,
Education and Public Health
Department, Madras.

Enclosures :

Roc. No. 5472 K2/46

19-11-1946. 194 .

Sir,

Relationship between Principals of Government Colleges
and the staff and students.

Ref: D.O. No. 50681 A/46-3 Edn., dated 15-10-1946.

I have the honour to enclose herewith a statement
showing the work of Professors, Lecturers and other members
of the staff in the Government Colleges. According to the
University Regulations no persons on the staff of a College
should have more than 14 hours of lecturing work. This is
the maximum and in most cases the minimum also in arts subjects
especially.

2. The particulars in respect of the Lady Willingdon
Training College, Madras and the Engineering College, Guindy
will be submitted separately.

for Director of Public Instruction.

k.h.20-11.

P : Professor or Lecturer
 AL : Asst. Prof. or Asst. Lec. D : Demonstrator.
 Pl. : Pandit
 & Munshi.

	English			Sanskrit & other lang.			Marathi			Physics			Chemistry			Botany			Zoology			Art	Maths			History			
	P	AL	T	P	AL	Pl.	P	AL	T	P	AL	D	P	AL	D	P	AL	D	P	AL	D	P	AL	D	P	AL	T		
Ar. Con. Rajahmundry	2-14	2-14			1-12	3-26	1-12	2-24		1-12	2-27	2-28	1-16	2-28	2-29														
" Anantapur	2-23	2-28	1-		1-9	5-17	1-11	2-24	1-4	1-13	3-46	3-42	1-4	4-55	2-43											1-12	2-27		
Residence, Coimbatore	3-29	6-69	7-2	1-13	12-163		2-19	6-78		2-32	5-85	4-58	2-32	5-70	5-76	2-31	4-60	2-41	2-32	4-62	2-28	1-15	2-35			1-14	-	1-10 2-27	
Mushin College	2-21	3-23	1-10	1-7	3-42	6-85	1-10	1-10	-	1-12	3-44	2-16	-	3-46	2-28												1-13	3-42	
G. M. C. Madras	2-24	3-35	-	-	5-68	4-42	1-12	-	-	1-12	3-44	2-16	-	3-46	2-28											1-19	1-16	2-24 4-50	
Mushin College for women	1-9	1-8	-		4-38	-	1-6			1-9				1-9												1-11	1-14	2-19 3-39 2-27	
Govt. Con. Kumbhakam	2-19	2-34	1-		1-8	3-24	1-11	2-26	1-4	1-9	2-36	3-38	1-16	1-16	2-32												1-10	1-3 2-19	
" Coimbatore	1-11	2-26	1-		4-32	3-20	1-10	1-10		-	1-8	1-8	-	1-6	1-12												1-6	1-13 2-31	
Vedant College, Pondicherry	2-21	3-33	3-18		1-12	5-64	1-12	3-40		1-13	3-41	6-74	1-13	3-40	6-78											1-2	1-4	1-12 1-11	
Brennan College	1-4	1-8	2-8		1-12	5-33		1-7		1-18	1-12		1-18	1-12												2-28	1-14	1-9 2-28	
Govt. Con. Mangalore	1-12	1-			4-31		1-16			1-6	1-12		1-16	1-12														1-15	
T. G. Con. Rajahmundry	1-12						1-13		1-19																		1-16	1-10	1-10
I. W. T. C.																												1-17	
Teachers Con.	1-8				1-11		1-14			1-12																			
A. H. College, Coimbatore							1-12			1-8			1-7													1-11			
Eng. Con. Coimbatore							1-7	-	-	1-6	1-8																	1-12	

[N.B : The first number denotes 1. personal and the second home work]

Geography	Philosophy	Music	Elec. Eng.	House hold out	Economics	Ind. Hist.	Biology	Mechanics (Land)	Primary Eng.	Theory Dist. Eng.	Elec. Eng. Civil Eng.	Mech. Eng.	Workshop
P AL	P AL	P AL	AL AL	AL	P AL	P	AL	AL	P AL	P AL	P AL	P AL	P AL
	1-8												
	1-8				1-13 2-27	1-14							
1-16 1-13		2-26		1-9									
	1-8												
1-11 1-12	1-8				1-9		1-4	1-8					
1-14			2-27 1-21										
	1-7												
	1-10												
1-16										1-14			
1-12								1-15		1-8			
											1-2 1-11	1-11 2-42	1-12 2-38
												1-11 1-19	1-20

67/a/1
a/1
Memo. No. 50681 A / 46-5 Edu. d. 9-12-47
Sub. Relationship between staff and students in Govt. Colleges.
Ref From the DPE, No. 5472 K2 / 46 d. 19-11-47

place

The DPE is informed that it is not possible to gather as much information as the Govt. wanted from the list forwarded with his letter cited. He is requested to furnish further information on the following points

- (1) The number of Professors or Asst. Professors or Asst. Lecturers in each college who are working less than the minimum hours of work, prescribed for them.
- (2) Whether the minimum hours of work prescribed for the ^{level} staff in Govt. colleges is the same in respect of Aided Colleges also.
- (3) The minimum hours of work prescribed for each member of the staff

EDUCATION DEPARTMENT.

Received 19 .. Registered 19 ..

Subject.

RELATIONSHIP BETWEEN STUDENTS AND STAFF IN
GOVERNMENT COLLEGES:



43012

ENCLOSURES.

No.

Spare copies

R.O.C.No. 5472=K.2/46

Station.....M.A.D.R.A.S....., Dated the.....15th.....MAY.....1947.

From (Name) DR. S.R.U. SAVOOR, M.A., D.Sc., I.E.S.,
(Designation) DIRECTOR OF PUBLIC INSTRUCTION, MADRAS.

To The Secretary to the Government of Madras,
EDUCATION AND PUBLIC HEALTH Department.

Sir,

REF:- Government Memorandum No.50681=A/46-5
Education, dated 9th January 1947.

I have the honour to enclose herewith a statement showing the members of the staff in the various Government colleges who work for less than 14 hours per week, which is the maximum prescribed by the University. I also enclose for the information of Government a copy of letter No.A. 6151, dated the 7th November 1946 from the Registrar, University of Madras, in regard to the question and beg to state that it may not be possible for all the members of the staff in colleges to have the minimum or maximum hours of work prescribed. I also enclose a copy of the resolution of the Syndicate at its meeting on 3rd May 1947 and the staff considered by the Syndicate as necessary for the strength of the colleges during 1946-47.

P.T.O

He is also requested to report, in High Schools and whether the minimum for the colleges cannot be brought to the minimum prescribed for the high schools. The Director is also requested to particulars in respect of the L.W.T. College, Madras and the Engg. College, Coimbatore are awaited

To ✓
The DPL
SRO
C/O

x pp 27-29
withra

pp 25-26 withra

pp 23
withra

Name of College:

Staff considered sufficient by the University

Staff sanctioned by Government.

1. Government Muslim College M A D R A S.	Physics: 1 Asst. Lecturer Chemistry: 1 do. Natural: 1 Demonstrator Science: 3 Attenders.	3 Attenders.
2. Government College, COIMBATORE:	Physics: 1 Asst. Lecturer 1 Attender. Chemistry: 1 Asst. Lecturer 1 Attender.	Physics: 1 Demonstrator Chemistry: 1 Demonstrator 2 Attenders - One for each Dept.
3. Govt. Arts College, RAJAHMUNDRI	English: 1 Asst. Lecturer 1 Tutor Telugu: 1 Tutor Mathematics: 1 Tutor. Physics: 1 Asst. Lecturer 1 Demonstrator 2 Peons. Chemistry: 1 Asst. Lecturer 1 Demonstrator 1 Attender 1 Peon.	English: 1 Tutor. Telugu: 1 Tutor Mathematics: 1 Tutor Physics: 1 Peon Chemistry: 1 Attender.
4. Government College, KUMBAKONAM.	English: 1 Asst. Lecturer 1 Tutor. Tamil: 1 Asst. Lecturer Physics: 1 Asst. Lecturer 1 Attender. Chemistry: 1 Asst. Lecturer 1 Demonstrator 1 Attender History: 1 Asst. Lecturer. English: 2 Asst. Lecturers Malayalam: 1 Asst. Lecturer Tamil: do. Sanskrit: 1 Pandit History: 1 Asst. Lecturer Mathematics: 1 do. Library: 1 Peon.	English: 1 Tutor Physics: 1 Attender Chemistry: 1 Attender History: 1 Asst. Lecturer. English: 1 Tutor Mathematics: 1 Tutor Library: 1 Peon.
5. VICTORIA COLLEGE, PALGHAT.		

2. With regard to item (2) of the Government Memorandum I have to invite attention to the letter of the Registrar, referred to in paragraph 1 above, wherein the maximum hours of work for the staff in colleges have been fixed. Since no aided management will generally err on the side of giving their staff lighter hours of work, the minimum and the maximum will be the same. So far as High Schools are concerned, 25 to 29 periods of work exclusive of correction work represent generally the minimum and maximum.

