Put Away
W.

Sectt. II-37—37,004—13-11-35.

E & P.H (1946) Department.

Ms. SERIES.

1

G.O. No.	698 Edn
Dated	1-4-46

(19)

[Despatch Abstract.]

Presy. college, Madras Addl. Staff
Sanctioning.

Back Papers.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	

Further Papers.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.
G.O.	1636 89ab	Edn					
G.O	1525	Edn	11.6.48				
G.O.	3248	Edn	25/10/48				

C

(2)

R.C.No.1096 A/45. Office of the Director of Public Instruction, Madras, dated 27-9-45.

From

Dr. B. B. Dey, D.Sc.(Lond.), F.R.I.C.
Offg. Director of Public Instruction, Madras.

To

The Secretary to Government,
Education & Public Health Department, Madras.

SECRETARY TO GOVERNMENT
29 SEP 1945
EDUCATION AND PUBLIC HEALTH DEPT.

43439

Sir,

Sub: Presidency College, Madras - Part II Proposals for 1946-47 - submitted.

In connection with Part II of the Budget Estimate for 1946-47 I have the honour to submit for the sanction of the Government the following proposals of the Principal Presidency College, Madras.

Universities by Officers' training Corps

(a) AN OFFICER IN THE MADRAS EDUCATIONAL SERVICE TO BE IN CHARGE OF THE U.O.T.C.- The Principal reports that corresponding to the large strength of the College which is now 1325, a large number of students have joined the U.O.T.C. Owing to the impetus given by the Madras University to the subject of Military Science, a large number of students are taking advantage of this course. It is common knowledge, that of late, Military Science, as a course of study, has come to stay and is becoming increasingly popular. It is therefore necessary that the students should be brought under efficient instruction under the guidance and control of an officer specially appointed for the purpose. The present arrangement of making a member of the staff in the Subordinate Educational Service to be in charge of the U.O.T.C. is not desirable. Captain B.R.Baliga who has been doing exceptionally good work in connection with the U.O.T.C. in the College is an Asst. Professor in English and his frequent transfer on promotion to posts in the mofussil in Madras Educational Service Vacancy have, of late, been causing a great deal of dislocation of work of the College U.O.T.C. I therefore recommend that the post of an Asst.Professor in English in the College be converted into one of Madras Educational Service post with a view to avoiding such difficulties in future.

(b) A TAXI-DERMIST.- The Professor of Zoology has represented that a laboratory which teaches upto the Honours standard ought to have a good Museum of comparative Anatomy, of South Indian Fauna and of rare and unique specimens. At present the college is reported to depend upon local and foreign dealers for the supply of specimens. But such specimens are not always satisfactory nor do they suit the requirements of the College. Further, on account of the large increase in the number of students taking up Zoology, it is not possible to get the required number of specimens regularly and in time. It is therefore urged that a Taxi-Dermist for the College is very essential. I recommend that a Taxi-Dermist on a scale of pay of Rs.50-2/2-60 i.e. the scale of pay of Taxi Dermist employed in the Govt.Museum may be sanctioned.

M

(c) A SECTION-CUTTER.- The Professor of Geology has represented that a Section-cutter is very necessary both for class use and research purposes. In view of the growing importance given to Geological studies requiring a good collection of sections of Indian Rocks and Minerals. At present there is no company in India which can supply sections of Indian Minerals and Rocks. I support the request of the Principal for the employment in the College of a section cutter on a scale of pay of Rs.19-30.

P.T.O.

(d) AN ADDITIONAL ASSISTANT LIBRARIAN AND ONE MORE ATTENDER FOR THE COLLEGE LIBRARY.- The Principal reports that the issues of books in the College Library, excluding consultations, have increased from 10,250 in 1935-36 to more than 18,000 in 1944-45. The strength of the College was 930 in 1939-40 but now it stands at 1325. But the staff in the library consisting of one Librarian one Asst.Librarian, 2 attenders and one peon continues to be the same from 1939-40. I therefore recommend that the staff of the college library may be augmented by the addition of at least one more Assistant Librarian and one more attender on the usual scales of pay.

