

closed

~~MS~~
Sectt II-27-58,004-4-11-46.

Supt

E & F H

(1947) Department.

MS.

SERIES.

G.O. NO. MS.1555 Education

Dated

16th July 1947

[Despatch Abstract.]

Forms C.F.488 and 489 - Loan application form and consultation application form - Revision of - sanctioned.

Back Papers.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

Further Papers.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

From

Dr. S.R.U. Savor, M.A., D.Sc., I.E.S.,
Director of Public Instruction, Madras

To

The Secretary to the Government of Madras,
Education and Public Health Department,
Fort St. George, Madras.

R.C.No.6737-H-4/46 dated 17th September, 1946.

Forms--C.F.448 and 449--Loan application forms and
Consultation application forms--Revision of.



55958

17-18
fsh

The Principal, Presidency College, Madras requested me that the forms noted in the margin might be re-standardized in the circumstances stated in his letter C.577/46 dated 25.7.46 (copy enclosed). The suggestions of the Principal were approved and the Superintendent, Government Press, Madras was requested to carry out the alterations when he next took up the re-printing of the forms. But the Superintendent, Government Press, Madras states that the sanction of Government is necessary under rules 63 and 68 of the Printing Manual for the revision of the forms in question as they are used by other departments also. In these circumstances I request that Government may be pleased to sanction the revision of the forms.

2. Specimen forms are enclosed herewith.

*C.F.488-Loan application forms. 0
C.F.489-Consultation application forms. 0

R. Narasim

For Director of Public Instruction.

ks. 19-9.

Copy of letter C.577/46 dated 27.7.46 from the Principal, Presidency College, Madras to the Director of Public Instruction, Madras.

Loan application and consultation application forms (C.F.Nos. 488 and 489)--Requesting to re-standardize.

I have the honour to request that you will be so good as to sanction the re-standardization of the present forms, loan and consultation, used in College libraries. The alterations proposed are mentioned below.

1. "Short title" to be replaced by "Title". The word "Short" induces the student to shorten the title to a fault which gives rise to confusion, especially if the call number of the book is also entered wrong.

2. "Series, with date and volume (if any)": This may be completely deleted and replaced by "Class and group of student". Series etc., is not so necessary in a limited college library unlike in a comprehensive public library. Whereas class and group of a student are informative and necessary from the point of view of the library staff.

3. An additional heading, viz. "Date of application", is to be printed below the last line of the present text, that is, "Use a separate slip for each volume", so that there may not be any clash between the, "Borrower's No." above and the "Date of application" below. This information will also be very helpful to the staff.

P.T.O.

(3) + 7

: 2 :

The size of the form may remain as it is.

I am enclosing three forms of each variety two of which are altered as per suggestion made above.

(True copy).

R. Narasimha

For Director of Public Instruction

56
18/9

DPH(A)

T.M

56

From The A.S. DPH. Dept
To The Dy DPI

Sub.

Forms - Loan apply and
Consultation apply forms - Revision of

Ref Director's letter, R.C.No. 6737-H-4/46 d/17-9-46

Let me know
Pl. say via ~~refer me~~ to the names
of the Govt. Depts which are now using
the new Loan and Consultation apply forms
and also to the no. and date of the C.O in
which the existing forms were approved
by the Govt.

56M
7/10/46

5-10-46
5x46

Immed
8/10/46

P.C.B. 20

10/10/46

66-66/46
C.F. 488.
3
Loan Application Form.
Call number of book.
Signature of borrower.
Author.
Title
Short title
Class & Group of Student.
Series, with date and volume (if any).
Borrower's No.
Use a separate slip for each volume.
Date of application.

5
F.O. 66/66.

C.F. 189.

Consultation Application Form.

Call number of book.

Signature of reader.

Author.

Title

~~Short title.~~

Class & Group of Student.

~~Series, with date and volume (if any).~~

Borrower's No.

Use a separate slip for each volume.

Date of application.

R.O.C. 6737 H4/46.

Office of the Director of Public Instruction,
Madras, dated 11-10-46.

From

Dr. S. R. U. Savor, M.A., D.Sc., I.E.S.,
Director of Public Instruction, Madras.

