

Education and P. H. (1948) Department.

Ms. SERIES.

G.O. NO. 1007

Dated 28-4-48.

[Despatch Abstract.]

Basic education - Basic education section -
Junior Superintendent - Post - Sanctioned.

Back Papers.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

Further Papers.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

From

Dr. S.R.U.Savoor, M.A., D.Sc., I.E.S.,
Director of Public Instruction, Madras.

To

The Secretary to Government,
Education and Public Health Department, Madras.

C.No.1910 BL/47 dated 30-9-1947.

Sir,

Basic Education - Clerical Staff to assist the Basic Education
Officer, Tamil Nad.

With reference to your D.O.No.72277 B2/47-1 Edn.; dated 11-9-47, Sri L.Rajagopal Rao, Headmaster, Govt.Basic Training School, Vinayashram has been permitted to tour, organise and visit Basic schools in Andhra area. I have instructed him to report on the condition and requirements of the Basic schools in the area. He will be submitting proposals for the expansion of Basic Education and for the development of Basic schools. All these proposals will have to be dealt with in the Basic Education section ~~under the Basic Education section~~ under the Basic Education Officer, Tamil Nad, attached to my office. For this section, the sanctioned strength of staff is one upper division clerk, one lower division clerk and one attender (G.O.No. 2925 Edn., dated 28-8-1947) Even at present this scale of staff is found to be quite inadequate for the work involved in the examination of new proposals and plans for the future. To cope up with the work, another clerk preferably in the upper division is an immediate necessity and I request that the Government may be pleased to sanction the post at a very early date during the current year itself.

P.t.o.

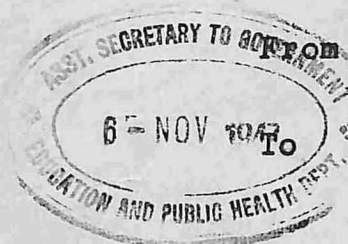
171-3
2.
2. Regarding the additional staff required during 1948-49, I am submitting separate proposals for the consideration of Government as Part II schemes for 1948-49.

k.h.30-9.

for Director of Public Instruction.

R.C.No.1910 B.1/47

Office of the
Director of Public Instruction,
Madras, dated 4th November 1947.



Dr. S.R.U. Savor, M.A., D.Sc.(Lond), I.E.S.,
Director of Public Instruction, Madras.

The Secretary to Government,
Education and Public Health Department,
Fort St.George, Madras.

Sir,

SUB:- Basic Education = Clerical staff to assist
the Basic Educational Officer at Headquarters.
REF:- My letter C.No.1910 B.1/47 dated 30th Sep.47.

I request the favour of early orders on my letter
quoted above.

for Director of Public Instruction.

KAN.5/11

4

Office of the
Director of Public Instruction,
Madras, dated 4th November 1947.

R.C.No.1910 B.1/47

Dr. S. M. J. Savor, M.A., D.Sc. (Lond), I.E.S.,
Director of Public Instruction, Madras.

The Secretary to Government,
Education and Public Health Department,
Fort St. George, Madras.

SUB:- Basic Education - Clerical staff to assist
the Basic Educational Officer at Headquarters.
REF:- My letter C.No.1910 B.1/47 dated 30th Sep. 47.

I request the favour of early orders on my letter
quoted above.

for Director of Public Instruction.

KAN.5/11

11/3/47

21/11

E.P.H. Deptt.

Very Urgent

MEMO. 78358 B.2/47-1 Dated 21.11.47.

Additional - Staff - Basic Education Officer, Headquarters
and Andhra .

Letters from the D.P.I. No. 1909 B1/47 dated 29-9-1947 and
No. 1910 B1/47 dated 30-9-1947.

In the letters cited the D.P.I. has proposed the
employment of (1) one additional U.D. under the Basic Education Officer,
Headquarters, in the current year and

(2) One Superintendent and one L.D. clerk under the Basic
Education Officer, Headquarters and one U.D. clerk under the Basic Educa-
tion Officer, Andhra Area in 1948-49. The Director has not given any
details of the nature and the volume of work/employed under the Basic
Education Officer, Headquarters. He is accordingly requested to justify
fully the necessity for an U.D. clerk in the current year and for the

additional staff required in 1948-49 supported by statistics of
the currents, etc., received.

A reply to the reference should be sent not later than
December 1st 1947.

