

E.&P.H. (194 9) Department.

MS SERIES.

G.O. NO. 2400 Education.

2400

Dated 25th July 1949

clear
or
Impd

[Despatch Abstract.]

Govt. Press. Audit Report 1945-46 Recorded-

Back Papers.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

Further Papers.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.
Ms	2926	Em.	8-11-57				

OFFICE OF THE ACCOUNTANT-GENERAL, MADRAS.

Fort St. George, Dated 21st June 1948.

Enclosures 1

No. O.A.33f.38/47-48/137

FROM

THE ACCOUNTANT GENERAL,

MADRAS,

TO

The Secretary to the Government of Madras,
Education and Public Health Department, Madras.

Subject: Audit of the accounts of the Government Press, Madras and its branches for the year 1945-46.

SIR,

I have the honour to state that the audit of the accounts of the Government Press, Madras and its branches for the year 1945-46 conducted by this office did not reveal any serious irregularities worthy of being brought to notice of the Government.

Minor types of defects noticed have been intimated to the Superintendent Government Press, Madras through an audit note and the types of these defects are shown in the enclosed statement for the information of



Government. The general state of accounts may be said to be satisfactory.

I have the honour to be,
Sir,
Your obedient servant,

K. Vardyanathan

Deputy Accountant General,
Outside Audits.

ks.

Statement showing the types of important defects noticed in the audit of the accounts of the Government Press, Madras for the year 1945-46.

(1) Delayed payment of premium by certain employees of the Government Press in respect of fidelity bonds executed by them.

(2)(a) Non Recovery of day book items outstanding from 1942-43 1943-44, 1944-45 and 1945-46. *books*

(b) Non recovery of the cost of *bonds* supplied to constituents on credit during 1945, 1946 & 1946-47.

(3) Non completion of binding works entrusted to Government Press for execution pertaining to the years 1945, 1946, and 1947.

(4) Accounting of costlier books to the value of Rs.1158-12-0 found short.

(5) Want of regularisation of the excess and deficiency of stocks noticed in 1945-46.

(6) Want of ratification by Government of the attestation made by the senior warehouse man in the Bin cards instead of by the store-keeper as required in the Government Press Office Manual.

(7) Outturn sheets of the foundry section not kept according to scale laid down in the Government Press Manual.

(8) Non review by the administrative heads concerned of the outturn registers of the various departments of the Press as required in the Government Press Manual.

(9) Non holding of quinquennial stock taking for the period ended 31-3-1945.

P.T.O.

10. Non receipt of final replies to certain paras of the audit notes pertaining to 1943-44 & 1944-45.

C. No 47030/48

Sub: Government Press - Report on the Audit of Accounts for the year 1945-46.

p. 14 of

Q. 64
12/7

Ref: From the A.G. No. O.A. 33 f. 38/47-48/137 dated 23-6-48.

Memo. No 47030 Fi/48 - 1 Edu dated 12-7-48

The attention of the S.G.P. is invited to the ^{audit note} Report on the Audit of the Accounts of the Government Press and its branches for the year 1945-46, a copy of which has been sent to him direct by the A.G. and he is requested to offer his remarks thereon at an early date.

To,
The S.G.P. Madras

16/7/48

6.7.48.
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16/7/48

C no 47030/48.

3
10/8
Sub: Government Press - Report on the Audit of
Accounts for the year 1945-46.

p.s. of - Ref: Govt. Memo. no 47030 F/48-1 Edu dated
12-7-48.

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10/8
Memo. no 47030 F/48-2 Edu dated 14.8.48
The attention of the S.G.P. is invited
to the Govt. Memo. cited above and he is
requested to state when his reply to it
may be expected by Govt.

To
The S.G.P. Madras.
12/8/48

Sh
12.8.48.
av.
13828

10/8/48

Handwritten text in Tamil script, likely a memorandum or report, covering the left page of the document.



Handwritten number '916' in the top right corner of the right page.

From
 Mr. Lepper Esq.,
 Superintendent,
 Government Press, Madras.

To
 The Secretary to Government,
 Education & P.H. Department,
 Fort St. George, Madras.

No.HC/Audit.

Dated:- 16-8-1948.

