

E. & P.H.

(194 9) Department.

SERIES.

G.O. NO. MS.1625, EDUCATION.

Dated THE 18th May 1949.

[Despatch Abstract.]

RETRENCHMENT - Recommendations of the Retrenchment and Reorganisation Committee -
Proposals of the Curator, Madras Record Office - Orders passed.

Back Papers.

No.	Department.	Date.	G.O.	No.	Department.	Date.

Further Papers.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

Copy of Government Memorandum No. 54101-G1/48-1,
Public Health, dated 14th August 1948.

Subj:- Retrenchment - Recommendations of the Retrenchment
and Reorganisation Committee.

The Retrenchment and Reorganization Committee have made
the following suggestions with a view to effecting reduction
of work in the Secretariat and retrenchment in establishment
in offices in general:-

- (1) delegation of larger powers to heads of departments
and subordinate officers;
- (2) avoidance of formal communications between depart-
ments and the sending of formal communications to the subor-
dinate officers even when the purpose of such communications
can be served by obtaining information in the office itself
or otherwise;
- (3) use of telephone and personal consultations;
- (4) location in the same building or near each officer
of the Secretariat and office of heads of departments;
- (5) a cut of 12½ % in the establishment of all offices
and other institutions.

2. The Surgeon-General, the Director of Public Instruction,
the Director of Public Health and other heads of offices
are requested to examine these suggestions and offer their
remarks, as early as possible.

M.V. Subramanian,
Secretary to Government.

To

- The Surgeon-General with the Govt. of Madras.
- " Director of Public Instruction.
 - " Director of Public Health.
 - " Commissioner for Government Examinations.
 - " Superintendent, Government Museum.
 - " Superintendent, Government Press.
 - " Superintendent of Stationery.
 - " Director of Town Planning.
 - " Senior Translator to Government.
 - " Curator, Madras Record Office.
 - " Librarian, Connemara Public Library.
 - " Special Officer for the Reorganisation
of the Department of Indian Medicine,
Chepauk.

/True copy/

No.1944-A/48-1.

Madras Record Office,
Chittoor, 7th September 1948.

From Rao Bahadur Dr.B.S.Baliga, Ph.D.(Lond.),
Curator, Madras Record Office, CHITTOOR.

To The Joint Secretary to Government,
Education and Public Health Department,
Fort St. George, MADRAS.

Sir,

Sub:- Retrenchment - Recommendations of the Retrenchment and Reorganisation Committee.

Ref:- Government Memorandum No.54101-G1/48-1 P.H.,
dated 14th August 1948.

66949

I offer the following remarks on the suggestions of the Retrenchment and Reorganisation Committee communicated in the Government Memorandum cited above.

(1) Delegation of larger powers to heads of departments and subordinate officers.

The following powers may, if there is no objection, be delegated to the Curator of this office:

(a) Under Fundamental Rule 14(b) the power to suspend the lien of the members of the staff working in other offices, whenever necessary, now vests with the Secretary to Government, Education and Public Health Department (as head of the department). There are, often, several members of this office staff working in other offices. I shall have to address the Government whenever it is found necessary to suspend the lien of any of these persons. If, however, the power to suspend the liens of such persons is delegated to the Curator it will be unnecessary to address the Government on such occasions. I may state in this connection that the Curator is the competent authority to appoint, punish and dismiss the members of the Ministerial Service and that the Assistant Curator is the authority to appoint, punish and dismiss the members of the Madras General Subordinate Service and the Madras Inferior Service.

(b) At present the Curator has no power to write off any loss whatever, which may occur in this office. Although losses of any kind have been rare in this office and I had only one occasion to approach the Government to write off a loss during the past 10 years, I believe it would be convenient if a power to write off losses up to the value of Rs.50/- is delegated to me under Article 297 of Madras Financial Code, Volume I, read with item 1 of Appendix 23 of Madras Financial Code, Volume II. I have already addressed the Government in the Finance Department on this point in my letter No.1729-A/48-1 dated 18th August 1948 sent through the Secretary to Government, Education and Public Health Department, in reply to Finance Department Memorandum No.46969 Exp. A/48-1 dated 9th July 1948.