To The D.P.I.

O.F. 32.

EDUCATION

Department

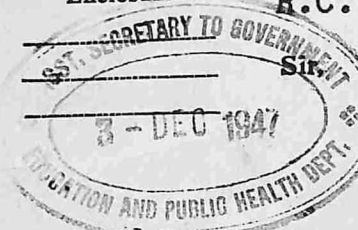
From (Name) DR.S.R.U.SAVOOR, M.A.,
D.Sc., I.E.S.,
Designation DIRECTOR OF PUBLIC IN-
STRUCTION,
Station MADRAS.

Received.....Registered.....

To

The SECRETARY TO GOVERNMENT,
EDUCATION AND P.H. DEPARTMENT,
FORT ST.GEORGE, MADRAS.

Enclosures: R.C. No. 1909/B.1/47 dated 1st December 1947.



SUB:- Basic Education = Basic Education Officers
at Headquarters and Andhra Desa = Addition-
al staff:

REF:- Government Memorandum No.78358/B.2/47-1 Edn.
dated the 21st November 1947.

There is need for creating a separate section for
Basic Education, under a Superintendent. Now the Basic
Education Officer has to do the work of a Superintendent
and this is not desirable as his time and energy should be
available for work of a different nature. No other section
in the office is able to undertake the work of supervising
this section on account of the nature of the work which is
so much of the ordinary routine. Further, the scrutiny
of new proposals and their financial implications takes a
lot of time of the Deputy Director concerned; he has also
to see that the rules and procedure are being observed. An
experienced Superintendent should be able to see to these
matters. I therefore recommend that the post of a
Superintendent be created immediately.

2. The staff sanctioned already for the Basic Educa-
tion Officer, Headquarters and Andhra Desa is adequate for
the present. If at any time the work increases, proposals
for additional clerical staff will be submitted to Govern-
ment.

3. The number of original currents received during
the period from 17th May 1947 to 22nd November 1947 is 164
and the number of intermediate references is 588 for the
same period.

for DIRECTOR OF PUBLIC INSTRUCTION.

KAN.2/12

U.S. DEPARTMENT OF PUBLIC HEALTH
DIVISION OF LABOR RELATIONS
WASHINGTON, D.C. 20540

RE:- Government Memorandum No. 7838/X. 2/47-1 Bdn.
dated the 21st November 1947.

There is need for creating a separate section for Basic Education, under a Superintendent. Now the Basic Education Officer has to do the work of a Superintendent and this is not desirable as his time and energy should be available for work of a different nature. No other section in the office is able to undertake the work of supervising this section on account of the nature of the work which is so much of the ordinary routine. Further, the securing of new proposals and their financial implications takes a lot of time of the Deputy Director concerned; he has also to see that the rules and procedure being observed. An experienced Superintendent should be able to see to these matters. I therefore recommend that the post of a Superintendent be created immediately.

1. The staff mentioned already for the Basic Education Officer, Headquarters and Andhra Pradesh is adequate for the present. If at any time the work increases, proposal for additional clerical staff will be submitted to Government.

E. & P. H. Deptt.

MEMO. NO. 78358 B2/47-2 dated - 17.12.47

Sub: Basic Education officer at Headquarters - - Additional staff.

Ref: Letter from the D.P.I. No. 1909 B1/47 dated 1-12-47.

The D.P.I. is informed that the proposal to sanction a superintendent for the Basic Education officer at Headquarters should be deferred for the present.

In the meanwhile the Director is requested to make a report made on the progress/in the work relating to Basic education and also to examine whether any staff from the elementary education section of his office can be transferred to work under the Basic Education officer at Headquarters.

To The D.P.I. Madras.

17/12/14

by
(Mans)

Memo no. 78358 B 2/48-3 dated 15.3.48 E + P. H.

Ref:- V Letter from the D.P.S R.C. No. 1209 B1/47
dated 1.12.47.

3) Govt. memo No. 78358 B2/47 - 2 dated 17.12.47.
and remainder dated 21.1.48.

~~The attention of Mr. D.P.S is invited to the~~
~~Govt. memo cited above and he is requested to~~
~~expedite his reply to the Govt. memo cited.~~

To ✓
The D.P. I,
Madras
14/18/18
18/3/18
18/3/18

Office of the
Director of Public Instruction,
Madras, Dated 11-3-1948

From

Sri D.S.Reddi, M.A.(Oxon),
Director of Public Instruction, Madras.

