

Government of Madras

EDUCATION AND PUBLIC HEALTH DEPARTMENT
(Education)

G.O. No. 2246, 9th September 1948

Libraries—Public—Local Boards—Classification of the posts of librarian as belonging to the “ Ministerial Service ”
and as superior for the gratuity rules—Approved.

O. P. R. S.

Back Papers.

- 1) G.O. No. H.S. 1361. Edu., dated, 27-6-'47.
- 2) " " P.S. 735. " " 12-5-'44.
- 3) " " " 1812. L.A. " " 13-6-'42.
- 4) " " " 388. Edu. " " 11-3-'40.
- 5) " " " 2342. L.S.G. " " 2-6-'36.

Government of Madras

EDUCATION AND PUBLIC HEALTH DEPARTMENT
(Education)

G.O. No. 2246, 9th September 1948

Libraries—Public—Local Boards—Classification of the posts of librarian as belonging to the " Ministerial Service " and as superior for the gratuity rules—Approved.

READ—the following paper :—

From the Inspector of Municipal Councils and Local Boards, dated 25th May 1948, No. 21574/48-C 6.

Order—No. 2246, Education, dated 9th September 1948.

The Government approve the proposal of the Inspector of Municipal Councils and Local Boards that the posts of librarians in public libraries under local bodies may be classified as belonging to the " Ministerial Service " and an age limit of 30 years may be prescribed for appointment to the posts. The qualifications prescribed for these posts in paragraph 2 of G.O. No. 735, Education, dated 12th May 1944, will remain unaltered. In view of the enhancement of the scales of pay ordered in G.O.

No. 1361, Education, dated 27th June 1947, librarians (senior and junior grades) will be treated as superior servants for payment of gratuity.

2. The Inspector of Municipal Councils and Local Boards is requested to forward to Government the necessary draft amendments to the statutory rules under the District Municipalities Act, 1920, and the Local Boards Act, 1920, with reference to the orders in paragraph 1 above.

(By order of His Excellency the Governor)

M. V. SUBRAMANIAN,
Secretary to Government.

To the Inspector of Municipal Councils and Local Boards.
" Examiner of Local Fund Accounts.
" Director of Public Instruction.
" Local Administration Department.

To the Special Officers of District Boards (paragraph 1 only).
" Executive Authorities of Municipal Councils (through the Chairmen) (paragraph 1 only).

GOVERNMENT OF MADRAS

EDUCATION AND PUBLIC HEALTH DEPARTMENT
(Education)

G.O. No. 2246, 8th September 1948

"Collected from the files of the Department of Education and Public Health Department, Madras, and forwarded to the Government of Madras for their consideration."

For the Government

From the Secretary to Government, Education and Public Health Department, Madras

Subject: Devakottai Municipality - Public Libraries - Librarians - Age qualification - Instructions - solicited.

The Government of Madras, in its order No. 2246, dated 8th September 1948, has directed that the age limit of 30 years prescribed for appointment of the posts included in the ministerial service of Municipal Councils is applicable to the post of librarians in municipal public libraries and whether the post of librarians in Municipal Public Libraries, is to be classified as Ministerial service. Under rule 6 of the rules relating to Establishment's under Municipal Councils, no person whose age exceeds 30 years, should be appointed to any post included in the ministerial service or to the post of Revenue Inspector, Revenue Officer, Bill Collector, or Lighting Superintendent under a Municipal Council. I consider that, as the duties of a librarian are more or less similar to those of a clerk in a municipal office, the post of librarians may be classified as ministerial service and that the age limit of 30 years may also be made applicable to them. I request orders of Government in the matter.

For the Government

From the Secretary to Government, Education and Public Health Department, Madras

Subject: Devakottai Municipality - Public Libraries - Librarians - Age qualification - Instructions - solicited.

The Government of Madras, in its order No. 2246, dated 8th September 1948, has directed that the age limit of 30 years prescribed for appointment of the posts included in the ministerial service of Municipal Councils is applicable to the post of librarians in municipal public libraries and whether the post of librarians in Municipal Public Libraries, is to be classified as Ministerial service. Under rule 6 of the rules relating to Establishment's under Municipal Councils, no person whose age exceeds 30 years, should be appointed to any post included in the ministerial service or to the post of Revenue Inspector, Revenue Officer, Bill Collector, or Lighting Superintendent under a Municipal Council. I consider that, as the duties of a librarian are more or less similar to those of a clerk in a municipal office, the post of librarians may be classified as ministerial service and that the age limit of 30 years may also be made applicable to them. I request orders of Government in the matter.

From

K.M. Unnithan Esq. I.C.S.

