

Education and Public Health

(1947) Department.

Ms. SERIES.

G.O. NO. 1337 Edn.,

Dated 24-6-1947.

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[Despatch Abstract.]

Teachers' Provident Fund-Teachers in non-pensionable service-Delay in the closure of accounts and the payment of Government contribution-Instructions-Issued.

### Back Papers.

| G.O. | No. | Department. | Date. | G.O. | No. | Department. | Date. |
|------|-----|-------------|-------|------|-----|-------------|-------|
|      |     |             |       |      |     |             |       |

### Further Papers.

| G.O. | No. | Department. | Date. | G.O. | No. | Department. | Date. |
|------|-----|-------------|-------|------|-----|-------------|-------|
|      |     |             |       |      |     |             |       |

D.O.

Office of the Director of Public  
Instruction, Madras,  
Dated 21st December 1946.

Dear Sir,

Please see your D.O. dated 17-12-1946 regarding the closure of Teachers' Provident Fund account of Sri K. Subba Rao, Retired teacher of the Rajah's High School, Sivaganga. The Dist. Educational Officer, Ramnad has submitted a report direct to the Hon'ble Minister explaining the reasons for the delay in the closure of Provident Fund account of the teacher.

2. Closure of accounts of subscribers is sanctioned by the District Educational Officer of the District concerned. With a view to seeing that the District Educational Officers take prompt action on the applications for closure, the Director has already issued necessary instructions. The District Educational Officers have been told that they have to adopt the same procedure in the matter of closure of Teachers' Provident Fund accounts as in the case of pension applications of Government servants. They have been told that they should take up the preliminary scrutiny at least six months prior to the date of retirement of teachers so that prompt payment may be made to them. If District Educational Officers carefully follow these instructions there will not be much room for complaints. The Director has also directed the Inspecting Officers to submit <sup>a</sup> half yearly Report indicating all cases of delay together with an explanation for delay in each case.

3. I may point out in this connection that in the matter of closure, many managements do not send in the prescribed documents to the Inspecting Officers together with necessary particulars in time. Some delay is also caused by the Postal authorities in verifying the entries relating to deposits of subscribers in the Savings Bank ledgers. To discharge the Post Office Cash certificates and other Government securities and to credit the amount realised to the accounts of the subscribers entails some delay. There is one ~~another~~ authority, viz., the Accountant-General who has to co-operate with the Education Department in seeing that the claims made in respect of Government contribution to the subscribers are promptly settled. What the Accountant-General generally does is

p.t.o.

that if he finds any technical objection either in the deposits made by the subscribers e.g. excess deposits or break in contribution in deposits or delayed deposits or in the rate of calculation of interest, he returns the entire bill for Government contribution. These objections of the Accountant-General take a long time to rectify as it involves much correspondence.

4. I have tried to explain the main reasons for delays in disbursement of Teachers' Provident Fund money to teachers. But I feel that if the managements and the Inspecting Officers take a little more interest on questions relating to Teachers' Provident Fund, there will be no cause for complaints and the money will be paid to the teachers promptly. If the Hon'ble Minister considers necessary, the Government may issue instructions to the Accountant-General that whenever there is any technical objection, involving after all a very small amount, the Accountant-General may authorise an advance payment of the Government contribution with a view to mitigate hardship to subscribers and their families, final payment being made after his objections have been rectified.

Yours sincerely,

*[Signature]*

To

The Hon'ble Sri T.S. Avinashilingam Chettiar, B.A., M.L.,  
Minister for Education, FORT ST. GEORGE.

*50/23/12*

*82/22/1*

*29/1*

*3/3*

Edn. & P.H. Department (B1).

TEACHERS PROVIDENT FUND - Delay in the closure of accounts in payment of Government contribution.

MEMONO. 1041-B1/47-2 Education, dated 22/1/1947.

*22/1/47*

It has been brought to the notice of Government that there is inordinate delay in the closure of the Provident Fund Accounts of teachers and in the payment of Government contribution and sometimes, subscribers or their nominees are not able to get the Provident Fund amount even after two years of retirement or death of the subscribers. <sup>one</sup> of the reasons attributed for the delay is <sup>the A.Y.</sup> the return of the bill for Government contribution by Accountant-General on account of some technical objection either in the deposits made by the subscribers (e.g. excess deposits or break in contribution in deposits or delayed deposits) or in the rate of calculation of interest. <sup>which causes delay as</sup> It takes a long time to and much correspondence.

P.T.O.

