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Sectt II-27-58,004-4-11-46.

Education and Public Health

(1947) Department.

Miscellaneous **SERIES.**

G.O. NO. Ms. 291, Edn.,

291
20-2-47

Dated the 10th February 1947.

[Despatch Abstract.]

Stationery - Flat file cases Lind sort and flaps with tapes white and red.
Additional supply to the office of the Director of Public Instruction -
Sanctioned.

Back Papers.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

Further Papers.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

(N) ✓ Conf. Dept
C2

p/1-207 C/A 9334 22/47 - From the DPO, letter No. Re-11322 4/46 d. 12-12-46
p/207 From the Secy, No. DT-3452/pd d. 20.1.47

Subject

Stationery - Flat file cases and flaps with tape white
and red - additional supply to the office of the DPO - Sanctioned
No. 291 Dm of 20.2.47

Sanction is accorded to the additional supply of 1100 flat
file cases (900 ordinary and 200 urgent) and of 500 flaps with
tape white and 100 flaps with tape red for the office of the DPO.

To
The Secy
DPO. d/w
Sc 22/2.

M
14/2/47

M
17/2/47

~~From 12159 From to J. G. of P. Secy, Letter No. 12159~~

~~T.M.~~

~~From~~

~~The Asst Secy to Govt, E & PH Dept,~~

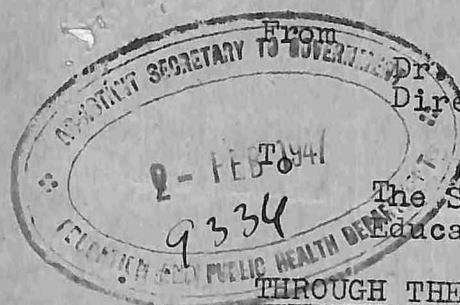
~~To. The J. G. of Police,~~

~~Ref. your letter No. Re. 366/SE/46 d. 7.2.47 Re: the addl~~

~~Supply of flat file cases to your office~~

~~Please refer to how the figure 5300 in respect of the
existing scale of supply of flat file cases to your office has been
arrived at. According to Govt 1011 Edu d. 21.5.46, the existing
scale of supply should be 5100 (4600)~~

E & PH Dept
C2



From Education Department.
Dr. S.R.U. Savor, M.A., D.Sc., I.E.S.,
Director of Public Instruction, Madras.

The Secretary to Government,
Education and Public Health Department, Madras.

THROUGH THE SUPERINTENDENT OF STATIONERY, GUINDY.

Rc.11322 H/46 dated 12-12-1946.

Sir,

Sub: Stationery - Flat file boards - additional
sanction - requested.

I have the honour to request that the sanction of
Government may be obtained for an additional supply of 1500
flat file boards (1200 ordinary and 300 urgent) to my office,
in the circumstances stated below.

2) According to the existing orders of Government,
the total number of flat file boards sanctioned for supply
to this office from time to time is 3720. The work in this
office has been increased by heaps and bounds and the estab-
lishment has also been strengthened to cope with ever increasing
work. The number of flat file boards supplied to this office
all of which are in use is found to be most inadequate to
meet the growing needs of the office. The number of current
files requiring action at a time in this office has increased
considerably. A recent examination revealed that about 2200
files are kept without boards. Consequently the papers
have to be tied with tapes and not infrequently the files
get badly damaged especially when in transit from the
office to the officers and vice versa. It is therefore nec-
essary to keep these files in a good condition. I therefore
request that sanction may be kindly accorded for the urgent
p.t.o!

SRB
5/2

4
: 2 :
supply of 1500 flat file boards to avoid the difficulties referred to above and ensure proper preservation of files in this office.

3. I request early orders of Government on the subject.

R. Narasimhan

for Director of Public Instruction.

k.h.13-12.

sd/
13/12

Stationery Office, Guindy,

Endorsement No.D1.3452/46 dated 21-1-47.

Forwarded.

Sanction may please be accorded for the additional supply of 1100 file boards (900 ordinary and 200 urgent) and flaps with tape white 300 and flaps with tape red 100.

R. S. S. S. S.
31-1-47

for Superintendent of Stationery.

To The Deputy Secretary to Government,
Education and Public Health Department,
Madras.

SAS
11/11