3. In this connection, I have to point out that the work in colleges is so different that any attempt to give lecturers the same number of hours as in high schools would seriously affect the efficiency of colleges. Quite apart from this, the Universities will never agree to such a proposal and I would therefore suggest that it may be dropped.

for Director of Public Instruction.

Copy of letter A. 6151, dated 7th November 1946 from the Registrar, University of Madras to the Director of Public Instruction, Madras.

REF:- Your D.O. letter dated 20th October 1946 to the Vice-Chancellor = Additional staff in Government colleges:

I have the honour to inform you that the Syndicate considered your above letter and resolved as follows:

"RESOLVED that the Director of Public Instruction, Madras be informed that Rule V (Rules regarding appointment to Teaching Staff in colleges) does not imply that correction of Exercises or Essays or Practical work in Laboratories should be in addition to 14 hours assigned for lecturing and teaching work without taking the total amount of work to be done into consideration. The Syndicate has in the past, by convention, laid down that any person who does 10 to 12 hours of lecturing work shall not be expected to correct more than 50 exercise books and that similarly a person who has 16 to 18 hours of work may devote 6 of these hours to Laboratory work or the supervision of practical classes. The Syndicate has also from time to time informed colleges, which undertake teaching students in Honours classes, that these hours of work would be strictly enforced; for those mainly responsible for taking part in Honours teaching, the number of hours of lecturing work must be much less and in such colleges the Practical work in Science Classes must be done by the Senior most member of the staff of the particular subject concerned.

The Syndicate desires also to point out that Heads of Departments, especially in Science subjects have so much of responsible administrative duties devolving on them that the number of hours of lecturing must be decided in conformity with the actual work to be performed in the college. The Syndicate however is prepared to consider the needs of individual colleges and to suggest the minimum staff that should be employed after taking into consideration the relevant facts."

The additional appointments in the Government Colleges at Anantapur, Palghat, Kumbakonam, Coimbatore and the Presidency College and Government Muhammadan College, Madras consequent on the increased admissions made this year, have not yet been made this year, have not yet been made.

In this connection I have also to inform you that the post of Assistant Lecturer in Geography in the Government Victoria College, Palghat is still vacant. It is not known how the work is conducted in the subject when the single member of the staff is not appointed. It is noticed that the post of Assistant

= 4 =

Lecturer in Logic which was vacant from the 3rd July 1946 was filled only on the 7th October 1946, and the Principal's post was filled on the 14th October 1946.

It is requested that very early arrangements be made for the several appointments.

Copy of the resolution of the Syndicate adopted at its meeting on the 3rd May 1947.

"RESOLVED that the attention of the Director of Public Instruction, Madras, be drawn to the statement of the staff in the different colleges under him as existing on the 15th July 1947 and the increased staff proposed and finally agreed to as essential for making increased admissions ~~to~~ ~~as~~ ~~essential~~ ~~for making sine qua non~~ of any increase in admissions, the management, therefore be requested to state before the opening of next academic year in what way it has given effect to the recommendations if the present strength of the colleges is to be continued".

/True copies/

for Director of Public Instruction.

KAN.19/5

1. ARTS COLLEGE, RAJAHMUNDRI

English	Lecturer	13
	Assistant Lecturer	12
Mathematics	Lecturer	12
	Assistant Lecturer (2)	12 each
Physics	Lecturer	12
	Assistant Lecturer	13
Telugu	Assistant Lecturer	12
History	Lecturer	12
	Assistant Lecturer	13

2. GOVERNMENT COLLEGE, ANANTAPUR.

English	Lecturers (2)	23 hours.
Mathematics.	Lecturer	11
	Assistant Lecturers (2)	24 hours
Physics.	Lecturer	13
Chemistry	Lecturer (Principal)	4
History	Lecturer	13
Logic	Assistant Lecturer	8
Telugu	-do-	9

3. Presidency College, Madras.

Mathematics	Professor	10
	Assistant Professors (6)	78 - 12 each
History	Professor	13
English	Professors (3)	39 - 13 each
	Assistant Professors (6)	69 $\frac{102}{3}$ 11
Logic	Assistant Professor	8

4. MUSLIM COLLEGE, MADRAS.

English	Lecturers (2)	21 $10 \frac{1}{2}$
	Assistant Lecturers (3)	23 $11 \frac{1}{2}$
Mathematics	Lecturer	10
	Assistant Lecturer	10
History	Lecturers (2)	24 12 each
	Assistant Lecturers (4)	50
Languages	Lecturer (Principal)	7

5. QUEEN MARY'S COLLEGE, Madras.

English	Lecturers	12 each
	Assistant Lecturers (3)	12, 13 and 10
Mathematics	Lecturer	13
Physics	Lecturer	13
	Assistant Lecturers (2)	13 each
Natural Science	Lecturer	11
History	Lecturer (Principal)	5
	Lecturers (2)	13 each
Geography	Assistant Lecturer	13
Indian Music	-do-	11
Household art	-do-	9
Tamil	Assistant Lecturer	12

6. GOVERNMENT COLLEGE, KUMBakonam.

Languages	Assistant Lecturer- Sanskrit	8
Natural Science	-do-	6
History	Lecturer	13
Philosophy	Assistant Lecturer	8
Mathematics	Lecturer	13
	Assistant Lecturer	13 each
English	Lecturer (Principal)	3

7. Government College, Coimbatore.		Hours of work.
English	Lecturer	11
	Assistant Lecturer (2)	26
Mathematics	Lecturer	10
	Assistant Lecturer	10
Physics	-do-	8 plus Practical.
Chemistry	-do-	6 plus Practical.
Natural Science	Lecturer (Principal)	2
	Assistant Lecturer	4 plus practical.
History	-do-	11
Tamil	-do-	6
Sanskrit	-do-	6
French	-do-	12
Urdu	-do-	8
Geography	Lecturer	11
	Assistant Lecturer	12
Logic	-do-	8
Economics	-do-	9

8. VICTORIA COLLEGE, PALGHAT.

English	Lecturer (2)	11 plus 10
	Assistant Lecturers (3)	10 plus 11 plus 12
Language	Assistant Lecturer	12
Physics	Lecturer	13
	Assistant Lecturer	13 (out of 3)
Chemistry	Lecturer	13
	Assistant Lecturer	11 (out of 3)
Mathematics.	Lecturer	12
	Assistant Lecturers	13 plus 13
History	Lecturer	9
Logic	Assistant Lecturer	6

9. BRENNEN COLLEGE, TELlicherry.

English	Assistant Lecturer	8
	Lecturer (Principal)	4
Mathematics.	-do-	7
Physics	-do-	6 plus 12 P.
Chemistry	-do-	6 plus 12 P.
Logic	-do-	7

10. GOVERNMENT COLLEGE, MANGALORE.

English	Assistant Lecturer	12
	Lecturer (Principal)	4
Physics	-do-	4 plus 12 P.
Chemistry	-do-	4 plus 12 P.
Natural Science	-do-	6 plus 10 P.
History	-do-	10
Logic	-do-	10

11. MUSLIM COLLEGE FOR WOMEN, MADRAS.

English	Lecturer	9
	Assistant Lecturer	8
Mathematics	-do-	6
Physics	-do-	8 1/2
Chemistry	-do-	8 1/2
Natural Science	-do-	10
History	Lecturer	3
	Assistant Lecturers (2)	10 plus 9 - 9 1/2
Tamil	Assistant Lecturer	8
Malayalam	-do-	8
Urdu	-do- (2)	11 plus 11

12. TEACHERS' COLLEGE, SAIDAPET.

English	Lecturer	7 1/2
	-do-	12
Physical Science	-do-	11
Natural Science	Assistant Lecturer	12
History	Lecturer	12
Geography		8
Theory and Practice of Education.	- Lecturer	10 1/2
	Asst. Lecturer	

13. TRAINING COLLEGE, RAJAHMUNDY. Hours of work.

English	Lecturer	12
Mathematics.	Lecturer (Principal)	7

/True copy/

for Director of Public Instruction.

20.4.47.

63/5/6

Memo No 50681 A (ub & Edm 2, 9-6-47) 31 LDPH(A)

Sub Relationship between staff and students in Govt Colleges.

pp 23-25 cf From the DPI, No 5472-Kr 1462 155-47

The DPI is requested to furnish the particulars in respect of the L.W.T. College and the Engg. College, Coimbatore promised in para 2 of his letter no. 5472-Kr 1462 of 19-11-46.

p 17 cf

To The DPI -

ES
6-11-47
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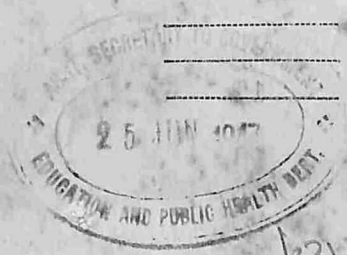
32

Handwritten notes in Tamil script, mostly illegible due to fading and bleed-through from the reverse side.