(e) REVISION OF THE SCALE OF PAY OF THE COLLEGE LIBRARIAN.- The Principal represents that the College Librarian has been drawing the maximum of his scale of pay Rs.85/- (65-4-85) for the last 17 years. He recommends that the scale of pay of the Librarian may be brought into line with the scale of pay of the College Headclerk (viz.) Rs.70-100. I support the Principal's recommendation and I submit the proposal for the sanction of the Government. The responsibilities of the Librarian of the Presidency College are very heavy.

(f) AN ADDITIONAL PEON FOR THE DEPARTMENT OF ORIENTAL LANGUAGES:- The Principal reports that the above department now occupies 15 lecture rooms with the attendance of about 600 students. There is, at present, only one peon attached to the department who finds it practically impossible to do the needful satisfactorily. I recommend that an additional peon may be sanctioned on the scale of pay of Rs.12-17.

(g) AN ADDITIONAL TYPIST AND THE NEED FOR ANOTHER TYPEWRITER.- The Principal points out that the College Steno-Typist and Typewriter have always been fully engaged in heavy office work with the result that he could not utilise the services for disposing of even urgent papers. This has caused unnecessary delays as the current work cannot be expeditiously carried on in the absence of another typist and Typewriter. In view of the large strength, increase in the staff and of the various departments in the college I consider the request of the Principal for one more Typist and a Typewriter as reasonable and recommend the same for the sanction of the Government.

2 The financial effect of the above proposals are as shown hereunder:

COST IN 1946-47

RECURRING:

(a) Difference in pay for 8 months of an Additional Professor in the M.E.S. and an Asst. Professor in S.E.S.	Rs.(200-100) x 8	= 800
(b) Pay of one Taxidermist Rs.(50x-2/2-60)	50 x 8	= 400
(c) Pay of one Section cutter Rs.(19-30)	19x8	= 152
(d)(i) Pay of an Asst.Librarian Rs.(30-55)	30x8	= 240
(ii) Pay of an Attender for Library Rs(19-30)	19x8	= 152
(f) Pay of one Peon for Oriental Languages Department .. Rs.(12-17)	12x8	= 96
(g) Pay of an Additional Typist Rs.(30-55)	30x8	= 240
		2080 or

Rs.2,100 in round figures.

P.T.O.

ULTIMATE COST.-

		Rs.
(a) Average pay of one Additional Professor in the M.E.S. Minus Average pay of Asst.Professor in the S.E.S.	(422 2/9 - 148 8/9)x 12	= 3280
(b) Average pay of Taxidermist (35-2/2-45)	56 x 12 672 55 x 12	= 660
(c) Average pay of Section cutter	25 x 12 = 300	= 300
(d)(i) Average pay of Asst.Librarian	42 2/9 x 12 507	= 507
(e) Average pay of Librarian in the scale of Rs.70-100 Minus Average pay of Librarian in the scale of Rs.65-4-85	(89½ - 78 1/3) x 12 = 1074 — 940	= 134
(d)(ii) Average pay of an Attender for the Library ..	25 x 12 300	= 300
(f) Average pay of one Peon ..	14.7 x 12 176	= 176
(g) Average pay of an Additional Typist ..	42 2/9 x 12 507	= 507
Total Ultimate Cost		~~5564~~
		~~plus 300~~
		5864

or Rs.5,900/- in round figures.

The cost of Typewriter is debitable to the Budget of the Superintendent of Stationery and not included here.

3. I am including the necessary provision under Part II of my Budget Estimate for 1946-'47.

I have the honour to be,
Sir,
Your most obedient servant,

28.9.45

TRB.27/9

for Director of Public Instruction.

Copy to Budget.

Sd
28/9

	Ave Cost	DA	M.A.
1 Taxidermist (50-2/2-60)	56	18 ✓	
1 Section Cutter	25	16 ✓	2-8-0 ✓
1 Asst Librarian	42.2	18 ✓	1-8-0 ✓
1 Attender	24.9	16 ✓	2-8-0 ✓
1 Peon	14.7	16 ✓	2-8-0
1 Typist	42.2	18 ✓	1-8-0
	205	102	[illegible]

Rs 3880/-

Rs 327 [illegible]

4

Cost worked out for [illegible]

	Ave pay	DA	PA
1 Taxidermist II Grade 35-2/2-45	41	18	
1 Section cutter	25	16	2-8-0
1 Attender	25	16	2-8-0
1 P.con	14.7	16	2-8-0
	105.7	66	7-8-0

105.7
66
7.5
179.2

179.2 p.m.
×12
2150.4

E&PH Dept (C)

5

Telephonic Message.