(c) Under the powers delegated in item 23 of Madras Financial Code, Volume II, the Curator at present purchase articles of furniture only up to a value of Rs.100/-. I may mention, however, that, annually, this office has to purchase record planks up to the value of Rs.500/- and that this purchase is always made by placing a lump indent on the Jail Department or any other supplier of planks. It is, therefore, necessary for me to approach the Government for sanction every time the purchase has to be made. I, therefore, suggest that the Curator may be granted a special power to purchase record planks up to the value of Rs.500/- during the course of a financial year, under Article 93 of Madras Financial Code, Volume I, read with item 23 of Appendix 7 of Madras Financial Code, Volume II.

(d) At present the Curator is not competent to purchase any periodical without the sanction of the Government (vide item 8 (2) of Appendix 7 of Madras Financial Code, Volume II). As it may be necessary to obtain occasionally some periodicals of archival interest like the 'American Archivist' for the use of the Madras Record Office, I request that the Curator may be empowered to purchase such periodicals when necessary without approaching the Government for sanction.

(e) Under Article 326 (b) and (c) of Madras Financial Code, Volume I, the power to order the destruction of certain records relating to accounts matters after they have been preserved for sufficient periods is not at present vested in the Curator and I have to approach the Government for the necessary permission to destroy such records. I request that this power may be vested in the Curator so that there may not be any necessity to address the Government on this matter.

I may point out that if the powers mentioned above are delegated to me it will lead to a reduction of work in the Secretariat and also contribute to the speedy despatch of work of this office in several matters.

(2) Avoidance of formal communications between departments and the sending of formal communications to subordinate offices.

In respect of this office all unnecessary communications of a formal nature between the main office and the branch offices are always avoided and this question will not arise at all after this office is shifted back to Madras.

(3) Use of telephones and personal consultations.

In respect of this office, the use of the telephone is at present restricted only to the branch of this office at Egmore, where as much use of it as possible is being made in making references to the several departments of the Secretariat and other offices in the City. It is needless for me to state that after this office goes back to Madras full use of the telephone will be made wherever practicable. In regard to personal consultations, they are always held between the members of this office whenever they are necessary and thus unnecessary noting is avoided as much as possible.

(4) Location in the same building or near each officer of the Secretariat and office of heads of departments.

So far as this office is concerned I may state that it is a self contained unit and that it always used to be located in the Madras Record Office buildings at Egmore. However, during the last war, the office was shifted to the interior, as a security measure, and located in two buildings at Chittoor, with branches at Egmore and Palamaner. The Palamaner branch has recently been abolished consequent on the transfer of the records kept there, back to the Madras Record Office buildings at Egmore. Now the records are kept only in two buildings at Chittoor, with a branch at Egmore. As soon as sufficient accommodation becomes available at the Madras Record Office buildings at Egmore by the shifting of the other offices now located there, this office will go back to those buildings and thus the whole office will again be located in one building as before.

(5) A cut of 12½ per cent in the establishment of all offices and other institutions.

The question of effecting a reduction in the establishment of this office was carefully examined by me, on receipt of Finance Department Memorandum No. 70980/47 Re-1 dated 26th November 1947, and proposals for reduction of the establishment were made in my letter No. 2247-A/47-2 dated 12th December 1947. The Government passed orders thereon in G.O. No. Ms. 440, Education, dated 4th March 1948 and

and the orders have also been fully carried out. I may add that no further retrenchment can be effected in this office without serious detriment to the efficient working of this office.

Yours faithfully,

BR.

CURATOR.
8-9-48
8-9-1948.

6/

From
Rao Bahadur
Dr. B.S. Baliga, Ph.D. (London)
Curator, Madras Record Office,
C H I T T O O R.

ASST. SECRETARY TO GOVERNMENT
15 DEC 1948
95817
Education and Public Health Department,
Fort St. George.

No. 2962-A/48-1, dated 18th December 1948.

Sir,

Sub:- Establishment - Secretariat and other offices - Retrenchment - Recommendations of the Retrenchment and Reorganisation Committee.

Ref:- G.O.No. 3154, Public (Services), dated 14th December 1948.

(P) With reference to paragraph 2 of the G.O. cited above I beg to submit that certain permanent and temporary posts in this office have already been recently abolished, as a measure of retrenchment. The circumstances under which this retrenchment was effected are explained below.

