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Scott II-27—58,004—4-11-46.

Edn & Pub. Health (1947) Department.

Ms SERIES.

(1)

G.O. NO. 2447 Edn → p46CF

Dated 13-11-47

9

[Despatch Abstract.]

Sub. Government Press - Sri K.P.R Menon - Deputy Superintendent - Deputation to England and U.S.A. - Sanctioned.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

Further Papers.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.
(Ms)	3346	Edn.	29.12.51.				

S/L

1

C.F. 32.

In reply, please quote number, date and short title.*

.................DEPARTMENT.

Received .... *Registered* ....

②

From (Name) A. Lepper Esq.,

(Designation) Superintendent, Government Press,

Post Box ...., (Station) Madras.

Telegraphic Address ....

CONFIDENTIAL.

To

The Secretary to Government of Madras,
Education & Public Health Department,
Fort St. George.

18339

No. 31/Mis/S. *dated* 4th March 1947.

Sir,

* Sub:- Government Press - Deputation of certain officers to England and U.S.A. to work in Printing offices - Proposal to send Mr. K.P.R. Menon -
Ref:- Memorandum No. 46379-F-1-Edn., dated 7th November 1945 and correspondence ending with my D.O. letter No. 67/Mis dated 21st May 1946 to Mr. Viswanatha Ayyar.

Enclosures 1136 Sun 2-6-66

Spare Copies

With reference to our personal discussion on the above subject I have the honour to state that Mr. K.P.R. Menon having been apprised of the proposal contained in the Memo referred to above is very anxious to avail himself of the opportunity now.

D/12 C/f

2. In my D.O. report referred to above, I pointed out that I had interviewed various heads of large firms and the Controller, H.M.S.O. who, in February 1946, were all of the opinion that it was a very bad time to send officers to the United Kingdom on deputation in view of the fact that all firms were in the transition stage from war to peace time production and short of labour and they suggested that any such deputations should be deferred for at least twelve months.

3. Twelve months has now elapsed but I believe conditions in England have not very much improved and Industry as a whole has suffered a severe set-back from the shut down due to shortage of fuel and before submitting final proposals I think it would be advisable for Government to find out from the High Commissioner for India whether private firms in England and America will be prepared now to take on officers from India for additional training with special facilities to study up-to-date methods of printing and office administration.

4. I would request that this correspondence may be done by "Air Mail" for it is necessary that if Mr. Menon goes he should return from his deputation by the end of this year as I shall most probably be applying for leave myself early next year. I propose he should go for six months in all spending three months in England and three months in America.

A/

RMM.

A Lepper

Superintendent.

7A

3

Edn. and P.H. Deptt. (F.1)

CONFIDENTIAL

BY AIR MAIL

Letter/Ref. No. 18339 - [illegible] dt 12.[illegible].47

③

To

The Secretary to the High Commissioner for India,
India House, London (with encl)

The Educational Liaison Officer, Indian Embassy,
2107 Massachusetts Avenue, Washington D.C.

D/p under sealed cover
(12.7.47)

Sir,

Government Press - Sri K.P.R. Menon, Deputy Supdt -
Deputation to England and U.S.A.

I am directed to say that the Madras Government propose to depute Sri K.P.R. Menon, Deputy Superintendent, Government Press, Madras, to England and the U.S.A. for a period of six months for training in modern methods of printing and Office administration (three months in England and three months in America). I am to request you to be good enough to ascertain and let this Government know whether private printing firms in England and the U.S.A. will be prepared at present to take officers from India for additional training with special facilities to study upto date printing

4

ethods and Office Administration.

~~I have etc.~~
Y.O.S.

1/3/47

BSM
7/3/47

copy to the Edl.
Liaison officer
cli

seen with
High Commissioner
cli

5

(51)

E&P.H (F1)

Tvm Dy 15-3-47

From the A.S. E&P.H
To the S.S.P.

Government Press - Sri K.P.R. Menon. Dy Supdt - Deputation to England and U.S.A to work in printing offices.

P1(2) Ref: your letter No 31/Mis/S Dy 4.3.47.

~~The S.S.P. is requested to forward to~~ Please furnish ~~fount~~ at an early date an estimate of the cost ~~involved~~ in the ~~matter~~ deputation proposed.

P2N.7 The ~~whole case~~ may be treated as Very Urgent. ~~A very early reply is requested~~

Issued
15/3/47

PC

KAB
13347

13/3

BSM
14/3/47

F1 DEPARTMENT. ⑤ 7

C.F. 32.

In reply, please quote number, date and short title.

Received .... Registered ....

2 APR 1947

From (Name) A. Lepper Esq.,

(Designation) Superintendent,
Government Press,
Post Box ...., (STATION) Madras.

Telegraphic Address ....

26088

To

The Assistant Secretary to Government,
Education and Public Health Department,
Fort St. George, Madras.

No. 31/Mis/S. dated 1st April, 1947.

p.5 ante

Sir,

Ref:--Your telephonic message regarding estimate of expenditure for deputation abroad of Sri K.P.R. Menon, Junior Deputy Superintendent, Government Press, Madras.

ENCLOSURES ....

SPARE COPIES ....

The expenditure for deputation of Sri K.P.R. Menon, Junior Deputy Superintendent, Government Press, to Europe and America in accordance with my proposals, is about Rs. 15,200. Out of this amount, an expenditure of about Rs. 5,700/- will have to be incurred as pay and cost of living allowances to which Sri Menon is entitled, if he is not so deputed. Therefore, the approximate additional cost is roughly Rs. 9,500/-.

The

The sum of Rs.15,200/- has been roughly allocated as follows:-

Pay in Europe ..	£ 100	
Compensatory & halting allowances in Europe ..	£ 100	
Travelling expenses in Europe & steamer fare to and from U.K. and U.S.A. ...	£ 420	£ 620 = Rs.8,300. in round figures.
Pay in U.S.A. ..	$ 720	
Compensatory and halting allowances in U.S.A.	$1,330	$ 2,300 = Rs.6,900 in round figures.
Travelling expenses in U.S.A.	$ 250	
		Total Rs.15,200

Superintendent.

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71 9

PROFESSOR M. S. SUNDARAM
EDUCATIONAL LIAISON OFFICER FOR INDIA
EMBASSY OF INDIA

635 F STREET, N. W.
WASHINGTON, D. C.

May 9th, 1947.

(6)

SECRETARY, EDN. AND P. H. DEPT.
27 MAY 1947
GOVERNMENT OF MADRAS

To: M. V. Subramanian, Esq., I.C.S.,
Secretary to Government of Madras,
Education and Public Health Department,
Fort St. George, India.

44534

Sir,

pp 3.4 ante

This will acknowledge your letter No. 18339-2-F.1 Edn. dated the 12th March, 1947, regarding the possibility of obtaining for Mr. K. P. R. Menon facilities to visit printing presses and learn modern techniques. From enquiries made from the State Department, I learned that it will not be difficult for Mr. Menon to visit printing presses and learn by observing the current methods adopted in this country. The details of Mr. Menon's visits to printing presses can be worked out only after his arrival in this country. I shall be glad to answer any further enquiries on this subject.

I have the honour to be,
Sir,
Your most obedient servant,

M. S. Sundaram

gl

10

18339.

P.

11

OFFICE OF THE HIGH COMMISSIONER FOR INDIA.

Telephone—
TEMPLE BAR 8484.

Address for Inland Telegrams—
HICOMIND, ESTRAND, LONDON.
Cables—HICOMIND, LONDON.

7

Please quote the undermentioned reference, and address any further communication to—

THE HIGH COMMISSIONER FOR INDIA,
Education DEPARTMENT,
INDIA HOUSE, ALDWYCH,
LONDON, W.C.2.

BY AIR MAIL

and not to any individual by name.

Reference G.221/1/577.

3rd June 1947.

ASST. SECRETARY TO GOVERNMENT
11 JUN 1947
EDUCATION AND PUBLIC HEALTH DEPT.

From: The High Commissioner for India,
India House, Aldwych, London, W.C.2.

To: The Secretary to the Government of Madras,
Education and Public Health Department, Fort St.George
Madras, India.

Subject: Government Press - Sri K.P.R.Menon, Deputy Superintendent - Deputation to England and U.S.A.

Sir,

pp3-4 ante

I am directed to acknowledge receipt of your letter dated the 12th March 1947 regarding Mr.Sri K.P.R.Menon, and to state that the necessary action is being taken and that you will be informed of further developments in due course.

I have the honour to be, Sir,
Your most obedient Servant,

S. G. Sathaye

for Secretary,
Education Department.

Ed PH Dept. (F1).

This may now lie over. The High Commissioner may be reminded again on 15.8.47 if necessary.

C.S.
14.6.47.

CR 14/6

J P1 VU 13

(8)

OFFICE OF THE HIGH COMMISSIONER FOR INDIA.

Telephone— TEMPLE BAR 8484.

Address for Inland Telegrams— HICOMIND, ESTRAND, LONDON.
*Cables—*HICOMIND, LONDON.

Please quote the undermentioned reference, and address any further communication to—

THE HIGH COMMISSIONER FOR INDIA,
General DEPARTMENT,
INDIA HOUSE, ALDWYCH,
LONDON, W.C.2.

and not to any individual by name.

AIR MAIL.

Reference G.221.1.577.

24th July, 1947.

From: The High Commissioner for India, General Department.

To: The Secretary to the Government of Madras,
Education and Public Health Department,
Fort St.George, Madras, India.

c1983

Subject: GOVERNMENT PRESS: SRI K.P.R.MENON, DEPUTY SUPERINTENDENT -DEPUTATION TO ENGLAND AND U.S.A.

Sir,

With reference to your letter No.18339-2 F.1.Edn. of the 12th March 1947 on the above noted subject, I am directed to state that the Education Department of this Office approached H.M.Stationery Office with a view to ascertaining whether private printing firms in England would be prepared to offer facilities of training to Mr. K.P.R.Menon. Copies of the resulting correspondence are enclosed herewith for your information.

p.15-19 w/o

ASST. SECRETARY TO GOVERNMENT
31 JUL 1947
EDUCATION AND PUBLIC HEALTH DEPT.

I have the honour to be, Sir,
Your most obedient Servant,

for Secretary,
General Department.