Sir,

62226

Sub:- Government Press - Report on the audit of accounts for the year 1945-46 -
 Ref:- Government Memorandum No.47030 Fl/48-1 Edn. dated 12-7-48.

I have the honour to state that my remarks on the audit note will be submitted to Government by the end of this month.

L.S. *dy*
 17/8.

alayan
 Superintendent.

10

E. S. P. H.
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Please see the letter from the S. G. P. on p. 9. above.
The remarks of the S. G. P. may be awaited till
20.8.48. 4.9.48

Sr
24.8.48
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MM
25/8/48

A draft memo. reminder to the S. G. P. is submitted
for approval.

Sr
4.9.48
av
4.9.48

MM
3/9/48

E. S. P. H.
F.

C. no. 47030/48 Sub: Government Press - Report on the Audit
of Accounts for the year 1945-46.

p. 9 of

SM
2/9

Ref: From the S. G. P. no. HC. / Audit dated 16.8.48

Memo. no. 47030 F. / 48-3 Edn dated. 9.9.48.

The attention of the S. G. P. is
invited to the reference cited above and
he is requested to expedite the submission
of his reply.

To,
The S. G. P. Madras Sh

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4.9.48

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3/9/48

13 E.S.P.#
F.

C no 47030/48

as
18/10
p 9 of
p 11 of

Sub: Government Press— Report on the Audit
of Accounts for the year 1945-46.

Ref: From the S. G. P. to H.C./Audit dated 16.8.48
Govt. Memo no 47030 F/48-3 Dtd dated 9.9.48
Memo no 47030 F/48-4 Dtd dated 18.10.48

The attention of the S.G.P. is
invited to the references cited and he is
requested to state when his reply may be
expected by the Govt.

To,
The S.G.P. Madras.

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15.10.48

15/10/48

No.HC/Audit.

Government Press,
Madras, 26th Octr. 1948.

From

A. Lepper Esq.,
Superintendent, Government Press, Madras.

To

The Secretary to Government,
Education & Public Health Department,
Fort St. George, Madras.

Sir,

Sub: Government Press - Report on the audit of accounts
for the year 1945-46.

Ref: Government Memo. No.47030 F1A8-1 Ean., dated
12th July 1948.

With reference to the above Memorandum calling for my
remarks on the audit note of the Accountant General on the
audit of the Government Press for the year 1945-46, I have
to state that several items of long pending recoveries have
been effected and where items are still pending, necessary
steps have been taken by personal communication to the
officers concerned. Effective measures have also been taken
to obviate the other delays pointed out.

2. A thorough recheck has been ordered in the matter
of shortage of costlier publications and a report regarding
excesses and deficiencies in stock of the publications will
be submitted to Government in due course.

3. In respect of the remarks of audit relating to
outturn, I may however state that the outturn prescribed
in the Government Press Office Manual is not actual but is
intended to act as a guide to the Gazetted Officers in charge,
to find whether workers are giving proper outturn and that
anything of a standard is not possible to maintain due to many
factors which are of a technical nature. This part of the
administrative work in all its aspects is continually being
watched with proper vigilance with a view to avoid loss to
Government either due to negligence or carelessness or in-
efficiency on the part of the employees.

4. The quinquennial stock-taking which has been held
over for the past few years will now be taken up by a Special
Officer and my proposals for the same is now under the con-
sideration of Government.

5. Regarding the question of attestation of Bin cards
by the Storekeeper himself (item 6 of the defects noted) I
am to state that the keeping of store accounts is done by a
separate section unconcerned with the storekeeper. The Bin
cards maintained by him are intended only to guide him for
replenishing the quantities as stocks run low. Hence, these
cards do not act as a primary record in terms of the main-
tenance of store accounts and therefore his attestation for

minor

minor corrections made by the Warehouseman in charge of the work apparently seems to be not necessary since the storekeeper is not in a position to spare his time. The Office Manual will therefore be suitably amended.

6. Final replies to the audit note for the year 1945-46 with those for certain paras relating to 1943-44 and 1944-45 have been sent to the Accountant General with my letter No. Aud/45-46 dated 13-10-1948.

Superintendent.

C.No.47030/48.

DP(i)
2/12/48

pp 1-4 CF
pp 15-16 CF

p. 1 of S.N.