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afy 3-5
g W
W
2. In Finance (Reorganization) Department Memorandum No. 70980/47 Re-1 dated 26th November 1947, the Government stated that a reduction in the overall expenditure of the Government by about 12½% had become essential and directed the heads of departments to scrutinize the expenditure on their departments, whether it be on staff or otherwise, and to submit proposals for retrenchment to the extent indicated above, without prejudice to efficiency and progress. I, thereupon, in my letter No. 2247-A/47-2 dated 12th December 1947, addressed to the Additional Secretary to Government, Finance (Reorganization) Department, explained to the Government that, as the bulk of the expenditure incurred in this office is on account of the salaries and allowances of the staff, retrenchment could only mean the retrenchment of the staff and submitted certain proposals for retrenchment of staff. These proposals were approved by the Government in G.O.No. 440, Education, dated 4th March

1948

1948 and were given effect to immediately. By this retrenchment one temporary post of Special Assistant, two temporary posts of upper division clerks and the posts of six attenders and two watchmen were abolished and a reduction of Rs.9,708 per annum or 9½% in the overall expenditure of this office effected.

3. As I have explained above the expenditure incurred on the salaries and allowances of the staff forms the bulk of the total expenditure of this office and only a small fraction is incurred on other items like contingencies. The retrenchment which has been effected has therefore been entirely a retrenchment in the staff. Considering that the strength of this office staff is small and that its work and responsibilities have increased during recent years, no further retrenchment can possibly be effected without seriously impairing the efficiency of the office.

Yours faithfully,

W. Mahalingam
CURATOR.
18-12-1948.

BR.

From Dr.B.S.Baliga, Ph.D. (Lond.),
Curator, Madras Record Office,
Chittoor.

To The Joint Secretary to Government,
Education and Public Health Depart-
ment,
Fort St. George, Madras. (ment,

No.1944-A/48-2, dated 23rd February 1949.

Sir,

Sub:- Retrenchment - Recommendations of the Retrenchment and Re-organisation Committee.

Ref:- 1) Government memorandum No.54101-G1/48-1 P.H., d/ 14-8-48
and (2) My letter No.1944-A/48-1, dated 7-9-1948.

In my letter cited above I submitted for the consideration of the Government certain suggestions for the delegation of some powers to me under the Fundamental Rules and the Madras Financial Code with a view to reducing the work in the Secretariat and the speedy despatch of work in this office. I request to be informed whether any orders have been passed

10
passed by the Government on these suggestions. If all the delegations cannot be made I request that the power to destroy periodically the records relating to account matters may at least be delegated to me so that I may destroy such of the records as have already been kept for the periods prescribed in article 326 of the Madras Financial Code. Extracts from my letter referred to above relating to this subject are enclosed for facility of reference.

Yours faithfully,

M. Mahalingam
CURATOR,
24-2-1949.

CPS.23.2.

87-9-48 11
Extract from letter No.1944-A/48-1 from the Curator, Madras Record Office, Chittoor, to the Secretary to Government, Education and Public Health Department, Fort St. George, Madras.

(1) Delegation of larger powers to heads of departments and Subordinate officers.

(e) Under article 326 (b) and (c) of Madras Financial Code, Volume I, the power to order the destruction of certain records relating to accounts matters after they have been preserved for sufficient periods is not at present vested in the Curator and I have to approach the Government for the necessary permission to destroy such records. I request that this power may be vested in the Curator so that there may not be any necessity to address the Government on this matter.

(True Copy)

M. Mahalingam
Assistant Curator,
23-2-1949.

10 - 2
passed by the Government on these suggestions. If all the delegations cannot be made I request that

80 Education & P.H. (G2) Dept.

RETRENCHMENT - Recommendations of the
Retrenchment and Reorganization Committee -
Proposals of the Curator, M.R.O. - Approved
--- Files (hand)

From the Curator, M.R.O., No. 1944-A/48-1. d/7-9-1948.

pp 3-5cf.
pp 7-8cf. ---do---do--- No. 2952-A/48-1, d/ 18-12-1948.

AM 12
68
18
p 1cf
ORDER (MS) No. 1625 Edn. dated 18.5.49

With a view to effecting a reduction of work in the Secretariat, the Retrenchment and Reorganization Committee have made, among others, the suggestion that delegation of larger powers may be made to heads of departments and subordinate officers.