Enclosures:
copies of ✓(1) Letter d.14th July from H.M.S.O. p.15 w/o
✓(2) " " 1st July from McCorquodale & Co.Ltd. p.17 w/o
✓(3) " " 3rd July from Sun Printers Ltd. p.19 w/o

COPY.

H.M.STATIONERY OFFICE,
429 OXFORD STREET,
LONDON,W.1.

G.42/783.
Your ref.G.221.1.577.

14th July,1947. ⑨

Sir,

With further reference to your Department's letter of the 11th June I am directed by the Controller to acquaint you that two printing contractors have offered limited study facilities to Sri K.P.R.Menon the Deputy Superintendent of the Madras Government Press and I am to enclose for your information copies of the respective offers. If full advantage is taken of these offers, it would seem that the Deputy Superintendent's time would be fully occupied for about three months; other suitable firms could however be approached if he should wish to extend his stay in this country. I am accordingly to suggest that the Deputy Superintendent might arrange to call at this Department when he reaches London (he should ask to see the Director of Printing and Binding) or advise the expected date of his arrival in order that an itinerary can be arranged in advance.

pp. 17+19

I am, Sir,
Your obedient Servant,

Sgd. W.J.ARCHER.
Assistant Controller.

The High Commissioner for India,
Education Department,
India House, Aldwych,W.C.2.

COPY.

WM.

MCCORQUODALE & CO.LTD.,
15 King Street,
London,E.C.2.

1st July,1947.

⑩

Director of Printing and Binding,
H.M.S.O.,
429 Oxford Street, W.1.

For the attention of E.V.Williams,Esq.,

Dear Mr.Williams,

Regarding your query whether it would be possible for us to give facilities for training to the Deputy Superintendent of the Government Press, Madras, we fear that we have no facilities or school for training as such, but we should be very pleased for him to visit any of our works in the Group for such periods as he may desire so that he can observe the methods of production and ask any questions that he wishes.

If this procedure is agreeable it would be best, I think, for me to contact you personally and draw up a programme.

Yours sincerely,

(Sgd.) J.Allen.

COPY.

SUN PRINTERS LTD.,
Whippendell Road,
Watford,
Herts.

⑪

3rd July, 1947.

TRW/JMM

E.V. Williams, Esq.,
His Majesty's Stationery Office,
429 Oxford Street,
London, W.1.

Dear Mr. Williams,

I have now had an opportunity of placing your letter before my colleagues.

From experience of somewhat similar cases we think it would be extremely difficult usefully to occupy the fellow from India for as long a period as three months. Much standing about would be involved, and we feel that it would be more profitable to the individual to shorten the period at one office to a couple of weeks only.

I shall be glad to arrange for him to spend a fortnight here at Watford and fortnight in Hazell's office at Aylesbury if you think this would serve any useful purpose.

If I may say so, I think our friend would gain more knowledge by having short spells in a number of offices than by spending a lot of time in one office and probably becoming somewhat bored.

Perhaps you will let me know if my suggestion is acceptable to you.

Yours sincerely,

(Sgd.) T.R.WALKER.

Director.

20

21

E & P. H. (7.1)

Confdl

pp 1 + 7-8 c/

Memo No. 18339-E1/47-3. Edn. D. 4.8.47.

Govt Press – Sri K.P.R. Menon, Dy. Supdt – Deputation to England and U.S.A. ⑫

Ref: From the S.G.P., No. 31/Mis/S, dated 4-3-47 and 1-4-47.

The S.G.P. is requested to state whether if Sri K.P.R. Menon, Dy. Supdt, is to be deputed abroad for addl training the period of his deputation ~~may~~ cannot be confined to ~~any~~ one of the two countries alone namely England ~~and~~ or U.S.A. Copies of the replies received from the Educational Liaison Officer for India, Embassy of India, U.S.A and the High Commr for India, London, are in this connection enclosed for information.

p. 9 c/

pp 13-19 c/

B.S.
2.8.47

O.R.M.
4/8/47

W
4/8/47

To

The S.G.P. (with copy of pp. 9 and 13-19 c/)

desp'd
5/8

22

23/ F1 VU

(13)

Confidential.

From
A. Lepper Esq.,
Superintendent,
Government Press, Madras.

To
The Secretary to Government,
Education and P.H. Department,
Fort St. George, Madras.

EDN. AND P.H. DEPT.
19 AUG 1947
GOVERNMENT OF MADRAS

Dated:- 14th August 1947.

No. 119-mis.

Sir,

66833

Sub:- Government Press - Sri K.P.R. Menon - Deputy Superintendent - Deputation to England and U.S.A.
Ref:- Memorandum No.18339-F3/47-3 Edn. dated 4th August 1947. p. 21 ante

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1. The United States of America contain some of the largest and most efficiently organized Printing Presses in the world, the Government Printing Office in Washington being the largest. Factory organization can be best studied in that country. On the other hand, nearly all machinery in use in the Madras Government Press are of British design and manufacture and most of the new machinery and equipment either already ordered for, or are likely to be available in the near future, are also of British design and manufacture. Latest improvements and methods of use of such machinery can be studied only in Great Britain. I consider it essential, therefore, that Sri K.P.R. Menon should be deputed for training to both countries, about three months to be spent in each country, exclusive of the period spent on journey to and fro.

p. 15 ante

p. 19 ante

2. I am pleased to note that arrangements have been successfully completed for Sri Menon's training in both countries. I agree with the suggestion of Mr. Archer, Assistant Controller, His Majesty's Stationery Office, London, that Sri Menon might be asked to call at his Department and meet the Director of Printing and Binding when he reaches London and then draw up an itinerary. It is preferable to do this than arrange the itinerary in advance, as I am of the same opinion as expressed by Mr. Walker, Director of Sun Printers Limited in the penultimate paragraph of his letter to Mr. Williams that Sri Menon will gain more knowledge by having short spells in a number of offices than by spending a lot of time in one office. This can be best arranged by a personal discussion with the Director of Printing and Binding, as soon as Sri Menon reaches London.

p. 9 ante

3. With regard to training in U.S.A. the Educational Liaison Officer for India, Embassy of India, Washington has stated that the details of Sri Menon's visits to Printing Presses can be worked out only after his arrival in that country. This appears to be the best arrangement. Government may inform the Educational Liaison Officer by cable or air-mail of the approximate date of Sri Menon's arrival in Washington as soon as possible after his date of departure from India is known. This will be about four months before his expected arrival in Washington. The Educational Liaison Officer may be informed in the meanwhile that as the Madras Government Press does only letter press work, Sri Menon is interested to visit as many letter press offices as possible for which necessary permission can be obtained for visiting, including the Government Printing Office at Washington, and that the details of visits may be worked out by him in consultation with Sri Menon when the latter reaches Washington.

A. Lepper

Superintendent.

14/9

"CONFIDENTIAL" E.P.H. (F1.)Deptt.

Memo No. 18339-F/47-4 Edn. dated 2/9/47. ⑭

Govt. Press - Sri K.P.R. Menon- Deputy Superintendent - Deputation to Eng. and U.S.A.

From the S.G.P.No. I dt.63/5/6 dated 11-8-47.
From the S.G.P. No. 119 - Mis dated 14-8-1947.

p1CF, 2F

p 23 CF

p 1 CF

In para 4 of his letter No. 31/Mis dated 4-3-47, the S.G.P. (Mr. A. Lepper) ~~has~~ stated that it ~~is~~ was necessary that Sri K.P.R. Menon should return from deputation abroad by the end of this year before his leave commenced. Mr. Lepper has now stated in his first letter cited that he proposes to apply for leave from February 1948. If Sri K.P.R. Menon is deputed, he will be able to leave India only by the beginning of October 1947 at the earliest and to return only in April 1948. Mr. Lepper will have, therefore, to post-pone his leave until then. The S.G.P. is requested to obtain and forward to Government the remarks of Mr.Lepper on this point at an early date.

The S.G.P. ✓ despd. 2/9

S.G.

2/9/47

F1

Recd 13/9

15

Confidential.

Government Press
Madras.

5/9/47.

From A.Lepper Esq.
Superintendent Government Press,
(on leave)

To the Secretary to Government,
Education and Public Health Dept,
Fort St. George.

Sub: Government Press- Sri K.P.R.Menon- Deputy Superintendent-Deputation to England and United States of America.
Ref: Memorandum No 18339-F1/47-4dated 2nd Sept.1947.

p.25 ante

p.1 ante

72968

With reference to the above memorandum I have the honour to state that when forwarding my letter no.31/Mis dated 4-3-47 it was anticipated that Sri K.P.R.Menon would proceed on deputation in May or June 1947 but it had to be postponed on account of his illness, however it is hoped that he will now be able to leave India early in October 1947.

'F'

I am particularly anxious to proceed on leave in February 1948 for important family reasons and cannot postpone my leave until April. It is anticipated that work will not suffer on account of Sri Menon and myself being away at the same time and Mr. Anderson states that for the overlapping period of about two months he will be able to manage. I therefore request that my leave may be sanctioned from February 1948.

A Lepper

Superintendent (om leave)

71 29

D. O. No 28/S/47

Government Press
Madras.

29th Sept. 1947.

SECY. ... EDN. AND P. H. DEPT.
27673
29 SEP 1947

(16)

Dear Mr Subramaniam,

Deputation abroad of Sri K.P.R. Menon.

In the course of our conversation on the 26th inst it was decided that ~~m~~ Menon should postpone making arrangements for his passage to the U.K until Anderson's affair is settled. ⊗

⊗ Separate file — filed separately.

Mr Menon is however very anxious to go now and in view of the fact that he is likely to be my successor I also think it would be better for him to go now and not wait until Anderson's affair is settled as the added experience he gets will be useful to him as Superintendent and advantageous to Govt.

Should Anderson retire in the meantime I can make necessary arrangements to carry on without him until Menon returns.

Government decided that Menon's deputation should be for six months ~~with~~ which, if he leaves in October 1947, will continue till April 1948 but of these six months six ~~months~~ weeks will be spent on the voyage to and fro therefore the actual period of study while on deputation will last for about 4 months.

A I am particularly anxious to proceed on leave and deputation in February 1948 and I would recommend that Menon be granted an air passage each way which will reduce the total period to the amount of time available; should Anderson stay on the air passage back can be converted into a passage by sea.

B I estimate that this reduction in the period of deputation will save about Rs.1700/- in the total expenditure which will cover the additional cost

to & fro? of an air passage.