Inspector of M.C.s. & Local Boards, Madras, I.

To

The Secretary to Government,

Local Administration Department,

Fort St. George

15 JAN 1948

G6.

Roc. 21574/48./dated 25.5.48.

Sir,

SUB: ESTABLISHMENT - Devakottai Municipality - Public Libraries - Librarians - Age qualification - Instructions - solicited.

I forward herewith a copy of the letter Roc. Bl. No. 3251.48. dated 17.4.48 of the Municipal Commissioner, Devakottai. The Commissioner solicits instructions as to whether the age limit of 30 years prescribed for appointment of the posts included in the ministerial service of Municipal Councils is applicable to the post of librarians in municipal public libraries and whether the post of librarians in Municipal Public Libraries, is to be classified as Ministerial service. Under rule 6 of the rules relating to Establishment's under Municipal Councils, no person whose age exceeds 30 years, should be appointed to any post included in the ministerial service or to the post of Revenue Inspector, Revenue Officer, Bill Collector, or Lighting Superintendent under a Municipal Council. I consider that, as the duties of a librarian are more or less similar to those of a clerk in a municipal office, the post of librarians may be classified as ministerial service and that the age limit of 30 years may also be made applicable to them. I request orders of Government in the matter.

Unnom

21656G/48-1

DP

31.5.48

31.5.48

L.A. Dept.

E + P + W. O.

108 29.5.48

18.5.48

1/2 (G. Unnithan)

for Inspector.

27.5

nto



Copy of letter Rec. No. 1861.48.d/17.4.48 of the Municipal Commissioner,
Devakottai, to the Director of Public Instruction

Sub: ESTABLISHMENT - Public Libraries - Librarians - Age Qualification -
instructions solicited.

In G.O. No. 2545.L.S.G. dated 2.6.1936, as amended regarding Establishment
rules of Municipal Councils, Rule 6 of rules requires an age limit of 30 years
for appointment to the posts included in the ministerial service of municipal
councils. I request that you may be pleased to inform me whether this age limit
of 30 years is applicable to Librarians of Municipal Public Libraries and
whether the post of the Librarian is to be classified as Ministerial service.
I solicit early instructions in the matter.

Sd. xx
Commissioner.

/true copy/

[Signature]
Personal Assistant. 27.5

trv. 27.5

From

K.M. Unnithan Esq., I.C.S.,
Inspector of M.L.Cls. & Local Boards. Madras. 1.

The Secretary to Government,
Local Administration Department,
Madras.

Roc. 21574/48 dated 10.8.48.

Sir,

Sub: Establishment - Devakottai Municipality - Public
Libraries - Librarians - Age qualification - Instructions
solicited.

Ref: This office Roc. 21574/48 C.6. dated 25.5.48.

I request orders in the matter.

tp. 11.8

For Inspector.

11.8.

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4

L. A. Dept



Est P H W O, in continuation of
this Dept- W.O.M. 21656 G/48-1
dated 31-5-48.

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L. A. W. O. M.
322-38 G
-48-1

13.8.48

The main file on the subject
was subd. to A.S. on 17/8/48.
ms
24/8/48.

E. J. P. H.

68
16/9

Subject:

161 P.H. Est P. H. (C2)

Libraries - Public - Local Boards - classifi-
cation of the posts of librarians or
belonging to the 'Ministerial Service' and
is superior for the gratuity rules -
Proposed Approved.

Ref: from the I. L. B., Rec. No. 21574/48 C6,
dated 25-5-48.

G.O. No. 2246 Edu. dated 9-9-48
PS.

The qualifications prescribed
for these posts in para 2 of G.O. No.
735 Education, dated 12-5-1944,
will remain unaltered. In
view of the enhancement
of the scales of pay ordered in
G.O. No. 1361 Edu. dated 27-6-47,
librarians (senior and junior
grades) will be treated as
superior servants for
payment of gratuity.

The Govt. approve the proposal of
the Dir. of P. H. C. and Local Boards
that the posts of librarians in the public
libraries under local bodies may be
classified as belonging to the 'Ministerial
Service' and an age limit of 30 years
may be prescribed for appointment to the posts.

2. The I. L. B. is requested to forward

PRESS SLIP.

ORDINARY

URGENT (a).

SPECIAL (a)

E. A. P. H. DEPARTMENT.

Current No. 194 dated 1948
G.O. No. 9-9-1948

Number of MS. pages sent
(b) Correspondence...
(c) Notes...

INSTRUCTIONS FOR THE SECRETARIAT.