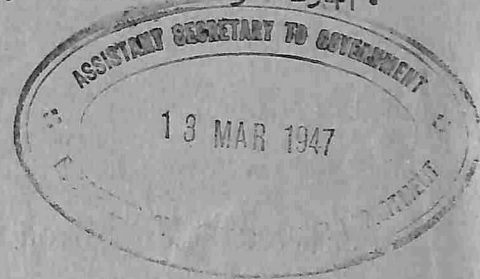
has to be made  
 to settle the objections and rectify the errors. With a view to mitigate the hardship caused to subscribers and their families by the delay in the payment of the Provident Fund amount, it has been suggested that whenever there is any technical objection involving small amounts, the Accountant-General may authorise an advance payment of the Government contribution and that final payment may be made after the objections have been settled. The A.G./D.P.I. is requested to offer his remarks on the above suggestion and to suggest the measures to be adopted for the prompt payment of Provident Fund amount.

11/23  
 11.1.47  
 11/23

To  
 The A.G.  
 The D.P.I.

R.C.No.240-J/47.

Office of the  
 Director of Public Instruction,  
 Madras, Dated 10-3-1947.



From  
 Dr. S.R.U. Savor, M.A., D.Sc., I.E.S.,  
 Director of Public Instruction, Madras.

To  
 The Secretary to Government,  
 Education and Public Health Department.

Sir,

Subject: Teachers Provident Fund - Delay in the closure of accounts in payment of Government contribution.  
 Refco: Government Memorandum No. 1041-B.1.Edn., d/22-1-47.  
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With reference to the Government Memorandum referred to above I have the honour to submit the following remarks for the prompt payment of Government contribution to Teachers Provident Fund subscribers.

With a view to seeing that the District Educational Officers take prompt action on the application for closure and payment of Government contribution, the Director has already issued necessary instructions and if they carefully follow the instructions, there will not be much room for delay. As regards payment of Government contribution, it is observed that formerly the Accountant-General was passing the Government Contribution bills for payment even though there was delay in depositing the contributions and even if the break in contribution was not condoned by the Director. Now as per instructions in G.O. 744 Education dated 2-6-'43, Inspecting Officers have been duly instructed to review cases of belated deposits wherever they have occurred and to see that the delays are got condoned by the competent authority, before claiming Government contribution on behalf of subscribers. Also with reference to G.O.No.612 Edn., dated 21-4-41, break in contribution, if any, is to be got condoned before claiming Government Contribution.

The role of the Accountant-General in the working of the Teachers' Provident Fund scheme is in the final stage - preauditing and passing of bills for payment of Government contributions to subscribers. In most cases payment of Government Contribution is withheld by the Accountant-General pending settlement of some objection or other by the Inspecting Officers. As already stated the applications for Government contributions are now being sent to the Accountant-General in the complete form after getting condonation for be-

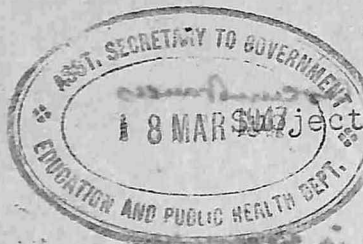
P.T.O.

$$\frac{h}{16.34}$$

The Director of Public Instruction.

To

The Secretary to the Government of  
Madras  
Education and Public Health Department  
Fort St. George.



Subject: - Teachers Provident Fund - Delay in the closure of  
accounts and payment of Government contribu-  
tion - Government Memo. No. 1041-BI/47-2 Edn.  
dated 22-1-1947

One of the reasons for the delay in the final payment of the Teachers Provident Fund bill is, it is stated that it takes some time to settle the objections raised by the Accountant General before payment is authorised. With a view to avoid any hardship caused to subscribers by such a delay, Government propose to authorise the Accountant General to make payment promptly after disallowing the small amounts if any, found to be objectionable and to issue a supplementary authorisation later on, if necessary.

2. It may be stated that this method is in practice actually adopted in my office, disallowances being made in all cases where the amount involved is petty or where the amount of the extra claim is clearly inadmissible. This procedure will continue to be adopted in future also. It may be observed in this connection that if advance payments are required to be made in a large number of cases the proposal will involve appreciable increase of work all round, as a case will have to be reviewed twice and two authorisations will have to be issued.

3. The main reasons for the delay in payment are,

- i) the defective preparation of the cases in the District Educational officers without regard to the requirements of the rules,
- ii) the very long delays in the departmental offices in sending up completed cases to this office, and
- iii) the chronic delays on the part of the Correspondents or other officers concerned in drawing the money and making payment.

A list of bad cases received during the last three months and a list of authorisations which were issued long ago and had to be revalidated once or twice owing to delays in taking payments are attached. A copy of this office letter to the Director of Public Instruction dated 16-12-1946 drawing his attention to such delays is also enclosed for the information of Government.