As there is very little time left I would request government to treat this matter as one of high priority and to arrange for an air passage for him. I am asking Menon

to make necessary arrangements at once such as applying for passport, visa for proceeding to U.S.A, purchasing warm clothing etc so that he may hold himself in readiness to leave at the earliest possible date.

Yours sincerely

Same as pp 29-31 ante

D.O.No. 28/s/47.

Government Press, Madras
29th Septr. 1947.

(Clean Copy
of the D.O.)
at pp: 29-31 cf

Dear Mr. Subramaniam,

Deputation abroad of Sri K.P.R. Menon

In the course of our conversation on the 26th inst. it was decided that Mr. Menon should postpone making arrangement for his passage to the U.K. until Anderson's affair is settled.

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Should Anderson retire in the meantime I can make necessary arrangements to carry on without him until Menon returns.

Government decided that Menon's deputation should be for six months which, if he leaves in October 1947, will continue till April 1948, but of these six months six weeks will be spent on the voyage to and fro therefore the actual period of study while on deputation will last for about 4 months.

"A"

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"B"

I estimate that this reduction in the period of deputation will save about Rs 1700/- in the total expenditu which will cover the additional cost of an air passag

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--(2)--

make necessary arrangements at once such as, applying for passport, visa for proceeding to U.S.A., purchasing warm clothing etc. so that he may hold himself in readiness to leave at the earliest possible date.

Yours sincerely,
(Sd). A. Lepper.

Confidential

(19)

D.O.No. 18339-5 71/47

Education & Public Health
Department, Fort St. George,
27th October 1947.

Dear Mr. Lepper,

p33 CF

Deputation of Sri K.P.R. Menon abroad - Your D.O. No. 28/S/47 dated 29th September 1947.

--

I am desired to say that it has been pointed out that there is no need to depute Sri K.P.R. Menon to the United Kingdom and the U.S.A. as the printing in the Government Press is quite good and that there is nothing to study in the foreign countries on the subject. I am to ask you, therefore, to justify in detail the need for sending Sri K.P.R. Menon ~~abroad~~ to study printing methods in modern Presses in England and U.S.A.

Yours sincerely,
(o/c)

To
A. Lepper Esq.,
Superintendent, Govt. Press,
Madras.

Despatched in sealed cover
11/30
29/x

[Fair copy below]

CONFIDENTIAL.

D.O.No.119-Mis.

Government Press,
Madras, 29-10-1947.

SECRETARY, EDN. AND P. H. DEPT.
29 OCT 1947
GOVERNMENT OF MADRAS

Dear Mr. Subramaniam,

p35 ante

Sub: Deputation of Sri K.P.R. Menon - Abroad.
Ref: Your D.O.No.18339-5-F-1/47 dated 27th October, 1947.

85453

I am afraid the Government have missed the point regarding Menon's deputation. It was not with the intention of improving the quality of printing in the Government Press that Government originally decided to depute Menon to England and the U.S.A. but for the purpose of learning and becoming conversant with administrative organisation and control in presses and other offices in foreign countries. I enclose a list of some of the more important technical and other items about which he should gain experience which should have the ultimate advantages of saving time, labour and materials and production costs in the Government Press. It is more important that he goes now as with the tremendous increase in work in the Government Press new administrative problems arise frequently.

p39 infra

As it is essential that Menon is back soon after completing his period of deputation, I would request that final orders may issue at the earliest possible date, any how within a week. Menon has made all necessary arrangements for his journey and has purchased warm clothing etc., and is in readiness to leave by air probably within ten days of orders being received which the Air Line requires for reserving accommodation.

Yours sincerely,

M.V. Subramaniam Esq., I.C.S.,
Secretary to Government,
Education and Public Health Department,
Fort St. George, Madras.

Enclosure.

A. TECHNICAL.

1. Composing room organization; planning of work; editing.
2. Machines used for different classes of work; different classes of work printed on rotary machines; machine room organization.
3. Binding machines; binding room organization.
4. Linotype and Monotype machines; maintenance in good order.
5. Printing of Government Gazette; overcoming various difficulties connected with it.
6. New improvements in stereotyping; electrotyping and Type-casting.
7. Typestore organization.
8. Renovation and keeping to standard different grades of type-metal.
9. Paper and general store organization.
10. Production control measures - i.e., methods adopted to keep a close check over the progress of all work received and to see that work is completed in time.

B. PRINTERS' ACCOUNTANCY.

1. Principles of costing, accounting and estimating adopted for Government work.

C. GOVERNMENT FORMS.

1. Scrutiny of indents; standardization of forms.
2. Printing and distribution of forms.
3. Stocking of forms.
4. Forms required for Municipalities and quasi Government bodies.

D. GOVERNMENT STATIONERY.

1. Purchase, stocking and issue of paper and other items of stationery.
2. Testing of materials.
3. Standard specifications.
4. Chief varieties of paper and other stationery articles stocked for Government use and supplied through the agency of His Majesty's Stationery Office.

E. GOVERNMENT PUBLICATIONS.

1. Organization of the Publications dept. of His Majesty's Stationery Office.

F. WATCH AND WARD AND TIME-KEEPING.

1. Procedure adopted for time-keeping and for prevention of late attendance.
2. Procedure adopted for ensuring security of material and secrecy for Government Printing work.

G. STOCK-TAKING.

1. Procedure adopted for periodical stock-taking.

H. GENERAL.

1. Appointment of factory personnel and supervisory staff.
2. Apprenticeship.
3. Leave; overtime; payment of wages; promotion; disciplinary action.
4. Workers' Union.
5. Labour welfare measures.
6. Canteens
7. Housing schemes for workers.
8. Procedure adopted for printing of electoral rolls for General Election.

-oOo-

Superintendent,
Government Press, Madras.

40

E.P.H. Department.

(22)

D.O. 18339-F/47-8. Edn. dated 5-11-47

Lr. issued
5-11-47

Dear Mr. Lepper,

Subject: Deputation of Sri K.P.R. Menon abroad.
***

p37 ef

Ref: Your D.O.No. 119 Mis. dated 29-10-1947.
*****

I am desired to say that the Government consider that Sri K.P.R. Menon need not be deputed abroad for the present.

Yours sincerely,

4/11/47

To
A.Lepper Esq.,
Superintendent Government Press.

(Fair below) 5/11/47

Confidential

D.O.No.119/Mis.

Government Press,
Madras, 4th Novr. 1947.

6 NOV 1947
87464

Dear Mr. Subramaniam,

Sub: Government Press - Sri K.P.R. Menon - Deputation.

When I interviewed the Minister for Finance in connection with the above, his main objection to the deputation seemed to be the cost of Menon proceeding to America in addition to the U.K. If this is the main obstacle I am quite prepared to recommend that he proceeds to England only though in my Confidential letter No.119/Mis., the advantages of his proceeding to America also are clearly pointed out. The cost of his proceeding to England only will be about Rs 8,500/-. p37 ante

p37 ante In my D.O. letter No.119/Mis., dated 29th October 1947 I had inadvertently omitted to mention a very important reason why Mr. Menon should be deputed to England and America for further training. He has been doing some research in the Government Press on a new process of stereotyping, using plastics. I have seen some products of his invention which, if properly developed promise to be capable of being used for certain classes of work in the Government Press. During the last few months he has discovered a substitute for electrotyping using cellulose acetate as a coating for metal stereos to increase the number of copies that can be printed from them. If this process is developed, it may be capable of being used for printing standardized forms in the Government Press. Though this is an entirely new process in India, it seems possible that similar processes have been developed recently independently in England and America. These can be studied only in these countries. M

In the assumption that Government would accord their sanction and in anticipation of their approval, I have already sent last week ~~the~~ some of the appliances used in this process to the High Commissioner for India, London, to be delivered to Menon when he calls for them.

The arrangements which I made in this regard as well as my instructions to Menon to make the necessary preparations which have involved him, in much expenditure for which purpose he tells me he has had to borrow money, were in consequence of belief that in this case I may act in anticipation of Government sanction. I have done so as the original proposal to send Menon on deputation came from Government themselves (vide Mr. Coorey's D.O.No.46379 F-2 Edn., dated 29th November 1945 copy of which is enclosed for ready reference) and as arrangements for his training had already been made in England and America. It was necessary to make preparation in advance of receipt of final orders for reasons already known to Government. Government are therefore, for all practical purposes, already committed to sanction this proposal. It does not also appear to be fair that Menon should be put to financial loss for no fault of his.

p5c7 (D). p42 supra

I request you to place these points before Government before final orders are passed.

Yours sincerely,

M.V. Subramaniam Esq., I.C.S.,
Secretary to Government,
Education and Public Health Department,
Fort St. George, Madras.

Enclosure.

Copy of D.O.No.46379 F-2 Edn., dated 29th November 1945, from Mr. C.O. Coorey, Secretary to Government, Education and Public Health Deparement, Fort St. George, to Mr. A. Lepper, Superintendent, Government Press (on leave).

I am desired to say that it has been decided to send Mr. K.P.R. Menon, now Acting Senior Deputy Superintendent, Government Press on deputation to the United Kingdom and the United States of America to study modern methods in Printing. An extract of Mr. Anderson's letter No.57 Mis., dated the 26th November 1945 is enclosed. I am to ask you kindly to draw up a programme of studies after consulting the various institutions, etc. in England for giving Mr. Menon the necessary training, as indicated in Mr. Anderson's letter, with whatever modification you recommend. It is considered that the period of deputation in England may be six months, unless you consider otherwise. The approximate period when the studies can be arranged next year may also be kindly intimated. As regards the training in the Washington Government Press, I am to ask you whether you consider this necessary, and if so, to state what the period of study there should be. I am to request that a reply to this D.O. may be sent to Government as quickly as possible.

--

53

By air mail

Draft F1

E.P.H.(F1)

Letter/Ref. 18339-F1/47-9. d/ 13-11-47.

(25)

To

The Secretary to the High Commissioner
for India,
India House Aldwych, London W.C.2

The Educational Liaison Officer for India,
Embassy of India, 635 F Street.
N.W. Washington D.C.

Despd
14/11

Sir,

Government Press - Madras, Deputation of Sri K.P.R. Menon, Deputy Superintendent to U.K. and U.S.A.