To

The Secretary to Government,
Education and Public Health Department.

Sir,

Sub: Basic Education - Creation of the post of a
Superintendent for the Basic Education section.

18934 Ref: Government Memo.No.78358-B.2/47-2 Edn and P.H. Dept
dated 17-12-1947

I have the honour to state that it is not possible to transfer any staff from the elementary education section to the Basic Education Section. The sanction of the post of a clerk for the Basic Education section instead of the post of Superintendent will not solve the difficulties pointed out in my letter to Government "C.No.1909-B.1/47 dated 1-12-1947

At present there are 7 Basic Training Schools (5 Govt and 2 aided) and 30 Basic Schools in the Province. The Government have provided in Part II Rs.10 lakhs for constructing 10 Basic Trg. Schools, with hostels, model schools, quarters for teachers etc. Further the Cabinet has considered that a sum of about Rs.9 lakhs asked for the expansion of compulsory elementary education in Part II may be set apart for extension of Basic Education. Hence detailed proposals have to be worked out for implementing the Basic Education Schemes. This involves selection of Training Schools for conversion as Basic Training Schools selection of sites and putting up buildings for those training schools and provision of equipment. During 1948-49 about 60 elementary schools will be converted into Basic Training Schools with the teachers who will come out of the training schools at the end of 1947-48. All questions relating to the supply of equipment and raw materials for craft work prescription of registers, charts, accounts etc. are to be dealt with in the Director's office. Hence it may not be possible to carry on the work expeditiously and efficiently in the Basic Education section without the help of an experienced Superintendent to guide and to supervise the work of the clerks. The Superintendent himself will deal all important and complicated questions if a post is sanctioned.

In the circumstances stated above and for the reasons detailed in my letter to Government "C.No.1909-B.1/47 dated 1-12-1947 I request the Government to reconsider their orders contained in their Memo. No.78358-B.2/47-2 Edn dated 17-12-1947 and to sanction the creation of the post of a Junior Superintendent in the scale of Rs.140-190 immediately for the Basic Education section.

for Director of Public Instruction.

RVR 11/3/-

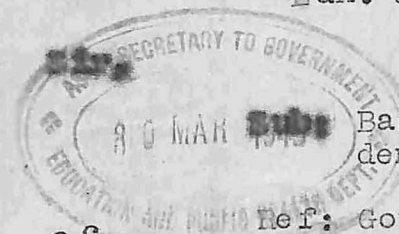
3/2/3

14
A35 R.C.No. 1909 B1/47

15/ Madras, 24th March 1948.

From
Sri D.S. Reddi, M.A., (exam),
Director of Public Instruction, MADRAS.

To
The Secretary to Government,
Edn. & P.H. Department.



Basic Education - Creation of the post of a Superintendent for the Basic Education Section.

Ref: Govt. Memo No. 78358 B2/47-3, dated 15-3-1948.

23066
I have the honour to state that a reply to Govt. Memo No. 78358 B2/47-2, dated 17-12-1947 has already been submitted to Govt in my letter R.C.No. 1909 B1/47, dated 11th March 1948.

P.R.K. 25/3/48

MR. J. S. S. S.
For Director of Public Instruction.

3/5/48

16

~~Spl.~~
P1 issue 1909
RD 28.11.47

194 (T)
194

* subject to
order

do.

191

(10)

Edu. R.P. No. 118
P2

Basic Education - Basic Education section -
Junior Superintendent - Post - Sanctioned.

Rf. Re. G.O. No. 1904 Edu. dated 28.8.47
Rf. From the S.P.I. No. 1909 - B1/47
dated 11.3.48.

G.O. No. 1507 Edu. dated 28.11.48
Ms

The Govt. sanction the
creation of a post of a Junior
Superintendent in the scale of Rs. 140-
190 for the Basic Education section
in the office of the Director of
Public Instruction for a period of
six months.
2. The S.P.I. is requested
to submit a report containing full
details of the work done in the

Sub: Basic Education Officer at Headquarters - Additional Staff.

Ref: Letters from the D.P.I. C.No. 1909 B1/47 dated 29-9-47 and C.No. 1910 B1/47 dated 30-9-47.