(4)

From The AS, E&PH. Dept
To The Dy. D.P.I.

Refce. The D.P.I.'s letter No 1096 A/45 d 27.9.45.
relating to certain Part II proposals for the Presidency College, Madras.

Please say what exactly will be the duties of the Taxi-Dermist and the Section-Cutter asked for and how their appointment will solve the problem of getting specimens for the museum attached to the Zoology Dept and Sections of Indian Minerals and Rocks for the Geology Dept.

This reference may be treated as very urgent and a reply sent not later than the 27th instant.

Issued
RAG
24/x/45

P.C. [illegible]
24/x
MM
24.10.45

RM
24/10/45

From The AS, E&PH Dept
To The Dy. DPI

Refce. my D.T. d 24.10.45 re. Part II proposals – Presidency College – Employment of a Taxi-Dermist & Section Cutter.

Please expedite your reply so as to reach not later than this evening.

MM
24.10

I have phoned to the D.P.I.'s office & the reply will come in the course of the day

Edn. & P.H. Dept. (C)

p1 CF.

From the D.P.I., RC. No. 6271 A/45 dated 20th July 45.

Advertisement Charges – Irregular expenditure incurred by the Inspectress of Girls' Schools, I Circle, Rajahmundry

The expenditure of Rs. 506/- has been incurred by the Inspectress of Girls' Schools, I Circle, Rajahmundry,

① without obtaining the prior sanction of the Head of the Dept, viz D.P.I.; and

② Contrary to the instructions in G.O. No 616 P.S dt. 5.3.1945.

(K)

The explanation of the Inspectress is on page 2 CF. She pleads ignorance of the instructions on the subject.

~~It will have to be~~ [illegible] ~~decided whether~~ [illegible] ~~will~~

Condone the irregularities mentioned above ? or will the recovery from the Inspectress of the amount spent by her towards the advertisement in excess of that which would have been required for a smaller advertisement as contemplated

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C

(3) 6

OFFICE OF THE
DIRECTOR OF PUBLIC INSTRUCTION,
MADRAS.

POST COPY OF TELEPHONE MESSAGE DATED THE 26th October 1945.

@@@

FROM

THE DIRECTOR OF PUBLIC INSTRUCTION,
MADRAS.

TO

THE ASSISTANT SECRETARY TO GOVERNMENT,
EDUCATION AND PUBLIC HEALTH DEPARTMENT:

1945

48938

SUB:- Presidency College, Madras - Employment of a Taxidermist and a Section cutter:

REF:- Your telephone message dated 25th Oct.1945 on the subject quoted above.

Extracts from the letters dated 24th August 1945 and 25th October 1945 from the Professors of Zoology and Geology, Presidency College, Madras are submitted. Those remarks explain in detail the need for the employment of a Taxi-Dermist and a Section Cutter in the Zoology and Geology Departments respectively in the Presidency College, Madras.

27.10.45

for DIRECTOR OF PUBLIC INSTRUCTION.

KAN. 27/10

Sd/
27/x

(6) 7

Extract from the letter dated 24th August 1945 from the Professor of Zoology, Presidency College, Madras.

Appointment of a Taxidermist for the department of Zoology:

xx xx xx

At present we have to depend on local and foreign dealers for the supply of specimens and we are neither able to get all the specimens, nor are they to our requirements and specifications. The dealers usually have only full mounts and it is almost difficult to get preparations of portions of animals illustrating points of interest from such dealers. In many cases the specimens are either badly mounted or the setting is disturbed in transit from foreign dealers that they deteriorate in a short time. Further, the mounting of skeletons particularly have to be attended to periodically and see the connections at the points are kept up and parts of the skeleton do not fall of. In the case of fluid specimens, periodical renewal of the liquid medium and of capping and sealing so as to prevent rapid evaporation are required. Labels have to be renewed periodically. A Taxidermist will not only do the above but also prepare skeletal materials required for class work from local specimens, make preparations of local animals to suit our requirements, look after specimens that are deteriorating and set them right. This last is all the more necessary in the case of costly specimens obtained from abroad, as they are not easily replaced.