SL
in

p. 3 of S.N.

p. 5 of S.N.

p. 11 of S.N.

To

The S.G.P.

ER. 6.1.49

ER. 4-2-49

ER. 4/1/49

Edn. & P. H. Dept. (F1)

Memorandum No. 7030 J. /48-5 Edn., dated 2-12-48.

Sub:- Government Press - Report on the audit of accounts for the year 1945-46.

Ref:- From the A.G., No.O.A.33/47-48/137, dated 23-6-1948
From the S.G.P., No.4C/Audit, dated 26--10--1948.

The S.G.P. is informed that his remarks on items (1), (2) and (3) of the Audit Statement, sent by the A.G., are vague. He is accordingly requested to send a clear report on the items outstanding, stating why they are outstanding and what steps have been taken to settle them and to avoid other delays pointed out.

2. The Supdt. is requested to expedite his report regarding items (4) and (5) of the Statement.

3. With reference to item (8) of the Statement, the Supdt. is informed that a review by the administrative heads of the out-turn registers of various departments of the Press is obviously one of the methods of ensuring that there is no loss to Govt. either due to negligence or carelessness or inefficiency on the part of the employees. He is, therefore, requested to explain the reasons for non-review.

4. The Supdt. is also requested to state whether final replies to the audit notes mentioned in item (10) have all been sent to the A.G. and whether none of them is pending.

A.V.
26-11-48.

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ER. 6/4/49

CSR
6/4/49

To The Leg. P.

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11/3

CSR
5/3/49
JB
7/3/49

DM
8/3/49

¹⁹ Leg. P. (C2)
Sub. Govt. Press - Report on the audit of
accounts for the year 1945-46.

Ref. Memo. no. 47030 F1/48-5 Edn 8/2.12.48

Memo no: 47030 C2/48-6 Edn dated 8/3/49.

The attention of the
Leg. P. is invited to the reference cited
and he is requested to state when
his reply to Govt. may be expected

Edn 10/5/49.

Dear Mr. Liddique,

2-12-1948.

yours faithfully

1095

7/18/58
To
R. Siddique Esq
Superintendent
Govt. Press.

Who
 7/5
 CBR
 7/5
 Jb
 7/5

HC/Audit.

20 MAY 1949

Government Press,
Madras, 25-5-1949.

Dear Mr. Lobo Prabhu,

40238

Sub: Government Press - Report
on the Audit of Accounts
for 1945-46.

Ref: Your D.O.No. 47030-C2/48-7,
dated 10-5-1949.

I am to state that I have
sent my replies to Government on the
above subject on 24-5-1949.

Yours sincerely,

R. L. Lobo Prabhu
25.5.49

J.M. Lobo Prabhu, Esq., I.C.S.,
Joint Secretary to Government,
Education and Public Health Deptt.,
Fort St. George, Madras.

From R. Siddique, Esq., Superintendent,
Government Press, Madras
To The Secretary to Government,
Education & P.H. Department,
Fort St. George, Madras-
No. H.C/Audit., dated 23rd May 1949.



Sir,

Sub: Government Press - Report on the audit of
Accounts for 1945-46.

With reference to Government Memorandum No. 47030
Fl/48-5, dated 2-12-1948, I am to forward herewith replies
with remarks and necessary particulars on items 1, 2, 3,
4, 5, 8 and 10 of the Audit Statement sent by the
Accountant-General.

40026

R. Siddique
24.5.49.

Superintendent.

Encl
24/5.

ENCLOSURE.

Replies to the types of defects pointed out by
Audit in the accounts for 1945-1946 -

1) Fidelity Bonds -

It is very much regretted that payment for renewal of premia was delayed by the holders of security posts after the due dates. Special steps to enforce the payment in proper time have been taken.

2(a) Outstanding Day Book items -

1942-43 Of the two items relating to D.B. 307, Rs 5-8-0 has already been recovered and for the other viz., 420 DB, dated 26-3-1943 for Rs 1-10-0 which is said to have been credited but the head of account not having been intimated to this office, a special reminder is being sent to Revenue Divisional Officer, Bandar.

