

(T)

F.P.H

(1947) Department.

Ms SERIES.

G.O. NO. 2083 Edn

Dated

27. 9. 47

[Despatch Abstract.]

M. F. S. — Preparation, maintenance and scrutiny of personal files of D.E.O's — Orders passed.

Back Papers.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.
	1224						
	30-5-39						
	144						
	16-1-39						

Further Papers.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

C.F. 32.

From (Name)	Sri D.S. Reddi, M.A., (Oxon), M.B.L.	Department	Received	Registered
Designation	Director of Public Instruction, Madras.	To	Secretary to Government, Education and Public Health Department, Madras.	
Station	Madras.	10 JUL 1947		

Enclosures: C. No. 3058 01/47, dated 16th July 1947.

Sir,
SUB:- Public Services - Preparation, Maintenance and
Scrutiny of Personal Files of Officers -
Reports on District Educational Officers.

With reference to the Annexure to G.O.No.Ms.1224
Edn., dated 30th May 1939, the Director of Public Instruction
is the authority who should prepare the Personal Files on
behalf of all Gazetted Officers in the Department, except
Professors and Lecturers in Colleges. Accordingly the
Director has to write the Confidential reports on District
Educational Officers also every half year in addition to
about 50 other Officers serving directly under him. In view
of the fact that the Divisional Inspectors of Schools come
into much closer personal contact with the District
Educational Officers serving under them and have thus greater
opportunities to know the work and conduct of the District
Educational Officers, they have been required to submit
every half-year confidential report on behalf of the District
Educational Officers for the Director's reference and
information. But these reports are not included in the
Personal files and the Director himself has to write the
Confidential reports on behalf of District Educational
Officers. I consider it desirable that, as in the case of
Professors and Lecturers whose reports are written by the
Principals and merely scrutinised by the Director, a similar
procedure should be adopted whereby the Divisional Inspectors
may be required to prepare the personal files of the District
Educational Officers and submit them for scrutiny and main-
tenance by the Director. If this is accepted then the
Director, instead of writing the whole report himself, can
scrutinise the reports of the Divisional Inspectors and
countersign them with his own remarks, if any. This will
save much of the Director's time and labour while the
usefulness of the confidential reports will in no way be
affected.

2. In the above circumstances I have the honour to
request that suitable amendments to the Annexure to G.O.
No.Ms.1224 Edn., dated 30-5-1939 may be issued so that the
Divisional Inspectors of Schools may be declared as authori-
ties who should prepare personal files on behalf of District
Educational Officers.

I have the honour to be,
Sir,
Your most obedient servant,

R. Narasimhan
for Director of Public Instruction

m.k.17/7.

Edu. & P.H. (A)

The proposal of the D.P.S. at X on p.1 ante -
that instead of the D.P.S. himself preparing and
maintaining the personal files of the ^{at Educational} officers,
the Divl. Insps. may be prescribed as
the authorities for preparing the files and the
Dir. as the authority only for scrutinising &
maintaining them - may it seem, be
accepted. [Attention is here solicited to the
notes at pp. 1-2 N.F. of G.O. 2062-Edu., dt- 29.10.46]

In case the posts of Divl. Insps. come
to be abolished as a measure of retrench-
ment, the position now existing may be restored
May be sent to Pub. (Sec.)



pg
S.B. 7/1/47

6/9/47 S

Pub. (Sec.)

Pub (Sec) Dept

A above may be accepted and the file returned

to the Education & Public Health Dept.

BR
26/8/47

30.8.47
1/9/47

Pub (Sec) W.O.
28/1/47-1.
1.9.47.

Thru P.W.D.

28/8/47



the file may be circulated
to H.M. (Edu)

2/9/47 S

TSA
9.9.47

A draft order is being

26/9/47

2/9/47

Edu and P.H. Dept

Madras Edl Service - Preparation, maintenance
and sending of personal files of D.E.Os.
Orders passed.

45/27/9

Letter from the D.P.S. No. 30/58 C1/47 &
16.7.47.

Order (Edu) 2083 dt 27.7.47

The Govt approve the proposal
of the D.P.S. that instead of the Director himself
preparing and maintaining the personal files
of D.E.Os the Divl inspectors of schools may
be prescribed as the authorities for preparing
the files and the Director as the authority only
for scrutinising and maintaining them the orders
in G.O. No. 1224 Edu & 30.5.39 will stand
modified to that extent.

To the D.P.S.

23/9/47

26/9/47

2/9/47