C.P. 32.

EDUCATION Department		Received	Registered
From (Name)	Sri D. S. Reddi, M.A., (Oxon), M.B.E., Designation Director of Public Instruction, Station MADRAS.	To	The Secretary to Government, Education and Public Health Dept., MADRAS.

Enclosures: Re.No. 5472 K2/46 dated 17th June 1947.



Sir,
Sub: Relationship between Staff and Students in Govern-
ment Colleges.
Ref: Government Memo No. 50681 A/46-6 Education dated
9.6.47.

52073

I have the honour to enclose a Statement
giving in the particulars in respect of the Lady Willingdon
Training College, Madras and College of Engineering, Guindy.

23/6/47

For Director of Public Instruction.

1. LADY WILLINGDON TRAINING COLLEGE, MADRAS.

Subject.	Officer.	No.	Hours of work.
Primary Education.	Lecturer	1	20
History.	-do-	1	23
English.	-do-	1	19
Psychology	-do-	1	15
Physical Science.	-do-	1	20
Natural Science	Asst. Lecturer.	1	20
Mathematics.	-do-	1	18
Tamil	-do-	1	18

2. COLLEGE OF ENGINEERING, GUINDY.

Nature of appointment.	No. of hours of work per week.
1. Principal.	
Civil Engineering Department.	
1. Professor of Civil Engineering. (1)	19
2. Professor of Civil Engineering (2)	22
3. Instructor in Civil Engineering	Vacant.
4. Instructor in Hydraulic Engineering	19
5. Instructor in Surveying & Drawing	23
6. Assistant Instructor in Civil Engineering P.W.D.	20
7. -do-	20
8. -do-	20
9. -do-	19
10. -do-	20
11. Assistant Instructor in Survey.	22
12. Assistant Instructor in Survey.	23
13. -do-	26
14. -do-	20
15. -do-	22
16. -do-	15

17.	Assistant Instructor in Civil Engineering	P.W.D.	22
18.	-do-	"	6
19.	Strength of Materials Laboratory Assistant.		
	Senior.	S.E.S.	21
20.	-do- Junior	"	18
21.	Hydraulic Engineering Laboratory Assistant		
	Senior	"	18
22.	-do- Junior	"	22
23.			
<u>Mechanical Engineering Department.</u>			
1.	Professor of Mechanical Engineering	M.E.S.	32
2.	Instructor in Mechanical Engineering	M.E.S.	17
3.	Senior Assistant Instructor in Mechanical Engineering.	S.E.S.	16
4.	Junior	"	15
5.	Assistant Instructor in Mechanical Engineering	P.W.D.	20
6.	-do-	"	16
7.	-do-	"	7
8.	Mechanical Engineering Laboratory Assistant.		
	Senior.	S.E.S.	17
9.	-do- Junior	M.E.S.	22
<u>Highway Engineering Department.</u>			
1.	Instructor in Highway Engineering	M.E.S.	19
2.	Road Laboratory Assistant	S.E.S.	18
<u>Electrical Department.</u>			
1.	Professor of Electrical Engineering	M.E.S.	20
2.	Instructor in Electrical Engineering	M.E.S.	7
(New Instructor in Electrical Engineering. Joined duty on 24th Jan'47. He will be given more work.)			
3.	Junior Instructor in Electrical Engineering.	M.E.S.	10
4.	Electric Laboratory Assistant	S.E.S.	25
5.	-do-	"	23
6.	-do-	"	22
<u>Tele-communication Department.</u>			
1.	Professor of Tele-communication.	M.E.S.	14
2.	2 & 3 Laboratory Assistants.	S.E.S.	Vacant
4.	Signal Instructor	"	25
<u>Workshops.</u>			
1.	Senior Workshop Instructor.	M.E.S.	20
2.	Junior workshop Instructor	S.E.S.	18
3.	Workshop Instructor (Carpentry)	"	
<u>Chemistry Department.</u>			
1.	Assistant Lecturer in Chemistry	S.E.S.	22
2.	Demonstrator	"	16
<u>Physics Department.</u>			
1.	Assistant Lecturer in Science.	"	8
2.	Demonstrator	"	14
<u>Geology Department.</u>			
1.	Assistant Lecturer in Geology	"	8
<u>Mathematics Department.</u>			
1.	Lecturer in Mathematics	M.E.S.	8

P.T.O.

2. Assistant Lecturer in Mathematics.
 3. -do-
 For the College of Engineering,
 Anantapur.

S.E.S.

11

23.

P.R.20/6.

RECEIVED - 11
D. P. 9. No. 50681-7/67 A Edn dated 28-8-47.
In connection with the above, the following officers are to be inspected:
1. The Principal of the Government College, Lahore.
2. The Principal of the Government College, Faisalabad.
3. The Principal of the Government College, Multan.
4. The Principal of the Government College, Rawalpindi.
5. The Principal of the Government College, Sialkot.
6. The Principal of the Government College, Thanesar.
7. The Principal of the Government College, Wazirpur.
8. The Principal of the Government College, Yamunanagar.
9. The Principal of the Government College, Zira.
10. The Principal of the Government College, Bahawalpur.
11. The Principal of the Government College, Dera Ghokhi.
12. The Principal of the Government College, Dera Ismail Khan.
13. The Principal of the Government College, Dera Muradpur.
14. The Principal of the Government College, Dera Tarn Taran.
15. The Principal of the Government College, Dera Wazir Khan.
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100. The Principal of the Government College, Dera Zorawar.

102
28/8
Memo No. 50681-7/67 A Edn dated 28-8-47.
Sub: Relationship between staff and students in Govt. colleges - Lahore.
From the D.P. 9. No. 5422K2/ub 2-17.6-47.
A copy of the minute of H.M. (Edn.) dated 9.8.47 on the above subject is forwarded to the D.P. 9. and he is requested to examine the matter and make necessary suggestions.
To the D.P. 9.
26/8/47
27/8/47

46

(2)

37

Edn and P.H. Dept

Memo No. 50681-A8/47/Edn. d. 10/9/47.

Govt Colleges and Schools - Staff

Hours of attendance.

p360F

Refer: bonspandage resting with Govt. Memo No. 50681-7/46 d. 28-8-47.

12/11/47

The Govt understood that in certain Govt colleges, where Professors and Lecturers have work for two or less periods of work in the morning and in the evening, they are taking leave for half a day, and avoid the work for the full day. Complaints have reached Govt that such cases have occurred very frequently in the last few years. The D.P.S. is requested to circulate the heads of all Govt colleges that no leave should be granted for half a day and in such cases leave should be treated as for a whole day.

NOTE

2. It has also been brought to the notice of Govt that certain Professors, Lecturers and Asst Professors in Govt colleges, are in the habit of attending colleges only when there is work and they absent themselves from colleges during leisure periods. The Govt consider that this should not be allowed. The Director is requested to circulate members of the staff in all Govt schools and colleges that they should be present in the schools or colleges, as the case may be, during the working hours of the institution irrespective of the fact whether they have periods of active work in the classes or not.

Sd/- 10/9/47

To the D.P.S. (2000).

10/9/47

10/9/47

W. S. M.

Education Department.

FROM

Dr. S.R.V. Sanyal, M.A., D.Sc., I.F.S.,
Director of Public Instruction, Madras.

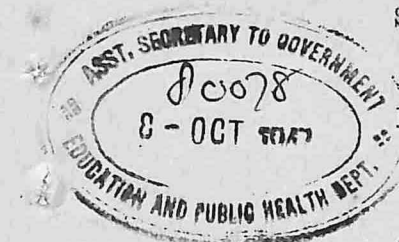
To

The Secretary to Government,
Education and Public Health Department, Madras.

Roc. 5472 K2/46 dated 6-10-1947.

Sir,

Sub: Government Colleges - Lecturing work done by
Principals and Lecturers.



Ref: Government Memo No. 50681-7/47-A Edn., dated
28-8-1947.

I have the honour to state that as far as Principal's
are concerned I agree to the suggestion of the Honourable
Minister for Education to assign 4 hours per week of minimum
work for all the Principals of Colleges in the Province except
the Presidency College, Madras.

