

Education (1949) Department.

Ms SERIES.

G.O. NO. 1301

Edn

Closed

2

Import

Dated 28/4/1949

(6)

[Despatch Abstract.]

Govt Pres - Temporary Staff for work
Connected with rationing - Sanctioned.

Back Papers.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.
G.O.	2957	Edn.	24.11.48				
G.O.	746	Edn.	16.3.49				

Further Papers.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.
Ms.	398	PW	6.2.51				

From
R. Siddique, Esq.,
Superintendent,
Government Press, M a d r a s.

To
The Secretary to Government,
Education & P.H. Department,
Fort St. George, M a d r a s.

No.I.P.D.M/SBC. Dated:- 29-3-1949.

Sir,

Sub:- Rationing - Temporary staff - additional - re-consideration.

I have to state that in my letter No.I.P.D.M dated 25-1-1949, I forwarded my proposals for Temporary additional staff to cope-up with the work on account of the re-introduction of Rationing in the Province but Government have been pleased to sanction in G.O Ms. No.746 Edn. dated 16th March 1949, only 5 temporary posts against 12 requested for by me. Even in my original proposal for 11 temporary posts, Government have sanctioned only 6 posts (vide orders issued in G.O.No.Ms.2957 Edn., dated 24-11-1948 and my letter No.I.P.D.M/S.B.C dated 19-10-48 read therein).

2. The indents for printing and distribution of cards, forms, Registers both saleable and non-saleable pertaining to Rationing are pouring in and therefore I am forced to undertake the printing and distribution of these copies in very large numbers in view of its importance and urgency. The speedy despatch of this work is such that even small delays are to be avoided to obviate all possible inconveniences to the public. Besides, Statutory Rice Rationing which is now in force in 68 towns, the despatch section has to deal with the printing and supply of forms, registers, etc. required in connection with the introduction of District wide Prohibition, Textile Control, Motor Transport, Procurement and Rural rationing for Kerosene in addition to the ever increasing supplemental indents. A review of the work done by the Despatch Section has been fully detailed in my letter No.I.P.D.M dated 25-1-1949. It would not therefore be possible to make up a case for an additional establishment with each addition of work but none the less the cumulative effect of such additions could not be ignored when it has reached a certain stage. Also with the supplies to the newly created offices the work in the section has ever been on the increase in general.

3. The pressure of work in the Despatch Section is very great and in the interest of expediting same with efficiency, I am again to approach Government for additional staff without which it will be very difficult for this section to cope up with the work even working beyond normal hours. I am also unable to enforce them to work as such concurrently as these employees viz., Despatchers, Despatching Clerks, metials, etc. are not entitled to overtime allowances.

4. In view of the above, I request that Government may be pleased to re-consider their orders issued in G.O.Ms. No.746 Edn. dated 16-3-49 and accord sanction as an urgent measure the following temporary posts.

1	Senior Despatching Clerk	..	Rs.80-110
1	Despatching clerk	..	" 45- 90
2	Counters	..	" 24- 35
1	Checker	..	" 24- 35
2	Peons	..	" 16- 25

P.T.O.

(a) The volume of correspondence work has increased to a very considerable extent consequent on the issue of printing orders, maintenance of accounts, re-saleable forms, stock forms, etc. As this responsible work cannot be attended to by one Senior Despatch Clerk, I am to approach Government for the creation of an additional post of Senior Despatch Clerk.

(b) To avoid complaints regarding shortage, each and every kind of saleable forms, ration cards, permits and bread tickets have to be carefully counted and checked before despatch. The services of Despatchers and Despatching clerks who are doing this work can better be utilized in some other work of more importance and hence the request for the creation of the posts of counters and checker.