4. The Director of Public Instruction is making arrangements to print a pamphlet embodying all the important rules of procedure in regard to the preparation of Teachers Provident Fund cases and the instructions have been scrutinised this office recently. It is hoped that with the issue of this compilation the defects in the preparation of the cases will be eliminated as far as possible and that the District Educational Officers will be required to devote adequate attention to the work in future.

Deputy Accountant General

Copy of T9 Edn. IV. 770 dated 13-12-1946 from the Accountant General, Madras to the Director of Public Instruction, Madras

It has been noticed in a number of cases that the Teachers Provident Fund bills passed for payment by this office and sent to the concerned treasury officers for payment are not encashed within the period of their currency-viz. within 3 months from the date of passing the bill in this office. After every three months, the bills are received from Treasury Officers for revalidation by this office and the bills so revalidated are being sent to the Treasury Officers for making payment, when claims are made.

The delays in payment have been specially noticed in regard to bills relating to Guntur District received from the District Educational Officer, Guntur (before bifurcation)

Two instances in which the bills have not been paid even after the bills have been revalidated twice by this office, are furnished below:-

| Name of the Subscriber                                      | Amount of P.P.F. Govt. contribution bill (passed by this office) | D.E.O. from whom the case was received | Date on which the bill was originally passed | Date of revalidation     |
|-------------------------------------------------------------|------------------------------------------------------------------|----------------------------------------|----------------------------------------------|--------------------------|
| Sri Bh. V. Sruyanaryana, SNS. B. V. G. G. Hindu High School | 74-11-0.                                                         | D. E. O. Guntur                        | 15-4-46                                      | 1) 10-8-46<br>2) 9-12-46 |
| 2. Jounavalgadda Krishnavarma Garu                          | 111-5-0.                                                         | -do-                                   | 8-3-46                                       | 1) 6-8-46<br>2) 9-12-46  |

It is therefore suggested that suitable instructions may please be issued to the D.E.Os and I.G.S.S. to arrange for

the prompt encashment of Teachers Provident Fund bills. The action taken in the matter may please be intimated to this office in due course.

avr

True copy/

V. N. Subramania Sarma  
for Manager  
ms

# Statement I. Delays in preparation of bills & submission to Audit

| Subscriber's name.          | D.E.O./Inspector from whom received.             | Date of quitting service. | Date of B.E.O. or S.O. of the order of clearing the a/c. | Date receipt of the cash. | Date of bill submitted to Audit. |
|-----------------------------|--------------------------------------------------|---------------------------|----------------------------------------------------------|---------------------------|----------------------------------|
| C. Govindasami Naicker.     | D.E.O., North Arcot.                             | 1-10-41.                  | 26-3-46.                                                 | 21-12-46.                 | 8-1-47.                          |
| 2. Abdul Kareem Khan Sahib. | — Do —                                           | 1-12-43.                  | 17-3-44.                                                 | 10-1-47.                  | 22-1-47.                         |
| 3. R. Peter.                | D.E.O., Guntur South.                            | 31-12-43.                 | 27-1-46.                                                 | 17-12-46.                 | 19-12-46.                        |
| 4. Bh. Parvatisam.          | D.E.O., East Godavari.                           | 3-12-40.                  | 27-8-41.                                                 | 6-1-47.                   | 11-1-47.                         |
| A. G. Mariadoss.            | D.E.O., Coimbatore + The Nilgiris.               | 14-6-41.                  | 18-10-44.                                                | 2-12-46.                  | 13-12-46.                        |
| Mrs. J. Jayamma.            | Inspector of Girls' Schools, VII Circle, Madras. | 29-12-44.                 | 13-7-46.                                                 | 10-1-47.                  | 21-1-47.                         |
| V. Venkata Sastri.          | Supdt. of Sanskrit Schools, Madras.              | 11-5-35.                  | 18-2-44.                                                 | 23-11-46.                 | 15-1-47.                         |
| 5. K. Sankar.               | Inspector of Schools, II Circle, Madras.         | 1-11-41.                  | 20-12-45.                                                | 28-1-47.                  | 29-1-47.                         |
| 6. Luther.                  | D.E.O., Madras.                                  | 1-6-40.                   | 29-4-48.                                                 | 12-12-44.                 | 15-12-44.                        |



R.C.240 J/47

Office of the Director of Public Instruction,  
Madras, dated 7.5.1947.

From

Dr. S.R.U. Savor, M.A., D.Sc., I.E.S.,  
Director of Public Instruction,  
MADRAS.