The Curator, Madras Record Office, has, to this end, submitted the following among other proposals:

(a) that he may be empowered to suspend the lien of the members of the staff of his office working in other offices, a power which is at present vested in the Secretary to Government, Education and Public Health Department, under F.R. 14(b);

(b) that he may be invested with the power to purchase record planks upto the value of Rs. 500/- during the course of a financial year;

(c) that he may be empowered to purchase periodicals of archival interest, when necessary, for the use of the M.R.O. without approaching the Govt. for sanction for such purchase; and

(d) that the power to order the destruction of certain records relating to accounts, now vested in the Govt. under article 326 (b) and (c) of the M.F.C. Vol. I may be vested in him.

2. The Government approve the above proposals. Necessary amendments to the F.Rs. and M.F.C., as a consequence of the orders contained in this G.O., will be ~~not~~ issued in the Finance Department.

3. As regards ~~the~~ suggestion (1) (b) in his letter first cited, the Curator, is informed that the

item (c) mp. 3cf.

item (d) mp. 4cf.

item (e) mp. 4cf.

pp 2-3 of sectional notes.

p 3 cf.

$$- \text{LAP} \# (R_3).$$

in (exp. A)

The remarks of this dept. have been added on p. 3 of the sectional notes below. After orders are passed, the file may be returned to E.S.H.

3-11-48

4-11-48

5-11-48

h/11

E-PH

E.P.H.(93)

please see the ~~same~~ notes of public (Ser) Dept. on p. 9 of the sectional notes. The ~~Public's~~ decision in the case referred to by that Dept. may be awaited till 1-12-48.

16-11-48

17-11-48

16-11-48

The pub (Ser) Dept. may be requested to state whether any decision has been arrived at in the file referred to them on p. 9 of the sectional notes.

1-12-48

2-12-48

3-12-48

Public (Ser)

E.P.H. no. 66949-48-93-2

Sub (Ser) Dept.

E.S.H. may be informed that the matter is still under consideration

4-12-48

5-12-48

E.S.H. (93)

Pub (Ser. B)

no. 3027/48-1

d. 6-12-48

The case may lie over till

S. 1. 49

7-12-48

8-12-48

9-12-48

10-12-48

Dr. C.S.R.

h/4/48

no. 93778-48-1

4-11-48



E.P.H. no. no

66949/48-3

29/3/49

21648

1 MAR 1949

27372

7 APR 1949

no. 21648/Exp. B/49-1

no. 21648/Exp. B/49-1

From the Curator, M.R.O. -
No. 1944-A-48-2- 'D' 23-2-49

As regards the suggestions for delegation of powers, referred to by the Curator in his letter on pages 9-11 of, please see the sectional notes on pages 2-3 ~~enter~~ below.

The Curator has ~~made~~ offered his further remarks in respect of the orders of Govt. regarding the cut of 12 1/2 percent in staff in his office -

Attention is invited to the notes on pages 4 and 10-11 of sectional notes below -

The file may be sent to Pub (Ser) & Fin. for remarks with Ref. to these further notes

28-3-49

29-3-49

Sub Fin
11/4/49

Notes of this Dept. have been added on pages 4 and 11 of the sectional notes below. After orders are passed thereon, the case may be returned to E.S.H.

3-12-48

6-12-48

7-12-48

8-12-48

E.S.H.

EPH(92)

Q2
16949

20

please see the further notes on this draft and of 7th on pp. 10-11 and on p. 4 of the sectional notes. A draft order is submitted for approval

The suggestions of the Curator H.R.D. dealt with in this file have arisen from the Recommendations of the Reheachment and Reorganization Committee. They have been dealt with in the sectional notes in consultation with the Finance Dept. The draft order below, on these suggestions, is for approval -

12.4.49

12/4/49

S. / 18
4
49

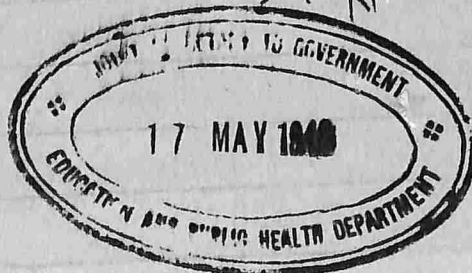
H. N (E. A.) ✓ 10/5/49

H. N (Fin) ✓

H. P. V.

16/5

17/5



(=)

Sectional Notes.

(1) Delegation of larger powers to heads of departments and subordinate officers.