****

pages 13-19

I am directed to invite attention to your letter ~~No. G221-~~
No. G221-1-577 - Dated 24th July
of the 9th May 1947
on the above subject and to state that the Government of Madras have sanctioned the deputation of Sri K.P.R. Menon, Deputy Superintendent, Government Press, Madras, for study of the administrative organisation, control etc., in printing presses and offices in the U.K.
U.S.A.

Mr. Menon will intimate to you direct the date of his arrival in London
Washington
and will report to your office on arrival.

I am to ask that you will be so good as to arrange for the affording of all the facilities required for his study.

Despd
14/11

Copy to the S.G.P.

12.11.47

12/11/47

Y.O.S.

45

46

(26)

E.& P.H. ~~(E1)~~ Deptt

Draft I
11(E) Spl. Estimate
by Spl. Kemp
13/11

Sub: Government Press - Raghava Menon - Sri K.P. Dy.Superintendent-
Deputation to U.K. and U.S.A. - - SANCTIONED
****

Ref: From the S.G.P. No. 31 - mis - S- dated 4-3-47 & 1-4-47.
...

ORDER: Ms No. 2447 Edn d/ 13.11.47

precedents at (N) & (N I)

The Government sanction the deputation of Sri K.P.Raghava Menon, Deputy Superintendent, Government Press, Madras, to the United kingdom and the United States of America for a study of the administrative organisation, control etc., in printing presses and offices in those countries. The period of the deputation will be six months, 3 months in the U.K. and three in the U.S.A. - The list ~~submitted by~~ enclosed to the Superintendent's ~~with his~~ letter of the 29th October/ 1947 showing ~~of~~ the technical and other subjects on which he should pursue his studies in the foreign countries is approved. The studies will include the new process of stereo-typing, ~~issuing~~ using plastics, mentioned by the Superintendent in his letter-170-119-Mis. dated 4-11-47.

pages 37-39 of

pages 37-39 of

M on p 41 of.

2 The Government direct that (i) Sri K.P.R. Menon, while on deputation, be given his grade pay as Deputy Superintendent, Government Press ~~and overseas pay~~.

(ii) he be provided with air passages for his journeys to U.K.-U.S.A. and back to India.

(iii) he be allowed the compensatory allowance admissible to II class officers during the period of the deputation.

(12.5.6 a day)

(iv) he be allowed T.A. at the rates admissible under Fundamental Rules 51 and 51 A for the journeys to be performed in the U.K. and the U.S.A.

(v) he be paid no tuition or similar fees during the period of deputation.

(vi) he be permitted to draw ~~war~~ cost of living allowance during the entire period of deputation as well as during the period of ~~transit~~ travel subject to the condition that in case the period of deputation eventually exceeds six months, he will be required to refund to Government the ~~war~~ allowance drawn for the entire period of deputation and travel.

Vide precedent on p-24 of
in G.O. 770 P.H.
25-3-9
(N I)
29.5.45.

[PT

3. The A.G. is requested to admit the expenditure in audit pending provision of funds - The S.G.P. is requested to submit proposals ~~in due course~~ for provision of funds, in due course -

12.11.47

12/11/47

To

The S.G.P.

The A.G. thro'Finance

S.C's.

12/11

48

(27)

From
A. Lepper Esq.,
Superintendent,
Government Press, Madras.

To
Messrs. Thomas Cook & Son Ltd.,
1st Line Beach, Madras.

ASST. SECRETARY TO GOVERNMENT
18 NOV 19
EDUCATION AND PUBLIC HEALTH DEPT.

91082

No.119/Mis. Dated:- 17th November 1947.

Sir,

I am enclosing herewith copy of the order of Government sanctioning the deputation of Mr.K.P.R. Menon, Deputy Superintendent, Government Press, Madras to United Kingdom and U.S.A and passage by air to and fro. I request you to arrange for his passage by air and debit the cost to the Government of Madras.

Sd/A. Lepper,

Superintendent.

Copy to the Secretary to Government, Education and Public Health Department, Fort St. George, Madras. E&P.H / F1

A. Lepper

Superintendent.

Lodged. May be filed with G.O.Ms. No. 2447. Edu. D. 13.11.47.

18.11.47

18.11.47

19/11/47

p46

F1 (28) 49

T. & A. 7.

CERTIFICATE OF TRANSFER OF CHARGE.

(*G.Os. No.* 609, *Finance, dated 4th September* 1933, *No.* 772, *Finance, dated* 19*th December* 1935 *and No.* 130, *Finance, dated 4th March* 1936.)

Headquarters * Madras. Date 27th November 1947 ~~Forenoon~~ Afternoon

Post Junior Deputy Superintendent, Government Press, Madras.

Order under which transfer of charge is made G.O.No.Mis.2447, Edn., dated 13th November 194

SECRETARY TO GOVERNMENT EDUCATION AND PUBLIC HEALTH DEPT.
28 NOV 1947
93780

Relieved Officer.

1. Name and initials (BLOCK LETTERS) SRI K.P.R. MENON
2. (i) If proceeding on leave Proceeding on deputation to United Kingdom and United States of America for study of administrative organization etc., for six months.
   - (*a*) duration of leave
   - (*b*) address during leave and
   - (*c*) place at which leave salary is to be drawn

   or

   (ii) If on transfer
   - (*a*) Post and
   - (*b*) Station

   to which transferred.
3. Signature [illegible]
4. Official designation if only holding charge in addition to other duty

[P.T.O

For use in Audit Office.
Entered in A/R
Entered in L/Acct.
Entered in H/S
Leave salary / Certificate issued.
Auditor, *A.A.G.*

Edn & P. Health
F1

May be filed with
G.O. No. 2447. Edn. D. 13-11-47

29/11

29.11.47

1/12/47

T. & A. 7.

Relieving Officer.

5. Name and initials (BLOCK LETTERS) SRI G.F. AMALANATHAN

6. (i) Whether returning from leave

(ii) If so, place at which orders of posting were received

(iii) If not, from what

(a) Post Assistant Superintendent and Linotype Instructor and

(b) Station Government Press, Madras.

transferred.

(c) Date of relief at old station Forenoon. Afternoon.

7. Signature

If only holding charge in addition to other duty

(a) Official designation of relieving officer

(b) Name of officer posted, if known

For use in Audit Office.
Entered in A/R
Entered in L/Acct.
Entered in H/S
Joining time admissible.
Joining time taken.
Pay slip issued.
Auditor. *A.A.G.*

---

* If charge is made over or received at a station other than the headquarters, the name of such station should also be entered.

NOTES.—(1) When charge is transferred of any office held or usually held by a gazetted officer under the Madras Government certificates in this form should be filled up and despatched the same day (1) to the Chief Secretary to Government, Public Department, Fort St. George, Madras, (2) to the Accountant-General, Madras, (3) to the officer's immediate superior, (4) to the Board of Revenue, in the case of the gazetted officers of the Revenue Department and (5) to the Commissioner and Deputy Commissioner of Exise, in the case of the Assistant Commissioners and Inspectors of Excise. If transfer is made by telegram, each officer will send the certificates direct and independently of the other officer.

Edn.4
P.H.

(2) Officers in charge of treasuries, e.g., Collectors and Treasury Deputy Collectors, will also send to the Accountant-General the certificate in Form S.Y. 60 prescribed in the Book of Account Forms.

Government Press,
Madras, 27-11-1947.

Superintendent.

. BY AIR MAIL.

No. G.3.Press.456

Office of the Accountant-General, Madras,

Dated 16th December, 1947.

Enclosures.

FROM

THE ACCOUNTANT-GENERAL,
MADRAS,

To

The Chief Accounting Officer to the High
Commissioner for India,
India House, Aldwych, London W.C.2.

SIR,

Subject:- Payment of deputation pay and allowances to Sri K.P.R. Menon, Junior Superintendent, Government Press, Madras deputed to the United Kingdom and United States of America for a study of the administrative organisation, control etc, in printing presses and offices.

I have the honour to forward herewith a copy of G.O. Ms.2447 Education dated the 13th November 1947 of the Government of Madras, Education and Public Health Department, and to request you to make necessary arrangements for the payment of the following pay and allowances to the officer during the period of his deputation commencing from his pay for December 1947.

(a) Deputation pay from 1-12-47 at Rs.550/- per mensem
(Rupees five hundred and fifty only)

(b) Cost of living allowance from 1-12-47 at Rs.96/-p.m
(Rupees ninety six only)

(c) Compensatory allowance admissible to II class officers for the period of deputation.

The gross rate of income-tax is at 10.15 pies in the rupee. Deductions made to end of December 1947 are Rs.301-14-0 (Rupees three hundred and one and annas fourteen only) on account of income-tax.

P.T.O.

52

-2-

The deputation pay is debitable to the Government of Madras under the head "56 Stationery and Printing - Charges in England - Leave salary and Deputation pay - Voted" and the allowances to "56 Stationery and Printing - Charges in England -other charges - Voted."

ASST. SECRETARY TO GOVERNMENT
18 DEC 1947
99580
EDUCATION AND PUBLIC HEALTH DEPT.

I have the honour to be,
Sir,
Your obedient servant,

(Sd) R. Krishnamachari.
Assistant Accounts Officer.

No.G.3.Press.45 dated 16th December 1947.

Copy forwarded to the Secretary to the Government of Madras, Education and Public Health Department for sanctioning necessary provision in the budget.

R Krishnamachari
Assistant Accounts Officer.

Edn P.H
F1

60
~~3/1/~~

53

(30)

~~Endt. No.~~ Edu. ~~P.~~ –

C. 99580/47

Sub: Payment of deputation pay and allowances to Sri K.P.R. Menon, Jr. Supt., Govt. Press, Madras, deputed to the U.K. and U.S.A. for a study of the administrative organisation, Control etc in printing presses and offices.

Ref: From the A.G. No. G.3. Press. 456. d.16.12.47.

p1-2 cf –

23/12

Endt 99580-F1/47-1 – Edn. 23-12-47

Communicated to the Superintendent, Govt. Press, Madras for necessary action.

To.
The S.G.P.
(With a copy of the letter from A.G.)

22/12

22.12.47

23/12/47

6.1.48

p1 to 2 cf.

[Note – After issue the papers will be filed with the original G.O. 2447 Edn.
22/12/B.11.47 23/12/47

54

Endt. No. Edn. P.

Sub: Payment of deputation pay and allowances to Sri K.P.R. Menon Dy. Supdt. Govt. Press, Madras, depd. to the U.K. and U.S.A. for Study of the administrative organisation, Control etc in printing presses and offices.