The class strengths have increased enormously in recent times and for larger classes at present, it is not possible to manage the classes with a few specimens; more so, when skeletal material is used. Frog's skeleton, is used by all classes. Intermediate, Subsidiary and Main and during the handling by such a larger number of students, parts get broken or loosened and lost and entire skull and other parts of the skeleton are to be replaced. To buy them will be very costly. When it is remembered that there are over 100 students in each of the Intermediate classes, nearly fifty in each of the subsidiary classes and over twenty five students in the B.Sc. main classes, the number of pieces of skeletal material such as skull, pectoral girdle, pelvic girdle, fore limb, hind limb, vertebral column, loose vertebrae, etc., required in each type such as shark, frog, lizard, fowl, dog, rabbit, etc., to mention a few may be imagined. Constant replacements and additions have to be made and they can only be made by a full time Taxidermist.

xx xx xx

/True Copy/

27.10.45

for DIRECTOR OF PUBLIC INSTRUCTION.

Sd/
27/x

Statement Showing the average daily atte
for the year 1937 - 3
ily attendance of Forms I to III
Boys ___
Girls ___

Verified with the Sc
School
kurichi
-1938

S Ramalingam Iyer
Headmaster

H8938

G.D.A.R.A
Accountant & auditor

8

(7)

Extract from the letter RC. No. 335/45 dated 25th Oct. 45 from the Professor in Charge, Presidency College, Madras.

---

xx xx xx

Sometime ago, a few Indian rock sections were made to order from the Geological Survey of India, but their work is so heavy that there is considerable delay in getting these sections made. The charges also come to Re.1 to - Rs.1-8-0 per section. Sometime in 1924 or 1925 the Department sent the rock materials to England and had a few sections of Indian Rocks made at sh.1 to sh. 1½ each. The cost of the making the section in this laboratory will come to only As.4.

It is not found convenient to depend on outside agencies for an evergrowing demand.

Further the department is having a section making equipment and this can be made use for making the sections.

xx xx xx

Enough material is being collected by the student and staff in the geological tours but unfortunately an intensive study of the material could not be made due to want of facilities for making micro sections.

It is therefore obvious that the appointment of a section Cutter will greatly help acquiring a set of Indian rock and mineral sections. Surely it will greatly benefit our students to know more about rocks of India and of this province rather than the rocks of other countries, section of which are now imported for our study; and in the course of 2 or 3 years we will have a good collections for studies and there will not be a necessity to import at a heavy cost foreign sections.

xx xx xx

/True Copy/

27.10.45

for DIRECTOR OF PUBLIC INSTRUCTION.

17 / 8/11

KAN. 27/10

Very urgent

SOF
27/X

E&M Depts (C)

College - Presidency - Madras. Employment of certain additional staff.

pp 1-2 ante From the D.P.I. Rc No 1096 A/45 d 27.9.45.

Memo No. 43439C/45-2 Edn. d 7.11.45

para (9) p 26 With reference to the proposal for the appointment of an additional typist in the College, the D.P.I. is requested to furnish statistics to show that the work of the existing typist has increased since the post of a typist was sanctioned last.

MM
6.11.45

To the DPI ✓

6/11/45

RM
7/11/45

Edn. R. 27.11.45

despd
9-11-45

~~107~~
93

School. Alatur

of Sections, Name of

year 1937-38.

Remarks on the Condition of the School

G. S. Srinivasan
25-4-1938

Master

V. N. Kanli Achar

Manager and correspondent

C (8) 9

R.C.No.1096 A/45.

Office of the Director of Public Instruction, Madras, dated 8-12-45.

5PC

From

Dr. S.R.U.Savoor, M.A., D.Sc., I.E.S.
Director of Public Instruction, Madras.

53975

To

The Secretary to Government,
Education & Public Health Department, Madras.