The Secretary to Government,
Education and Public Health Department.

Sub:- Forms C.F. 448 and 449 - Loan Application forms consultation
application forms - revision of.

Ref:- Your Telephonic Message dated 8-10-46.

I have the honour to state that the following Government
departments are now using the loan and consultation application forms
C.F. 488 and 489.

1. Agricultural Department.
2. Industries and Commerce.
3. Medical Department.
4. Revenue Department.
5. Connemara Public Library.

The existing forms were approved by Government in G.O. Ms.
2391 Edn. dated 13-10-37.

for Director of Public Instruction.

pk. 14/10

14/X

Ed H (M)

Endt. No. 55958 A 146-1. Edu d

Referred to the

D. A
D 94c

S. C.

Bd of Rev

Librarian, Commemorative Public Library

for remarks at an early date

CT
9-11-26

To D. A

D 94c

S. C.

Bd of Rev,

Librarian,
Commemorative Public
Library

with CT
Jpp 1-2
7C1

33
13/24

16/11

6

8

8-10-11-31

Forms - C. 2 448 and 449. have
application forms and Consultation
application forms. Revision of

Com 55958 from the D. B. R. m.
6737. H-4/46 D, 7. 9. 46

End m 55958-12, Sun
12/11/46

Referred to the S. G. B. for
remarks.

12-11-46

around
end
16/11

To ✓

The SGP
with CT in
order to be
reduced
11-7-46

1000
11/11/46

1000
12/11

4.2 at 10
10.2 at 10
10.2 at 10
10.2 at 10
10.2 at 10

Alger
Superintendent.

42/11/46

13/11/46

11-702

11012 m. 55958
11012 m. 75166

8
8.10.46(21)
Jouns - C. 2 488 and 489 - Loan
application forms and Consultation
application forms - Revising

From the D.P.O. Rem. 6737. H 4-46 & 17.9.46
From the S.B.B. 7.0.66/46 & 6.12.46.

1702

11-12-46
The Director of Agricultural Dept
The Director of Industries & Commerce
The S.B.
The Bd of Aw
The Librarian C.P.Z.

is requested to state whether
he has any objection to the

E 13

of the forms C-204 & 449 - loan application forms and consultation
 decision proposed by the D.P.O. *appl. forms*
 as held in the appendix.

Appendix

[H.E. 1315 C-2]

KAS
 9.12.46

Mons
 9/12

over
 12/12/46

To
 The Director of
 Appl. Dlt
 The Director of
 P.E.
 The S.G.
 The Adp. Prof.
 The Librarian
 P.Z.

From
 Sri R. Jahardhanam Nayudu, B.A., L.T.,
 D.E. (Oxon.), D.L.S. (Lond.), F.L.A.
 Librarian, Commemara Public
 Library, Egmore, Madras.8

To
 The Secretary to Government,
 Education and Public Health
 Department, Fort St. George,
 Madras.9

17776
 17 DEC 1946
 No. 1156 D/46/CPL dated 16th December 1946.

Sir,
 Sub: Forms - C.F. 488 and 489 - Loan Application forms and
 Consultation application forms - Revision of.
 Ref: Memorandum No. 55958-2-F.1. Edn. dated 11th December 1946.

With reference to the subject and the Memorandum cited above I have the
 honour to state that there will be no objection to accept the revision of the
 Loan and Consultation application forms proposed by the Director of Public
 Instruction provided the Government are pleased to embody my suggestions also
 as shown by the enclosures. The following are the reasons for the changes
 proposed by me.

Very often the borrowers sign their names in such a way that the
 Library staff members find it extremely difficult to decipher them, hence name
 in block letters will be a great help to the lending staff. At the same time
 it is indispensable that the borrower's signature should be on every applica-
 tion form as otherwise there is always the danger of any borrowing member's
 ticket being made use of by another who may stealthily deprive the former of it.
 The rule in force in this Library is that no borrowing member will be lent a
 book unless he signs his name on the application form and presents it with
 the book at the lending counter, directly, or has them presented by his
 messenger. There is also need for the provision of an asterisk before the
 fifth heading, as there is no meaning for that column as far as this Library
 is concerned, as persons who enroll themselves as its borrowing members, or,
 are its consulting readers, may or may not be students of colleges at Madras.