2. With regard to the lecturers, Assistant Lecturers
etc. I have to point out that in many cases the hours of work
given in the statement did not take into consideration either
the practical work in the laboratories or the valuation of note-
books, while in the case of Natural Science in the Government
College, Coimbatore, the work of the Assistant Lecturer is
confined to the Intermediate classes only and the hours of work
are naturally small. The same is the case with Logic in the
Government College, Kumbakonam and Brennen College, Tellicherry.
Further the employment of staff in Colleges is largely based on
the requirements of the University. In the case of languages
the University insists that there should be at least 2 members
on the staff for each language when the strength in that language
in the 4 classes (Inter and B.A.) exceeds 40. It may be
possible to minimise the number by increasing the hours of work
but here again the consent of the University is essential, while
other constituent and affiliated colleges of the University
abide by the conditions prescribed by the University, it is
not likely that they will relax the rules in the cases of Govern-
ment Colleges alone.

k.h.6-10.

for Director of Public Instruction.

Mem. No. 50681-9/ubt Edn. ³⁹ ^(M) E.P.H.(N) Dated 20-1-48.

Sub: Govt. colleges- Lecturing work done by Principals and Lecturers etc.

138cf. c.no. 80078

From the D.P.G. No. 5472 K₂/ub d. 6-10-47.

The D.P.G. has stated in his letter read above that it is the rules of the Uty. limiting the work of the Lecturers etc. that stands in the way of increasing the hours of work for Lecturers and reducing the number of posts in colleges. The Director is requested to ascertain and report the hours of work prescribed for the staff in colleges under other universities, so that the Uty. of Madras maybe addressed, if necessary, in the matter.

p23-29cf. &

⑤ members of Staff

2. It is observed from the statements forwarded with the Director's letter No. 5472 K₂/ub d. 15.5.47 and 17-6-47, the following lecturers have not got a reasonable amount of work -

P.T.O.

40/College

College	Designation	Hours of work per week.
Govt. College, Kumbakonam	Asst. Lecturer in Natural Science	6
"	Lecturers in Sanskrit and Philosophy	8
Govt. College, Coimbatore	Lecturer in Chemistry	6
"	Lecturer in Natural Science	4
"	Lecturers in Tamil and Sanskrit	6
Govt. Brennan College, Tellicherry	Lecturers in Maths & Logic	7

The Director is requested to examine whether these ~~lecturers~~ and ~~sub~~ lecturers cannot be utilised in some other way so that they may be given sufficient work and some reduction in staff made.

6
19-1-48

DM
19/1/48

W
W/mt.

To the D. P. I.

DM
W
20/1/48

p 80 f

20/3

p 39-400 f

Memo. No. 50681-16/46 A Edu dated 19-3-48.

Sub: Govt. colleges - lecturing work done by Principals and lecturers etc.

Ref: Memo. No. 50681-7/46 A Edu d. 20.1.48.

The D. P. I. is requested to expedite his reply to the memo read above.

To the D. P. I.

DM
W
22/3/48

17.3.48

DM
W
17/4/48

DM
W
17/4/48

$$\frac{500}{24/3}$$

Sub. College - Govt. College for Muslim Women, Madras.
 'Wellington House' - Terminating lease.
 Read: A.O. No. H. 3935 dated 24.2.88
 c.w. 17366 from the call; Madras 46. No. 1985/48 d. 4.3.48

Please see the letter of
 the call. of Madras on p. 1. The lease on
 which the building "Wellington House" was taken
 can be terminated by Govt. by a month's notice.
 It would seem appropriate if further action
 in this regard is taken in the Public Dept.,
 where the lease deed was originally executed.
 No file may be sent to Public

16.3.48
 16.3.48
 16.3.48

2.1.11. (4)

26

GOVERNMENT COLLEGES - HOURS OF WORK IN CERTAIN DEPARTMENTS - PARTICULARS.

Govt. College - Kumbhakonam

Natural Science.

- I Class - Lectures 2 hours (one hour Botany)
(One hour Zoology)
Practical 4 hours (2 batches of 24 students in each batch)
- II Class Lectures 2 hours (one hour each Botany & Zoology)
Practical 4 hours (2 batches of 18 students in each batch)

The No. of staff - One Assistant Lecturer and One Demonstrator.
Total Lecture hour A.L. 4 hours Practical 8 hours
Demonstrator - Practical work 8 hours.

The No. Records. (Laboratory submitted for correction every week).

I Class	Botany -	48 Records.
	Zoology	48 Records
II Class	Botany	36 Records
	Zoology	36 Records.

168 Records per week.

The records are being corrected both by the Assistant Lecturer and Demonstrator.

Staff: 1 Assistant Lecturer and 1 Pandit.

SANSKRIT.

ASSISTANT LECTURER - SANSKRIT.

	Lecture and Subject.	Composition.	Valuation of Exercise note books.
I Class	Sanskrit Drama 1 hour	1 hour	59
II "	" " 2 hours	1 hour	41
III "	" Poetry 1 hour	1 hour	18
IV Class	Sanskrit Literature & Rhetorics 2 hours.	-	11
	Total. 6 hours.	3 hours	129

SANSKRIT PANDIT.

I Class.	Sanskrit Poetry 2 hours	..	59
II "	-do- 1 "	..	41
III "	Sanskrit Drama 2 "	..	..
IV Class	2 Prose & 2 " Poetry	..	..
	7 hours		100

ASSISTANT LECTURER IN LOGIC.

	Lecturers.	Library & Tutorial Work.	Note-books.
I Class	Logic. 3	1	21
	Psychology 3	1	108
II Class	Logic 3	1	53
	9	3	182

P.T.O.

(27)

GOVERNMENT COLLEGE, COIMBATORE.

Designation of post	Lecture work per week	Supervision work-Composition	Note Book Valuation.	Laboratory work. Practical
1. A.L. in Chemistry (1)	4 hrs	* Laboratory Organisation General Supervision	30	14 hrs.
2. A.L. In Chemistry (2)	8 hrs	-	80	8 hrs
3. A.L. in Nat. Science	3 hrs	-	84	14 hrs
4. Lecturer in Tamil	6 hrs	Composition & Translation. 2 hrs.	140	-
5. Pandit in Sanskrit	8 hrs	-	-	-

REMARKS.

*In addition to regular teaching work A.L. in chemistry (1) is incharge of the department and has to devote on an average about 8 hrs per week to attend to Laboratory Organisation and correspondence and as there is no storekeeper has also to attend to the preparation of indents to the entry of articles purchased in the stock-register special library work, general supervision etc.

Not qualified to handle translation.

GOVERNMENT BRENNEN COLLEGE, TELLICHERRY.

Department	Lecture Inter	B.A.	Total	Tutorial Work
1. Mathematics				
*(1) Lecturer	2 hrs	6 hrs	8 hrs	108 Note Books
(ii) Asst. Lecturer	6 hrs	6 hrs	12 hrs	114 Note Books
2. LOGIC				
(1) Asst. Lecturer	7 hrs	-	7 hrs	100 Note Books

Correction of books per week).

for DIRECTOR OF PUBLIC INSTRUCTION.

sl
24/3

47

[Faint, mostly illegible handwritten notes on lined paper, possibly bleed-through from the reverse side.]

[Handwritten notes on lined paper, including a memo and a request.]

[Initials]
Memo. No. 56681. 11/46A Ed. dated 28-5-48. E.P.H.(A)
Sub: Govt. Colleges. Hours of work in certain depts.
p439. c.no. 22487 from the D.P.J. No. 5472 K₂ / 46d - 22-3-48.

The D.P.J. is requested
to expedite ~~the~~ ^{the} reply further report
promised in para 1 of his letter read above.

To the D.P.J. ✓
[Initials] 25.5.48
[Initials] 26/5/48

2.F.H.(A)

Summarising Note for circulation to Hon'ble Members.

Sub: College - Govt. Arts, Rajahmundry - Construction of temporary addl. accommodation - 2000 - sanctioned.

The question of constructing permanent buildings for the Govt. Arts College, Rajahmundry has been pending for a long time. Recently the D.P.G. submitted an estimate amounting to Rs 20 lakhs for the work respecting this work for the construction of the Govt. Arts College. The matter is still under consideration.

Reported that even after Govt. sanction is accorded to the estimate of Rs 20 lakhs for the construction of permanent buildings for the College, the work will take years to complete.

C.F. 32 (a).

EDUCATIONAL

Department

From (Name) Sri D.S.Reddi, M.A(Oxon)

Received

Registered

To

Designation Director of Pub.Instruction

The Secretary to Government,
Public Health Dept.,
Madras.

Station

M A D R A S

Enclosures:

R.C. No.5472 K.2/46. dated 7th June 1948. 194

Sir,

Sub: Govt. Colleges - Hours of work in certain depts.

Ref: Govt. Memo No. 50681-11/46-A Edn., dated 28-5-48

I have the honour to state that I have not yet received replies from all the Universities and that I shall submit my report on their receipt.

For Director of Public Instruction.

P.R.K. 9/6/48

2.F.H.(A)
Ne D.P.G. maybe required next on 13.6.48
12/6/48
15/6/48

2-2-59

~~10/6/9~~

10/10/72. c.no. 43407 72 on the D.P. 9. No. 5472 K₂/ub 2-7-6. 48.