Sir,

Sub: Presidency College, Madras - Employment of an additional typist - further remarks - submitted.

p 8 ante
pp. 11-12 infra

In reply to the Govt.Memo.No.43439-C/45-2, Education, dated 7-11-45 I have the honour to submit herewith a copy of the letter dated 4-12-45 of the Principal, Presidency College, Madras explaining in detail the need for the employment of an additional Typist in the College. I consider that an additional typist is quite necessary as he will attend solely to the personal work of the Principal and also give relief to the office whenever necessary and urgent. I may add that the work of the Principal is much handicapped in the absence of a Typist who will be at the disposal of the Principal.

8.12.45
for DIRECTOR OF PUBLIC INSTRUCTION.

TRB.8/12

Sol
8/12

~~(39)~~
43

High School Alatur

working days for the year 1937-38

r not less than 180 days during the year as shown above

G. J. S. [illegible]
25-4-1938

Master

V. N. Komli Achar
Manager and correspondent

Presidency College,Madras,
4th December 1945.

Roc.No.335/45.

From: The Professor-in-Charge,Presidency College,Madras
To : The Director of Public Instruction,Madras.

Sir,

Subject:- Appointment of another typist clerk and supply of another typewriter for this College.

Reference:- Your telephonic message dated 13.11.1945.

As Dr.S.R.U.Savoor already stated in his letter dated 3.8.1945, I have found that the steno typist who is almost attached to the Principal as his personal clerk is fully engaged in office work and that the steno-typist scarcely finds time to attend to the Principal in disposing even urgent papers and to get certificates to students and circulars to staff of the various departments typed. It has no doubt frustrated the main idea of the appointment of the steno typist attached to the Principal. The present steno typist hardly finds time to attend both to the Principal's work and the office work. At times some of the office clerks have to attend to the fair copies of urgent references,keeping their regular work to be done out of office hours.

Since the creation of the post of a steno typist in the 1933, i.e. during this one and a half decades, the strength of the college has steadily arisen from 860 to 1366 and the staff from 145 to 166. Almost all the departments have their additional increased staff. Thus the work on all sides in the office has steadily increased three-folds. I actually find this so as this institution is a growing one day by ~~any~~ day due to the developments in the activities of the College in various directions. The general strength of the College is also increasing day by day. Since July 1945 there has again been an increase in the strength of the college by 110 due to increased pressure for seats and this increase has been approved by the Madras University authorities. This increase in the strength has naturally required the additional staff in addition to the number mentioned above and the following teaching staff have been sanctioned:-

Department of English: 2 Assistant Professors,1 Woman Tutor and 2 male Tutors
Mathematics: 1 Assistant Professor
Physics : 1 Asst.Professor, 1 Demonstrator
Chemistry : Do. Do.
Botany : 1 Asst.Professor
Zoology 1 Asst.Professor
Geology 1 Asst.Professor
Sanskrit 1 Additional Sanskrit Pandit.
Physical Education: 1 Physical Directress.

17

As a result of the increased admissions since July 1945 and of the appointment of additional teaching staff in all departments, the clerical staff is much over worked. The pressure at times is felt very great. It is seldom that the work for the day can be finished before 7 or 8 P.M. The office works on almost all holidays and even on Sundays. At times the teaching staff had to be indented upon to assist the office and one or two laboratory attenders on Saturdays.

Last year on representing to the Director of Public Instruction about the heavy increase in office work, an upper division clerk and an attender were sanctioned in 1945. But

12

this has not completely satisfied the requirements of the college work. For the collection of all sorts of fees from 1365 students and the preparation of the D.C.B.Statements, the Head Clerk requires the assistance of a clerk. The posting of the fee registers takes the work of one clerk for about 10 days. The administration of several endowments requires the services of an experienced clerk. The office also feels great strain at the time of the preparation of the pay bills of officers and the staff(of about 185 strong)and requires more help by way of fair copying bills for their presentation in due time to the Accountant-General's office. The maintenance of the attendance registers of such a large number of students from hour to hour cannot be done satisfactorily. Educational concessions of several kinds and the number of constant refund of fees also involve more work. Unless the head clerk is relieved of some strain of his work, he could not supervise all the other clerk's work.

Under the above circumstances, I have the honour to state that the appointment of a typist clerk who can attend to the fair copying of routine work and in times of heavy work in seasons can give clerical assistance and the supply of a typewriter, will relieve the steno typist, so that he can attend solely to the Principal's personal work and the office to some extent. A separate typist clerk may kindly be sanctioned immediately under the powers vested in the Director of Public Instruction. This proposal was strongly recommended by the present Director.