The following powers may, if there is no objection be delegated to the Curator of this office:

(a) Under Fundamental Rule 14(b) the power to suspend the lien of the members of the staff working in other offices, whenever necessary, now vests with the Secretary to Government, Education and Public Health Department (as head of the department). There are, often, several members of this office staff working in other offices. I shall have to address the Government whenever it is found necessary to suspend the lien of any of these persons. If, however, the power to suspend the liens of such persons is delegated to the Curator it will be unnecessary to address the Government on such occasions. I may state in this connection that the Curator is the competent authority to appoint, punish and dismiss the members of the Ministerial Service and that the Assistant Curator is the authority to appoint, punish and dismiss the members of the Madras General Subordinate Service and the Madras Inferior Service.

(b) At present the Curator has no power to write off any loss whatever, which may occur in this office. Although losses of any kind have been rare in this office and I had only one occasion to approach the Government to write off a loss during the past 10 years, I believe it would be convenient if a power to write off losses up to the value of Rs. 50/- is delegated to me under Article 297 of Madras Financial Code, Volume I, read with item 1 of Appendix 23 of Madras Financial Code, Volume II. I have already addressed the Government in the Finance Department on this point in my letter No. 1729 A/48-1 dated 18th August, 1948 sent through the Secretary to Government, Education and Public Health Department, in reply to Finance Department Memorandum No. 46969 Exp. A/48-1 dated 9th July, 1948.

(c) Under the powers delegated in item 23 of Madras Financial Code, Volume II, the Curator can at present purchase articles of furniture only up to a value of Rs. 100/-. I may mention, however, that, annually, this office has to purchase record planks up to the value of Rs. 500/- and that this purchase is always made by placing a lump sum on the Jail Department or any other supplier of planks. It is, therefore, necessary for me to approach the Govt. for sanction every time the purchase has to be made. I, therefore, suggest that the Curator may be granted a special power to purchase record planks up to the value of Rs. 500/- during the course of a financial year, under Article 93 of Madras Financial Code, Volume I, read with item 23 of Appendix 7 of Madras Financial Code, Volume II.

(d) At present the Curator is not competent to purchase any periodical without the sanction of the Government (vide item 8 (2) of Appendix 7 of Madras Financial Code, Volume II). As it may be necessary to obtain occasionally some periodicals of archival interest like the 'American Archivist' for the use of the Madras Record Office, I request that the Curator may be empowered to purchase such periodicals when necessary without approaching the Government for sanction.

(e) Under Article 326 (b) and (c) of Madras Financial Code, Volume I, the power to order the destruction of certain records relating to accounts matters after they have been preserved for sufficient periods is not at present vested in the Curator and I have to approach the Government for the necessary permission to destroy such records. I request that this power may be vested in the Curator so that there may not be any necessity to address the Government on this matter.

I may point out that if the powers mentioned above are delegated to me it will lead to a reduction of work in the Secretariat and also contribute to the speedy despatch of work of this office in several matters.

(a) above: This Dept may agree with the power of suspension of the hire of the members of the staff working in other offices, so far in the hands of the Govt, being vested with the Curator.

(b) above: ~~Finance may offer remarks on the suggestion~~ that the power to write off losses to the tune of Rs 50/- may be vested in the Curator. The suggestion is that

(c) above: ~~Finance may offer remarks on the suggestion~~ that the power to purchase articles of furniture up to the value of Rs 500/- may be vested in the Curator.

(d) above: The Curator may be empowered to purchase occasionally some periodicals of archival interest like the 'American Archivist' for the use of the H.R.C. without Govt. sanction.

(e) above: This Dept may agree with the Curator that the power of destruction of certain records relating to accounts may be vested in the Curator.

~~Finance may offer their remarks with reference to (a) above and (d) above~~
on the Curator's suggestions (b) to (e) the first instance - Pub. may also see as regards (a) & (e) above -

21.9.48
22
25.9.48

Pub (Govt Dept).
Finance are concerned with (a) above.

15/11/48.
Pub (RHS) Dept
This Dept may agree with the views of E.P.H. at (m) above.
21.10.48
25.10.48

We may
reply
to be
prop. only
by

(2) Avoidance of formal communications between departments and the sending of formal communications to subordinate offices.

In respect of this office all unnecessary communications of a formal nature between the main office and the branch offices are always avoided and this question will not arise at all after this office is shifted back to Madras.