Ref: From the Sup. No. G. 3 Press 456 d. 16-12-47

99590-Tlg-1 — Edn. 22-12-47

Communicated to the Superintendent Govt Press. Madras for necessary action.

22/12

22-12-47

To. The Supt. P. with a copy of the [illegible] from [illegible]

Note – After issue the papers with the files with the original [illegible]

P1 55

THOS. COOK & SON, LTD.

(INCORPORATED IN ENGLAND)

TELE { GRAM: COUPON MADRAS
PHONE: 4411 & 3321.

4/5. FIRST LINE BEACH,
P. O. BOX NO. 171.
MADRAS. 1.

(31)

Ref. MDS/ 1519/47.

Novr. 22nd, '47.

ASSISTANT SECRETARY TO GOVERNMENT
23 NOV 1947
EDUCATION AND PUBLIC HEALTH DEPARTMENT

The Superintendent,
Government Press,
Madras.

9251

Dear Sir,

Mr. K.P.R. Menon.
Dy. Supdt., Govt. Press.

We thank you for your letter No. 119/Mis. dated 17th inst. authorising us to arrange passages for abovenamed by air from Madras to New York and return via England and we have now reserved for him a seat from Madras to Karachi on the Air-India Plane on the 28th inst. and from Karachi to U.K. on the B.O.A.C. Plane of 1st Decr.'47.

We understand from Mr. Menon that he will have to visit certain inland stations in the U.S.A. in connection with his deputation and that his travel expenses will be payable by the Govt. of Madras and to give necessary authority to our New York Office to provide him with the inland transportation by rail road or by air and obtain recovery from the Madras Govt. we shall be pleased in due course to do the needful in the matter but owing to Exchange Restrictions we shall be glad if the Govt. of Madras will obtain the necessary authority from the Reserve Bank to enable us to remit to New York such amounts required for Mr. Menon's travel in the United States.

Yours faithfully,
for THOS. COOK & SON, LTD.
K S Mani

KSM.DSD

Copy to: The Secretary to Govt., E.&P.H. Dept., Fort St. George, Madras, 9.

~~56~~ 2 E&PH (47) A

With reference to the letter from Thomas Cook & Sons, it is likely the S G P will address Govt. if any action is called for in the part of Govt. — This may be added to the main file on the subject (which is at present linked with a file sent in Cir.) ——

26.11.47

A [illegible] letter has been received from Messrs / P [illegible]

K1 ~~3~~ 57 (32)

SECRETARY TO GOVERNMENT
28 NOV 1947
EDUCATION AND PUBLIC HEALTH DEPT.

93781
p55 ante

From
A. Lepper Esq.,
Superintendent,
Government Press, Madras.

To
The Secretary to Govt.,
Education & P.H. Department,
Fort St. George, Madras.

x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x

No.119-Mis. Dated 26-11-1947.

Sir,

Sub: Government Press - Mr.K.P.R.Menon - Deputy Superintendent, Government Press - Deputation - Remittance of amounts required for Mr. Menon's travel in the United States.

Ref: Letter No.MDS/1519/47 dated November 22nd from Messrs. Thos Cook & Son Ltd., addressed to Superintendent, Government Press, Madras, copy to Secretary to Government, Education and Public Health Department, Fort St. George Madras.

With reference to the above, I have the honour to request Government to take necessary action in the matter and obtain authority from the Reserve Bank for Messrs. Thos Cook & Son Ltd., to remit to New York such amounts as may be required for Menon's travel in the United States.

A Lepper
Superintendent.

L 26/11.

58

4

Pr./92591/47 - to Fin (W & Means) 2-12-47

~~F~~ 59

(33)

From
A. Lepper Esq.,
Superintendent,
Government Press, Madras.

To
The Secretary to Government,
Education and Public Health Department,
Fort St. George, Madras.

-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-

No.119-Mis., dated 1st December 1947.

ASST. SECRETARY TO GOVERNMENT
3-DEC 1947
95308
EDUCATION AND PUBLIC HEALTH DEPT.

Sir,

Sub: Government Press - Mr. K.P.R. Menon - travel in the United States while on deputation

Ref: My letter No.119-Mis., dated 26-11-1946. p.f. 57 ante

In continuation of my letter No.119/Mis., dated 26-11-47, I have the honour to state that no action is necessary on this letter as the Accountant General states that arrangements will be made between him and the Indian Embassy at Washington for payment of Mr. Menon's travelling expenses in the United States.

S 1/12.

A Lepper
Superintendent.

60

61 (34)

E&P H (7.1)

Letter
Ref.

To

The Manager,
Reserve Bank of India,
Madras.
(with a copy of a letter from Thomas Cook & Son)

Sir,

Govt. Press, Madras –
Deputation of Mr K.P.R. Menon, ~~[illegible]~~
Deputy Superintendent.

(orgl. papers sent in circ.)

I am directed to state that the Govt. of Madras have sanctioned the deputation of Sri K.P.R. Menon, Dy. Supt., Govt. Madras to the United Kingdom and the United States of America for studies connected with ~~the~~ printing presses. ~~in these countries~~ He is likely to stay ~~for about~~ 3 months in each of these countries in connection with his deputation –

p 55 ~~et~~ ante

I am to forward for your information a letter from messrs Thomas Cook and Son Ltd in the matter of the facilities for his stay & travel in the U.S.A. – I am to ask that in the circumstances stated in that letter that the Reserve Bank may as a special case authorize messrs Thomas Cook & Son Ltd to remit to New York such sums as may be required for Mr Menon in the U.S.A.

Y.O.S.

29.11.47

1/12/47

62

2

F1 WM

Note.

This authorization from the Reserve Bank is evidently required in view of the dollar exchange restrictions. The Reserve Bank may tell us ~~of~~ whether any permission from the Govt. of India is necessary for this –

Finance (Ways & Means) may see for remarks, if any –

29.11.47

1/12/47

2/12/47 Fin. (W&M)

Finance (W&M) E&P.H. U.O. No. 92591-F1/47-1 2-12-47

73050 W&M
3 DEC 1947

In the case of remittances to U.S.A. in dollars on Government account, sanction of the Govt. of India has first to be obtained and then only the Reserve Bank of India should be addressed quoting Govt. of India's sanction and asking them to arrange for the necessary remittance on behalf of this Govt. through ordinary banking channels. The Manager, Reserve Bank of India will then arrange for the remittance debiting this Government's account with the amount at the same time informing this Govt. of the debit. E&P.H. may therefore be informed that the Govt. of India may be addressed in the matter for according the necessary sanction.

Cf – Extract of notes on P.1 of (W) removed

For
5/12/47 ESPH (F1)

6/4.12.47 4.12.47

ADS.

EPH

From the E&P. 110119 Edn D 1.12.47. Fin. U.O. 73050 W&M-1 5-12-47

96136

Please see the Deptt.'s letter ante ~~on p. 9~~, since received. In view of that letter no further action seems to be necessary in

63

F1 W&M

(35)

in this matter.

Finance may see ~~the~~ file again –

9/12/47 Finance

9/12/47

E&P.H. U.O. No. 92591-F1/47-2 9-12-47

74910 W&M
10 DEC 1947

Finance (W&M)

May be perused and returned to E&P.H.

6/11.12.47 11.12.47

For 11.12.47

E&P.H / F1.

The papers may now be filed with Fin. U.O. 74910 W&M-1 G.O. Ms. No. 2447 Edn. D. 13-11-47.

Not put up.

27/12/47

11-12-47
12 DEC 1947

16/12

16/12/47

98034

Special.

From
A. Lepper Esq.,
Superintendent,
Government Press, Madras.

To
The Secretary to Government,
Education and Public Health Department,
Fort St. George, Madras.

-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-

No.119-Mis., dated 15th January 1948.

ASSISTANT SECRETARY TO GOVT.
3384.
17 JAN '48
EDUCATION AND PUBLIC HEALTH

㊱

Sir,

I have the honour to state that I have received a letter from Sri K.P.R. Menon, Junior Deputy Superintendent, Government Press, Madras on deputation in England stating that there may be some delay in his obtaining a passage from England to U.S.A. and he may have a fortnight or so to wait, during which time he wishes to visit printing presses on the continent in France and Switzerland. He applied to the High Commissioner for permission to do this, but the High Commissioner wants the concurrence of the Government of Madras to the proposal.

As a visit to these countries will give him further wider and useful experience and as it will not cost Government any appreciable extra expense, the allowances payable to him are the same whether in England or on the continent, I would like to recommend that he be permitted to do so. Sri K.P.R. Menon further requests that permission if granted may be cabled to the High Commissioner within two weeks to enable him to get visas, etc., for the above two countries.

S/15/1.

A Lepper

Superintendent.

66

67 (37)

p65 ante

From the S.G.P.: No 115 - Mis - Dt 15.1.48.

Memo 3384-F1/48-2. Edu. D. 19-1-48

Govt. Press - Sri K P R Menon, Deputy Supt. - Permission to visit France & Switzerland - not granted.

The Govt. cannot accept the suggestion contained in the Superintendent's letter cited above.

17/1/48 17/1/48

19/1

17.1.48

To The S.G.P.

68

F 62/1

C.F. 32.

.... DEPARTMENT.

(38)

In reply, please quote number, date and short title.*

Received.................... *Registered*....................

69

874

From (Name) A. Lepper Esq.,

(Designation) Superintendent, Government Press,

Post Box.........., (Station) Madras.

Telegraphic Address....................

THE ACCOUNTANT GENERAL'S OFFICE
26 FEB 1948
MADRAS

22 FEB 1948.
13071

To

The Secretary to Government,
Education & P.H. Department,
Fort St. George, Madras.

No. 119-Mis, *dated* 20th February 1948.

Sir,

* Sub:- Government Press - Raghava Menon Sri K.P - Deputy Superintendent - Deputation to United Kingdom and U.S.A

Ref:- G.O.Mis.No.2447 Edn. dated 13-11-47.

p 46 ante

Enclosures..........

p. 46 ante

Spare Copies..........

I have the honour to state ~~than~~ that in para 2 (vi) of the above G.O it is stated that Sri K.P.R. Menon is permitted to draw cost of living allowance during the entire period of deputation as well as during the period of travel subject to the condition that in case the period of deputation eventually exceeds six months he will be required to refund to Government the allowance drawn for the entire period of deputation and travel.

