

Education (1949) Department.

Ms SERIES.

G.O. NO. 1293 Edin

Closed

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Encl.

Dated 27/4/1949

O. H. R. S.

(b)

[Despatch Abstract.]

Books & Publications - Madras Stationery
Manual Vol III - List of Standardized forms
Revision of - Special Officer - Special
Pay - Sanctioned.

Back Papers.

[illegible]

Further Papers.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.
M	2857	En	1-11-57				

From R. Siddique, Esq., Superintendent,
Government Press, Madras.
-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-

To The Secretary to Government,
Education and Public Health Department,
Fort St. George, Madras.

No. 94-mis. Dated 31st March 1949.

Sub: Books and Publications - Madras Stationery Manual
Volume III - List of Standardized forms - Revision
of - Special Officer - Appointment of.

Ref: G.O.No. 646 Edn., dated 8th March, 1949.

Sri A.D. Dhanapaul Chetty, officiating Office Manager is at present in the time scale of pay of Rs 190-10-240 and will be drawing Rs 200/- on 7-5-1949 in that scale and his appointment as Special Officer for revision of forms on a fixed pay of Rs 200/- will not be fair without any additional remuneration for the special work in which he has to assume greater responsibilities and discharge efficiently. I therefore request that Government will be pleased to grant him Rs 250/- as originally sanctioned in G.O.No. 3311 Edn., dated 28-12-1948 and for which I proposed his name in my letter No. 94-Mis., dated 20-1-1949 after due consideration of the merits of the individual. Since proposing him, I may also add for the information of Government that he will have ~~no opportunity~~ to revert to his substantive post of Head Clerk due to the demise of Sri N. Raghunatha Iyer on 18-2-1949 and consequential arrangements therefor, viz., that the permanent Office Manager has already been appointed to act as Personal Assistant and therefore Sri A.D. Dhanapaul Chetty will be holding the time scale of Rs 190-10-240 as Office Manager in a provisionally

substantive

substantive capacity. In this connection, I wish to state that on account of general debility, he has applied for four months leave for rest and recuperation of health. If Government are pleased to reconsider and accept my proposal permitting him to draw Rs 250/- per mensem as per sanction accorded for the post of the Special Officer, I shall direct him to commence the work refusing the leave applied for by him which will be sanctioned by me on completion of this special work.

R. S. K. diwne

31-3-49
Superintendent.

31/3.

Sub. Books & Publications - Madras Stationery Manual Vol III - List of Standardized forms - Revision of Special Officer - Special pay - Sanctioned

(K) Read again :- G.O. No 3311 Edn dated 28-12-1948
(W) G.O. No 646 Edn dated 8-3-1949
CF Ref From the Sg. P. No 94 Dtd 31-3-1949

Order (No) no 1293 Edn 27-4-49

In partial modification of para 2 of G.O. No 646 Edn dated 8-3-1949, the Govt. sanction a special pay of Rs 20/- (Rupees Twenty only) to Sri A. D. Shanapaul Chetty, Office Manager, Govt Press, Madras, in addition to his pay in the scale of pay of Rs 190-10-240, during the period he acts as Special Officer for the work connected with the revision of the Madras Stationery Manual Vol III etc.

2, The Sg. P. / CSR / JB /
The Ag. Secy. / S.C. / 21-4-49 / 21-4-49

22/4/49

Sub:- BOOKS & PUBLICATIONS - Madras Stationery Manual
Volume III - List of standardized forms - Revision of - Special Officer - Appointment.

Read again:- G.O.No. 3311-Education, dated 28-12-1948.
G.O.No. 646--Education, dated 8--3--1949.

Reference :- From the S.G.P., No.94-Mis., dated 31.3-49

In G.O. No.3311-Edn., dated 28-12-1948, Govt. sanctioned a post of Special Officer on a fixed pay of Rs.250/- p.m. for the revision of the Stationery Manual, ^{Vol. III} Sri A.D.Danapal Chetty, Head Clerk, Govt. Press, then officiating Office Manager was appointed as Special Officer. But he was given only a pay of Rs.200 p.m. in view of 'A' on page 137 and the notes on page 29 n.f. of G.O.No.3311-Edn., dated 28-12-1948 Vide G.O.No.646-Edn., dated 8-3-1949 and the notes connected with it. 4

2. The S.G.P. now requests that Sri A.D.Danapal Chetty may be granted Rs.250/- p.m. as he would be drawing Rs.200 on 7-5-1949 in the time scale of pay of Rs.190-10-240 and also for the greater responsibility involved, in the work. In addition, the S.G.P. ^{states} ~~informs~~ that Sri A.D.Dhanapaul Chetty would not have to revert to his substantive post of Head Clerk due to the demise of Sri N.Raghunatha Iyer on 18-2-1949 and consequential arrangements therefor, viz., the permanent Office Manager had already been appointed as P.A. and Sri A.D.Dhanapaul Chetty would be holding ^{temporarily} (the time scale of Rs.190-10-240 as office Manager in a provisionally substantive capacity.

3. The S.G.P. also states that Sri A.D.Dhanapaul Chetty has applied for four months' leave and if Govt. accept his proposals, the Officer will be refused the leave applied for, which would be sanctioned after the completion of the Special work.

