

EDUCATION AND PUBLIC HEALTH

(1947) Department.

MS.

SERIES.

Chae
187.14

G.O. NO.

2695 Education.

Dated

17th December, 1947.

[Despatch Abstract.]

Inspection - Office of the Inspectress of Girls' schools VII circle
inurance of additional clerk and employment of additional typist - Orders
assed.

Back Papers.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.
G.O.	2157	Bdu	8.10.47				
G.O.	2247	Bdu	23.11.46				
G.O.	1844	Bdu	8.11.48				

Further Papers.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.
G.O.	652	Edn	9/3/47				
G.O.	2227	Edn	11/7/47				

R.C.No.7278 K3/46.

OFFICE OF THE DIRECTOR OF
PUBLIC INSTRUCTION, MADRAS.

Dated 10-10-1947.

From



Dr. S.R.U. Savor, M.A., D.Sc., I.E.S.,
Director of Public Instruction,
MADRAS.

The Secretary to Government,
Education and Public Health Department
MADRAS.

Sir,

Sub: Inspection - Office of the Inspectress of Girls Schools,
VII Circle - Continuance of additional clerk - Employment
of an additional Typist - Sanction requested.

Ref: G.O. No.Ms.2247 Edn, dated 23-11-46.

I have the honour to state that the sanction given in the G.O. cited above for the continuance of the post of an additional clerk in the Office of the Inspectress, VII Circle will expire on 9-11-47. The circumstances that necessitated the creation of the post continue to exist and there is definite need for the continuance of the post. I therefore request that Government may be pleased to sanction the continuance of the post for a further period of one year from 10-11-47.

The present staff of the Office of the Inspectress, VII Circle consists of 7 clerks including the Headclerk and one typist. The statistics of clerical work done and the number of schools in the circle are furnished below.

(1) No. of papers received and disposed of.	1945 - 46 --- 25,785 1946 - 47 --- 27,136
(2) No. of secondary schools	28
(3) No. of Training schools	16
(4) No. of Special schools	6
(5) No. of Elementary schools	679
(6) Amount of Teaching grant disbursed to Elementary schools.	1945-46 --- Rs.2,51,043 1946-47 --- Rs.2,61,251

The Inspectress reports that the work in the office has increased largely and that the only typist in the office is unable to cope up with the work with the result that much delay is caused in typing the communications. The Inspectress therefore recommends the employment of an additional Typist for her office. In view of the general increase, in work in the Inspectress's office, I support the recommendation of the Inspectress and request that Government may be pleased to sanction the employment of an additional Typist in the Office of the Inspectress, VII Circle with effect from 1st November 1947.

for Director of Public Instruction.

Ramu.11/10.

81445

8/10

33
21/10

very urgent

8/10
21/10

③

Edn and P.H. Dept

Tell by Post no. 81445-A1/47/Edn.
d. 20/10/47

From

The Dist. Secy to Govt., Edn and P.H. Dept

To ✓ the D.P.S.

Office of the Inspectress of Girls
Schools, VII circle - Addl typist

Ref D.P.S.'s letter No: 7278/43/46
of 10-10-47

Please say whether the supply of a
typewriter also should be sanctioned in case
an addl typist is sanctioned.

10/11
18/10/47

8/10
21/10

CF. 32 (a).

EDUCATION Department

From (Name) DR. S. R. U. SAVOOR, M.A.,

D.Sc., I.E.S.,

Designation Director of Public
Instruction,
Madras.

Station



Received _____ Registered _____

To

The Secretary to Government,
Education and Public Health
Department.

Enclosures: ROC. No. 7278-A.3/46 dated 15-11-1947.

Sir,

Sub: Stationery - Office of the Inspectress, VII circle -
Sanction of an additional typist and typewriter

Ref: Your Post copy of Telephone message 81445-A/47
Dn. dated 20-10-47.

I have the honour to state that there are one Under-
wood standard typewriter and one portable Underwood type-
writer in the office of the inspectress, VII circle, Madras.
The inspectress reports that the portable typewriter was
sanctioned for camp purposes to overtake arrears. She
requests that if an additional typist is sanctioned for
her office, a typewriter may also be supplied and that
the portable machine may be transferred to some other
office where it may be required.

K. Subramanian
for Director of Public Instruction.

Edn and P.H. Dept

Inspector - Office of the Inspectors of Girls' Schools
VII circle - Continuation of addl clerk and employment
of addl typist. Order passed.

Letter from the D.P.S. NO: 7278 K8/46
of 10.10.47

MS 25 of
12/12

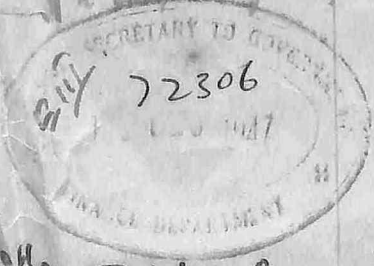
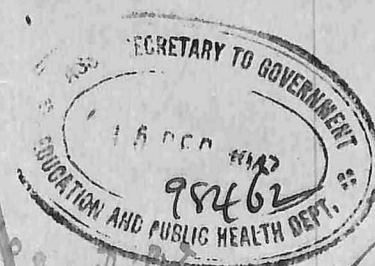
Order 2695 (Edn) dated 17-12-47.
MS

The Govt sanction the continuance for a
further period of one year from 10.11.1947 of the
addl clerk employed in the office of the inspectors
of girls' schools, VII circle under the order no.
2247 Edn of 23.11.46.