I have also to request the Government will be pleased to issue ins-
 tructions to the Superintendent, Government Press to make use of white and
 thicker paper for these forms instead of the thin and the brown paper now
 being used. As the borrowing members and visiting readers make use of pencil
 provided in the Library to fill up the loan and the consultation application
 forms, unless the background is white, it is not easily possible to make out
 the entries. Secondly, if the paper is thin the loan application form, which
 will be kept charged in the loan issue forms' tray until the book taken on
 loan on any of the forms is returned and also constantly handled to pin the
 registration forms with it for the same book by the borrowing members, easily
 gets dog's ear and flimsy causing much hardship to the staff to decipher the

(P.T.O.)

18

- 2 -

entries, which can be overcome only if the paper ^{used} and is of thicker ^{quality}.
Finally, for the benefit of the members and readers, I have to state that
the Superintendent, Government Press should restore the original size of
these Common forms, a specimen each of which is herewith enclosed, the
present ^{and quality (specimens enclosed)} size, being due to the paper economy that had to be observed
during the war.

I have the honour to be,
Sir,
Your most obedient servant,

En: 2 sets of forms.

R. Janardhanan

Librarian. (16. XII. 1946)

Replies are still due from certain heads of depts

4 as lie ones due 23.1.47

100B
6(4)

not
2/1/47

6/1

C.F. 488-130,006-10-1-39.

Loan Application Form.

Call number of book.

Name
Signature of borrower.
(Block letters.)

Author.

Short Title. (If periodical
with date and vol.)

* Series, with date and volume (if any).
Class and Group of Student.

6 Borrower's ~~No.~~ signature and no.

7 Date of application.

Use a separate slip for each volume.

* Applicable to College libraries only.

(6)
1017
32

18

19

CJ. 459.

Consultation Application Form.

- 1 Call number of book.
Name
- 2 ~~Signature~~ of reader.
- 3 Author.
- 4 Short Title. (If periodical
with date and vol.)
- 5 ~~Series, with date and volume (if any).~~
* class and Group of student
Reader's
- 6 ~~Borrower's~~ signature & No.
- 7 Date of application.
Use a separate slip for each volume.

* Applicable to College libraries only.

11

1/32

25
EXP. 11/71

Replies are still due from Centuria heads
of repts. may be over the 10:24

10:13
25/47

25/11

one
25/47

28/11

(3) 25/7
AGRICULTURAL COLLEGE STUDENTS LIBRARY.
Loan slip.

Call No. _____ Due date _____

Author and Title of the book. } _____

Signature _____

Class _____

Date of issue _____ Ticket No. _____

[Please write legibly separate loan slips one for each book.]

6/

AGRICULTURAL COLLEGE STUDENTS LIBRARY.

Loan slip.

Call No. ----- Due date -----

Author and Title of the book. } -----

Signature -----

Class -----

Date of issue ----- Ticket No. -----

[Please write legibly separate loan slips one for each book.]

(4)
A. C. & R. I. LIBRARY.

Loan slip.

9

Call No. ----- Due date ----- 27

Author and Title of the book. } -----

----- 14

Signature -----

Designation in full. } -----

Date of issue ----- Ticket No. -----

[Please write legibly separate loan slips one for each book.]

10/ 28

A. C. & R. I. LIBRARY. Loan slip.

Call No. _____ Due date _____

Author and Title of the book. } _____

Signature _____

Designation in full. } _____

Date of issue _____ Ticket No. _____

[Please write legibly separate loan slips one for each book.]

From The Director of Industries and Commerce, Madras. To The Secretary to Government, E & P.H. Department, Madras. 29

Dis. 26F/47 Dated 26th January 1947.

