

E. F. H (194) Department.

Ms SERIES.

G.O. NO. 2136 Eadu.

Dated 3-10-47

[Despatch Abstract.]

College - Sugg. Grindy - Temporary stenotypist -
Continuance - Sanctioned.

Back Papers.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

Further Papers.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.
G.O.	1466	Edn	3.6.48				



G.O. No. 989-K.2/47

Office of the
Director of Public Instruction
Madras, Dated 17-7-1947

From Sri D.S.Reddi, M.A. (Oxon), M.B.E.,
Director of Public Instruction, Madras.

To The Secretary to Government,
Education and Public Health Department.

Sir, Sub: College of Engineering, Guindy - Temporary steno-
typist - Continuance.

58784

The sanction accorded in G.O.No.1320 Edn dated
30-8-1945 for the employment of a steno-typist in the college
of Engineering, Guindy, will expire on 28-8-1947. As a steno-
typist is absolutely necessary for the Principal, I request
that Government may kindly sanction the continuance of the
post for another year from 28-8-1947

for Director of Public Instruction

RVR 18/7/-

18/7

102/26/7

dep
29.7.47

(not printed)

10/2/47

(7)

2
Edu and P.H. Dept

Telephone message by Post. No.
58734-1/47 A. Edu. Date 25.7.47

From the Secy to Govt, Edu and P.H. Dept
To The D.P.S.

College of Eng, Guindy - Temporary
Stenotypist - continuance

Ref letter from the D.P.S.
No. 989-12/47 17.7.47

The Govt. have sanctioned one
Steno-typist for the Eng. College, Arantapur, from
1947-48 in G.O. No. 1528 Edu 16.7.47. The Principal
of the Eng. college, Guindy, is also the Principal of
the Eng. College, Arantapur, for the time being. Please
say why the Principal requires the services of two
stenotypists at the same time and whether one of the
two posts of steno typists cannot be held in abeyance
so long as the Arantapur college is located at Guindy

10/2/47 JSM 25/7/47

R.O.C.No.989-K.2/47

Office of the
Director of Public Instruction,
Madras, Dated 21-8-1947.

From
Dr.S.R.U.Savoor, M.A., D.Sc., I.E.S.,
Director of Public Instruction, Madras.

To
The Secretary to Government,
Education and Public Health Department.

Sir,
Sub: College of Engineering, Guindy - Temporary Steno-typist -
Continuance
Ref: T.M. by post No.58734-1-/47-A Ldn dated 25-7-47 p2 ante

The Principal, College of Engineering, Guindy, states that the work in connection with the Guindy college has in no way diminished, but has increased considerably justifying the need for a separate steno-typist. He further states that the Steno-typist sanctioned for the Anantapur College is required for work in connection with that college, where a great deal of correspondence has to be carried out for the purchase of equipment and organisation of the college. Under the circumstances, I request that the continuance of the post may kindly be sanctioned by Government.

R. Narasimhan

for Director of Public Instruction.

RVR 22/8/-

21/8

[Faint, mostly illegible handwritten text on the left page, possibly bleed-through from the reverse side.]

40
28/8
P.C. to go
~~28/8~~

P 30 f.

2nd
28/8/47

4
E. P. H. (A)

Telephonic Message No. 58734-2/47^{Edn} dated 27-8-47.
✓ To the D. P. I.

Sub: college of Engg, Guindy - Temporary
stenotypist. Continuance.

a. no. 67760 Ref: From the D. P. I. No. 989-K₂/47⁸ 21/8

Please send urgently a
report to Govt. explaining in full
what are the details of work now
being done by the stenotypist for
the Guindy College and by the stenotypist
for the Anantapur College respectively.

26.8.47/101
26/8/47
27/8/47

(4) 1142

Handwritten notes in Tamil script, including dates like 1947 and 1948, and various administrative details.

Post Copy of Telephonic message, dated 27-8-1947.

No. 989 K2/47.



From

The Director of Public Instruction,
Madras.

69353 To

The Asst. Secretary to Government,
Education and Public Health Department, Madras.

Sub:- College of Engineering, Guindy - Temporary
steno-typist - Continuance - Government Tele-
phonic message by post No. 58734-1/47-A, Edn.,
dated 25-7-47 and the office reply Roc. 989
K2/47, dated 21-8-1947.