The Government have sanctioned the employment of a Basic Education Officer at Headquarters with the following staff to work under him:--

1. One Upper Division Clerk
2. One Lower Division Clerk
3. One Attender

2. The Director now requests that provision may be made in the budget for 1948-49 for ~~the~~ strengthening of the staff sanctioned for the Basic Education Officer at Headquarters. The ^{addl.} staff proposed is as follows:-

1. A Superintendent and
2. A Lower Division Clerk.

If the additional staff asked for is sanctioned the total staff for the Basic education Officer will be as follows:

1. One Superintendent
2. One Upper Division Clerk
3. 2 Lower Division Clerks.
4. An Attender

It is stated that the addl. staff required is for examining the proposals formulated for the introduction of Basic Education in the Province. It seems

too early to consider the question of addl. staff.

For orders whether the recommendations of the Director may be accepted.

2. The Director has proposed the employ-
ment of an ^{Upper} ~~Upper~~ Division Clerk for the Basic Education
Officer in Andhra Dt., in addition to the staff ~~only~~ ^{already}
sanctioned for him. Orders have recently been issued

P.T.O.

Basic Education Section and justifying the need for the continuance of the work beyond the period of the present sanction.

3. The expenditure ^{should} ~~will~~ be debited to ~~the appropriation under~~ 37 - 0. Education ~~General - Division B~~ Pay of ~~Establishments - United~~ " 107

37. I. Education - Primary - Grants to Local Bodies for Primary Edu - As Local Bodies 1. Ordinary Areas (i) Excluding Pothwar Reconstruction - 7 Basil Education - voted"

The S.P. ✓
A.G. The
in Finance Dept.
Finance Dept.

Ans
46
29-4-48

sanctioning a lower division clerk and an attender for the Officer in this case. It seems too early to consider the request for addl. staff. For the orders whether the proposal of the D.P.I. should be approved.

6. In his letter on page 5 of the current file the Director requests sanction for the employment of an Upper Division Clerk under the Basic Education officer at Headquarters in the current year itself so as to cope up with the work connected with the examination of the proposals formulated for the introduction of Basic Education in the Province. ~~The clerk will presumably be replaced by the Superintendent who may be sanctioned from next year.~~ For orders whether the D.P.I. may be accepted. *complied with*

5. The ~~fix~~ Finance may see for orders. *remarks before circulation*

Finance (E.III).

Please see the note of E.P.H. on pp.1-2 above. The proposals in the file are :-

(i) to sanction during the current year the employment of an additional U.D clerk for work under the Basic Education Officer, Headquarters (D.P.I's office); and

(ii) to sanction during 1948-9 (as Part II scheme for 1948-9) the employment of an additional staff of (a) One Superintendent on Rs 140-190 and one L.D clerk on Rs 45-90 for work under the Basic Education Officer, Headquarters (Office of the D.P.I) and (b) one U.D clerk on Rs 80-110 for work under the Basic Education officer, Andhra Area.

2. Proposal (i) above. Employment of an Upper Division clerk under the B.E.O. Headquarters during the current year.

The existing staff under the B.E.O. Headquarters are

- 1 U.D clerk
- 1 L.D clerk
- 1 Attender

No detailed justification for the employment of an additional staff by means of statistics of work turned out

in the office of the B.E.O Headquarters (D.P.I's office) is given except the statement that the existing staff is not able to cope with the work. Attention in this connection is invited to the note of D.S.Finance on pp.3-4 N.F and the minute of H.M.(Education) on p.5 N.F of G.O.1904 Edn dated 28-8-47. In view, however, of the letter from the D.P.I. on p.5 C.F. this Department may agree to the employment of an additional U.D. *the point of employment must be for one year to begin with. information regarding now.* The D.P.I. may be asked to furnish in due course the nature and volume of work attended to by each of the clerical staff under the B.E.O. Headquarters. The extra cost involved in the proposal is Rs 1,540 ^{8/12} roundly.

3. Proposal (ii) above. Employment of additional staff during 1948-9.

~~The details of the proposals are examined below.~~

The extra cost involved in the proposal is Rs 5,100 roundly per annum recurring. As the Basic Education is one of the schemes to which Government is giving special attention, the proposal may be taken as one that is imperatively necessary for the proper running of the administration and as such it satisfies the criteria prescribed for Part II schemes for 1948-9 in G.O.577 Finance dated 1-8-47. In this view this Dept. may agree to the proposal going forward as Part II schemes for 1948-9. Orders in circulation including H.M.(Finance) may be taken on the point. The following remarks are called for on the details of the proposal.