To the D.P./9.

1/9. $\frac{6}{27.9.48}$ $\frac{1/4}{27/9/48}$ $\frac{001}{28/9/48}$
 Dr $\frac{008}{500}$

80 P-P-Sub-A 2/11-18/02 n. m.

center of the circle

[illegible]

October 1992

Kager - at night

2. Don't let the water get into the car.

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8. $\frac{1}{2} \times \frac{3}{4} = \frac{3}{8}$

2/2/20

Memo. No. 50681-13 / ub 4 Ed. (M) 55 E.P.H. (A)
dated 29-12-48.

Sub: Colleges - Govt. - Hours of work in certain Depts.

Ref: Memo. No. 50681-12/46A Dated 29.9.48.

The D.P.G. is requested to expedite his reply to the memo read above.

To the D. P. 9.

6
27.12.48

~~Mr~~ ~~Spicer~~

Office of the
Director of Public Instruction,
Madras, Dated 30-12-1948.

Sir,

Ref: Government Memo. No.50681-12/46-A Edn dated
29-9-1948.

2-According to the rules re: appointments to teaching staff in colleges under the Madras University a lecturer should not have more than 14 hours of lecturing or teaching work per week. It has been clarified by the University that this requirement does not imply that correction of exercises or essays or practical work in laboratories should be in addition to 14 hours assigned for lecturing and teaching work, but that the total amount of work to be done should be taken into account for purposes of assignment. By conversion it has been laid down by the University that any lecturer who does 10 to 12 hours of lecturing shall not be expected to have more than 50 exercise books for correction in a week and that similarly a person in science subject may be assigned 16 to 18 hours of work a week in all, 6 of these hours being devoted to laboratory work or the supervision of the practical classes. A tutor who has no teaching work may be assigned 150 exercise books for valuation per week. The amount of lecturing work that can be done by tutors or demonstrators should not exceed 6 hours for the whole department and no tutor or demonstrator should not more than 2 hours of teaching per week.

3. The position in regard to the Andhra University is as follows--

The maximum number of hours of teaching or lecturing work per week is 14 in the affiliated colleges and 13 in the University colleges. The Heads of Departments are allowed one or two hours less work. The above mentioned amount of work excludes correction, supervision or practical work to a reasonable extent. There are however no definite regulations in this regard. Usually a lecturer does 20 to 22 hours of work per week including 14 hours of teaching. The demonstrators should not be given more than 14 hours of practical work. The University allows 4 hours of teaching work per week to a tutor or demonstrator who possesses the minimum qualification for lecturers or 2 hours to those who do not possess the minimum qualification for lecturers.

4. In regard to the general question of the hours of work

58

: 2 :

the convention followed by the Madras University acts unfairly to the managements. According to this convention the lecturing work is limited to 12 hours a week. This seems very low. The stipulation of the University in regard to the staff for the language departments is anomalous. While in the case of other departments the staff has to be employed on the basis of the hours of work the language department alone has to be considered with reference to the number of students. In October 1945 the University issued a circular to the Principals of colleges that when a college is affiliated in B.A. Degree as well as in the Intermediate courses in a language, there should be two members, one of whom should be qualified for translation work. It was pointed out to the University that there would be little justification for two members without taking into account the number of students and hours of work of the Department. Thereupon the University modified their instruction according to which there should be 2 members if the strength of the four classes exceeds 40. The University also agreed that in a college where 3 languages are offered under Part II, if one of the members is qualified to teach more than one language the total number of members of the staff in the 3 languages might be reduced by one i.e. 5 teachers for 3 languages. It is not easy to secure a teacher qualified in two languages and hence this concession is seldom availed of. Usually a language class has 4 hours of work a week under Part II. This will mean a total of 16 hours and for a strength of 45 students the entire work will be 19 hours, including correction of exercises. I feel that there is little justification for the employment of 2 members for this work.

5. In the light of the allotment of work in the various Universities and taking into account the economy that is possible without detriment to efficiency I may offer the following suggestions in regard to the assignment of work to the staff in the colleges under the Madras and Andhra Universities.

1. 14 hours of lecturing work PLUS the valuation of 100 note-books
2. In the case of science subjects 6 hours of practical work in addition to 14 hours of teaching work.
3. Tutors and Demonstrators who have no lecturing work should have valuation or practical work calculated at 20 hours a week.
4. In the case of language departments an additional member may be appointed only when the work in all the four classes exceeds 20 hours a week including the valuation of note-books.

6. The assignment of work suggested by me will be neither too heavy nor too light. In this connection I may point out that while it is possible to observe economy in regard to certain subjects without detriment to efficiency, in certain other subjects it becomes inevitable to employ staff even for a lesser amount of work. This happens in second grade colleges and also in regard to subjects like Logic or Psychology taught only in the Intermediate course.

Yours faithfully,

P. M. —

for Director of Public Instruction.

3/5/1

ANSWERS TO THE ANNEXURE IN REGARD TO THE HOURS OF WORK FOR TEACHING STAFF:

Univer- sities	Maximum No. of hours of Lecturer work per week that can be given to a Prof. Lec. Asst. Lec. Tutor.	No. of compo- sition note books that can be given.	Any ratio fixed in regard to the number of Tutor or Demons- trator	Whether there is any direction which prevents a tutor from having lecturing work for more than the pres- cribed No.	Principals followed in de- termining the adequacy of the staff..	Whether any special consideration is given to a Chief Professor Lecturer (Head of Department)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
1. Bombay	15 periods (13½ hours) a week with- out post graduate work.	Depends on the discretion of the Principal	1 Demonstra- tor for 30 students	No direction	3 teachers for Hons. and 2 for pass course	At the discretion of the Principals
2. Agra	18 periods for Heads of depart- ments doing post graduate work, 21 periods for tea- chers doing post graduate work and 24 periods for the others Maximum 30 periods a week inclusive of tuto- rial and practi- cal--				Maximum number in a class is 60	
3. Nagpur	16 periods (Hours) a week	No rules	1 Demonstra- tor for 16 students	No distine- bution	Maximum 64. Hons and M.A. degrees - 2 periods of teaching are counted as equi- valent to 3 periods for the under graduate course	Left to the authorities of the college

(1)	(2)	(3)	(4)	(5)	(6)	(7)
4. Delhi	There is no fixed ratio. Maximum 22 periods or 18 hours in all	No regulation	Nil	Nil	--	--
5. Andhra	14 hours of teaching. 4 hours Tutors and Demonstrators who possess the minimum qualifications for lecturers and 2 hours in the case of others	--	One demonstrator for 16 students. Maximum 14 hours of practical work	--	In regard to University colleges, no teacher is allowed more than 13 hours of teaching	Heads of departments are allowed one or two hours less work.
6. Benares Hindu Universities	Assistant Professor 24 periods Others 18 periods	--	--	--	--	Principals and Heads of departments - 15 periods of teaching, tutorial and practical work
7. Allahabad	Professor 8 - 12 hours Lecturer 18 - 20 ,,	No fixed number	No tutors & Demonstrators. Average No. of students under each lecturer is 25	--	--	--

34

61

Letter No 20681-4/46/12 dated : 8 :

(1)	(2)	(3)	(4)	(5)	(6)	(7)
8. Mysore	Principals - 5 to 6 hours in contingent colleges & 8 hours in inter colleges. Professors - 10 hours with practical work 12 hours with practical work. Assistant Professors - 12 hours with no practical work 14 hours with practical work Lecturers: - 12 hours with no practical work 16 hours with practical work.	Not fixed by the University - Professors in charge of the several departments fix them in consultation with their colleagues				Professors are assigned less work than Assistant Professors.
9. Osmania University	Intermediate 15 hours B.A & B.Sc. 12 1/2 ,, M.A. 10 ,, The above may exceed up to 1/6 of the minimum	Correction work is included in the minimum 16 books in English and 20 in other subjects counts as one period of work	No ratio	No tutors	Staff is considered adequate if no member of the staff has more work than the minimum given in item (1)	Heads of departments may have 3 or 4 periods-less work.

10. Dacca

Has not furnished the hours of work for the staff.

Military teaching institution.

for Director of Public Instruction.

3/5/11

* copy of p57-62 of
Copy to the D.P.I.

10
12/12/48
17/12

p57-58 of
p59-62 of

63
6. P.H. (A)
Letter No. 50681-14/ub A dated 12-2-49.
To The Registrar, Uty. of Madras, Madras } with
Andhra Uty, Waltair } enclosure

Sir,
Sub: colleges - Hours of work of members
of staff.

I am to enclose a copy of
the letter of the D.P.I. No. 5472 K₂/ub d. 30.12.48,
together with a copy of its enclosure, and to
request that the University will be so good
as to consider the suggestions made by
the Director in para 5 of his letter and forward
its views to the Govt.