It would not be out of place to state here that the Engineering College, Guindy, in which there are lesser number of students and staff, is provided with a separate typist exclusively for fair copying work and a steno typist as a personal clerk to the Principal.

An addl. steno typist (been ordered) is dealt with separately TR to 1900 (cm 52719/45

I have etc.
sd. x x x x 5.12.
Prof.in.charge.

(True copy).

8.12.45

For Director of Public Instruction

ks.8-12.

9/12

Please take to clear copies immediately
My 13/12/45

E & M Depot (c)

Part II Scheme for 1946.7

Subject: Employment of certain additional Staff in the Presidency College, Madras

(10)

Summary:

Head of account	Items of expenditure	Ultimate cost Recurring Rs.	Cost in 1946.7 Rs.
37-C. Education - University - Government Arts Colleges. A. Arts colleges. Men 2. Pay of Establishments. Authorised.			
	One, Assistant Librarian. Rs. 30.55 (Av. Rs 42.2)	506	240
	One Typist. Rs. 30.55 (Av. 42.2)	506	240
	One Taxidermist. (Rs. 35. 2/2. 45) - (Av. Rs. 41).	492	280
	One. Section cutter - Rs. 19.30 (Av. Rs. 25).	300	152
	One attender - Rs. 19.30. (Av. Rs ~~[illegible]~~ 25).	300	152
	One peon - Rs. 12-17 (Av. Rs. 14.7)	176	96
			1160
			or 1200
3 - Allowances and Honoraria Authorised	Travelling and other compensatory Allowances and Honoraria. - (Presidency) ~~[illegible]~~	246	200
p 36	Dearness and ~~[illegible]~~ Allowances	1224	800
	Total	3750	~~2160~~
		or 3800	2200

The D.P.I. has proposed the employment of the following additional Staff in the Presidency College, Madras:

p 7 cf (1) One Taxidermist. It is not always possible to get the specimens required for the Zoology department, from the local & foreign dealers. They are not up to the Specifications and it is difficult to get preparations of portions of animals illustrating points of interest. Further the mounting of skeletons gets loosened during the handling by a large number of students and it has to be attended to periodically. In the case of fluid specimens, periodic renewal of the liquid medium and of capping and sealing to prevent rapid evaporation, ~~is~~ are required. To attend to all these items of work it is considered necessary to employ a Taxidermist

p 8 cf (2) Section cutter In view of the growing importance of the Geological studies, it is considered very necessary to have a good collection of sections of Indian Rocks and minerals. Sections made to order from the Geological Survey of India, cost much and there is considerable delay in ~~obtain~~ getting them made. The employment of a section cutter would facilitate the making of ~~Section cutter can make~~ sections of rocks in India, at a minimum cost.

(3)

(3) Assistant Librarian and attender. With the increase in the strength of the college from 930 in 1939-40 to 1325 in 1945-6, the issues of books in the College library have increased from 10,250 in 1935-6 to more than ~~Rs.~~ 18000 in 1944-5. The existing staff of one librarian, one Asst. Librarian, two attenders and one peon, sanctioned in 1939-40, cannot cope with this increase of work. The appointment of an additional assistant librarian and an additional attender is considered essential.

para (d) p 2 cf

(4) Peon for the Department of Oriental languages. This department occupies 15 lecture rooms with an attendance of about 600 students and the peon now employed for the department finds it impossible to attend to his work satisfactorily. It is considered necessary to employ an additional peon for the department

para (f) ibid

(5) Typist. Since the creation of a post of a steno-typist in 1933, the strength of the College has steadily risen from 860 to 1325 with the result that the office work has increased ~~in~~ considerably ~~all departments including clerical work~~. The Steno-typist hardly finds time to attend both to the Principal's work and the office work. For the expeditious disposal of work, it is considered necessary to employ an additional typist ~~who~~ so that he can attend to fair copying of routine work and in times of heavy work in seasons, can give ~~clerical assistance~~. He will also relieve the Stenotypist so that he can attend solely to Principal's personal work and the office work to some extent.

para (g) ibid & pp 11-12 cf

p12 CF

This Department accepts the proposals of the D.P.I. and recommends the inclusion of necessary provision in the estimate of expenditure for 1946-7, as shown in the summary

MM 11.12.45

11/12/45

11/12/45

11/12/45

EDUCATION AND PUBLIC HEALTH DEPTT. (C)

PART II SCHEME FOR 1946-7.