The present sanction expires on 28-8-47 and the
Principal requests to be informed whether in anticipation
of sanction he can continue the steno-typist and draw his
pay for August 1947. Early orders may kindly be issued.

R. Narasimhan

for Director of Public Instruction

m.k.28/8/.

28/8

6/8/49
Edn and P.H. Dept

T. M. by Post - No. 58734-2/47-A Edn. dated 4.9.47

From Mr. Luy to Govt, Edn and P.H. Dept

To Mr. D.P.S.

College of Eng, Guindy - Temporary

Stenotypist - Continuance

your t.m. 27.8.47.

Please see this office t.m. 27.8.47

Pending final orders one of the posts of
Stenotypists should be kept in abeyance.

My
27/9/47

JSM
4/9/47

Education Department.

From

Dr. S.R.U. Saver, M.A., D.Sc., I.E.S.,
Director of Public Instruction, Madras.

To

The Secretary to Government,
Education & P.H. Department, Madras.

Re. No. 989 K2/47 Dated 14-9-1947.

Sir,

73740
Sub: College of Engineering, Guindy - Temporary Steno-Typist
Continuance.

Ref: Telephonic Message No. 58734-2/47-A Edn., dated 27-8-47.

8-9 inf
I have the honour to enclose herewith a copy of the letter
Re. No. 2-58 A/47 dated 10-9-1947 from the Principal, College of
Engineering, Guindy, furnishing the details of work of the two
Steno typists.

R. Narasimhan
for Director of Public Instruction.

K.H.15-9.
15/9

Re.No.2-58 A/47.

College of Engineering, Guindy.
Dated: 10th September 1947.

To
The Director of Public Instruction,
MADRAS.

Sir,

Sub: College of Engineering, Guindy - Steno Typist to the Principal -
Permanent Sanction - Requested.

Ref: Your Post Copy of T.M. No. 989 K2/47 dated 29-8-1947.

The Steno Typist sanctioned in G.O.No.Ms.900, Edn. dated 29-6-43 for the Principal, College of Engineering, Guindy takes down notes for 3 hours every morning including most of the holidays, in connection with the important and urgent correspondence relating to the Guindy College. Besides these, the Principal requires the services of a Steno Typist for dealing with references from the Director of Public Instruction and the Government on matters not directly connected with the administration of the Guindy College, such as students sent abroad for advanced studies, problem of supply of staff in various Engineering Colleges, institution of new courses, establishment of Research Institutes and Higher Technical Institute, selection of candidates for admission to Engineering Colleges and various other matters which are referred to him as the senior-most Principal and headquarters Principal.

The Principal of the College of Engineering, Guindy is usually a member of various academic bodies. For example, I am on the following bodies:-

- (a) Secretary of the Board of Visitors of the Guindy College: This Board does not confine itself to matters relating to the College of Engineering, Guindy, but often deals with general questions of supply of technical personnel. This involves lot of work.
- (b) Convener of the Sub Committee of the Expert Committee for Engineering Colleges: This Committee has to draw up plans for buildings and equipment for all the new Engineering Colleges. This is involving me in very large amount of important work.
- (c) Chairman of the Board of Studies in Engineering of the Madras University: Only recently, I had to deal with the drafting of regulations in Automotive Engineering and Textile Technology courses proposed for the Arthur Hope College of Technology, Coimbatore and drastic revisions of the ~~existing~~ existing Regulations of the B.E. Degree.
- (d) Member of the Government Technological Diploma Examination Board: I am proposing a complete reorganisation of the functions of the Board, institution of Boards of Studies, which do not exist at present and complete overhauling of the syllabuses and schemes of examinations of the various Diploma courses.
- (e) Member of the All India Board of Technical Studies: This involves quite a lot of work as I have to play my part in the drafting of syllabuses for the various examinations and preparation of regulations for these examinations.
- (f) Member of Boards of Studies of the Annamalai, Mysore, Andhra and Travancore Universities: I have to accept memberships of these Boards in order to co-operate with sister institutions and considerable amount of work falls on me, particularly with respect to the Universities which have recently started Engineering courses.
- (g) Secretary of the Standing Advisory Committee for Technical Education: This Board has not yet started functioning. But, when it does begin to function, I shall have to deal with a great volume of work, as I think that this Board will have to undertake complete reorganisation of the system and control of technical education.