1943-44 - Out of six items outstanding four have been realised. A sum of Rs 35-7-0 (DB 503 dated 14-3-44) which is stated to have been credited to XLV Stationery and Printing the particulars of credit are called for from the Treasury Officer, Vizagapatam. The Treasury Deputy Collector, Vizagapatam is being addressed by a D.O. Regarding the other item (564 DB, dated 31-3-44) for necessary action is being taken for the recovery.

1944-45 - Out of thirteen items outstanding, eight have been recovered. For another item for Rs 7-15-0 a sum of Rs 5-6-11 has been recovered and for the balance the Treasury Deputy Collector, West Godavari has been reminded. Particulars of credit have been called for from the Collector of West Godavari in respect of one item (213 DB, dated 21-9-1944 for Rs 1-4-0) and correspondence is still being carried on for the recovery of Rs 2-10-0 (DB 294, dated 6-11-44). For the remaining two items for Rs 27-14-0 and Rs 1-4-9 (7 DB, dated 10-4-44 and 364 DB, dated 9-12-44), special reminders are being sent for effecting immediate settlement.

1945-46.- There are nineteen items pending recovery and special reminders are being issued for ~~xxxx~~very early realisation.

2(b) Non-Recovery - Cost of Books -

Three bills for Re.0-2-0, 0-8-0 and Rs 1-14-0 have been written off under proper sanction (G.O.Rt.No.78, Edn., dated 31-3-48). All other items have been recovered.

3) Non-completion of Binding works -

All items relating to 1945-46 were completed. There is only one item pertaining to 1946-47 pending completion (Binding Register No. 1660 dated 11-5-1947) due to non-supply of Straw Boards from the Stationery Office.

4 & 5) Accounting of costlier books found short and regularisation of excess and deficiency of stock in 1945-46.

I am submitting separately for sanction of Government to write off the deficiency in stock of Acts.

Books

Books etc., to the value of Rs 1,279-2-7 with reasons for such shortage.

7 & 8) Outturn.-

I have already pointed out that the outturn prescribed in the Government Press Office Manual is not actual but intended to act as a guide to the Gazetted Officers in charge to find whether workers are giving proper outturn and that anything of a standard is not possible to maintain due to many factors which are purely of a technical nature. Though the monthly registers are submitted to me regularly and reviewed with the above liberal outlook a "go slow" attitude on the part of the workers is prevalent, as may be observed from the bonus scheme introduced in G.O.Ms.No. 2886 Edn., dated 16-11-48 and given effect to from April 1948 and as a result of which the recovery for non-productive work alone comes to Rs 13,533-14-6 for 332 employees for the 1/2 year ending 30th September 1948. The introduction of the salaried system has to a certain extent contributed to the growth of this situation, though the action continually taken to counteract it by all the officers has been so far found ineffective which I trust may show signs of improvement in the future when employees learn that they are materially benefitted by the bonus system.

10) Final replies to certain paras of Audit pertaining to 1943-44 and 1944-45.

Final replies have been sent to Accountant-General with my letter No. Aud.45-46 dated 13-10-1948.

R. S. S. S.
Superintendent.
24/10.

16 27 E.P.H (C2)

Sub: Govt. Press - Audit Report 1945-46 - Recorded.

p. 15 of Ref: From the S.G.P. No. H.C / Audit d. 26.10.48.

p. 23 of " " " H.C / Audit d. 23.5.49.

230
25/7

ORDER No. 2400 Edn. dated 25.7.49
Ms

Recorded.

2 The Govt. have considered the audit report of the accounts of the Govt. Press and its branches for 1945-6 and the remarks of the S.G.P. on it. They accept the explanations offered by the Impdt. on the points mentioned in the report.

To
The S.G.P.
The A.G.
15-7-49
15-7-49
15-7-49

3 The proposed to work of the Govt. Press is the value of Rs 1284/ nearly equal to the 2nd time the letter and also is provided.
20/11/49

C.No 47030/48 (check) Sub: Government Press - Report on the audit of accounts for the year 1945-46

Ref: From the A.G. No. O.A. 33 of 38/47-48/137 dated 23.6.48

From the S.G.P. No. HC/Audit dated 26.10.48

Please see the Audit Report on pp. 17-18 of and the Remarks of the S.G.P. on pp. 15-16 of. They have been examined in the Sectional Notes below. After orders are passed in the Sectional Notes, the case may be sent to Finance for remarks.