Yours faithfully
5.2.49
5/2/49

Yours faithfully
7/2/49

62495

Pr. 10-21/10/1948/11-18/22. 01. 11/11/48

1. The Registrar, University of Madras, Triplicane P.O., Madras, and not to any person by name.

2. The Secretary to the Government of Madras, Education and Public Health Department, Madras.

3. The Registrar, University of Madras, Triplicane P.O., Madras.

4. The Secretary to the Government of Madras, Education and Public Health Department, Madras.

5. The Registrar, University of Madras, Triplicane P.O., Madras.

6. The Secretary to the Government of Madras, Education and Public Health Department, Madras.

7. The Registrar, University of Madras, Triplicane P.O., Madras.

8. The Secretary to the Government of Madras, Education and Public Health Department, Madras.

9. The Registrar, University of Madras, Triplicane P.O., Madras.

All communications should be addressed to the Registrar, University of Madras, Triplicane P.O., Madras, and not to any person by name.

From
THE REGISTRAR,
UNIVERSITY OF MADRAS.

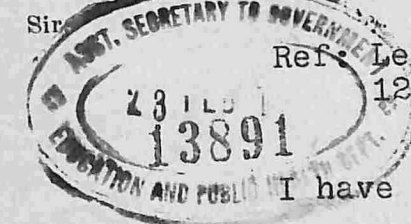
To
The Secretary to the Government of Madras,
Education and Public Health
Department, Madras.

No. CR 823

Enclosures

UNIVERSITY BUILDINGS,
CHEPAUK, TRIPPLICANE P.O.,
MADRAS.

Dated, 21st Feby. 1949.



Ref: Letter No. 50681-14/46 A Edn. dated the
12th February 1949.

I have the honour to state, by direction, that the
above letter will be placed before the Syndicate for
its consideration. But as the present rules of the
University have been approved not only by the Syndicate
but also by the Senate, all affiliated colleges must
conform to them.

Yours faithfully,

R. R. S. S. S.
AG. REGISTRAR.

E. P. H. (A)
The further reply of the Regr., Madras
etc. and the reply of the Regr., Andhra
etc. to the letter of 16/2/49 may be
admitted.

GVR:21/2

24/2/49

25/2/49

It is requested that all communications should be addressed to The Registrar, University of Madras, Triplicane P. O., Madras, and not to any person by name.



Enclosures.

FROM

No.

UNIVERSITY OF MADRAS.

UNIVERSITY BUILDINGS,
CHEPAUK, MADRAS.

A1955



4-- APR 1949.

THE REGISTRAR,

University of Madras.

To

The Secretary to the Government of Madras, Education and Public Health Department.

Sir,

Ref: Your letter No. 50681-14/46 A.Edn. dated the 12th February 1949 - Assignment of teaching work to the staff in Colleges.

I have the honour, by direction, to inform you that the Syndicate considered the suggestion of the Director of Public Instruction, Madras, regarding assignment of teaching work to the staff of Colleges of this University and resolved that you be informed as follows:

"The total number of hours of work (teaching, practical and valuation of note books) has been fixed by the University authorities (Senate and Academic Council) after careful consideration of the reports of the General Inspection Commission of 1928-29 and 1946-47. They have been accepted by all managements and are in vogue now for several years past. The Syndicate is unable to suggest any modifications in view of past experience and consistent with the maintenance of the quality and efficiency of the teaching to be imparted in the Colleges."

In communicating the above resolution, I have to invite a reference to the recommendations of the General Inspection Commission, 1946-47 in regard to the assignment of teaching work to the staff in Colleges affiliated to or recognised by this University. An extract from the recommendations is herewith enclosed for your information.

Yours faithfully,

R.R. Curdramul

Ag. REGISTRAR.

Copy to the Director of Public Instruction, Madras, for information.

mks/

An extract from the recommendations of the General Inspection Commission:-

10. Hours of work:- The Syndicate laid down several years ago that the maximum number of hours of lecturing for each teacher should not exceed 14 per week. It is unfortunate that in some institutions the maximum fixed has become the obligatory minimum. Obviously, subject to the maximum fixed by the University the number of hours of lecturing work to be given to a teacher must depend upon the quality of the work he has to do; the size and the standard of the classes taught are relevant factors in deciding this. A lecturer cannot be expected to do more than 10 hours of lecturing for Honours in the Humanities and the maximum hours of teaching in all classes may be limited to 12 provided there is a proportionate reduction in Honours teaching.

11. Besides the lecturing work, the teaching staff have to correct written exercises in the language and in some of the humanities, and to supervise the practical classes in the science subjects and correct the laboratory note-books. Considerable variation exists as to the number of note-books assigned to each teacher in addition to the lecturing work that has to be done by him. In some cases, the number of note-books assigned is so large that a proper valuation of the composition exercises is hardly possible, if we take into account the strain of the lecturing work that is at the same time allotted to him. In some colleges, the Composition exercises are not given at proper intervals but are spread out in order to minimise the number of exercises to be corrected by the staff. This aspect of the question will be dealt with under the appropriate subjects later in the report. For determining the number of exercises that may be given to a teacher for correction, a working rule that the Syndicate has been following is that any teacher who has 10 to 12 hours of lecturing work may not have more than 50 exercise books for correction in a week. Similarly a teacher in a science subject may be assigned 16 to 18 hours of work in all per week, six to eight of these being devoted to laboratory work or the supervision of practical classes. A science teacher in Honours course only may be assigned 15 hours of work of which not more than 6 hours shall be for lecturing. In general, it is suggested that correction of 15 exercise books may be considered equivalent to the work involved in giving an hour's lecture. A full-time Tutor who has no teaching work may be assigned about 150 exercise books for valuation per week besides the supervision of composition classes.

12. As regards the Indian languages there has been some variation in the past as to the number of hours of lecturing that can be expected of a teacher; most often this was the result of a college having only one teacher for a given language. The Commission recommends that in every college where the language is taught up to the degree classes, there should be a minimum of two members on the staff for each language. One of them should be a B.O.L or M.A., or B.A. in Group (v), and he alone can deal with Translation work; the other may be an Oriental Title Holder. If the total number of students taking a language is large, additional tutors or lecturers in proportion to the total number should be appointed.

13. The Commission noted that in some cases colleges carried on their teaching work with less than the full complement of lecturers by holding combined classes for students of different courses or for Junior and Senior students of the same course. The Commission is of opinion that in the case of subsidiary subjects for the B.A or B.Sc. Pass and Honours courses, the classes may be combined, as the standards of instruction are the same. Similarly in cases where the same standard has been prescribed in a subject common to more than one degree course, there may ~~not~~ be any serious objection to combined classes, provided the total number of students does not exceed a particular limit. Combined classes for subjects in the main course should not be held nor should there be any combined classes for the Junior and Senior students whether for the pass or Honours courses of study except it be in rare instances where a special subject prescribed for the Honours may be taught for the III and IV or IV and V year students and where such course of instruction is expected to be completed in one year. In the opinion of the commission no combined classes should be held for Pass and Honours together except in rare cases where foundation subjects may be

...taught

70
-2-
taught for the III year Pass and III year Honours together. The
The Syndicate has recently circularised all colleges informing the
Principals that combined classes should not be held except under the
special conditions stated above and that a report on any such proposal
for combined classes should be sent to the Syndicate for prior
approval.

All official letters, packages
, should be addressed to
the Registrar by designa-
tion and not by name.

ANDHRA UNIVERSITY

175/47-12-11-47-10,000.

Waltair, 12th April, 1949

TELE { GRAMS: "UNIVERSITY", WALTAIR
PHONE: VIZAGAPATAM No. 8.

No. G2-4315-1-47.

Encl.

From THE REGISTRAR, ANDHRA UNIVERSITY.
To The Secretary to the Government of Madras,
Education and Public Health Department,
M a d r a s.

29188

Sir,

Sub: Colleges - Hours of work of members of
Teaching staff.

Ref: Your letter No. 50681-4/46-A. Edn. dated
12-2-49. p63 ante

I am, by direction, to state that the matter
will be placed before the next meeting of the Syndicate
to be held in the 1st week of June 1949 and a reply
will be sent to you soon after.

GR.

Signature
Dy. Registrar.
B.P.H.(A)

The Regr., Andhra U. may be
reminded next on 31.7.49.
20549
21/5/49

APR 19 1964

7A-1-C17A-S0

The Secretary to the Government of Madras,
Education and Public Health Department,
Madras.

Sub: Collected - Hours of work of members of
Teaching staff

Ref: Your letter No. 80681-446-A. Min. dated 12-2-49.

I am, by direction, to state that the matter will be placed before the next meeting of the Syndicate to be held in the last week of June 1942 and a reply will be sent to you soon after.