Sri K.P.R. Menon asks in a letter to me to approach Government for an interpretation as to whether the 'six months' excludes the time spent in air travel or voyages to and fro.

Sri K.P.R. Menon went to the United Kingdom by air as at that time it was considered essential for him to return early as I intended to proceed to the United Kingdom on leave myself in February 1948. As my leave has been refused the necessity for his urgent return has disappeared. It would therefore be a saving to Government of £.50/- if he returns by sea instead of by air but if he does so the period of deputation and travel will exceed six months and it would not be fair to include the period spent on the sea voyage within the six months.

Sri K.P.R. Menon has also proceeded to America by sea on a passage arranged by the High Commissioner, so there has been considerable saving there also and will return to the United Kingdom about the middle of May 1948.

Sri K.P.R. Menon also states that before he left Madras the Assistant Accountant-General pointed out that the Government Orders needed modification as according to rules cost of living allowance has to be refunded only if the period of deputation exceeds six months in each country.

I therefore request that Government may be pleased to pass orders on the following points:-

(1) That Sri K.P.R. Menon may ask the High Commissioner to arrange for his return by sea.

(2) That the period of six months specified in the G.O is exclusive of the time spent in air travel or voyages to and fro.

A

(3) Whether the interpretation of the Assistant Accountant-General of the rule on the subject of refund of cost of living allowance is correct, and if so whether the G.O may be modified accordingly. If it is not correct and Sri K.P.R. Menon has to return within the six months for reasons connected with the difficulty of securing passage the total period may exceed six months by a few days for no fault of his own in which case he

70

he will not be called upon to refund the cost of living allowance.

alagappan

Superintendent.

L.S. [illegible] 29/2.

Education and Public Health Dept.

Endt. 13071-F1/48-1. Edu. d. 24.2.48

Referred to the Accountant-General for early remarks on points (2) and (3) raised in the Concluding paragraph of the Superintendent's letter.

I. B. Menon
Assistant Secretary
23.2.48.

To The Accountant-General

D.O. No. 1975/48.

6 MAR 1948

Government Press,
Madras, 5-3-1948.

71

(39)

Dear Mr. Subramaniam,

p69 ante

I should be grateful for a reply to my letter No.119/Mis., dated 20-2-48 on the question of Sri K.P.R. Menon's return from deputation as if he is to return by sea as suggested his name should be registered with the High Commissioner at once for a passage as it is very difficult to secure one at short notice.

Yours sincerely,

alagappan

17250

M.V. Subramaniam Esq., I.C.S.,
Secretary to Government,
Education and Public Health Deptt.,
Fort St. George, Madras.

E & R.H
F1

Very Urgent
C. 13071/48

(in ori)

Govt. Press – Sri. K.P.R. Menon – Dy. Supt. – deputation to Eng. & U.S.A.

(40)

p70 ante

Ref. Endt. No.13071/F1/48-1. Edn. d. 24.2.48

Memo. No. 13071/F1/48-2. Edn. D. 8.3.48

The attention of the A.G. is invited to the Endt. cited above, sent in original and he is requested to ~~expedite~~ send his reply ~~to it at an very early date~~ very expeditiously.

6/3

6/3/48

6/3/48

M. [illegible]
8/3/48

To. The A.G.

Despd
8/3

6

745

A VU 7/75

No. G.3.Judl.II.718. OFFICE OF THE ACCOUNTANT-GENERAL, MADRAS.

Fort St. George, dated the 12th March *194*8.

(41)

Enclosures.

ASST. SECRETARY TO GOVERNMENT
16 MAR
EDUCATION AND PUBLIC HEALTH

FORWARDED.

p46 ante

According to G.O.Ms.No.2447 Education dated the 13th November 1947 sanctioning the deputation of Sri.K.P.R.Menon, he is not entitled to Cost of Living Allowance in case the period of deputation, inclusive of the time spent in air travel or voyages to and fro, eventually exceeds six months, vide Note 4 3 to Fundamental Rules 50 and 51.

19923 p19/N (V)

In G.O.No.674 Finance dated the 5th June 1945 as amended in G.O.No.796 dated the 29th October 1946, however, an officer may draw the allowance in cases in which the period of deputation out of India exceeds six months, provided his stay in any individual country does not exceed 6 months.

p19/N

If the period of deputation of the officer, inclusive of travel is likely to exceed 6 months but the period of stay in each country will be less than six months and if it is the intention of Government to regulate payment of Cost of Living Allowance to him according to the G.O.No.674 Finance dated the 5th June 1945 as amended necessary modifications to the Government Order originally sanctioning the deputation may kindly be issued.

Assistant Accounts Officer.

To
The Secretary to the Govt. of Madras,
Education & Public Health Department,
Fort St. George, MADRAS.

E and P.H Deptt
7.

Fair draft

pp 69-70+71 ante
~~pp 34~~
p.75 ante

from the S.G.P. No 119-Mis dated 20.2.48
" " " do. No 19/5 Pub dated 5.3.48
" " Acct.-Gl No G3 Judl. II. 718 dated 12.3.48

Subject. Govt Press – Sri K.P. Raghava Menon, Deputy Superintendent – Deputation to U.K. and U.S.A.

Iss 07
for AS 20.3.48

Memo 13071/F/48-4. Edn. d. 20.3.48

The Govt approve the proposal of the S.G.P. that Sri K.P. Raghava Menon, Dy Supdt may ask the High Commissioner for India to arrange for his return by sea. The S.G.P is ~~also~~ also informed that the period of ~~deputation of~~ six months' deputation mentioned in G.O. No. 2447 Edn dated 13-11-47 is exclusive of the ~~period of~~ time spent by ~~the~~ officer on travel from India to the U.K. and the U.S.A.

~~(b)~~
p46 ante

78

and back to India and that the orders in the above G.O. need not be modified as they ~~need not be modified~~, clearly state that the officer ~~can~~ will be permitted to draw the cost of living allowance during the period of deputation ~~itself~~ which ~~exceeds~~ should not exceed six months and also during the period of travel. ~~[illegible]~~ The officer should refund the allowance only if the period of deputation itself excluding the period of travel exceeds six months.

av
20.3.48

BM
20/3/48

20/3/48

Another below

(5)

Despd by [illegible]
20/3.

To the S.G.P.
" A.G. Mys
Finance

By air mail

Copy to the S.G.P.

6.10 PM
Despd
20/3

p.44 of ~~8(b)~~
ante

(43) E and P.H. Dept

79

Letter Ref. 13071/F/48-5 Edn. d. 20.3.48

To

The Secretary to the High Commissioner for India
India House, Aldwych, London W.C. 2

Sir,

Govt. Press – Madras – Deputation of Sri K.P.R. Menon, Deputy Supdt., to U.K. and U.S.A.

I am directed to invite the attention to my letter ~~Rep~~ No. 18339-7/47-9 dated 13.11.47 on the ~~above~~ subject noted above and to state that the Govt. of Madras consider that it is sufficient if Sri K.P.R. Menon, Dy. Supdt., Govt. Press, Madras, now on deputation in ~~U.K.~~ U.K. and U.S.A. returns to India by sea instead of by air. I am to ask that you will be so good as to arrange for his ~~passage~~ return

2

by sea ~~[illegible]~~ 80

20/3/48

20.3'48

Copy to the S. G. P.

" " " A. G.

Finance

only one A.g. to dept.

(44)

E. & P. H. (F.1).

Government Press - Sri K.P.R. Menon, Deputy Superintendent, ~~Government Press~~ - Deputation to England and U.S.A.

C no. 18339

From the S.G.P. No.31 Ms. S. d/4.3.47.

In 1945 - 46 there was a proposal to send Sri K.P.R. Menon, Deputy Superintendent, Government Press, ~~abor~~ abroad to study printing methods in Modern Presses. This proposal was dropped for the time being. Please see note page 7 N.f. of G.O.No.1134 (Confidential) Education dated 7.6.46. (D)

The S. G.P. now proposes that Sri Menon may be sent to England and the U.S.A. and in this connection he suggests that the High Commissioner for India may be addressed to find out whether private printing presses in England and the U.S.A. will be prepared now to take Officers from India for training in Printing. His suggestion may be accepted.

A draft letter is submitted for approval. Finance may see before ~~issue~~ circulation

6.3.47

6.3.47

7/3/47 S

7/3/47

Ex P Rno 18339/71 Edn

7.3.47

14198
8 - MAR
FINANCE DEPARTMENT

P.2 N.F. of (I) In May 1945, the late Adviser Sir T. Austin minuted that it might be a good thing to send some time later one of the officers in the Govt. Press abroad on study leave for foreign studies. In October 1945, it was proposed to send Sri K.P.R. Menon, Senior Deputy Superintendent, Govt. Press abroad to study printing methods in modern presses in England and U.S.A. either on deputation or on study leave. It was subsequently this dropped for the time being -- please see p.7 n.f. of

2

(D)

G.O. No.1134 Edn. dated 7-6-46. The S.G.P. now proposes that Sri Menon ~~should~~ may be deputed to the United Kingdom and the U.S.A. for a period of 3 months in each country, apparently excluding the time taken in journey. P 1 C.F.

2. Sri Menon was one of the 4 apprentices selected by this Govt. for training in printing, etc., with a view to qualifying for superior posts in the Govt. Press. He had already undergone* training in printing in the United Kingdom for a period of two years at Govt. cost. In view of this, it is for consideration whether Sri Menon should again be sent abroad for further training at Govt. cost. E & P.H. may also consider whether the proposed deputation, if it is to be pursued, cannot be confined to one of the two countries alone. If it is decided to send Sri Menon on deputation terms, it is necessary to obtain from the S.G.P. an estimate of the cost involved and treat the proposal as a "New Service" and ~~xxx~~ follow the procedure mentioned in Finance U.O. No.65510 BG-2 dated 27-12-46.

Para 3 pr. 1 N.F. of (I)

* in 1928.

The necessity for the proposal is doubtful — c/. 13 onp. 8 C.F. of (D), where Mr. Lepper himself advised against this proposal.
8.3.47.

A

(B) (amended)

2-3.47 8/3/47

C.i.s
8.3.47.

A.S. / E&P.H.

AS II
D.S.
E.P.H

There does not appear to be a strong case for the deputation. But there is no harm in the letter issuing.