It will be seen from the above that I, as Principal of the College of

of the College of Engineering, Guindy have a large volume of work to deal with. I actually find that one Steno Typist is not enough for me and I have to overwork him in order to cope up with the work mentioned above. If this Steno Typist has to cope up with the work of the Anantapur College also, then, ~~both~~ the work of both the Colleges, viz., Guindy and Anantapur, will suffer considerably.

There is full time work for a Steno Typist for the Anantapur College. Had this College been started in Anantapur in 1946, the Government would certainly have sanctioned the Steno Typist for this College, as they have done in the case of the other two new Engineering Colleges, and he would have been fully occupied with correspondence relating to equipment, and organisation of that College. There was no Steno Typist for the Anantapur College last year and no equipment was ordered for that College. Moreover, very little work of actual organisation of that College took place. The Steno Typist has therefore deal with correspondence relating to equipment and organisation of that College in a few months from now what he would normally have done in the course of 18 months or so, had the College been started in Anantapur to begin with.

The fact that the Anantapur College does not have a separate Principal and separate Professors does not make a Steno Typist unnecessary. On the other hand, it offers far greater justification for his appointment. The work of the Principal and Professors of the College of Engineering, Guindy has already increased to a very considerable extent through the location of the Anantapur College at Guindy and they have less time to devote to the administration of the Guindy College and its organisation which has to be carried out, much less those of the Anantapur College. On top of the Anantapur College, additional work has fallen on the Guindy College owing to the admission of failed students from the Coimbatore College and transfer of other students from that College, besides the institution of the new Overseer Course from October 1947. The staff and resources of the College of Engineering, Guindy ~~have~~ been strained to their breaking limit and unless the Government give due assistance to the College, not only will the efficiency of the College fall to a dangerous level, but the work of the Anantapur College will be very greatly handicapped.

The steno Typist that I have requested for is only to lighten the unnecessary burden on the staff of this College and to make the planning of the Anantapur College possible. The Steno Typist will be fully occupied in dealing with the correspondence relating to the ordering of equipment for the Anantapur College and in making plans for that College. When the Anantapur College goes to Anantapur in 1948, there will be three classes in that College and equipment for the conduct of the three classes has to be obtained between now and July 1948. The correspondence with regard to these has to be carried out by the Principal and Professors of the various Departments of the Guindy College and all that I am requesting for is a Steno Typist to assist the Principal and Professors in this additional and important work of the Anantapur College in addition to the already heavy work which they have with respect to the Guindy College.

It will be seen from the above that a Steno Typist is absolutely essential for the Principal of the College of Engineering, Guindy for the usual and normal duties of the Principal of that College and a Steno Typist for the Anantapur College is absolutely essential for coping with the work of that College.

In conclusion, I would say that the Sub Committee of the Expert Committee for Engineering Colleges has recommended that every Professor should have a Steno Typist, as it has been found that a great deal of the time of a Professor is taken away by clerical work. Thus his highly paid services are wasted in this work, which is most uneconomical and this could be remedied by allotting a Steno typist to him.

J. K. Rudra
PRINCIPAL.

Issue today

(10)

E.P.K.(A)

Sub: college - Engg., Guindy - temporary stenotypist -

Continuance - Sanctioned

Read: G.O. No. 1320 Edu. dated 20.8.45.

110 f. c. no. 5873 from the D.P.I., No. 989-K₂/47 dated 17.7.47.

130 f. c. no. 67760 from the D.P.I., No. 989-K₂/47 dated 21.8.47.

170 f. c. no. 73740 from the D.P.I., No. 989-K₂/47 dated 14.9.47.

G.O. No. 2136 Edu. dated 3.10.47.

The Govt. sanction the

Continuance of the stenotypist employed in the Engg. college, Guindy, is. v. t. G.O. No. 900 Edu. dated 29.6.43, for a period of one year from 28.8.47.

To the D.P.I.
A. G. Thro. Fin.
8/10
17.9.47

19.9.47

PS-90 f. Note: The D.P.I. has fully explained the need for P.T.O.

11
 the ~~continuation~~ the two steno typists - one attached to the Engg. college, Guindy and the other to the Anantapur College. In the circumstances, the continuance of the steno typist employed in the Guindy College, now asked for, may be sanctioned. The draft on page 1 ante is for approval. Finance may see for acceptance.

17.9.47 19.9.47 S
 Finance
 the draft order overleaf may be accepted.