Sir,

8 JAN 1947

Subj: Forms - C.F. 488 and 489 Loan application forms and con-
 sultation application forms - revision of -
 Ref: Government memorandum No 55958-2.F.1/11-11-1946

6502 I have no objection to the revision of the above two forms as
 proposed by the Director of Public Instruction, Madras.

r.a/27-1/ 27/1

NCO for Director of Industries and commerce. 27/1

27/1

30
May lie due to 10-2-47 (Vide p 25 mkt)

KAB
30/1/47
JMM
30/1

sdh
20/1/47

EXP. 1/2/47



R.No.8172F-A/46. Office of the Surgeon-General
with the Govt. of Madras,
Madras 6, dated 29th January 1947.

Major-General J.P. Huban, CSI., OBE., KHS., IMS,
Surgeon-General with the Govt. of Madras, Madras.

The Secretary to Government,
Education and Public Health Department, Madras.

Sir,

Subject: - Forms - C.F. 438 and 439 - Loan, and
consultation, application forms - Revision of.

Reference: - Government memorandum No. 55953-2 P.1
Education dated 11-12-1946.

I have no objection to the revision of
the Common forms Nos. 438 and 439 as proposed by
the

- 2 -

the Director of Public Instruction, Madras.

Your obedient servant,

V. Ramanam
for Surgeon-General with the Govt. of Madras.

29/1/47

ENP/K/21

Mr 29/1

The reply from the Board of Revenue
may be awaited till 20.2.47

10/2/47

13/2/47



REVENUE DEPARTMENT
SUBJECT.

Forms C.F. 488 and 489 - Loan application forms - and

L. Dis No. P. 3460

Dated 21-2-1947.

T. N. S. MAIT ESQ., O.B.E., I.C.S.,
Secretary.

W. STOTT BROWN ESQ., C.B.T., C.I.E., I.C.S.,
Commr. of Land Revenue and Commercial Taxes.

READ: GOVT. MEMORANDUM No. 55958-2-F.1. adm dated 11-12-46.

L. Dis:

The two forms C.F. 488 and 489 are useful only in public libraries and in offices like the office of the Director of Industries and Commerce. The Board submits that there is no objection to the revision of the common forms as suggested by the Director of Public Instruction.

for SECRETARY.

To: The Secretary to the Government,
Education and Public Health Dept.

AT. 21/2

27

EXP 11/31

Gom. 239, Jan 8, 1370-37 Justdan page 7
with has been called for from M.R.O. by my lie
over till 12.3.47

Has
7.3.47
10.3.47

SM
11/30/47

23
10/5

p 2mb.

To The SEP
Sent
12/5

18 35 8+P.4(2)

Jams - C. 2. 488 and 489 - Loan
application forms and consultation
application forms. Review of

Repa - Gout Memo. 55958-37, Jan 24.5.47
and E.R. 22.4.47

Memos 55958-57, 9527

The S.B.P. is requested to report
his reply to the Memo: cited above

Has
7.5.47
CR 7/5

8/17/47

280 2.8

Handwritten notes in Tamil script, including dates like 1946-1947 and various administrative details.

C.F. 32.

In reply, please quote number, date and short title.

DEPARTMENT.

Received Registered

From (Name) A. Lepper Esq.,

(Designation) Superintendent,
Government Press,
Post Box (STATION) Madras.

Telegraphic Address

To

The Secretary to Government,
Education & Public Health Department,
Fort St. George, Madras.

No.F.O.66/46, dated 13th May 1947.

Sir,

Sub:--Forms - C.F.488 and C.F.489 - Loan application forms and consultation application forms - Revision - Proposals for.

Ref:--Government Memorandum No.55958-3 F1 Edn., dated 29-3-1947.

ENCLOSURES 8.

SPARE COPIES

1 The suggestions proposed by the Librarian, Connemara Public Library, Madras, regarding the revision of C.F.488 and C.F.489 may be adopted if the Director of Public Instruction approves or other such additions are made as are necessary to suit the requirements of the Director of Public Instruction.

2 The forms will be printed in larger size, viz., 1/32 white double foolscap 20 lb paper in future as suggested by the Librarian, Connemara Public Library, Madras, if Government agree to the proposal.

A. Lepper
Superintendent.

Education

Education

ASST. SECRETARY TO GOVERNMENT
20 JUN 1947
Department

Received-

Registered.