(c) As the Despatch Section being part and parcel of the Technical section, they have to remain late or attend early and even attend on Sundays and holidays as exigencies of service demand, similar to Warehouseman, Foreman, Assistant Foreman, etc. I am not at present giving any compensation leave for the staff of Despatch section for the extra hours they work as this will dislocate their normal work and it is not also fair to refuse them the compensation leave for the work they do over and above the normal hours. This will have to be considered when Government sanction the additional staff now asked for.

R. S. D. S.
31.3.49.
Superintendent.

L. S.

29/3

3 3 E.P.H. (C2)
Sub Govt. Prens. Temporary Staff for work
Connected with rationing - Sanctioned

Read again G.O. No. 2957 Edn dated 24-11-1948.

G.O. No. 746 " " 16-3-1949.

Ref From the S.G.P., No. I.P.D.M./SBC 8/29.3.49.

Order (No) no 1301 - Edn 28.4.49

Sanction is accorded
to the employment in the Govt. Prens
of One Despatching Clerk on Rs 45-90
and two Counters on Rs 24-35. till
31st May, 1949, in addition to the staff already
sanctioned in the orders read above for
work connected with the supply of
rationing forms etc.

2. The S.G.P. is requested
to
(P.T.O)

Sub: Govt. Press - Estt - Temporary staff for work connected with rationing.

Read again: G.O. (Ms) No. 2957 Edn. dated 24-11-1948
G.O. (Ms) No. 746 Edn. dated 16-3-1949
From the S.G.P. No. I.P.D.M./SBC d-29-3-49.

In G.O. No. 2957 Edn. dated 24-11-1948, the following additional staff was sanctioned in the Govt. Press, for work connected with the supply of rationing forms and Registers:-

One Senior Despatch clerk on	Rs. 80-110
Two Despatching clerks on	Rs. 45-90
One Typist. on	Rs. 45-90
One Despatcher on	Rs. 35-65
One Peon on	Rs. 16-25

The additional staff was sanctioned taking into consideration the likelihood of rationing being extended to other places and the supplies of forms and registers made in the previous years.

2. The S.G.P. again addressed Government in his letter No. I.P.D.M. dated 25-1-49, for the sanction of extra staff in view of the re-introduction of rationing in the Province enforcement of prohibition, expansion of G.M.F., etc. The question was considered by Rev. F.D., P.W.D., Food, and Fin. Departments and the following * additional staff was sanctioned in G.O. No. 746 Education dated 16-3-1949. *in 31.5.49*

3. The Superintendent Government Press now states that the pressure of work in the Despatch section and the volume of correspondence work have increased enormously, and requests ~~in~~ sanction for the employment of the staff mentioned below to cope up with the additional work:-

One Senior Despatch clerk	- Rs. 80-110
One Despatching clerk	- Rs. 45-90
Two Counters	- Rs. 24-35
One Checker	- Rs. 24-35
Two Peons	- Rs. 16-

to furnish statistics of the work turned out when applying for the continuance of the staff

To
The S.G.P.
The P.G. M.O.
S.C.
mb
mb
30/4

One Despatch clerk-
Rs. 45-90
Two Despatchers -
Rs. 35-65
Two Peons - Rs. 16-25

He has also stated that he is not at present giving any compensation leave for the staff of Despatch section for the extra hours they work, as a result of that section being part and parcel of the Technical section, as it would dislocate their normal work, and has requested that this point will have to be taken into consideration when Government sanction the additional staff now asked for.

In the circumstances stated by the S.G.P. it is for consideration whether one Senior Despatch clerk on Rs. 80-110 and one Checker on Rs. 24 - 35 may be sanctioned in addition.

The remarks of Finance may be invited

U.O.

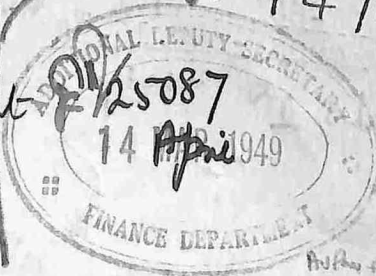
It is very essential that forms required are issued promptly, if different administrations are to function according to their Schedules. The staff may be sanctioned for three months, during which the S.G.P. can be asked to furnish report with details of the work.