- (a) If a paper is marked to be printed urgently or as special the Superintendent of the section concerned should sign the Press slip. The Superintendent should exercise a careful discretion in the matter.
- (b) Each letter, memorandum, or order, or set of orders, in the file of correspondence should be headed in succession with the Roman numeral I, II, III, etc., the number being written in red ink or blue chalk above the item. The particular papers to be printed in the special issue-copies should be indicated by the Roman numeral (I, II, etc.) by which that item had been headed in the correspondence file. All matter, including marginal remarks or references, to be printed should be written in ink and matter which should not be printed should be encircled. Initials and signatures that are not quite legible should be re-written distinctly.
- (c) For rules regarding printing of notes, see the chapter on printing and proof correction in the Secretariat Office Manual.
- (d) The number of copies and the details of distribution should be filled in by the Superintendent or clerk concerned.
- (e) In the absence of special instructions to the Press to keep matter standing for a specified period, ordinary papers of 8 pages and under will be kept standing for one week, and larger papers for two weeks only. The type of notes and of all confidential papers is distributed immediately after striking.
- (f) This slip, properly and completely filled in, should accompany every paper sent to Press; it will be returned by the Press when proofs are furnished; it should be sent to the Press when a call is made for revised proofs or when a corrected proof is sent for striking. When finally returned by Press it should be filed with the original order or letter.

INSTRUCTIONS FOR THE PRESS.

- (a) If, in the opinion of the Superintendent of the Press, a paper has been marked special of urgent unnecessarily, he should send the Press slip to the Assistant Secretary with a remark to that effect.
- (b) Unless a note to the contrary is made against the matter, pencil entries should not be printed. The Superintendent of the Press may bring to the notice of the Assistant Secretary any instance of incomplete or careless editing.
- (c) Signature copies of letters to the Secretary of State or to the Government of India should be printed on hand-made paper.
- (d) This slip should be returned by the Press to the Secretariat when proofs are furnished: it will be sent back to the Press when proofs are returned corrected and should be finally returned to the Secretariat when struck-off copies are supplied.
- (e) The names of the Secretary and Ministers or Advisers should be printed in full when they occur on the right hand side, only the first time when they appear on the left side, the initials alone being printed later.

Brief subject... Libraries - Public - Local Boards -
Classification of books of librarians as belonging to the Ministerial Service - Approved

(d)	(b)	(c)	(4)
Number of copies required when struck off (not including copies for volumes and editors' table which are retained in the Press).	"Press" copies to supply on requisitions for purchase by the public.	Complete correspondence and orders.	Notes.
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For filing with original ...		1	
Total ...		8	

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			No.	Papers.	
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Public Works Department					
Local Administration Department					
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Public Dept.					
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Total	120	250

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distributed on... (Press Despatcher).
To be initialled and dated.

to Govt. the necessary draft amendments to the Statutory rules under the Municipalities Act, 1920 and the Local Boards Act 1920 with reference to the orders in paragraph 1 above.

Despa Excepting the S.O. & E.A. no use
C.A. Rao
26/9.

To
The D. L. B.
EX. of 1. 2. deets.
D. P. T.
L. A. Dept.
S.O. of H. B. & L. Bds.
Executive Authorities
of all Municipal Councils
(hand only)

26.8.48
26/8/48

TO PRESS, MADRAS.

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Type may be released after usual interval at once.

M. Md. Zacharia Clerk.

9/9/48

M. Md. Zacharia Clerk.

9/10/48

Supt.

Supt.

SPECIAL INSTRUCTIONS.

certified that the number of Copies indented is absolutely necessary and has been fixed with due regard to the prevailing shortage of paper.

Assistant Secretary to Govt.

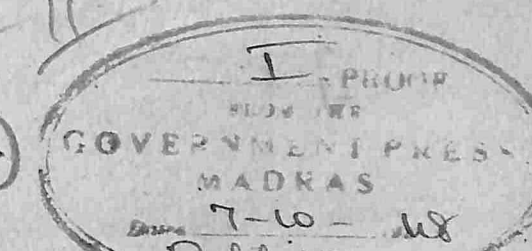
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TO BE FILLED IN BY THE PRESS.

Diary.	Initials of Press official.
Received in Press on.....	4-10-48 M.S.
First proof furnished on.....	7-10-48 M.S.
Call for revised proof received on.....	
Revised proof furnished on.....	
Corrected proof received for striking on.....	18-10-48 M.S.
Final copies supplied on.....	26-10-48 M.S.

Br. Proof for approval for



Government of Madras

EDUCATION AND PUBLIC HEALTH DEPARTMENT
(Education)

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(By order of His Excellency the Governor)

M. V. SUBRAMANIAN,
Secretary to Government.

To the Inspector of Municipal Councils and Local Boards.
" Examiner of Local Fund Accounts.
" Director of Public Instruction.
" Local Administration Department.