From (Name) Sri D. S. Reddi, M.A. (Oron.)

To

The SECRETARY TO THE GOVERNMENT OF
MADRAS, EDUCATION AND PUBLIC
HEALTH DEPARTMENT, FORT ST.
GEORGE MADRAS.

Designation	Director of Public Instruction,
Station	M a d r a s.

Enclosures : ROC. No. 6737-H4/46 dated 25th June 1947.

Sir,

Forms--G.F.448 and 449 -- Loan and consultation
application forms--Revision of.
Reference:--Your Memo.55958-3 Edn.,dated 21.6.1947.

I have the honour to furnish herewith a copy of letter R. C. 577/46 dated 20.6.1947 from the Principal, Presidency College, Madras wherein he has suggested a slight alteration in the revised form. The forms C.F. 448 and 449 received from Government are also enclosed as desired.

R. Narasimhan
For Director of Public Instruction.

ks. 26.6.

P 10.

Forms C.F.488 and 489 - Loan application forms and Consultation application form - Revision of Sanctioned.

From the D.P.I.No. 6737-H/46 dated 17.12.46 and Roc. 6737-H/46 dated 25.6.47.

- " the S.G.P.No.F.O.66/46 d/6.12.46 & d/13.5.47.
- " the Librarian C.P.L.No.1156 D/46 CPL dated 16.12.46
- " the D.A.D.Dis.No.P.3.1544/46 dated 21.1.47.
- " the D.I.&C.L.Dis.26 F/47 d/26.1.47.
- " the S.G.No.81721-A/46 d/29.4.47.
- " the Bd.of Rev.L.Dis.No.P.3480 d/21.2.47.

ORDER/MS. 1555 Edn. dated 16-7-47

Sanction is accorded to the revision of the C.F. 488 & 489, (Loan application forms and Consultation application forms) as shown in the annexure.

2.The forms should be printed in larger size viz.

1/32 white double foolscap 20 lbs.paper.

To the S.G.P.
the D.P.I. *Commamara*
Librarian, *Canamara*
Public Library
Director of Agricul-
ture
Director of Indus.
& Commerce.
Surgeon General
Board of Revenue.

S/e.

ANNEXURE

Loan Application form C.F.488 1

Call number of book

Name of borrower
(Block letters)

Siganture of borrower

Author

Title (If periodical with
date and volume)

* Class and Group of Student

Borrower's number

Date of application

Use a separate slip for each volume

Consultation Application Form C.F.489

Call number of book

Name of Reader

Author

Title (If periodical with
date and volume)

*Class and Group of Student

Reader's signature and number

Date of application

Use a separate slip for each volume

COPY OF LETTER R.C.577/46 dated 20th June 1947 from the Principal,
Presidency College, Madras to the Director of Public Instruction, Madras.

Sub:-FORMS--C.F.448 and 449--Loan and consultation application forms--
Revision of.

Ref:-Proceedings Roc.No.6737-H.4/46 dated 13. 6.1947.

Reference my letter R.C.No.577/46 dated 5.6.1947 on the
above subject I have the honour to suggest a slight alteration in the
revised form.

part of column 6, that is 'Borrowers' signature' may be
pushed up as Column 3, next below column 2 - 'Name of borrower(Block letters).'

The rest of the text of Column 6, viz., 'Borrowers' No.'
may be left as it is. This means the total number of columns will now be
8 instead of 7.

The reason for the change is this: signature is an
idiosyncrasy and if the name of the student happens to be long, what with
his twists and flourishes, the signature will practically swallow up the
borrower's number which is of vital importance to us. It is, therefore,
much better to allot a separate column to 'Borrowers' No' and not club
it with 'Borrowers' signature'.

The two forms sent with the above quoted Proceedings are
herewith resubmitted.

/True copy/.

R. Narasimhan
For Director of Public Instruction.

* Applicable to
College Libraries
only.

10/10 *11/10* *12/10*

2

To the Director of Agriculture and Public Health
 " Director of Industries and Commerce
 " Surgeon-General with the Government of Madras
 " Board of Revenue

True copy/Forwarded/By Order.