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12.11.48

DM
14/11/48

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13/11/48

In reference to the remarks of Secretary on pp 1, 3, 5 and 11 of the Sectional Notes, a draft memo. to the S.G.P. is submitted.

Shr
26.11.48

Please see the further note on p 9 of sectional notes below.

av
26.11.48

DM
28/11/48

P 17 of (Issued as memo No. 47030 A/48-5 B 2 1/2) E.P.H (C2)
p 23 of (From the S.G.P. No. H.C/Audit & 23-748)



Please see the further remarks of the S.G.P. on pp 23-26 of. They have been examined in the sectional notes on pp. 1, 2, 3, 5, 6, and 11. After orders are passed in the sectional notes the case may be sent to Finance for remarks.

E.P.H. VO. 47030/48
9.7.49.

Shr
8/7/49
JD
8/7/49

DM
8/7/49
9/7/49
19/7/49

Finance (Accts)

The case deals with the report on the audit of the accounts of the Govt. Press for the year 1945-46. The audit report and the remarks of the S.G.P. thereon have been examined by E.P.H. in the sectional notes below. The remarks of this dept have been added in the sectional notes. The case may be returned to E.P.H. after orders are passed thereon.

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12/7/49
C.E. E.P.H.
137149

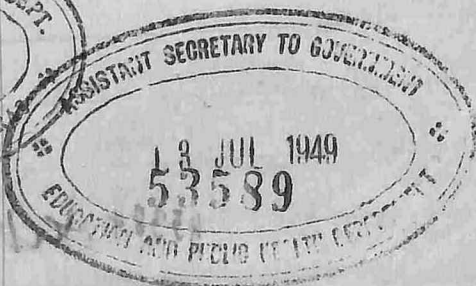
File No 45384
Aug 49
13.7.49

E.P.H. (C2)

Please see the note of Finance above. The remarks of Finance have been added to the sectional notes.

A draft order is intro. for approval

15.7.49
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12.7.49 (E.L.)
20/7/49
21/7/49
22/7/49



16/2/50

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Sectional Notes

EXTRACT FROM THE AUDIT ^{Report} ACCOUNTS.

1. (1) Delayed payment of premium by certain employees of the Government Press in respect of fidelity bonds executed by them.
- (2) (a) Non-Recovery of day-book items outstanding from 1942-43, 1943-44, 1944-45 and 1945-46.
(b) Non-recovery of the cost of books supplied to constituents on credit during 1945, 1946 and 1946-47.
- (3) Non-completion of binding works entrusted to Government Press for execution pertaining to the years 1945, 46 and 1947.

*** S.G.P.'S REMARKS. ***

I have to state that several items of long pending recoveries have been effected and where items are still pending, necessary steps have been taken by personal communication to the officers concerned. Effective measures have also been taken to obviate the other delays pointed out.

E. & P.H.
F.

The Remarks of The S. G. P. may be accepted.

11.11.48
14/11/48
Pl: see Remarks above
12/11/48

S.G.P's further remarks.

Replies to the next

1) Fidelity Bonds -

It is very much regretted that payment for renewal of premia was delayed by the holders of security posts after the due dates. Special steps to enforce the payment in proper time have been taken.

2) (a) outstanding Day Book items

1942-43 Of the two items relating to D.B.307, Rs.5-8-0 has already been recovered and for the other viz., 420 DB, dated 26-3-1943 for Rs.1-10-0 which is said to have been credited but the head of account not having been intimated to this office, a special reminder is being sent to Revenue Divisional Officer, Bandar.

1943 -44- Out of six items outstanding four have been realised. A sum of Rs.35-7-0 (DB 503 dated 14-3-44) which is stated to have been credited to XLV Stationery and printing, the particulars of credit are called for, from the Treasury Officer, Vizagapatam. The Treasury Deputy Collector, Vizagapatam is being addressed by a D.O. Regarding the other item (564 DB, dated 31-3-44) for Rs. 8-14-0 necessary action is being taken for the recovery.