2 The D.P.S. is informed that the proposal
for the employment of an addl typist in the
office of the inspectors may be renewed in
connection with Part II estimates for 1949-50
with comparative statistics of typing work in
preceding years. If in the meanwhile the addl.
typist is considered essential the Director may
employ him on the minimum pay for one year
at a time. Where an additional typist is employed

3 The Inspector of S.D. is authorized to
supply a typewriter to the office of the inspectors
of girls' schools, VII circle, in exchange for a
portable machine which is reported to be
now in that office.

MS of



MS 29/11/47
MS 29/11/47
Note

MS 29/11/47

The draft order may be sent to the
this dept for acceptance.

MS 29/11/47 Finance E III

The draft order above may be accepted subject to
slight amendments indicated in para 1
12.12.47 MS 12/12/47
MS 12/12/47 MS 12/12/47

MS 81445 A-2

29.11.47

For-00.72306 A-2/47-1
13/12/47 Thro A-2
12.12.47

Edm and P.H. Dept

The draft order may view with
the amendments suggested by Mr

10/15/47
15/1/47

98662

OFFICE OF THE

C.F. 304

Date 194

Hours Minutes

6

21057
TELEPHONIC MESSAGE.

From

D. P. 1.

To

Secy. to Govt.
E8PH

Sub: Inspection Office
of the Inspection of Girls.
Sched VII Circle - part of
an additional lower
division clerk.

Ref: G.O. Ms. No. ~~465~~
2695 Edm. 17-12-47

1717(P)

The inspection VII
Circle has reported that
the temporary L. D. Clerk
P. F. V.

(Please write on both sides.)

1844/45
2
employed in her office
was discharged on 10-11-47
as the sanction accorded
in G.O. no. 2247 dated
23-11-46 expired on that
date, and again
appointed a clerk on
31-1-48. I presume
that the post of a
clerk may be
continued for a period
of one year from 31-1-48
instead of from 10-11-47
vide G.O. cited above.

1915



Copy to A.G.
Civilians and J.

Copy to pp 1-2 of

ETPH no 21257A-1
1. 4.48

63
T.H. Day Post
ETPH Dept.
From the Secretary to Govt; ETPH Dept.
To The D.P.J.
Inspection - Office of the Inspectors of Girls' Schools
VII Circle - Additional house design clerk. Continuation
Ref: - your letter T.H. d 19.3.48.

Your presumption is correct.

Copy
30.3.48/10/1
20/4/48

20/4/48

Note: - In the circumstances stated in the T.H. on
pp 1-2 of, there seems to be no objection in continuing
the clerk in question for a period of one
year from the date of his appointment viz 31.1.48.

The draft T.O. above is for approval. Finance may see
before issue.

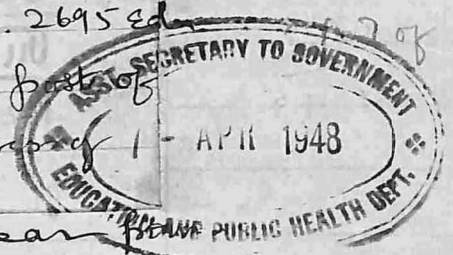
Copy
30.3.48/10/1
20/4/48

20/4/48

A87

Finance (E.H.)

Please see the T.M. from the D.P.I.
suppl. 2 C.F. The sanction accorded in G.O. 2695 Ed
dated 17-12-47 is for the continuance of the post of
one L.D. clerk in the office of the Inspector of
Girls School VII circle, for a period of one year
10-11-1947, it will normally expire on 10-11-1948. ^{Through} ~~As the services~~
^{terminated on 10-11-47 & a clerk}
of L.D. clerk is stated to have been ~~appointed~~ ^{appointed} on 31-1-48.
~~against the sanction accorded in G.O. 2695 Ed d 17-12-47~~
~~will have to be utilised only up to 10-11-48 on~~
~~the sanction for the post will expire by 10-11-48~~
~~and it could not be for one year from 31-1-48 as~~
~~presumed by D.P.I.~~
E.H. may inform the D.P.I. accordingly.



25302

E.L.P.H. (A2)

W.v.t. the note of Fin above a Revised draft
order is submitted for approval.

2.4.48 / 2/4/48

pp 1-2 CP
35
19.4.48

To The D.P.I. ✓

E.L.P.H. Dept.

Memorandum 21257A - 28 dnd. 19.4.48

Inspection - Office of the Inspector of Girls' Schools
III Circle - add lower division clerk. Continuance.
Ref: - T.M. from the D.P.I. d 19.3.48.

The D.P.I. is informed that the sanction
accorded in G.O. no 2695 B dnd. d 17-12-47 is for the
continuance of the post of one L.D. clerk in the
Office of the Inspector of Girls' School III Circle
for a period of one year from 10-11-47 and it will
normally expire on 10-11-1948. Though the services
of a L.D. clerk are stated to have been terminated
on 10-11-47 and a clerk appointed again on 31-1-48
yet the sanction accorded in the G.O. referred to
above will have to be utilised only up to 10-11-48.
It could not therefore be for one year from
31-1-48 as presumed by the D.P.I.

12.4.48 / 12/4/48

[illegible]