From the Superintendent Government Press No. 13-5-1947
 From the Director of Public Instruction No. 6737 M/46 dated 17-12-1946 and
 Roc. 6737-M/46 dated 25-6-1947.
 From the Superintendent Government Press No. F.O. 66/46 dated 6-12-1946 and
 13-5-1947.
 From the Librarian Commemorative Public Library No. 1156 M/46 dated 16-12-1946.
 From the Director of Agriculture D. No. 3.154/46 dated 21-1-1947.
 From the Director of Industries and Commerce L. No. 26 P/47 dated 20-1-1947.
 From the Surgeon-General No. 31721-M/46 dated 29-1-1947.
 From the Board of Revenue No. L. No. 3480 dated 21-2-1947.

Sanction is accorded to the revision of the C.F. 488 and 489 (Loan application forms and Consultation application forms) as shown in the annexure.

The forms should be printed in large size namely 1/32 white double folio 20 lbs. paper.

(By Order of His Excellency the Governor)

M. V. Subramanian,
 Secretary to Government.

To the Superintendent Government Press
 To the Director of Public Instruction
 To the Librarian Commemorative Public Library
 To the Director of Agriculture

Use a separate slip for each volume.

* Applicable to College Libraries only.

Education and Public Health Department
 G.O. No. 1555 Education dated the 16th July 1947.

SUBJECT

Forms C.F. 488 and 489 - Loan application form and consultation application form - Revision of - Sanctioned.

Read the following:-

From the Director of Public Instruction No. 6737 M/46 dated 17-12-1946 and Roc. 6737-M/46 dated 25-6-1947.
 From the Superintendent Government Press No. F.O. 66/46 dated 6-12-1946 and 13-5-1947.
 From the Librarian Commemorative Public Library No. 1156 M/46 dated 16-12-1946.
 From the Director of Agriculture D. No. 3.154/46 dated 21-1-1947.
 From the Director of Industries and Commerce L. No. 26 P/47 dated 20-1-1947.
 From the Surgeon-General No. 31721-M/46 dated 29-1-1947.
 From the Board of Revenue No. L. No. 3480 dated 21-2-1947.

Sanction is accorded to the revision of the C.F. 488 and 489 (Loan application forms and Consultation application forms) as shown in the annexure.

The forms should be printed in large size namely 1/32 white double folio 20 lbs. paper.

(By Order of His Excellency the Governor)

M. V. Subramanian,
 Secretary to Government.

To the Superintendent Government Press
 To the Director of Public Instruction
 To the Librarian Commemorative Public Library
 To the Director of Agriculture

Use a separate slip for each volume.

* Applicable to College Libraries only.

To the Director of Industries and Commerce.
To the Surgeon-General with the Government of Madras.
To the Board of Revenue

True copy/Forwarded/By Order.

S/c

Superintendent.

ANNEXURE.

Loan Application Form G.F. 486 1

Call number of book
Name of borrower (Block letters)
Signature of borrower
Author
Title (if periodical with date and volume)
* Class and Group of student
Borrower's number
Date of application

Use a separate slip for each volume.

Consultation Application Form G.F. 489

Call number of book
Name of reader
Author
Title (if periodical with date and volume)
* Class and Group of student
Reader's signature and number
Date of application

Use a separate slip for each volume.

Applicable to College Education only.

To the Director of Industries and Commerce.
To the Surgeon-General with the Government of Madras.
To the Board of Revenue

True copy/Forwarded/By Order.

S/c

Superintendent.

ANNEXURE.

Loan Application Form G.F. 486 1

Call number of book
Name of borrower (Block letters)
Signature of borrower
Author
Title (if periodical with date and volume)
* Class and Group of student
Borrower's number
Date of application

Use a separate slip for each volume.

Consultation Application Form G.F. 489

Call number of book
Name of reader
Author
Title (if periodical with date and volume)
* Class and Group of student
Reader's signature and number
Date of application

Use a separate slip for each volume.

Applicable to College Education only.

Education and Public Health Department
G.O. No. 1555 Education dated the 16th July 1947

Forms C.F. 488 and 489 - Loan application form and consultation application form - Revision of - Sanctioned.