1944-45 - Out of thirteen items outstanding, eight have been recovered. For another item for Rs.7-15-0 a sum of Rs.5-6-11 has been recovered and for the balance the Treasury Deputy Collector, West Godavari has been reminded. Particulars of credit have been called for from the Collector of West Godavari in respect of one item (213 DB, dated 21-9-1944 for Rs.1-4-0) and

correspondence is still being carried on for the recovery of Rs. 2-10-0 (DB 294, dated 6-11-44). For the remaining two items for Rs. 27-14-0 and Rs. 1-4-9 (7 DB, dated 10-4-44 and 364 DB, dated 9-12-44), special reminders are being sent for effecting immediate settlement.

1945-46--There are nineteen items pending recovery and special reminders are being issued for very early realisation.

2(b) Non-Recovery - Cost of Books-

Three bills for Re. 0-2-0. 0-8-0 and Rs. 1-14-0 have been written off under proper sanction (G.O. Rt. No. 78, Education dated 31-3-48). All other items have been recovered.

3) Non-completion of Binding works-

All items relating to 1945-46 were completed. There is only one item pertaining to 1946-47 pending completion (Binding Register No. 1660 dated 11-5-1947) due to non-supply of Straw Boards from the Stationery office.

E.P.H.(C2)

The remarks of the S.G.P. may be accepted

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87/149

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Finance (Acts)

No remarks.

12.7.49

177/4

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13.7.49

*The year 1945-46.

2. (4) Accounting of costlier books to the value of Rs. 1158-12-0 found short.
(5) Want of regularisation of the excess and deficiency of stocks noticed in 1945-46.

S.G.P.'s remarks.

A thorough recheck has been ordered in the matter of shortage of costlier publications and a report regarding excesses and deficiencies in stock of the publications will be submitted to Government in due course.

E & P.H.
F1

The remarks of the S.G.P. may be accepted.

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12.11.48

14/11/48 S

14/11/48 S
14/11/48 S
14/11/48 S

S.G.P.'s further remarks

Accounting of costlier books found short and regularisation of excess and deficiency of stock in 1945-46.

I am submitting separately for sanction of Government to write off the deficiency in stock of Acts, Books etc., to the value of Rs. 1,279-2-7 with reasons for such shortage.

E.P.H.(C2)

The remarks of the S.G.P. may be accepted
receipt of the S.G.P. may be accepted
may be accepted. The explanation to be accepted

87/14

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Finance (Acts)

May be accepted.

12.7.49

177/4

C86

13.7.49

P20.

Extract from the

Statement showing the types of important defects noticed in the audit of the accounts of the Government, Madras, for the year 1945-46.

3. (1) Outturn sheets of the foundry section not kept according to scale laid down in the Government Press Manual.

(8) Non-review by the administrative heads concerned of the outturn registers of the various departments of the Government Press as required in the Government Press Manual.

S.G.P.'s Remarks.

In respect of the remarks of audit relating to outturn, I may however state that the outturn prescribed in the Government Press Office Manual is not actual but is intended to act as a guide to the Gazetted Officers in charge, to find whether workers are giving proper outturn and that anything of a standard is not possible to maintain due to many factors which are of a technical nature. This part of the administrative work in all its aspects is continually being watched with proper vigilance with a view to avoid loss to Government either due to negligence or carelessness or inefficiency on the part of the employees.

E.S.P.A.

F.

The Remarks of the S.G.P. may be

accepted.

11.11.48
av
12.11.48

14/11/48
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S.G.P.'s further remarks.

I have already pointed out that the outturn prescribed in the Government Press Office Manual is not actual but intended to act as a guide to the Gazetted officers in charge to find whether workers are giving proper outturn and that anything of a standard is not possible to maintain due to many factors which are purely of a technical nature. Though the monthly registers are submitted to me regularly and reviewed with the above liberal outlook a "go slow" attitude on the part of the workers is prevalent, as may be observed from the bonus scheme introduced in G.O.Ms.No. 2886 Edn. dated 16-11-48 and given effect to from April 1948 and as a result of which the recovery for non-productive work alone comes to Rs. 13,533-14-6 for 332 employees for the 1/2 year

not put up

the salaried system has to a certain extent contributed to the growth of this situation, though the action continually taken to counteract it by all the officers has been so far found ineffective which I trust may show signs of improvement in the future when employees learn that they are materially benefitted by the bonus system.