EAPH(83)

No action is necessary.

KA
16/9/48
22.9.48
25.9.48

S
W
J/SW

Fin (Exp. A)

Item (b) above - Write off of losses.

The Curator has asked that he may be given power to write off losses up to Rs 50/- as he has no power in this regard at present. There is a separate proposal to give large powers to Heads of Depts. and subordinate authorities in this regard which arose at the instance of the Retrenchment & Reorganisation Committee. The decision in that case will cover the present case. No separate action is called for.

Item (c) above:-
The delegation asked for by the Curator is in respect of purchase of record plants up to the value of Rs 500/- during the course of a financial year and has no reference to power for purchase of furniture. There seems to be no objection to delegate this power to the Curator, viz. for purchase of record plants. Necessary amendment to R.F.C. will be issued in this Dept. on receipt of copy of the note with extracts of notes.

Item (d) above. The proposals may be agreed to.
Item (e) above

KA
16/9/48
22.9.48
25.9.48

KA
4.11.48

4
EPH (92)

Please see X on the previous page. It may be requested

to state whether a decision has been reached on the point referred to there -

(A. 4. 2) inf

28.8.49

28.8.49 EPH (Sop A)

EPH may be informed that the decision referred to above has not been reached and that the matter is still under consideration.

28.8.49

28.8.49

28.8.49

28.8.49

28.8.49

28.8.49

28.8.49

28.8.49

page

(3) Use of telephones and personal consultations.

In respect of this office, the use of the telephone is ~~not~~ at present restricted only to the branch of this office at Egmore, where as much use of it as possible is being made in making references to the several departments of the Secretariat and other offices in the City. It is needless for me to state that after this office goes back to Madras full use of the telephone will be made wherever practicable. In regard to personal consultations, they are always held between the members of this office whenever they are necessary and thus unnecessary noting is avoided as much as possible.

EPH (S3)

No action seems to be necessary

16/9/49

22.9.48

25.9.48

S
20/9/49

PTD
(10.9-11.11.49)

In reply to the orders of Govt. in
 G.O. 3154 Pub (Ltr) dated 14th Decr. 1948
 regarding the reduction of the staff
 of offices by $12\frac{1}{2}$ percent, the Curator,
 M.R.O. draws attention to the orders
 contained in G.O. 440 Etr. dated the
 4th March 1948, wherein rehench-
 ment of certain staff has been
 ordered to be effected in the M.R.O.
 The Curator has pointed out
 that the reduction is lost
 on account of that rehench-
 ment amounts to Rs 9708/-
 per annum or $9\frac{1}{4}$ percent in
 the over-all expenditure of that

Office and that considering that
 the strength of his office is small
 & that its work & responsibilities
 have increased recently, no further
 rehenchment could possibly
 be effected without impairing
 the efficiency of the office.

It may support the
 Curator's view & ~~also~~ suggest
 that the rehenchment referred
 to above, which has already
 been carried out is adequate
 but his may see,
 for

(L)

Page 7-8 of

W/79

page

M

29-3-49
 by

for Remarks -

28-3-49

29-3-49

S
 29/3/49

(17)

For (E.III).

In the circumstances explained by the
 Curator, M.R.O., on p. 9 above & by E.P.H. on
 p. 10 above, the may agree with the view at
 position 'M' on p. 10 above.

2/4/49

6.11.49

2.5.

6/11/49

GOVERNMENT OF MADRAS.
Finance Department.

Memorandum No. 34870/Exp. A-2 dated 4th June 1949.

Sub: Madras Financial Code, Vol. II - Delegation of larger powers to the Curator, Madras Record Office - Amendments - Issued.

43784

Ref: G.O. Ms. No. 1625 Education dated 18th May 1949.

The following amendments to the Madras Financial Code, Vol. II, are issued:-

(1) Appendix 7 - Item 23. Furniture (including record racks, rattan mats, blinds, table cloths and office scales and weights).

Add the following at the end of the list under the heading, "Authority" against the entry "500" under the heading, "Limit of sanction".

"The Curator, Madras Record Office."

(11) Appendix 7 - Item 8(2) - Books, maps and periodicals - B-Non-Government publications - Periodicals and Newspapers:

Insert the following as a new entry 17, in col. 3 under the above item:

17. The Curator, Madras Record Office.	May purchase periodicals of archival interest, when necessary, for the use of the Madras Record Office.
--	---

A.M. Balasundara Mudaliar,
Senior Asst. Secretary to Government.