Read the following:-

From the Director of Public Instruction No. 6737 H/46 dated 17-12-1946 and Rec. 6737-H/46 dated 23-5-1947.

From the Superintendent Government Press No. P.O. 66/46 dated 6-12-1946 and 13-5-1947.

From the Librarian Commemorative Public Library No. 1156 D/46 dated 16-12-1946.

From the Director of Agriculture D. Dip. C.F. 3.1544/46 dated 21-1-1947.

From the Director of Industries and Commerce L. Dis. 26 P/47 dated 26-1-1947.

From the Surgeon-General No. 81721-1/46 dated 29-1-1947.

From the Board of Revenue No. L. Dis. P. 3489 dated 21-2-1947.

ORDER: Sanction is accorded to the revision of the C.F. 488 and 489 (Loan application form and Consultation application forms) as shown in the annexure.

2. The forms should be printed in large size namely 1/32 white double foolscap 20 lbs paper.

(By Order of His Excellency the Governor)

M. V. Subramanian,
Secretary to Government.

To the Superintendent Government Press
To the Director of Public Instruction
To the Librarian Commemorative Public Library
To the Director of Agriculture

Page No. 1555-2222 on page 1555 (21)

Forms - C. 488 and 489 - Loan application forms and Consultation application forms - Revision of -

C. No. 55958 etc. In the D.P. P. C. No. 6737 H/46 dated 17-12-46.

C. No. 1888 / 702 In the D.P. P. C. No. 6737 H/46 dated 17-12-46.

C. No. 75166 / 110 In the S.S. P. No. 3.0. 66/46 dated 6-12-46.

C. No. 77716 / 146 In the L.P.C. P. T. No. 1136 D/46 C.O. H. D. 16-12-46.

C. No. 5186 / 206 In the D.O. A. D. No. 10 P. 3. 15-11-46 dated 21-1-47.

C. No. 65024 / 290 In the D.O. A. D. No. 267/47 dated 11-1-47.

C. No. 7058 / 302 In the S.S. P. No. 81721-A/46 dated 29-1-47.

C. No. 15235 / 330 In the B.O. of Revenue L. Dis. No. 153480 dated 21-2-47.

M. S. S.

2

Hemo only
28/3

73/29/3

SR 22/67

Memorandum No. 55958-371 and 29-3-47

Referred to the S.G.P. for remarks.
He is requested to offer his remarks
with special reference to the letters received
from the ^{Librarian} Principal Commemorative Public Library
and the ^{referred to} Director of Agriculture ^{etc} above.

with their views in etc. are forwarded to the

S.G.P. for remarks.

24/3/47

SR 28/3/47

85
27-3-47

To

The S.G.P. (with cc
of pp. 14-15 and 24 etc and
pp. 16-23 etc in draft)

to be vetted and
replied
htc 25/4/47

etc with reference to the remarks of the

3

25

Librarian
the Principal Commemorative Public Library and the
Director of Industries and Commerce on pages
14-15 and 24 etc, it seems ^{necessary} apt to call
for the remarks of the S.G.P. The draft
memo is placed subject to approval. on
pp. 1-2 etc is subject for approval.

SR 24/3/47

85
27-3-47

SR 28/3/47

No 411/45
13/3/47

Issued as Memorandum No. 55958-371 and 29-3-47
from the S.G.P. No. 7.0. 66/46 of 13-5-47

Please see the reply of the S.G.P. on page 37
C.2 wherein he suggests the adoption
of forms in consultation with the D.P.
A draft memo to the D.P. is submitted for
approval

10/4/47

CR 16/5

15/5/47

[Issued as Memo No 55958 P.S. Dated 21.5.47] p 39 CF.
C. No. 53497 P/47 From the P.D. No 6737 H4/46 d 25.6.47 p 41 CF
The P.D. has forwarded a copy of the letter of the Principal Presidency College where he has suggested certain alterations in the revised form. A draft order embodying these suggestions sanctioning the revision of CF 488 and 489 with the alterations suggested by the Principal Presidency College is submitted for approval.

12.7.47. 15/7/47

26