

Education and Public Health

(194⁷) Department.

Ms. **SERIES.**

G.O. NO. 1709 Edn. ,

Dated 30-7-1947.

[Despatch Abstract.]

Stationery Office-Additional Lower Division Clerk-Employment sanctioned.

Back Papers.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

Further Papers.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.
Ms	3331	P.W	11-12-58				
"	859	"	21-3-60				
"	1251	PW	3-5-62				

From: M. Karamatullah, Esq., I.C.S.,
Superintendent of Stationery,
Madras at Guindy.

To
The Secretary to Government,
Education and Public Health
Department, Madras.

No. A2.4907-47.

Sir,

Establishment - additional - Lower Division Clerk
to attend to the Telephone newly installed in
Stationery Office at Guindy - Sanction - request of.

Ref: G.O. Ms. 1300 Public (General) Department dated 2-5-47.

In this office A2.1982-46 dated 25-7-47 Government were addressed for the sanction of additional staff to this office to cope with the increase of work in this office. But in G.O. No. Ms. 898 Edn., dated 1-5-47 Government were pleased to sanction only half of the additional staff applied for. The additional staff of one typist and two Lower Division Clerks asked for in this office A2.1602-46 dated 16-7-46 for the faircopying section were not also sanctioned. But one of the clerks of the accounts section who was deputed to attend to despatch work in that section continues to do that work. As per sanction accorded in G.O. Ms. 1300 Public (General-D) Department dated 2-5-47 a telephone has been installed recently in this office at Guindy. As there is heavy work in every section it is not possible to spare any clerk, either from the faircopying section or from any other section, to attend to the telephone to receive and issue messages. I request that Government will be pleased to sanction urgently one additional Lower Division Clerk to attend to the telephone. When the clerk is sanctioned it is proposed to give him the additional work of comparing fair copies and opening and distribution of tapals. As much difficulty is felt for want of a clerk for this work I solicit very early sanction of Government.

for Superintendent of Stationery.

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Depo
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To the S. of S.
To the A.G.
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s/c

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Stationery Office - Additional Lower Division Clerk -
Employment sanctioned.

Read again G.O.No.898 Edn dated 1-5-1947
-do- 1300 Pub(Genl) dated 2-5-1947

From the Superintendent of Stationery No.A2.4907/47, dated
24-6-1947.

Order/MS 1709 Edn dated 30th July 1947.

Sanction is accorded to the employment in the office
of the Superintendent of Stationery, ~~ending~~ Guindy, of an
additional lower division clerk, till 31-3-1948.

2. The expenditure should be met from the
sanctioned budget allotment under "56 - a. Stationery and
Printing -- Stationery Office - B. Pay of Establishments -
D - Other charges - Voted."

K.A.
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C.No. 535312/47 - From File S. of S. Letter No. A2.4907-45

Subject dt. 24-6-47
Sty office- Telephone Clerk- Sanction for.

In G.O. Ms. 1300 Pub (Genl) dt. 2-5-47, sanction was accorded to the installation of a telephone in the sty office at Guindy and consequently a telephone clerk to receive and issue messages has become essential. The S.O. in his letter read above requests sanction of Govt for a L.I. clerk for the ~~same~~ purpose, as it is not possible to spare any of the existing staff of the sty. office to attend to telephone work. He proposes to utilise the telephone clerk for comparing of fair copies and opening and distribution of tapals as the staff of two L.D. clerks asked for for the fair copying section was not sanctioned by Govt. in G.O. 898 Edw dt. 1-5-47. In the circumstances the recommendation of the S.O. may be accepted.

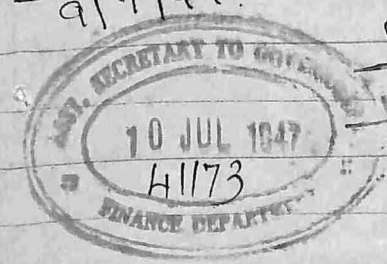
2. Five may see for remarks.

Eq. P.H. W.O.
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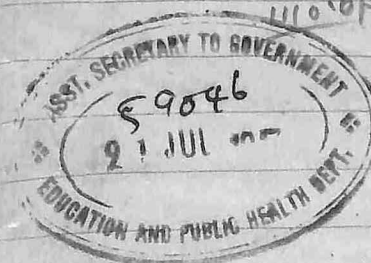
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2. In the circumstances explained by the Superintendent of Stationery in the C.P. the proposal for the employment of an additional lower division clerk in this may be agreed to in this Deptt. The point of employment of the additional man ~~be for~~ ^{be for} the case may be returned to F.P.H.

As. MC his 31-3-48 in the first instance; 16.7.46 MD the question of the further retention will have to be ~~examined~~ ^{examined} on the basis of State & will towards the office of the said sanction. 1/1

1878 H.B.

Ans. no
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Pneumonia notes on page 1, anti.
A draft order is submitted for approval.
~~in may be before issue~~

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