To the Finance (P.W.R) Department.
" Curator, Madras Record Office.
" Accountant General, Madras.
Copy to the Education & Public Health Department.

Forwarded/By Order.

TY/6-6-49/

Superintendent.

E+P.H. (Gv).

This may be added to Stock File
Filed with 40770.
1625-Edn Dy. 18.5.49.

Ans. Mr. R.

10/6/49

136649

rr.

52902/49. From the A.S. (2) Mr. T2-B.E.A.
PA - 235 Dr. 6.7.49.

72
19/2

Memo no 52902-2/49-1 Edu dated 19.7.49.

Books & Periodicals -
in R.O. - Purchase -
limit.

(V) The Curator's attention
is invited to the order in no
no 1625 Ed. dated 10.5.1949 and
he is requested to specify the amount
of expenditure which he expects
to incur normally in a year on
the

2
The purchase of periodicals of
archival interest -

16.7.49

18/7/49

To
The Curator
M.S.O.
P.S. 18/7/49

From
Dr. B. S. Baliga, Ph.D. (Lond.),
Curator, Madras Record Office,
Chittoor.

To
(N) 5
The Secretary to Government,
Education & Public Health Dept.,
Fort St. George, M A D R A S.

No. 2033-A/49-1, dated 1st August 1949.



Sir,
Sub:- Books and Periodicals - Madras Record Office -
Purchase limit.

Ref:- 1) G.O. No. 1625 Education dated 18-5-1949.
2) Memorandum No. 52902-G2/49-1 Education d/ 19-7-1949.

This office is now subscribing for the following two journals:-

1. American Archivist
2. Indian Archives.

(A) (P)
The sanction of the Government has been obtained for getting them.
(Please see G.O. No. 2068 Education, dated 26-9-1947 and G.O. No. 959
Education, dated 9-5-1947) The annual subscription for these two
journals comes to about Rs 26/- I am also getting the bulletins
and reports issued by the British Records Association of which
this office is a member and to which it pays an annual membership
fee of £.1. In addition to these I now propose to subscribe for
a new journal called "Archives" issued by the British Records
Association under the power lately delegated to me in G.O. No. 1625
Education, dated 18-5-1949. The amount of subscription of this
journal is 7 sh. 6 d. or about Rs 5/- I do not propose to subscribe
for any other journal at present, as I am not aware of the issue of
any

any other useful journal of archival interest. If and when a journal of archival interest is issued I may get it, provided it is found useful. But it is difficult to say now whether such journals will be issued and, if so, when and at what price. So far as I can see, the expenditure which is likely to be incurred on the purchase of journals of archival interest which are now being purchased and which are likely to be purchased hereafter may not exceed Rs 50/-, at any rate, for some years. I may point out, in this connection, that no limit has been placed on my purchase of books.

Yours faithfully,

M. K. Mahajan
CURATOR,
2-8-1949.

CPS.

52902/49

Read again

5000 1625 B.O. dated 18.5.49
from the A.G. No. T2 B.9. A.P.A.
235 dated 6.7.49.

Memo no. 52902-82/49-3 Edu. 25.8.49

Rehancement. Re-
organization of the Rehancement
Committee -

The A.G. is informed
that the Govt. do not consider
it necessary to fix a limit
for the expenditure to be incurred
by the Curator in the purchase of periodicals.

2
Exp B

Archival interest in a year.



To Mr. A.S.

" Curator
h/o

(To be filed
with the go after
done)

pages
5-6 y

no. 5220292
19/8/49

16-849
17-8-49

Note

With reference to the point
raised by the A.S.'s office in the letter
on p. 4, the Curator states that
he may be spending up to
Rs 50 a year on periodicals + in
the circumstances, no limit need be
fixed. In any case -

16-849
17-8-49

Thro Exp. A
23/8/49

G.H.K.

no. 54168E187
21/8/49



27

3
Finance (Exp B)

The references from the A.C. and the
Curator, Madras Record Office, Chittoor on pp 1-
5-6 of and the draft memo on pp 1-2 above
may be perused and the case returned to E.P.H.

23/8/49

20/8/49

S & O.H.
(hr)

May come.

25/8/49

5/25/8