(A) - H-9-8
of part. The author reported at
P.M.T.E. in Huxford had summer

P. 200

175/47-12-11-47-10,000

ANDHRA UNIVERSITY

All official letters, packages, etc., should be addressed to the Registrar by designation and not by name.

Waltair, 15th June, 1949

TELE { GRAMS : "UNIVERSITY", WALTAIR
PHONE : VIZAGAPATAM No. 8.

No. C2-4315/47.

Encl.



From THE
POST. SECRETARY TO GOVERNMENT
To
18 JUN 19
EDUCATION AND PUBLIC HEALTH
SIR

THE REGISTRAR, ANDHRA UNIVERSITY.

The Secretary to the Government of Madras,
Education and Public Health Department,
Fort St. George, M A D R A S.

46693

Sub: Hours of work of teaching staff in colleges.

With reference to your letter No. 50681-4/46 dated 12-2-49 requesting the views of the University on the suggestions made by the Director of Public Instruction, Madras, regarding the maximum number of hours of work of the members of the teaching staff in the colleges, I am, by direction, to inform you that the suggestions made on the hours of work are not suitable for the University Colleges and would impair their efficiency, if adopted.

CR.

Registarr.

74

POST COPY OF TELEPHONIC MESSAGE No. 5472 K2/46.

Office of the
Director of Public Instruction
Madras 30-3-1950

From

The Director of Public Instruction,
Madras.

To

The Secretary to Government,
Education Department,
Fort St. George,
Madras.

5700

9.0.2517E

6-8-49

Ref:- This office letter Rc No. 5472 K2/46 dated 30-12-49,
letter No. 50681-4/46-A Education dated 12-2-49 from
the Secretary to Government Education and Public Health
Department to the Registrars, Madras and Andhra Univer-
sities and letter Nox. A.1955 dated 4-4-49 from the
Registrar, Madras University - regarding assignment
of teaching work to the staff in colleges -

Kindly furnish me with a copy of the orders of Government,
if any, passed on the above subject.

Thiruvananthapuram

For Director of Public Instruction

MSR 31/3

31/3

31/3

37
18/4

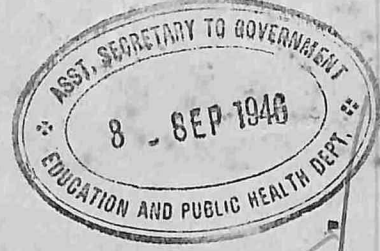
Memorandum No. 5700-1/50 g ⁽¹⁾ dated 17-4-50. ^{Edu. (g)}
Sub: colleges- Govt.- Assignment of teaching work
to staff.
From the D.P.D., P.C. of T.M. No. 5472 k₂/k₆
d. 30-3-50.

7/67 of that in view of the letter No. A. 1955 d. 4-4-49
from the Regr., Uty. of Madras (copy sent
direct to him direct) and the letter No. C. 2. 4315/47
d. 15.6.49 from the Regr., Andhra Uty.
(Copy enclosed), no further action was
considered necessary in the matter.

To the D.P.D.
(with copy of 7/67 f.)
15-4-50.

MM
17/4/50

Govt. College -
Hans Periods
work of Principals,
Prof & Lecturers.



50681

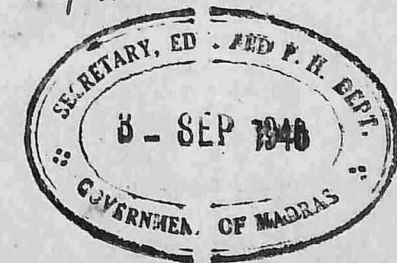
file subd
separately
(H.H. (20/46))

To the Secretary, E.&P.H.

3

In my tours I have found that in many Government Colleges the Principals have been taking their work lightly and for that very reason the discipline in the Colleges has suffered. The one in point is about the Coimbatore College about which I am sending a separate note for enquiry and report. I think generally we should be in a position to know the work the Principals are taking upon themselves in the various colleges and of that work how much that has been allotted to them and how much that is being done by them in actual practice. The D.P.I. may therefore be asked to circularize as to the number of periods of teaching which the Principals are taking up in the various Government Colleges and of these periods how much have been actually taken by the Principals in the last academic year and in the present academic year in the few months that have elapsed.

They may also be circularized that they must keep their Loms at the colleges, so that it may be create an atmosphere of discipline & duty in all the Omis members of the staff



1 SA

2-9-46

Draft do. below is for approval.

3/3.9.46.

3/9/46 & B. f. u

PIEF

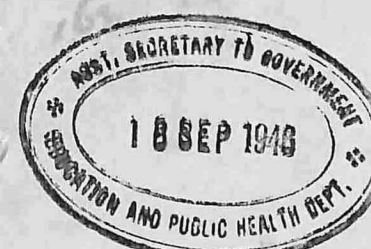
[20 N: 50681 A/46-1 End. 4-9-46]

44

3

54641

This is due ahead 2

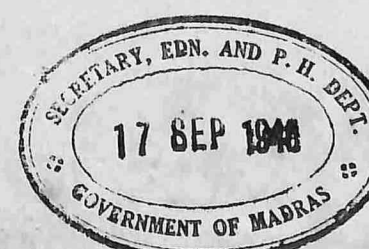


There is a general feeling among the educated public and others that the work done by our Professors and Lecturers and Principals in colleges is meagre and is not up to ordinary limits to which they can be used. I shall be glad if you will kindly write to the D.P.I. to supply us with the information as to the maximum and minimum hours of work done by Professors, Lecturers, Principals and others in the Government Colleges.

2. The Government are aware that people who are in charge of research should be given more time for that purpose and they should not be put to the lower tasks of merely lecturing. But then, in those circumstances, it is for Government to be satisfied with their doing research. It is not good to allow people in the name of research to keep idle. While it is true that it is very difficult to judge in these matters, we must be careful and try to regulate it as well as we can.

3. It is unfortunate that the personal touch between the Professors and the students in the Colleges especially in the Government ones, is very poor. In most cases their teaching is mechanical and that is one of the reasons for the lowering down of the standards of discipline in our Colleges. Information may be called for whether Professors in addition to the teaching work are called upon to do any extra curricular activities by way of keeping in touch with the students in some form or other.

This information may be called for with reference to both Men's and Women's Colleges as well as Training institutions.



TSA
17.9.46

H.M. Education.

EDPH(A)

The information required in para above has been already been called for in respect of Principals of Colleges - Vide the Do on PP 3-4 CF. The D.P.I. may now be asked to furnish the information in respect of the other collegiate staff also.

With ref. to para 3 above, it may be noted that H.M.(Edu) has raised a note recd in the Dept. has raised the point that the personal touch between

820

Teaching staff in colleges and the public is very poor and that non-official committees consisting of members from the public who are interested in edd matters, ~~shall~~ may be set up and attached to each Govt College to advise on matters which are of universal interest to the public. This note has been referred to the DPT in this Dept v.o.n. 50798 A(46-1 Edu) 4-9-46. The point now raised by H.M(Edu) is the relation between the teaching staff and the students. The information may be called for from the DPT.

A draft D.O. is submitted.

ES
24-9-46
26/9/46

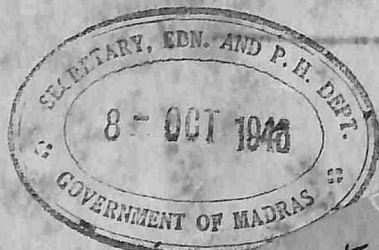
30/9/46
30.9.46

(Ground as D.O.N. 50681 A(46-2 Edu) 30-9-46] pp 5-6 CF

59770
Secretary, E. & P.H.

While I had been out on tour, representations ^{have been made to} ~~were received by~~ me that in Government Colleges, Principals do not turn up to the Colleges in time and that they take their work lightly. It is very necessary that the Principals of our Colleges should be there punctually when the College begins and should continue to be there till the College closes for maintaining a proper morale and discipline among the students and the staff of the College. The Principal coming late and leaving earlier or the Principal choosing his own time to come and go, invariably leads to slack in discipline, ~~and in any case,~~ the professors and the lecturers take the clue from the Principals. The Principal himself being guilty in this case, he is not able to control those under him and this in general leads to lack of discipline in the College itself. Not only should the Principal be in time to the College and be there till the College closes unless compelled by unavoidable circumstances to go out in pursuance of his duties, but he must also go round the classes in the College at least twice in a week so that all the various classes, the libraries and other aspects of the College may be under his ~~own~~ immediate supervision. I would like him even to go round the grounds and observe what is happening there once in a way. Such supervision is very beneficial

beneficial to the Principal as well as to the staff and to the students. While it will give the Principal an inkling about the detailed working of the College, it will bring him in closer touch with the staff as well as the students. In fact, the personal touch which is so valuable in any educational institution is now very much absent in our Government institutions and this state of things must be improved. A Circular on the above lines may be issued to all the Principals of Colleges as well as to Headmasters of High Schools under Government management.