E.P.H.(2)

The remarks of the S.G.P. may be accepted

8/7/49
JH
8/7/49

8/7/49

19
10/7

Finance (Accts)

Notes for

The extract from the statement furnished by the A.G. and the remarks of the S.G.P. for the above may be forwarded. It appears from the explanation of the S.G.P. that the S.G.P. has not still given proper explanation for the non-revision by the administrative heads concerned of the outturn registers of the various depts as laid down in the Govt Press Manual.

This dept may suggest that the S.G.P. may be requested to take necessary measures for seeing that the above instructions are carried out by the administrative heads concerned.

12.7.49
12/7/49

13.7.49

Not necessary. I understand that the Committee appointed to reorganise the Govt Press will deal with this

13.7.49

Extract from the

Statement showing the types of important defects noticed in the audit of the accounts of the Government, Madras, in the audit of the accounts of the Government, Madras, for the year 1945-46.

4. Non-holding of quinquennial stock taking for the period ended 31-3-1945.

S.G.P.'S REMARKS.

The quinquennial stock-taking which has been held over for the past few years will now be taken up by a Special Officer and my proposals for the same is now under the consideration of Government.

E.S.P.H.
F

The remarks of the S.G.P. may be accepted. As stated by him, the proposals for appointing a Special Officer for stock-taking is separately under consideration.

11.11.48
12.11.48

14/11/48

15/11/48

Finance (Accts)

No remarks.

12.7.49
12/7/49

13.7.49

Extract from No. 23

Statement showing the types of important defects noticed in the audit of the accounts of the Government, Madras, in the audit of the year 1945-46.

5. Want of ratification by Government of the attestation made by the senior warehouse man in the Bin cards instead of by the store-keeper as required in the Government Press Office Manual.

S.G.P.'S REMARKS.

Regarding the question of attestation of Bin cards by the Storekeeper himself (item 6 of the defects noted) I am to state that the keeping of store accounts is done by a separate section unconcerned with the storekeeper. The Bin cards maintained by him are intended only to guide him for replenishing the quantities as stocks run low. Hence, these cards do not act as a primary record in terms of the maintenance of store accounts and therefore his attestation for minor corrections made by the Warehouseman in charge of the work apparently seems to be not necessary since the storekeeper is not in a position to spare his time. The Office Manual will therefore be suitably amended.

E.S.P.H.
F.

The remarks of the S.G.P. may be accepted and he may be requested to take early steps to amend the Office Manual, as indicated by him.

Sh
11.11.48
av
12.11.48

DM
14/11/48

M. H. V. N.
rules & reg.
in the warehouse
of Bin cards
by
10/11/48

Subd. A copy of the Govt. Press Office Manual is put up. Pl. see pp 68-69 for rules relating to Bin cards.
Remount E.P.H.

Please see para 112 (c) at pp 68-69 of the Madras Govt. Press Office Manual put up.

av
26/11/48

DM
28/11/48

A-ys.
by
11/11/48

Finance (Acks)

No remarks.

12.7.49 PM
12/7/49

12.7.49

Extract from the statement showing the types of important defects noticed in the audit of the accounts of the Government of Madras, for the year 1945-46.

6. (10) Non-receipt of final replies to certain paras of the audit notes pertaining to 1943-44 & 1944-45.

S.G.P.'S REMARKS.

Final replies to the audit note for the year 1945-46 with those for certain paras relating to 1943-44 and 1944-45 have been sent to the Accountant-General with my letter No.Aud/45-46 dated 13-10-194

E.S.P.H.
F.

The remarks of the S.G.P. may be accepted. However, the S.G.P. may be requested to send final replies to the Audit Note with the least possible delay.

8/11/48
ar
12.11.48

DM
14/11/48

2 to work
Amhere
by
15/11/48

S.G.P.'s further remarks.

10) Final replies to certain paras of Audit pertaining to 1943-44 and 1944-45

Final replies have been sent to Accountant General with my letter No.Aud.45-46 dated 13-10-1948.

E.P.H.C2

The remarks of the S.G.P. may be accepted

8/11/48

JB
8/11/48

DM
8/11/48

19/11/48

Finance (Acts)

No remarks.

12.11.48

12/11/48

18/11/48

13/11/48

END

1883