To

The Secretary to Government,  
Education and Public Health Department,  
MADRAS.

Sir

Sub: Teachers Provident Fund - Delay in the closure of  
accounts and payment of Government contribution.

In resubmitting herewith the papers referred to me for  
remarks in Government Enlt. No.1041 B-1/47-3 Edn, dated  
21.3.47, I have the honour to inform you that though the  
practice of passing bills for Government Contribution -  
disallowing the small amounts, if any, found to be  
objectionable and issuing supplementary authorisation  
later on, if necessary, is already followed in the Office  
of the Accountant-General, it is desirable that Government  
issue some sort of executive order on this subject so that  
the procedure that is actually followed may be made known  
to all inspecting officers managements and teachers. These  
standing instructions will have a salutary effect especially  
when there is a general feeling that the amounts due to the  
ex-subscribers are not paid even long after their retirement  
or death.

As regards the bad cases referred to by the Accountant-  
General in para 3 of his letter, it is submitted that the  
Inspecting Officers concerned have been instructed to  
investigate into the causes for the delay in the preparation  
of bills and the reasons for non-payment of Government  
Contributions.

The attention of Government is invited to my letter  
R.C.112-J/45 dated 5.5.47 with regard to the pamphlet on  
T.P.F. rules referred to by the Accountant General in the  
concluding portion of his letter.

For Director of Public Instruction.

P.R.8/4.

| Schedule of payments relating to Subsidiary Account No. 15 |                 |                 |               |                |                   |                    |
|------------------------------------------------------------|-----------------|-----------------|---------------|----------------|-------------------|--------------------|
| [Pay bills should be entered in this column]               |                 |                 |               |                |                   |                    |
| Number of voucher.                                         | Class of bills. | Gross Amount.   |               |                | House Rent P.W.D. | General Prov. Fund |
|                                                            |                 | (3-a) Officers. | (3-b) Others. | (4) Income-tax |                   |                    |
| (1)                                                        | (2)             | (3-a)           | (3-b)         | (4)            | (5)               | (6)                |
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10

TEACHERS' PROVIDENT FUND - Teachers in non-pensionable service -

Delay in the closure of accounts and the payment of Government contribution - Instructions - Issued.

From the Director of Public Instruction, R.C.No.240-J/47 dated the 10th March 1947.

From the Accountant-General, T9.Edn.IV.908 dated the 12th March 1947.

From the Director of Public Instruction, R.C.No.240-J/47 dated the 7th May 1947.

ORDER MS.NO. 1337 EDUCATION, dated 24-6-1947.

It has been brought to the notice of Government that the inordinate delay in the closure of Provident Fund accounts of teachers in non-pensionable service and in the payment of Government contribution and sometimes, subscribers or their nominees are not able to get the Provident Fund amount even after two years of retirement of the subscribers. One of the reasons attributed for the delay is that the Accountant-General returns the bill for Government contribution, if he finds any technical objection either in the deposits made by the subscribers, or in the rate of interest which causes much correspondence to be sent to the Accountant-General. Even though the bills for Government contribution are followed by the Accountant-General, it is desirable to issue an order so that the procedure may be made known to the managements of schools and teachers.

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A-128

With a view, therefore, to obviate the hardship caused to the subscribers or their nominees, the Accountant-General, <sup>Madras,</sup> is requested to will authorise advance payment of the Government contribution whenever <sup>disallowing the a</sup> all cases where the amount involved is petty or where the amount of extra claim <sup>is</sup> he finds any technical objection involving small amounts and to make the <sup>clearly inadvisable</sup> final payment after the objections pointed out are settled. The D.P.D. is requested to bring in form inspecting officers and managements of schools of the procedure followed in this regard and to have the objections raised settled as quickly as possible so that ~~the same~~ the final payment may be made as early as possible without delay.

The A.G. thro' Fin.  
The D.P.I.

285-47 S  
hr  
2/1/47

Depd  
26/6

1041  
7 - JAN 1947  
GOVERNMENT OF MADRAS

Please see herewith a representation from the D.P.I. with regard to the difficulties in the return of stipends. The return of stipends has become really scandal.

That people, even after two years of retirement, are not able to get the provident fund, is really a matter of hardship. The Govt. must take steps to see that these <sup>20 JAN 1947</sup> hardships are removed. While the D.P.I. may be asked to accept the general recommendation mentioned in the accompanying letter, the Govt. also issue general directions on the lines marked at A in note.

ISA  
7-1-47  
H.M. Education.

The remarks of the D.P.S & A.G may first be obtained on the suggestion at A on 102ef.