24/9/47 29/9/47
 Edin J.P.H. Deph
 EPH

27.9.47
 56668 Em.
 27.9.47.

11/10/47
 T.M.No.789 K.2/47 Director of Public Instruction,
 Madras.
 Post copy of telephonic message dated 27th September 1947.
 FROM THE DIRECTOR OF PUBLIC INSTRUCTION,
 MADRAS.
 THE SECRETARY TO GOVERNMENT,
 EDUCATION AND PUBLIC HEALTH DEPARTMENT,
 MADRAS.

28171

SUB:- College of Engineering, Guindy - Steno-Typist
 Continuance - Your telephonic message by post
 No.58734-3/47-A Edn. dated 4th September 1947.

The Principal, College of Engineering, Guindy suggests that the Steno-typist sanctioned for the Engineering College Anantapur (Guindy) may be kept in abeyance and requests early orders sanctioning the continuance of the steno-typist for the Guindy college.

for Director of Public Instruction.

KAN.29/9
 29/9
 x 5/89

The question of keeping in abeyance the two posts of steno typists was raised before the D.P.I.'s letter on 27.9.47 was received. Govt. are now satisfied with the explanation given in the letter of the Principal, Engg college.

13/ Guindy as to the need for the continuance of both the posts - vide note on (J/11).

At the moment, the continuance of the stenotypist for the Guindy college alone was asked for; and it was sanctioned.

No further action is called for. This may be added to G.O. No. 2136 Edu. d 3.10.47.

3.10.47/10/1
3/10/47

(J/11)
(J/10)
(J)
10/10/47

R.C. NO. 1542-R.2/47

Office of the
Director of Public Instruction,
Madras, Dated 10-1-1948.

From Dr. S.R.U. Savor, M.A., D.Sc., I.E.S.,
Director of Public Instruction, Madras.
To The Secretary to Government,
Education and Public Health Department.
Sir, Sub: Engineering College, Anantapur - Steno-typist - Con-
tinuance.
Ref: Govt. T.M. (Bypost) No. 58734-3/47-A Edn dated 4-9-47

2780
10 JAN 1948
EDUCATION AND PUBLIC HEALTH DEPARTMENT

In connection with the proposal for the continuance of the temporary post of steno-typist employed in the college of engineering, Guindy, Government directed in the above T.M. that pending final orders one of the posts of steno-typists in the College should be kept in abeyance. On the suggestion of the Principal, I recommend that the post of steno-typist sanctioned for the Engineering College, Anantapur, might be kept in abeyance. In G.O. No. 2136 Edn dated 3-10-47, Government sanctioned the continuance of the steno-typist employed in the college of Engineering, Guindy but the Principal was, however, informed by me that pending further orders the post of steno-typist sanctioned for the Anantapur College should be kept in abeyance. The Principal now requests that this post may be restored as without a steno-typist the work of organisation of that college is being seriously hampered. Full details of the work of the two steno-typists have been furnished by the Principal in his letter No. 2-58-A/47 dated 10-9-47 a copy of which was submitted with my letter R.C. No. 989-R.2/47 dated 14-9-47

V/10

V/8-9

V/7

14-9-47 disposed of in G.O. No. 2136 Ean dated 3-10-47. I request to be informed whether the post of steno-typist of the Anantapur College may now be restored.

K. Sankaranarayanan

for Director of Public Instruction.

KVR. 12/1/-

5/23/1

Pl. 20/c. no. 2780

5/8-9

5/7

5/6 20/11/48

To the D.P.I.

Not. Pl. on 5/12-13

Memo. No. 2780-1/48 A Ean dated 23-1-48.
Sub: College - Tengg., Anantapur - Stenotypist -
continuance.
Read: T.M. by Post No. 58734-3/42A Ean. 2.4.9.47.
Fr on the D.P.I. No. 1542-K₂/47 2.10.1.48.

The D.P.I. is informed that in the circumstances stated in the letter of the Principal, Tengg. College, Grindy No. 2-58A/4, dated 10-9-47, received with D.P.I.'s letter No. 989 K₂/47 dated 14-9-47, the post of stenotypist of the Anantapur college that has been kept in abeyance w.r.t. the T.M. by post read above, may ~~now~~ be restored.

21.1.48/48

22/1/48

Note-

No need to send this to him.

21/1/48

AM