To the Special Officers of District Boards (paragraph 1 only).
" Executive Authorities of Municipal Councils (through the Chairmen) (paragraph 1 only).

With nsgb

(2)

Edu & P.H. (C2)

CPD 40470C2/48

Ref:-

from the Insp. of Ml cls & L.Bds,

Rec 21574/48/C6 Dtd 25.5.48

h1 of

Liberaries - Public - Librarian - Age Qualification - Instructions

h2 of

h2 / (X)

h1 of

The Inspector of Ml cls and Local Boards in his letter cited above has forwarded a copy of the letter of the commr. Dewakottan Mpl and requests whether the age limit of 30 years prescribed (in rule 6 of 2342 L.S.G. dated 2.6.36) for appointment to the posts included in the ministerial service of Municipal Councils is applicable to the post of librarians in Municipal Councils Public Librarian and whether the post of Librarian in Municipal Public Librarian is to be classified as Ministerial Service. The Inspector considers that as the duties of a Librarian are more or less similar to those of a clerk in a Municipal office, the post of Librarian may be considered as belonging to ministerial service and that the age limit of 30 years may also be made applicable to them.

in 7-7-48 by

2. This Dept may agree with the Inspector of Ml cls & L.Bds to apply the age limit of 30 to the post of Librarian in Public Librarian under local bodies.

h2 / (A)

h1 of (B)

3. As regards the classification of Ministerial servants it is submitted that the post of Librarian was divided into two grades (Senior & Junior) in G.O.M. 735 Edu dated 12.5.44. The post of the Senior Grade Librarian carries the scale of pay of an LD clerk under the Dist Bds and Municipal Service and the pay of a Junior Grade Librarian

[P 4-0]

h. A. Dept.

corresponds to that of an attender under the Dist Boards and Municipal Service. Under the Statutory Rules the pay of Librarian is classed as Inferior Service. Apparently this classification may be due to the original scale of pay of Librarians employed under Local Boards (G.O. No. 388 Edu. Dated 11.3.40) since the pay sanctioned to Librarians then, corresponded to that of an Attender under Local Boards. However in view of the revised scales of pay to Librarians, the post of Senior Grade Librarian may be classed as Ministerial Service and the post of Junior Grade Librarian may be classed as Inferior Service. The case may be sent to DA for remarks.

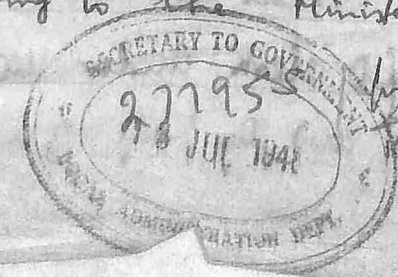
Re 3.7.48 A above. The scales of pay in force for Librarians are:-

Senior grade Rs 45-2-85.
Junior grade 24-1-32-1/2-35.

Senior grade Librarians are employed in libraries which contain not less than 5000 books. The employment of Librarians in the junior grade is restricted to other big libraries. The qualifications required of them are specified in para 2 of G.O. No. 735 Edu. dated 12-5-44. Service in posts the pay of which does not exceed Rs 20/- a month, is treated as "inferior" and all other service is treated as "superior" - vide F.R. 9 subsidiary definition (iii). Hence all Librarians irrespective of the grade, have to be treated as

"superior" servants. L.A. may be consulted and if they agree, they may be requested to amend the entries in the annexure to the Franchise rules. F.R. 9 (17) defines a 'Ministerial servant' as one whose duties are entirely

clerical. The view of the Inspector of M.Cs and Local Boards that as the duties of a Librarian are more or less similar to those of a clerk, the posts of Librarians may be classified as belonging to the 'Ministerial Service', seems



LA. EP 100 404

122 ante
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The proposals in this file are that (1) the posts of Librarians under M.Cs. and D.Bs may be declared as "ministerial" for purposes of "age" qualification and (2) the annexure to the gratuity rules may be amended so that the posts of Librarians may be made "superior". The proposals may be accepted.

As regards (2) above, E.P.H. have requested this Dept to amend the entries in the annexure to gratuity rules. E.P.H. have issued several amendments relating to establishments under M.Cs and Local Boards and to rules relating to appointment and punishment of officers and servants under M.Cs and Local Boards. They may take steps to amend the annexure to gratuity rules may be amended by E.P.H. with these remarks the case may be returned to E.P.H.

Mr. 22.7.48 22.7.48 22.7.48 23.7.48 E.P.H.

27795G - 48-1 23.7.48

Please see the L.A. note above. A draft order is submd for approval. For orders as to circulation.

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