4/3/47

E-PH.

E&P.H(91).

Fin. U.O. 14198 C.S.R/47-1
10.3.47

19712

The file may be circulated to H.M.(Law) before issue of the draft letter with reference to 'A' above. Action will be taken after issue of the draft ~~letter~~.

K.A.B.
10.3.47

10/3/47 S

10.3.47

11/3/47

H.M.(Law)

11-3-47

SECRETARY, EDN. AND P. H. DEPT.
12 MAR 1947
GOVERNMENT OF MADRAS

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(45)

E&P.H(91)

p. 3 C.F. [Issued as Letter No 18339-271 Edn. d/ 12.3.47]

A draft T.M. to the S.G.P. is placed below for approval with reference to 'A' on page 2 ante.

K.A.B.
13.3.47

13/3

14/3/47

[T.M. dated 15-3-47 to the S.G.P.] p. 5 C.F.

pp 7-8 C.F. From the S.G.P., No. 31/Mis/5 dated 1-4-47.

Please see the S.G.P.'s reply on pp. 7-8 C.F. The case may lie over till the receipt of the High Commr's reply to the letter at pages 3-4 C.F. when the question of deputation of Sri K.P.R. Menon may be examined further.

10.4.47.

10/4/47

May lie over till 22.5.47.

K.A.B.
7.5.47

7/5

8/5/47

C. No. 44534 F1/47
p 9 C.F. From the Educational Liaison Officer for India, Embassy of India d 9.5.47.

p 9 C.F. Please see the reply from the Educational Liaison Officer for India, Embassy of India, Washington on p 9 C.F. The file may ~~now~~ lie over till the High Commissioner's reply ~~is received~~ to this Dept's letter on pp 3-4 C.F. is received.

30.5.47

30/5

31-5-47

p 13 C.F.

From the High Commr for India, No. G. 221.1-577, dated 24-7-47.

Please see the High Commr's letter and its encls. at pages 13-19 c.f. and also the letter from the Educational ~~[illegible]~~ Liaison Officer for India (U.S.A.) at page 8 c.f. It will be observed therefrom that necessary facilities for the addl. training of Sri K.P.R. Menon could be arranged in England and the U.S.A. The deputation is proposed to be for a period of three months in each country. The S.G.P. has reported that the addl. cost involved will be about Rs. 8,500/-. A p. 1 c.f. p. 7 c.f.

2. In their note on page 2 ante, the Finance Dept. have suggested that if the proposal to depute Sri K.P.R. Menon abroad is to be pursued, it may be considered whether the deputation cannot be confined to one of the two countries alone. The S.G.P. may be consulted on this point. A draft memo is subd. for approval.

2.8.47.

4/8/47 S

4/8/47.

[Memo No. 18339-71/47-3 Edn. dated 4-8-47] — p. 21 c.f.

From the S.G.P. No. 118-Mis, dated 14-8-47. — p. 23 c.f.

Please see the S.G.P.'s reply at page 23 c.f. He considers it essential that Sri Menon should be deputed for training in both the countries, England and U.S.A., for about 3 months in each country exclusive of the period ~~spent on journey~~ of travel. In the circumstances stated in para 1 of the letter at page 23 c.f., the views of the S.G.P. may be agreed to.

15/8/47

Finance may see the case w.o. for remarks prior to circulation.

5.8.47.

In the letter in the D.F. the S.G.P. (Mr Lepper) has stated that he will be applying for leave out of India from February 1948. In para 4 of the letter on page 1 c.f., he stated that Mr. Menon should return from his deputation before Mr. Lepper's ~~goes on~~ leave commenced. Mr Menon ~~can~~ will be able to leave by the beginning of October at the most. In that case he will be returning [illegible] in April and Mr. Lepper will ~~be able~~ have to postpone his leave until then. It is for orders whether a reference should be sent to the S.G.P. on this point before the file is proceeded with.

26/8/47 S

A draft memo is submitted for approval.

1/9

1.9.47

2/9/47 S

4/9/47.

[Memo No. 18339-71/47-1 Edn. dated 2-9-47] p. 25 c.f.

From the S.G.P. (on leave), No. nil, dated 5-9-47. p. 27 c.f.

Please see Mr. Lepper's reply at page 27 c.f. The case may now be sent to Finance w.o. for remarks on the proposal re: the deputation of Sri K.P.R Menon, Dy. Supdt. Govt. Press, to England and U.S.A.

17.9.47

19-9-47

S

E&PH. U.O. No.
18339-F1/47-5
22.9.47

Asst. Secretary to Govt. Finance Department
56375
SEP 1947

p. 23 c.f.

Finance (C.S.R)

(Previous Finance note on pp.1-2 above).

This department considered that there was not a strong case for the deputation of Sri K.P.R.Menon, Senior Deputy Superintendent, Govt.Press abroad to study printing methods in modern presses in England and U.S.A. for the reasons stated by the S.G.P. in his D.O. at 'B' on p.8 c.f. ~~of~~ 'D'. The S.G.P. and the E.& P.H. department are not apparently of the same view. Finance may suggest that orders of H.M.(Finance) may be obtained.

If it is ultimately decided to depute him abroad, this department need not, however, object to the officer being deputed both to U.K. and U.S.A. in the circumstances now stated by the S.G.P. in para 1 on p.23 C.F.

2. Please see the reference from the S.G.P. on pp.7-8 C.F. The net expenditure is estimated to be Rs 9,500. As the extra cost is less than Rs 10,000 non-recurring the proposal need not be placed before the Standing Finance Committee and the Cabinet. The case may, however, be circulated to the H.M. concerned, H.M(Fin.) and H.P.M.

26.9.47

DR
26.9.47.

DS/ E.P.H

MR
27/9/47

(K)

ASST. SECRETARY TO GOVERNMENT
EDUCATION AND PUBLIC HEALTH DEPT.
77627
SEP 1947

BOX

E.P.H

Edn. & P.H.Dept.(F1)

Please see the Finance note from page 5 ante and the D.O at pages 29-31 c.f. since received from the S.G.P. In the circumstances stated by the S.G.P. at pages 29-30 c.f. air passage to and fro may be arranged for Mr. Menon. Finance may see before circulation.

'X'

box /A

3/10/47

59012
3 OCT 1947
Recd. at 5 p.m.
FINANCE DEPARTMENT

E P H co.
18339-6 7/47
3.10.1947

Finance (C.S.R)

(Previous Finance note on pp. 5-6 above)

Please see the letter from the S.G.P on pp. 29-30 C.F and E & P.H's note above. It is proposed to arrange air passage to and fro for Mr. Menon apparently for the reason that Mr. Lepper, the present S.G.P is particularly anxious to proceed on leave in February 48 and that Mr. Menon should return from deputation before that date to take charge of the former's places. The S.G.P has stated that the proposed arrangement will not entail any additional expenditure to the Govt. ~~He has not however furnished figures to justify his statement. Finance may suggest that the orders of H.M (Fin) may be taken in circulation along with the~~

~~Before~~

A on p 30 C.F

B on p.30 C.F

E.P.H. propose to circulate the case before issue of orders. They will no doubt circulate to H.M. (Fin) also - cf. para. 2 of Fin. note on p.6 above.

MR
4/10/47

Fin.(U.O) No. 59012-CSR
4. x. 47

4/10/47.

E.P.H

E. & P.H.Deptt.
(F.1)

p.3 cf

The proposal in this file is that Mr.K.P.R. Menon, Dy. Supdt., Govt. Press, may be deputed to study printing methods in modern presses in England and U.S.A. for a period of six months. Mr. Lepper, the present S.G.P., is anxious to proceed on leave in February 1948 and he proposes that Mr. Menon should return from deputation by that time to take charge as S.G.P. It is therefore proposed that Mr. Memon may be deputed at once and that he may be permitted to travel by air. The grant of the concession of air passage will not entail additional cost. Finance considers that there is no strong case and suggests that orders of H.M. (Finance) may also be taken. The net expenditure involved will be about Rs. 9,500/-

p. 27 cf

p. 6. Nfg.

p 5 ante

2. In connection with the purchase of certain machinery &c. for the press in England Mr. Lepper proposed that he might be deputed for ~~the~~ selecting the machinery ~~selection~~ so that he might combine his leave with deputation. Now that Mr. Menon is to be deputed it is suggested he may himself be asked to select the machinery.

LF

3. The points for orders are :

(1) whether Mr. K.P.R. Menon may be deputed to England and U.S.A. for a period of six months to study printing methods

in modern presses;

(2) whether he may be permitted ~~t~~to travel by air both ways;

and (3) whether he may be authorised to select the machinery required for the Press for which an indent has already been placed with the D.G., Indian Stores Deptt.

4. The file may be circulated to H.M. (Edn.), ~~and~~ H.M. (Finance) and H.P.M.

6/10/47 S

6/10/47
H.M. (Edn.)
H.M. (Fin.)
H.P.M.

TSA
8.10.47

No need for this deputation.
Our printing is quite good and there is nothing to study in U.K.
The qn. of selecting machinery may be taken up after orders are passed on this file.

B.G.R
8.10

The note of H.M. Finance may be circulated to the S.G.P. and he may be asked to justify the need for sending the gentleman to foreign country.

TSA
22.10.47

52C
Y, FDN. AND P.H. DEPT.
27 OCT 1947
GOVERNMENT OF MADRAS

A draft D.O. to the S.G.P. is subd. A fair copy is also subd.

27/10/47 S
27/10/47

[Issued as D.O. No. 18339-SF1/47 d. 27-10-47] p.37 c.f.

Please despatch [illegible]
27/10/47

C.No. 85453 F1

From the S.G.P., No. 119 Recd. 29-10-47

Please see the D.O. from the S.G.P. on page 37 c.f. For orders.

29/10/47 S / 29/10/47
H.M. (Edn.)
H.M. (Fin.)
H.P.M.

Please see the letter of the Superintendent of the Government Press. This is a technical matter. I do not see any reason why Mr. Lepper should mislead us. In these matters, I would rather be led by our technical heads. H.M. Finance and H.P.M. may see.

TSA
30.10.47

This is a qn. of expense and it is left to us to see whether the deputation is necessary. There are too many deputations and I do not know whether we are deriving any corresponding benefit.

Every officer wants to go at Govt's expense either to U.K. or U.S.A. to 'study the latest trends'.