H.M. Edn.

TSA
8-9-46

Please the minutes of H.M. (Edn) on pp 5-6 above. In the D.O. on pp 3-4 CF the DPT has been asked to circularise every Principal to attend the College regularly. The Director may now be asked to issue another circular containing the points now newly raised by H.M. (Edn). He may also be asked to issue a similar circular to all Headmasters of all Govt High Schools. A draft D.O. is submitted. ~~For orders to circularise~~

ES
15/10/46

WJ
15/10/46

Issued as D.O. No. 50681 A/46-3 Edn of 15-11-46
From the DPT, No. 5472 K-2/46 of 2-11-46
Issued as D.O. No. 50681 A/46-4 Edn of 15-11-46
From the DPT, No. 5472 K-2/46 of 19-11-46

The letters from the DPT and its enclosures on pp 9-14 and 17-19 CF may be perused. The further report with ref. to para 2 on p 17 CF may be awaited till 10-12-46.

For orders whether H.M. (Edn) should see the file at this stage.

ES
23-11-46

ESM
28/11/46

WJ
28/11-46

(WJ) (Lm)

I am afraid I am not able to make out much out of this list.

I would like to know how many professors in what colleges are working less than the minimum. I would like to know (2) whether the minimum prescribed is the same for aided colleges also; (3) What is the minimum that is prescribed to a high school? I believe it is 17 hours. The D.P.I. may be enquired whether the minimum in the Colleges cannot be brought ~~up~~ to the minimum prescribed for the high schools.

The other information mentioned in para. 2 may also be supplied.



TSA

9-12-46

A draft memo is submitted.

ES
6-1-47

ESM
8/1/47

pp 21-22 CF
pp 23-25 CF

Issued as Memo. No. 50681 A/46-5 Edn of 9-1-47
From the DPT, No. 5472-K-2/46 of 15-5-47.

Please the DPT's letter with its enclosures on pp 23-29 CF. The Director has not furnished the particulars promised in para 2 of his letter on p 17 CF. He may be asked to do so now. A draft memo. is submitted.

ES
6-6-47

ESM
7-6-47

Issued as Memo No. 50681 A/46-Edn 896-45
from the D.P.I., No. 5472 K/46 8/17-6-47.

With ref. to the minutes of H.M. (Edn) on p 7 ante, necessary information has been called for from the D.P.I. and they will found on pp 23-29 CF and pp 33-35 CF. In the circumstances reported by the D.P.I. in his letter on pp 23-25 CF, it is for consideration whether further consideration of the proposals in this file may be dropped. *W*

For order as to circulation to

H.M. (Edn)

ES
7/7/47
5/7/47

JM
7/7/47 S

W
14/7/47

M. (Cm.)

~~W~~
14/7

I have gone through the communication of the D.P.I. I find that in the Govt. Muslim College, Madras, the Principal takes seven hours, in the Q.M.C., five hours, in Kumbakonam College, three hours, in Coimbatore College, two hours, in Tellicherry College, four hours and in the Muslim College for Women as well as the Teachers' College, no work is shown against the Principals. I do not know whether a minimum of four hours cannot be worked by Principals of all colleges. In Rajahmundry, I find two lecturers working 12 hours and above but in some colleges, some lecturers are working as little as six hours, for example in the Government College, Kumbakonam, the Natural Science Asst. Lecturer works only six hours, the lecturers in Sanskrit and Philosophy work eight hours each. In the Government College, Coimbatore the Chemistry Lecturer works only six hours, the Natural Science Lecturer works only 4 hours and the Tamil and the Sanskrit people work only six hours per week. In Tellicherry, I find the Maths. and Logic Lecturers work only 7 hours each. I wonder whether this will amount to reasonable work which we may expect of them. In these circumstances, I would like the D.P.I. to consider whether in certain cases, posts cannot be combined to see that they work for a normal number of hours.

In view of the high cost involved as well as in view of the necessity for good personnel in our colleges, we should try to ~~use economies~~ economise the use of our personnel as much as possible of course consistent with efficiency. I would like the D.P.I. to go into the matter and let me have his suggestions.

TSA
9.8.47

A copy of the minute of H.M. (Edn) on page 8 ante may be sent to the S.P.D. to examine the matter and to make suggestions.

JM
11/8/47 S *W*
28/8/47

A draft memo is submitted for approval.

W
26/8/47
JM
26/8/47

JM
27/8/47

p 36 CF

[Memo No. 50681-7/46 A d. 28.8.47]

Secretary, E. & P.H.

Orders have been issued sometime back that Principals of our colleges should attend the colleges from 10 to the end of the day whether they have periods of work or not. I understand certain professors and Assistant Professors are in the habit of attending colleges only when there is work and they absent themselves from college at times of leisure. That should not be. Just as a circular was issued in the case of Principals, another circular may be issued that all the staffs in schools and colleges are expected to be in the schools or colleges whether they have periods of active work in the classes or not, *during all the school hours of the institution*

TSA
25847
H.M. Education.

ASST. SECRETARY TO GOVERNMENT
EDUCATION AND PUBLIC HEALTH
97 AUG 1947
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SECRETARY, U.S. ARMY, WASH. D.C.
27 AUG 1946
68868
DEPARTMENT OF ARMY

TSA
25847

A draft Memo. is subd.

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~~TRD 16.7.1983.~~
~~(N.Y.T. 1983)~~

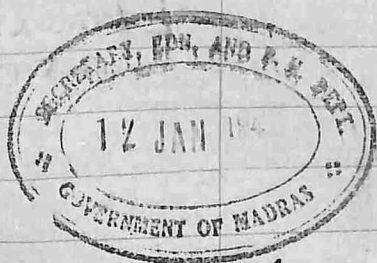
338 CF
C.No. 802/8-12-47 P. 9.5 NB 5472 K2/ub. Dated 6-10-47

Due to pressure of
urgent work this
comes not be
taken up earlier.
My delay is very
much regretted

1. I have seen the letter of the D.P.I. He says it is
the rules of the University limiting the work of the
lecturers and Asst. lecturers that stands in the way. I
would like to know about the hours of work prescribed in
other Universities ~~and xxxxxxxx~~ so that the matter may be
taken with the University.

2. I find from the D.P.I.'s letter, there is no reply to my
note in page 11n.f. Orders may be issued on that matter.

3. With regard to the Logic lecturer referred to and such
other people, the D.P.I. may be asked to explore whether
these people cannot be utilized in any other way so that we
may economise ~~the~~ as well as find sufficient work for them.



1. In view of the above, a draft memo to the D.P.I. is subd.
for approval.

2. W.r.t. para 2 of the minute, attention
is invited to the memo on p 37 of, where the D.P.I.
has been asked to circularise the heads of all
Govt. Colleges in the matter. After issue of the
draft below, the file may be circulated to H.M. (Edn.)
for orders whether any further report should
be called for from the D.P.I.



19/1/48
Working for the Presid. Re information
one up action record
24-1-48

13 50681/46
c.no. 22487 from the D.P.G. No. 5472 K₂/ubd. 223-48.

Please see the D.P.G.'s letter on p43c.f. In view of para 2 of the letter, no further action seems to be called for w.r.t. para 2 of the memo on p39-40c.f.

2. The further report promised in para 1 of the D.P.G.'s letter may be awaited.

3. The file may be circulated to H.M. (Edn.), w.r.t. his minute on the previous page.

6/7-4-48 / 1/8/48
7/4/48 / 1/8/48
15-4-48
TSA
15-4-48

c.no. 1162 from the D.P.G. No. 5472 K₂/46 d. 30-12-48.
The D.P.G.'s letter dated 30-12-48 may be perused. The views of the Madras and Andhra Universities on the Director's suggestions in para 5 of his letter may be invited. A draft letter is subd. Issued as letter for approval. The file may be circulated to H.M. (Edn.) No. 56681.

4/2/49 / 1/2/49
5/2/49
TSA
12-2-49

[Issued as Letter No. 50681-14/46 A Edn. d. 12-2-49]
P.T.O.



14 50681/46
From the Regr., Mtg. of Madras No. A.1955 d. 4.4.49.
From the Regr., Andhra Mtg. No. C.24315/47 d. 15.6.49

The letters from the Regrs. of the Madras and Andhra Mtgs. on p67 & 72 may be perused.

No further action seems called for. Repapers may be recorded for orders as to circulation to H.M. (E & L)



30.7.49
1/8/48
14.7 (E & L)
3/8
5/8

Abstract
colleges - Teaching
staff - hours of work -
fixing of papers
needed.

G.O. 2517 Edn
6-8-49

5217

50/2

6