

Education and Public Health.

(1948) Department.

Ms. SERIES.

G.O. NO. 256 Education. - P 54

Dated 6th February, 1948.

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NP 5-6 - copy in A 111

[Despatch Abstract.]

Stationery - Flat file boards - Enhanced supply to inspecting officers - Sanctioned.

Back Papers.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

Further Papers.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.



EDUCATION DEPARTMENT.

C.F. 80.



Received 19 . Registered 19 .

Subject.

STATIONERY - Flate File Boards - Enhanced supply to inspecting officers - Sanction requested.

ENCLOSURES.
No.
Spare copies

RC.No.229-H/47.

Station MADRAS, Dated the 28th November 19 47.

From (Name) DR. S.R.U. SAVOOR, M.A., D.Sc., I.E.S.,
(Designation) DIRECTOR OF PUBLIC INSTRUCTION.

To The Secretary to the Government of Madras,

THRO' EDUCATION AND PUBLIC HEALTH Department.
The SUPERINTENDENT OF STATIONERY, GUINDY.
Sir,

In G.O. No. Ms. 632 Finance dated 21...8...1929 sanction was accorded for the supply of 50 ordinary and 10 urgent flat file boards to each of the officers of the District Educational Officers including the Inspectress of European Schools, Madras and the Inspectresses of Girls' Schools. As this supply was inadequate, subsequently Government were pleased to sanction the additional supply of 40 ordinary flat file boards to each of the District Educational Officers including the Inspectress of European Schools and Inspectresses in G.O.No.102 Ms.Finance dated 26th February 1936. It has been represented to me that

P.T.O.

~~**2**~~

that the supply is inadequate and that the flat file system cannot be effectively followed with such an inadequate supply of file boards. As a result of ~~an~~ increase in the number of Educational institutions and the consequent increase in the amount of work the number of clerks in all offices has increased and a Personal Assistant has been sanctioned for all the District Educational Officers which in itself is sufficient indication of the increased volume of work. consequently the number of pending files have also increased and these have to be kept tied properly. Now that experience has shown that the present sanctioned scale of supply is insufficient. I have the honour to request that sanction of Government may be obtained for the supply of 125 additional flat file boards (100 ordinary and 25 urgent) to all the District Educational Officers, the Inspectress of European Schools, Madras and the Inspectresses of Girls' Schools.

K. S. S. S. S. S.

for DIRECTOR OF PUBLIC INSTRUCTION.

Ram.29/11.

29/11

ENDORSEMENT NO.D.1.10770-47.

GOVERNMENT STATIONERY OFFICE,
GUINDY, D/16-1-1948.

Forwarded.

2. In the circumstances stated by the Director of Public Instruction, Madras, sanction may be accorded for the additional supply of flat file cases and flaps with tape white and red to each of the offices of District Educational Officers, Inspectress of European Schools, Madras and Inspectresses of Schools on the following scale:

- | | | |
|--|-----|-------------|
| 1. Flat file cases ordinary II sort | --- | 90 numbers. |
| 2. Flat file cases ordinary II sort | --- | 20 " |
| 3. Flaps with tape white. | --- | 10 numbers. |
| 4. Flaps with tape red. | --- | 5 " |



KV.

To

The Secretary to Government,
Education & Public Health Department,
Madras.

for SUPERINTENDENT OF STATIONERY.

R. S. S. S. S.
26.1.48.

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 KB
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 b/p ✓
 11-26
 no 6469

no 6469

1300

Stationery - Flat file boards - Enhanced
Supply to inspecting officers - Sanctioned

From the D.P.J. R.C. no 229. H/478/28.11.47
From the S of S. Encl. no. D/1. 10720/478/167.48

order/RS 286 End 6 -2-48

Sanction is accorded for the additional supply of flat file cases and flaps with tape white cross red to each of the offices of District Vocational officers, Inspectors ~~of~~ of European

6

Schools, Madras and Inspectors of
Schools on the scale mentioned below: —

- (i) Flat file cases ordinary II. sent. 90 numbers
- (ii) Flat file cases urgent II sent. 20 " "
- (iii) Flaps with tape white 10 numbers
- (iv) Flaps with tape red. 5 " "

Kas.
28/48
CWA
3.2.48

DM
3/2/48

To Secy
The D.O.
The S.O.s
S.C.