(a) 1 Superintendent and 1 L.D clerk under the B.E.O. Headquarters. The additional staff is asked for on the ground that the system of Basic Education is new and involves the examination of a number of new proposals and plans for the future and that the appointment of the B.E.O. to the Andhra areas and the extension of the system of basic education to new areas increases the work of the section under the B.E.O. Headquarters (D.P.I's office). It may, however, be observed that in the absence of details regarding the nature and volume of work so far attended to in the section, the proposal cannot be agreed to in this Department merely on general grounds. E.P.H. may get more detailed justification in support of the

proposal and remit the file again to this Department for remarks.

(b) Employment of an U.D clerk under the B.E.O. Andhra Desa.

In the circumstances explained in para 1 p.1 C.F. the proposal to employ an U.D clerk under the B.E.O. Andhra areas may be agreed to.

1 agree except in regard to the sanction of an upper division clerk for the Basic Education section of the D.P.I.'s office during the current year. Before this is agreed to, the nature and volume of work done by each member of the clerical staff under the B.E.O. and the number of currents etc may be indicated.

MR 4/11/47 EPA

E + P. H.

The file may be circulated to H.M. (Edn.) and H.M. (Finance) for orders whether the additional staff under the Basic Education officers should be ~~taken up~~ ^{considered} as a Part II scheme for 1948-49.

The Finance Department have called for further particulars regarding additional staff under the Basic Education officers.

A reference will ~~not~~ ^{have} ~~be~~ made to the D.P.I. on the point. It is doubtful whether it will be possible for the

Director to supply the information in time for the proposal being considered as a Part II Scheme. ^{As may also be taken}

~~is~~ in circulation whether the scheme may not be taken up for consideration with reference to the Director.

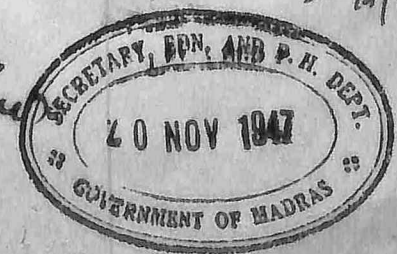
A draft memo with reference to A above is subd. The file may be circulated for orders.

A draft Memo is subd. H.M. (Edn.) may see before issue

17.11.47

MR 19/11/47 S / 11/11/47 H. (Com.)

TSA 20.11.47



p 9 CF

p 11 CF

[Issued as Memo No. 78358 B2/47-1 dated 21-11-1947.]

~~Recd~~: Letter from the D.P.I. R.C.No. 1909 B1/47 dated 1-12-47.

Please see the memo to the D.P.I. and his reply on pages 9 to 11 current file. The Director has emphasised the need for a separate section in his office for Basic Education. He now proposes that ~~the~~ a Superintendent may be employed in his office immediately to work under the Basic Education Officer instead of an Upper Division clerk originally proposed. He has also reported the number of current relating to Basic Education received for the 6 months from May to November 1947. The number of currents received does not justify the creation of a separate section. But as the scheme is a new one it does not seem that the proposal ^{shd.} be examined with reference to the number of currents received. For orders whether the proposal to employ a Superintendent immediately will be approved.

The Director has stated that no additional staff is necessary for the Basic Education Officer Headquarters and the Basic Education Officer, Andhra Districts, next year.

Finance may see, before circulation.



Summary Memo on 11/11/47 E + P. H. 78358 B2/47-2

5.12.47

p 11 CF

The proposals originally made by the D.P.I. have now been revised by him. The D.P.I. now requires a superintendent for his office to under the Basic Education Officer, Headquarters. He does not now require additional clerical staff for the Basic education officer, Headquarters and for the Basic education officer, Andhra Desa.