12/4/49

Finance (EIII)

Ed P.H.U.O. 25485 C2/49

vide K overleaf 12/4/49



Ch. Deput. Secy. 101-21-10: 20-6-49

The proposal in the file relates to the employment of an addl Senior Despatch clerk on Rs. 80-110 and one checker on Rs. 24-35 in the Govt. Press, Madras for attending to the increase in work connected with the re-introduction of rationing and certain other controls in the Province. The P.H. Joint Secy. apparently recommends the employment of entire addl. staff referred to above & not merely the

the reduced staff suggested in E.P.H. office note at portion 'A' on p. 2 above.

The following statement shows in one view the staff sanctioned in the Govt. Press, in connection with the printing of forms etc. consequent on the re-introduction of rationing and certain other controls in the Province:-

Staff sanctioned in G.O. No. 2957 Edn dated 24-11-48. (1)

Staff sanctioned in G.O. No. 746 Edn dated 16-3-49. (11)

- | | |
|---|--------------------------|
| 1 Senior Despatch clerk on Rs. (80-110) | 1 Despatch clerk (45-90) |
| 2 Despatching clerks on Rs. (45-90) | 2 Dispatchers (25-65) |
| 1 Typist Rs. (45-90) | 2 Peons (16-25) |
| 1 Despatcher Rs. (35-65) | |
| 1 Peon. Rs. (16-25) | |

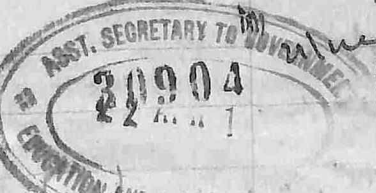
The staff mentioned in column (ii) above was sanctioned only recently in last month, after taking into consideration all the points now urged by the Supdt. Govt. Press.

No statistics have been furnished by the S.G.P. to justify further addl. staff. However, in view of the remarks of Joint Secy., E.P.H., on p. 2 above, Fin. may agree to the employment of an addl Senior Despatch clerk on Rs. 80-110 & suggest the employment of 1 Despatching clerk on Rs. 45-90 and 2 counters on Rs. 24-35 for a period of 3 months in addition to the staff already. As there is already 1 Senior Despatch clerk on Rs. 80-110, the case for sanctioning another Senior Clerk on the same scale is not strong.

The S.G.P. may be asked to furnish statistics of the work when applying for the continuance of the staff.

vide Fin. note at 'M' on p. 4 of 80. (1)

I have of the staff mentioned at K on p. 1 above asked for by the S.G.P. Yes - no need for checker or peons



FIN. U.O. 25087/EIII/1

21/6/49

21/4

15/4/49

21/4

Expd

(Previous notes of this dept are on pp. 1-2 ante)

Fur. notes on pp 2-3 ante.
may be perused. That dept suggests
~~that~~ the employment of one Despatching
clerk on Rs 45-90, and two Counters on
Rs 24-35 for a period of three months
in addition to the staff already sanctioned
instead of the staff asked for by the
S.G.P. at K on 1st ante + I have
stated that there is no case at all
for the ^{sanction of an} additional Senior Despatching
clerk, checker & peons. They have also
stated the S.G.P. may be asked to
furnish statistics of the work when
applying for the continuance of ^{the} staff.

2. Submitted for orders whether
this dept. may press for the ~~the~~ sanction
of the staff asked for by the S.G.P. in
his letter in the C.O. or accept the recommendation of
Finance
3. Subject to orders, the case
may be sent to Fur. for remarks.

CR
25.4.49

JD
25.4.49

26/4/49
of Finance

Accept the
recommendation of
Finance

26
4

Draft

A draft order is submitted for
approval.

CR
27.4.49

JD
27.4.49

27/4/49