

(7)

Education and Public Health

(1948) Department.

Ms. SERIES.

G.O. NO. 3203 Edn.,

p-34

Dated 15-12-1948.

closed.

✓

O. M. R. S.

P38 - Copy in
A. 117

[Despatch Abstract.]

Typewriters and Duplicators-Repairs-Passing of bills by Assistant
Superintendent of Stationery-Delegation of powers to the Assistant
Superintendent of Stationery-Proposal-Approved.

Back Papers.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

Further Papers.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

From: V.V.Subramaniam, Esq., OBE., ICS., To
Superintendent of Stationery,
Madras at Guindy,
Madras 15.

The Secretary to Government,
Education & Public Health
Department, Madras.

No.B.2.9964-48 dated 1-11-48.

Sir,

TYPEWRITERS and duplicators - repairs - passing of bills -
delegation of powers to the Assistant Superintendent of
Stationery - orders solicited.

The Assistant Superintendent of Stationery, was sanctioning
petty repairs to typewriters and duplicators, condemnation of old
machines which were beyond economical repairs and supply of new machines
in replacement or fresh supplies supported by proper sanction with
effect from 22-4-42.

2. The Accountant General in his report on the audit of the
accounts of this office for 1942-43 pointed out that the rules in the
Stationery Manual did not empower the Superintendent of Stationery, for
the delegation of such powers to the Assistant Superintendent of
Stationery. Thereupon repairs, condemnation of machines and supply of
new machines etc., are being sanctioned by the Superintendent of
Stationery with reference to the instructions issued in G.O.No.Ms.1858
Education dated 11-12-44, even though the amounts involved in some cases
are only a few rupees.

3. I request that Government may authorise me to delegate
the powers to the Assistant Superintendent of Stationery to sanction
small repairs to typewriters, calculating machines and duplicators upto
the value of twenty five rupees (Rs.25) and pass the repair bills
thereto. This will lessen the routine work of the Superintendent of
Stationery and make for greater expedition.

Submitted for perusal. E.P.H. 11.11.48

The original of G.O. No 1858 has been called for from the records

KV.3.11

Its receipt may be awaited till 14.11.48

Superintendent of Stationery.

10/11/48

12/11/48

2

Draft
for approval

3
E + P + Dept (C-2)
Typewriters + Duplicators - Repairs - Passing of
Bills by Asst. Supt. of Stationery - Delegation of
powers to the Asst. Supt. of Stationery - Proposal
approved.

H/19

Read again 8000. 1858 E.M. d. 11-12-44

cf C No. 82130 C²/48 From the Supt. of Stationery,
No B2/9964/48 of 1.11.1948

11/15

Order No. 3203 Edm. dated 15/11/48

~~In the circumstances stated in the~~
~~letter cited above, the Govt. Authorise the~~
~~Supt. of Stationery to delegate the powers to~~
~~the Asst. Supt. of Stationery to sanction small~~
~~repairs to typewriters, calculating machines~~
~~and duplicators up to the value of Rs 25/-~~
~~and to pass the repair bills thereto.~~

2. Necessary amendments will be issued
by the Supt. of Stationery, to rule 81 of the
Stationery Manual, Volume I.

To
The Supt. of
Stationery (Q+o)
The Asst. Secy Finance
(L+o)

11/12/48
Jb
11/12/48

13/12/48

17/12/48

Ans
17/12

C. No. 82130 C²/48

Sub. Typewriters and duplicators -
Repairs - Passing of bills - Delegation
of powers to the Asst S of S. -
Proposal of the S of S.

p. 1 of

Ref: - From the S of S B²/9964/48 d. 1.4.48

2. 5. 0. 1. 5. 8. 0. 0. 4. 9. 7

24. 5. 1. 4

A2

In rule 81 of the Stationery
Manual Vol I, the S of S alone is
empowered to condemn typewriters,
duplicators etc, when they are found
to be ~~not~~ ^{no longer} serviceable or to
sanction repairs thereto when such
a step is justified and the
cost reasonable.

para 1 p. 1 of

^{It is stated that}
2. For some time prior to 1943 the
Asst. S of S was sanctioning such
repairs, condemning old machines,
supplying new ones in place of old and
replacing fresh machines. The A.G.
in his Audit Report for 1942-43 of the
accounts of the Stationery Office
pointed out that the Stationery
Manual do not permit the S of S
to delegate his powers to the
Asst. S of S. Accordingly the Govt
in G.O. No. 1858 Emd. d. 11.12.44
issued instructions that the S of S
alone is competent to sanction
such repairs in future.

para 4, p. 4 of (H)

p. 19-20 of (H)

para 5 p. 19-20 of (H)

3. Now the S of S, in the of
has requested that the Asst S of S
might be empowered to sanction
repairs to typewriters, duplicators etc
up to a limit of Rs 25 as this would

2 2
 lessen his routine work and expedite
 prompt payment of bills. In the
 circumstances stated above it is
 submitted for orders whether the
 proposal of the S of S may be accepted.
 This may see u.o. for remarks

4/11
 27/11/48
 JH
 2/12/48
 DM 3/12/48 S by u.f.m.w. J.

May be
 Answer
 by
 1

E.P.H. u.o. 82130 2/48-1



lin (Exp. A)

Please see the notes on page 1-2 above.
 The proposal at 'A' above may be agreed to
 in this dept.

nb
 5-12-48
 JH
 8/12/48
 S.P.H.

Fin. No. 104287 2A/48-1
 8-12-48



ETPH Dept (C2)

A draft order is subd. for approval
 CR 11/12/48
 JH 11/12/48
 DM 12/12/48 S by u.f.m.w.