No details of work done in the staff under B.E.O. Headquarters are given. It is stated that about 750 currents are dealt with for the 6 months May - November 1947. This means that there are only 150 currents a month and

see p 11 CF

[Issued as Memo. 78358 B2/47-2 dated 17.12.47]

With reference to H.H.'s minute at page 7 ante the D.P.I. was informed that the proposal for the employment of a Supt. for the Basic education section in his office should be deferred, ~~and~~ ^{also} he was asked to report on the progress made in the work relating to Basic education and to examine whether any staff from the elementary education section of his office could be transferred.

to work under the Basic education office at Headquarters. In reply the D.P.I. states that it is not possible to transfer any staff from the elementary education section to the Basic education section. Justifying the need for a Supt. to deal with all important and complicated questions relating to Basic education and to guide and supervise the work of the clerks in the Basic education section, the D.P.I. has proposed for the ^{immediate} creation of a post of the Junior Supt. on Rs. 140-190. The

2. The policy of the Govt in the field of education is to convert all the elementary schools and training schools into Basic schools and Basic training schools. ~~not a few of these schools will be converted into Basic training schools.~~ The expansion of Basic education the work in the Basic education section is bound to increase. The post of a junior Supt. ^{asked for} may be sanctioned for a period of six months to begin with and the D.P.I. may be asked

p134

p134

p124

by

Edwards.
78358 B2/47-3



Sep. 17 47

B information

M 17 47

B Sep. 17 47

to come up again with a report containing details of work done in the Basic education section and justifying the need for the continuance of the post beyond six months.

Finance may see for remarks before

circulation
Re 24/2/48.

25/2/48 S

by 25/2/48

7 im. (E III)

Please see the previous fin. notes on pp. 2-4 and 6-7 above and the notes following.

As already observed in para 5 on p. 6 above the D. P. I. has not given sufficient data to estimate the requirements by way of ministerial staff with any degree of accuracy. There is only one L.D. clerk and one L. D. clerk in the office of the Basic Education officer at Headquarters. The need for a Supt. in an office with such a small strength of ministerial staff does not seem to be strong. There are already 7 Basic Training Schools and 30 Basic Schools in the working in the Province. What is proposed by D. P. I. on p. 17 of is only an extension of the existing scheme in other centres. There is already the Basic Education officer to guide the office in the matter. In the circumstances, this dept. may suggest that ~~an L.D. clerk~~ post of an L.D. clerk may be sanctioned for a period of six months in

the first instance and that an experienced clerk from any other section in the D.P.E. office may be posted to that section that the position may be reviewed at the end of that period in the light of experience gained on the actual working of the office.

DR
30.3.48

20/3

E-PH. 2/4
B2

Fin. no
201822/4
26/4/48
E.P.H

The minute on page 7 ante and the notes following for order whether the suggestion of finance in this note above will be accepted.

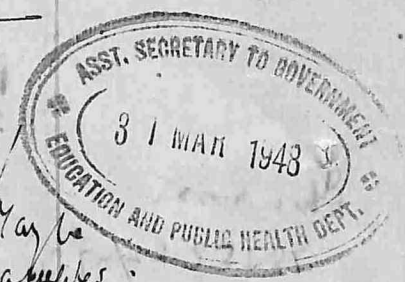
1-4-48

21/4/48

Spent Rs. (Gr.)

23773

08/10
6/4



I have had a talk with the Basic Education Officer in the matter. The Officer is already over-worked. He requires assistance. Next year, there will be eight more Basic Training Schools. He has to plan ahead for re-training many of our training school staff as well as the existing teachers. ~~More~~ More staff is very necessary. This may be met out of the lumpsum allotment of about 9 lakhs set apart for the expansion of basic education. H.M. Finance may see.

1 SA

10-4-48

The file may be circulated to H.M. (Fin.)

12/4/48

Spent Rs. (Gr.)
18-4

A draft order is submitted with reference to the order in circulation above. Finance may see for acceptance before issue.

21.4.48

21/4/48



E.P.H. 20075

(For finance note on p. 10 above) Finance (E. III)
Please see the orders in

circulation on p. 10 above. with reference to the minutes of H.M. (Edn) at A on p. 10 above, a para. relating to the 'debit head' is added in pencil. The draft order below may be ~~forwarded~~ ^{accepted} and the case returned to E.H. 4

Fin. no
31799 E.H.
26/4/48



30656

28.4.48

28/4

E-PH
B2

The draft order may now issue with the amendment suggested by Finance.

28/4/48

Handwritten text on lined paper, mostly illegible due to fading and damage. Some visible words include "received" and "18/11/12".

Dark, heavily damaged section of the document, possibly a cover or endpaper, with a circular stamp or mark visible.