4. In the circumstances stated, it is for orders, whether the proposal of the S.G.P. in para 2 above may be accepted.

K/139CF
W/7CF
CF

K/139CF

W/7CF

(K)

(W)

CF

PA. J. S.

EP. S.

5. Finance may see for remarks.

*do not like the
mechanics of this proposal
of the officer is suffering
from disability, increase in
pay cannot alter the
situation, the proposal
can only be justified on
the ground that the
sanctified pay of the
post should not be denied
merely because the person
appointed is in a different
scale already - giving a
compromise pay of Rs 20/-
over his own scale of pay*

Finance(CSR.)

In G.O. 3311 Edn. dated 28-12-48 a post of Special Officer on a fixed pay of Rs 250 was sanctioned for the revision of the Stationery Manual, Vol. III. As the Head Clerk, Govt. Press (who was drawing a pay of Rs 150 in the scale of Rs 140-5-190) then officiating as Office Manager on Rs 190-10-240 was appointed as Special Officer, the S.G.P. considered that the pay of the Special Officer might be fixed at Rs 200 p.m. instead of Rs 250 p.m. as this would give him sufficient increase in pay commensurate with the responsibility attached to the post of Special

E & P.H.U.O. 25849 C2/49-1
8.4.49.

23917 C2/49
Recd 11/4/49

This copy
11/4/49

Officer for the revision of the Stationery Manual, Vol. II.

The S.G.P. now recommends that Mr. Dhanapaul Chetty who has been appointed as Special Officer will be drawing Rs 200 on 7-5-49 in the scale of Rs 190-10-240 as Office Manager, it will not be fair without any additional remuneration, to ask him to do a work involving greater responsibility. The S.G.P. has therefore recommended that Mr. Dhanapaul Chetty may be granted Rs 250 p.m. as he would not have to revert to his substantive post of Head Clerk due to the demise of Sri N. Raghunatha Iyer on 18-2-49.

E & P.H. have recommended that Mr. Dhanapaul Chetty may be given a special pay of Rs 20 over his own scale of pay of Rs 190-10-240. Special pay is granted to a Govt. servant in consideration of--

- (a) the specially arduous nature of duties or
- (b) a specific addition to the work or responsibility or
- (c) the unhealthiness of the locality in which the work is performed.

In the present case, the special pay of which is Rs 20 proposed by E & P.H. will be justified as the work the Special Officer is called upon to do is of an arduous nature and as such the special pay sanctioned may be a Class I special pay. Finance may agree to the proposal of E & P.H. at 'A' on p.2 above.

Fin U.O. 23917-CR-1
18.4.49

Previous notes of this dept on pp 1-2 ante & Fin. notes above may be perused. The case may now be circulated to H.A. A draft order is submitted below for approval.

GR
19.4.49

11/4/49

11/4/49

11/4/49

5. Finance may see for remarks.

T.B. 18/4/49 S
do not like the
miscellaneous of this proposal
of the officer is suffering
from disability, unless in
may cannot alter the
situation, the proposal
can only be justified on
the ground that the
sanctioned pay of the
post should not be denied
merely because the person
appointed is in a different
scale already - perhaps a
compromise would be to give
him a special pay of Rs 20/-
over his own scale of pay

Finance(CSR.)

In G.O. 3311 Edn. dated 28-12-48 a post
of Special Officer on a fixed pay of Rs 250 was sanctioned
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of Rs 150 in the scale of Rs 140-5-190) then officiating
as Office Manager on Rs 190-10-240 was appointed as Special
Officer, the S.G.P. considered that the pay of the Special
Officer might be fixed at Rs 200 p.m. instead of Rs 250 p.m. as
this would give him sufficient increase in pay commensurate
with the responsibility attached to the post of Special

E & P.H.U.O. 25849 C2/49-1
8.4.49.

23/9/49
Recd 11/4/49
20/4/49
15/4/49



cf

Officer for the revision of the Stationery Manual, Vol. III.
The S.G.P. now recommends that Mr. Dhanapaul
Chetty who has been appointed as Special Officer will be
drawing Rs 200 on 7-5-49 in the scale of Rs 190-10-240 as
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remuneration, to ask him to do a work involving greater
responsibility. The S.G.P. has therefore recommended that
Mr. Dhanapaul Chetty may be granted Rs 250 p.m. as he would
not have to revert to his substantive post of Head Clerk
due to the demise of Sri N. Raghunatha Iyer on 18-2-49.

Am J.H. Secy to Govt
Cmp 2abw

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Chetty may be given a special pay of Rs 20 over his own
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PR 9(25)
Cmp 19/4/49 NO 154

- (a) the specially arduous nature of duties or
- (b) a specific addition to the work or responsibility or
- (c) the unhealthiness of the locality in which the work is performed.

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Class I special pay. Finance may agree to the proposal
of E & P.H. at 'A' on p.2 above.

14.4.49
18/4/49
14/4/49

Fin U.O. 23917-CR-1
18.4.49



20/4/49

14.4.49
18/4/49

E & P.H.
C2

Previous notes of this dept on pp 1-2 ante
& Fin. notes above may be perused.
The case may now be circulated to
H.P. (22). A draft order is submitted
below for approval.

CR
15.4.49
J.D.
2/5/49

AM
22/4/49 S

H.N. (22)

Cm 25849 (4)

4/

may approve the
draft, which is self
explanatory

22
4

(Edin)
H. M. (P. 14) 26/4



20/4

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