Yesterday Mr Lepper met me about this. He did not convince me about the imperative need for the deputation.

B.G.R
30.X

Not necessary for the present.
O.P.R.
1/11/47

RETARY, FDN. AND P.H.
1 - NOV 1947
GOVERNMENT OF MADRAS

The file may be subd to H.M. (Edn.) for perusal of the minutes above.

1/11/47 S / 1/11/47 H.M. (Edn.)

TSA
3-11-47

4 - NOV 1947

A draft D.O. is subd.

4/11/47 S

5/11/47

C. No 87464F.] From the S.G.P., D.O. No 119/Mis/4-11-47. p 41 C.7

please see the (further) d.o. letter from the S.G.P. at p 41 C.7. The issue of the draft at p 40 C.7 has been withheld. For orders

5-11-47.

5/11/47 S

5/11/47

H.M. (Ch.) ✓
H.M. (Fin.) ✓
H.P.M.

~~Or 2~~
~~5/11~~

Please see the letter of the S.G.P. In that he says :

> " He has been doing some research in the Govt. Press on a new process of stereotyping, using plastics. I have seen some products of his invention which if properly developed promise to be capable of being used for certain classes of work in the Govt. Press. During the last few months he has discovered a substitute for electro-typing using cellulose acetate as a coating for metal stereos to increase the number of copies that can be printed from them. If this process is developed, it may be capable of being used for printing standardized forms in the Govt. Press. Though this is an entirely new process in India, it seems possible that similar processes have been developed recently independently in England and America. These can be studied only in these countries."

These researches if they can be developed will be of great use to the Govt. Press as well as for others and may result in saving a great deal of expenditure. In view of these circumstances brought before us by the S.G.P., I think we may reconsider and let him go.

TSA
6-11-47

We can think of it later.
R.G.A.
7.XI

I We can allow it
G.P.R
7/11/47

7.11.47

CSR

The file may be re-circulated to H.M. (Fin.) for perusal of the minute of H.P.M.

p 10 ante

7/11/47 S

7/11/47

H.M. (Fin.)

~~O3~~
~~8/11~~

(10/11/47)

While sticking to my view that these deputations have become numerous and expensive and have not served any great useful purpose, I don't object to this deputation.

R.G.A.
9.XI

Recd 10/11

It is presumed that the deputation will be to both U.K and U.S.A as originally proposed.

Mr Menon, as Dy Supt, is in the scale of Rs 450-50/2-650 & will be a II Class Officer for the purpose of F.R 51.

A draft order & a draft letter to the High Commr for India in London and the Educational Liaison Officer in Washington are put up for approval.

Z on p 8 ante. Selection of machinery is dealt with in the linked file.

Finance may see the drafts.

12/11/47 S/Finance

12.11.47

14/11/47

Fin. (S.O.)

ASST. SECRETARY TO GOVERNMENT
12 NOV 1947
67759
FINANCE DEPARTMENT

(65303/47)

ASST. SECRETARY TO GOVERNMENT
13 NOV 1947
EDUCATION AND PUBLIC HEALTH DEPT.

E & P.H. U.O. No.
18339-F1/47-8
12.11.47

(Previous Fin notes app 6-7 above)

Please see the orders in circulation above. The draft order may be accepted and the case returned to Educn & P.H.

13/11/47 EPH

Fin. U.O. No. 6775-E. CSR
13.11.47

12/11/47

12

E & P H
F1

The draft may issue

DM
13/11/47 S
16/11

p44 CF

[Letter No. 18839-F1 47-9 Dt 13.11.47].

[G.O No. 2447 Edn. Dt 13.11.47.]. pages 46-47 CF

P1 13 E&P H (F1)

(50)

C No 3384 from the S G P - No 119 - Mis
Dt 15.1.48.

p65 CF

Subject:- Govt. Press - Sri K P R Menon, Deputy Supt., Deputation

Please see the orders in G.O No. 2447 Edn. Dated 13.11.47 sanctioning the deputation of Sri K.P.R Menon, Deputy Superintendent, Govt. Press -

Mr Menon is now in England & requests that during the period of about a fortnight when he has to wait in that country before securing a passage to the U.S.A he may be permitted to visit France & Switzerland for gaining a knowledge of the printing Presses in those countries. The additional cost which will have to be incurred on account of those visits is not known, but is not likely to be considerable as it will consist mostly of travel and stay expenses only.

A It is for consideration whether the S.G.P's ~~proposal~~ recommendation to grant the permission asked for may be ~~approved~~ accepted.

Finance may see, before circulation.

p46 CF

G.O No. 2447 Edn 13-11-47

I do not think these flying visits will be of much value; the proposal may be negatived.

DM
16/1/48 S/
(CSR)

16/1.48

16/1

E & P.H. U.O. No. 3384-F1/48-1 16-1-48

ASST. SECRETARY TO GOVERNMENT
16 JAN 1948
FINANCE DEPARTMENT

Fin. U.O. 3032 C.S.R1 17.1.48

Finance may concur in the view of EPH Secy at A above.

16.1.48.

EPH

16/17/1/48

~~37/15~~ 14.

2

E & P.H. (F1)

May be circulated for orders on A on the previous page and approval of the draft below —

17.1.48

17/1/48 S

17/1/48

H. (Edn.)

~~GO8~~ 17/1

[Memo No. 3384 F1/48-2 d 19-1-48]

TSA 17.1.48

p 67 CF

EDN. AND P.H. DEPT.
19 JAN 1943
GOVERNMENT OF MADRAS

To be filed with G.O. 2447 Edn. 18.11.47

15

(51)

p 69 CF

pp 1-2 cf
p 1-4

From the S.G.P. No. 119-Mis. dated 20-2-1948.
From the Accountant-General No.G.3. Judl.II 718 dated 12-3-48. p 75 CF

Government Press - Sri K.P.R. Menon, Deputy Superintendent — Deputation to United Kingdom and United States of America.

~~(3)~~ 46-47 cf

Please see the orders in G.O.No. 2447 Education, dated 13-11-47, sanctioning the deputation of Sri K.P.Raghava Menon Deputy Superintendent, Government Press to the United Kingdom and the U.S.A. for a study of the administrative organisation, control, etc., in printing presses and offices in those countries for a period of six months (3 months in the U.K. and 3 months in the U.S.A.) As the Dy. Supdt. had to return urgently to India in case the S.G.P. went on leave in February 1948, the Govt. directed that the Dy.Superintendent (Sri K.P.R. Menon) be provided with air passages for his journeys to these countries and back to India.

p 464 ~~CF~~

In accordance with the above orders Sri K.P.R.Menon went to the United Kingdom by air. The S.G.P. now reports that the necessity for the urgent return of the Officer has ceased as he has been refused leave. The Officer has proceeded to America by sea and the S.G.P. suggests that he may return to India also by sea to save expenditure.

~~(4)~~ 46 CF

Under the orders in G.O.No.2447 Edn., dated 13-11-47, the officer is permitted to draw the ~~cast~~ cost of living allowance during the entire period of deputation as well as during the period of travel subject to the condition that in case the period of deputation eventually exceeds six months, he will be required to refund to Government the allowance for the entire period of deputation and travel. The S.G.P says that if the Dy.Supdt. travels by sea, the period of deputation and travel may exceed six months and that the question of refund of the cost of living allowance drawn by the officer while on deputation will arise according to the view of the A.G. He therefore requests orders on the three points raised by him at 'A' on pp 1-2 c.f.

P.t.o.

16

As regards the point (1) viz., that the High Commissioner may be asked to arrange for the return of the Officer by sea, the proposal of the S.G.P. may be agreed to and the High Commissioner a~~sked to arrange for sea passage~~. informed accordingly. The S.G.P requests very early orders in the matter

A

pp 77 cf

The answer to the second point raised by the S.G.P. viz., whether the period of six months specified in G.O.No. 2447 Edn. dated 13-11-47 is exclusive of the time spent on travel, is in the affirmative. It is clear from the above orders that the period of deputation (3 months in U.K. and 3 months in U.S.A) is exclusive of the period spent by the officer on travel from India to U.K. and U.S.A. and back to India.

p 46 cf

B

The A.G. whose remarks were called for on point (2) and (3) regarding the period of deputation and the payment of the cost of living allowance, states that the officer is not entitled to the allowance if the period of deputation inclusive of the time spent on travel exceeds six months and that according to G.O.No. 674 Finance dated 5-6-45 as amended by G.O.No. 796 Fin. dated 29-10-46 however the officer may draw the allowance in cases in which the period of deputation out of India exceeds six months provided his stay in any individual country does not exceed 6 months. The A.G. therefore requests the Govt. to issue necessary modifications to G.O.No. 2447 Edn. dated 13-11-47 if it is proposed to allow the officer to draw the allowance for a period exceeding six months, in accordance with the orders in G.O.No.674 Finance dated 5-6-45 as amended by G.O.No. 796 Finance dated ~~29-10-46~~.

(N) & (V)

p 46

29-10-46. Even if the period of travel is ~~connected~~ counted as deputation, as stated by the A.G. the above orders clearly state that the officer can draw the allowance during the period of deputation, which stipulates not exceeding six months and also for the period of travel. It does not seem therefore necessary to amend the orders in G.O.No.2447 Edn. dated 13-11-47.

'Refers' in the letter ref para 2(vi) of the G.O. deputation itself excluding the period of travel exceeds six months. 2

C

The remarks of Finance may be invited u.o.

av 18-3-48

18/3/48 S

18/3/48

E & P.H. U.O. No. 13071/F1/48-3 19/3/48

Fin (CSR).

R-1

The views of E.P.H. at ~~A~~, 'B' & 'C' above (proposal at 'A' above &) may be accepted in Finance.

19/3/48.

19/3

E-P.H.

20972 Fin. No. 18382 19 MAR 1948 FINANCE DEPARTMENT

3

17

E and P.H. Deptt.

Please see the note of Finance on p. 2 ante. ~~The~~ Draft memo and letter below are for appl.
(Otherwise the papers may be filed with G.O.Ms. 2447 Edn. dated 13-11-47)

52

av 20/3/48

20/3/48 S

[Memo No. 13071 F1/48-4 d. 20-3-48 & Letter No. 13071 F1/48-5 d. 20-3-48]

pp 77-80 cf

2. 11. 52. [illegible]
26. 11. 52 D