A draft memo is submitted below for approval. Finance may see before issue

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9.1.47

hr  
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15/1/47

157.47  
12-104400-00  
1041-B1/47-1690  
18/1/47  
3933

2805  
16 JAN 1947  
FINANCE DEPARTMENT

The draft memo may be perused and the case returned to E.P.H.

DR  
20.1.47

20.1.47

6.1.47

E.P.H. (B) Dept.

The draft memo below may now be issued

hr  
21.1.47

Fin. Exp. B  
2805-0-0-1  
20/1/47

27/1/47  
157K  
21/1/47

No. 1041-B1/47-2 Education, dated the 22nd January 1947).  
the Director of Public Instruction, R.C.No. 240-J/47 dated 10-3-47.  
the Accountant-General, T.9.Edn.IV-908 dated the 12th March 1947.  
the D.P.I., R.C. No. 240 J/47 dated 7.5.1947.

pp 3-4 c/g  
pp 5-6 c/g  
pp 7-11 c/g  
p 13 c/g

Please see the letter from the Director of Public Instruction  
and the Accountant-General on pages 5-6 and pages 7-11 c.f. respectively.

2. The Director reports that he has issued necessary instructions  
to the Inspecting Officers to take prompt action on the application for  
the closure and regular payment of Government contributions and that in  
most cases, the Government contribution is withheld by the Accountant-  
General pending settlement of some objection or other by the Inspecting  
Officers. It is also reported that the former A.G. agreed to the  
suggestion to pass the major portion of the amount recommended as an  
advance payment of the Government contribution and the balance after  
rectification of the defects pointed out. The Director is of the  
opinion that the advance payment of the contribution will certainly  
mitigate the hardship caused to the subscribers.

3. The A.G. reports that the system of advance payment is  
even now adopted, disallowance being made in all cases where the amount  
involved is petty or where the amount of extra claim is clearly  
inadmissible. He points out that if advance payments are made in a  
large number of cases, it will appreciably increase the work all round,  
as a case will have to be reviewed twice and two authorisations issued.  
It is seen from the list of bad cases received in the A.G.'s Office  
during the last three months that delays usually occur in taking payments  
by the D.E.Os. even though the authorisations for the payment were  
issued before a considerable time.

4. The A.G. also reports that the D.P.I. is making arrangements  
to print a pamphlet embodying all the important rules of procedure in  
regard to the preparation of T.P.F. cases and that it was scrutinised  
by him recently. In view of the issue of this pamphlet, he considers  
that the defects in the preparation of cases will be eliminated and that  
the D.E.O.s will be required to devote adequate attention to this work  
in future. But the Director reports that even though  
the practice of passing bills for Govt. Contributions  
disallowing small amounts, if any, is followed even  
now

p 5 c/g

pp 6 c/g

p 7 c/g

pp 42-11 c/g

EEPC

San para  
on p 7 c/g

The order may  
be issued for  
the reasons  
mentioned in  
the D.P.I.  
12-5-47

Exp. No. 1041 B1/47-4  
17/5/47

3022/ExpA  
19 MAY 1947  
FINANCE DEPARTMENT  
Fm No 30221 & ExpA  
21-5-47

ASST. SECRETARY TO GOVERNMENT  
28 MAY 1947  
EDUCATION AND PUBLIC HEALTH DEPT.

23 JUN 1947

De  
14/6/47

in the A.G.'s office, it is desirable that the Government  
to issue an executive order on the subject so  
that the procedure adopted may be made known  
to all Inspecting Officers, managements and  
teachers. as the instructions proposed to be issued  
by him will have a salutary effect. especially  
when there is a general feeling that the amount  
due to subscribers are not paid even long  
after their retirement. In regard to the bad  
cases referred to by A.G., the Inspecting officers  
have been asked to investigate into the causes  
of delay. In the circumstances it is for orders  
whether an executive order as proposed  
by the Director should be issued.

5. The remarks of Finance may be  
invited so far as to circulation.  
12-5-47 5/47 2-17/11/47  
7 Inv. (Exp. A)  
(Please see the notes on pp 2-3  
above.)  
This depr. may agree to the proposal  
of E.P.H. at A above  
20-5-47 20-5-47 21-5-47 21-5-47  
5/47

[E.P.H. (B) Department.  
Notes from pp 1-3 above may be read.  
Finance Department have agreed to issue  
an executive order as proposed by the D.P.I.  
Vide 'A' above. A draft order is subd. below for approval  
2. The file may now be circulated  
to H.M. (Edn.) with ref to his minutes on p 1 ante  
12-5-47 5/47 22-6-47  
TSA 1/1/47

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11/12/17

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