[Subject: Employment of certain additional staff in the Presidency College, Madras.]

...

Summary.

Head of account.	Items of expenditure.	Recurring. Ultimate cost. Rs.	Recurring. Cost in 1946-7. Rs.
37.b.Education-University-Government Arts Colleges-A.Arts Colleges-Men-2.Pay of Establishments. Authorised.	One Assistant Librarian Rs.30-55(Av.42.2)	506	240
	One Typist Rs.30-55(Av.42.2)	506	240
	One Taxi-dermist(Rs.35-2/2-45)(Av.Rs.41)	492	280
	One Section Cutter Rs.19-30 (Av.Rs.25)	300	152
	One attender - Rs.19-30. (Av.Rs.25)	300	152
	One peon-Rs.12-17(Av.Rs.14.7)	176	96
			1160 or 1200
3. Allowances and Honoraria-Authorised.	Travelling and other compensatory Allowances and Honoraria	246	200
	Dearness and Allowances	1224	800
	Total	3750 or 3800	2200

The Director of Public Instruction has proposed the employment of the following additional staff in the Presidency College, Madras.

(1) One Taxi-dermist: It is not always possible to get the specimens required for the Zoology department, from the local and foreign dealers. They are not up to the specifications and it is difficult to get preparations of portions of animals illustrating points of interest. Further the mounting of skeletons gets loosened during the handling by a large number of students and it has to be attended to periodically. In the case of fluid specimens, periodical renewal of the liquid medium and of capping and sealing to prevent rapid evaporation are required. To attend to all these items of work it is considered necessary to employ a taxi dermist.

(2) Section cutter: In view of the growing importance of the Geological studies, it is considered very necessary to have a good collection of sections of Indian rocks and minerals Sections made to order from the Geological Survey of India cost much and there is considerable delay in getting them

P.T.O.

16

made. The employment of a section cutter would facilitate the making of sections of rocks in India, at a minimum cost.

(3) Assistant Librarian and attender: With the increase in the strength of the college from 930 in 1939-40 to 1325 in 1945-46 the issues of books in the college library have increased from 10,250 in 1935-6 to more than 18,000 in 1944-5. The existing staff of one librarian, one Assistant librarian, two attenders and one peon, sanctioned in 1939-40, cannot cope with this increase of work. The appointment of an additional assistant librarian and an additional attender is considered essential.

(4) Peon for the Department of Oriental languages: This department occupies 15 lecture rooms with an attendance of about 600 students and the peon now employed for the department finds it impossible to attend to his work satisfactorily. It is considered necessary to employ an additional peon for the department.

(5) Typist: Since the creation of a post of steno-typist in 1933, the strength of the college has steadily risen from 850 to 1325 with the result that the office work has increased considerably. The steno-typist hardly finds time to attend both to the Principal's work and the office work. For the expeditious disposal of work, it is considered necessary to employ an additional typist so that he can attend to fair copying of routine work and in times of heavy work in seasons. He will also relieve the steno-typist so that he can attend solely to Principal's personal work and the office work to some extent.

This department accepts the proposals of the Director of Public Instruction and recommends the inclusion of necessary provision in the estimate of expenditure for 1946-47, as shown in the summary.

M.V.Subramanian,
11-12-1945.

67
1/4

(12)

17

E.P. H. (A)
C.F. 16.

DRAFT FOR APPROVAL.

SUBJECT :— Colleges —— Presidency College, Madras- Additional Staff - Sanctioned

	Date.	Initials.
When received for fair copying ..		
When copied ..		
When examined..		
When signed ..		
When despatched.		

READ AGAIN ...., dated .... 19....
" " .... " .... 19....

READ ALSO :—

pp1-2CF C. No. 43439/A/45 From the D. P. I. Rc. No. 1096A/45 dated 27. 9. 1945.
p9CF " 55975/45 " " " " " " 8.12. 1945.
" .... " .... " .... " .... 19....

Order Ms. ~~Resolution Rout.~~ No. 698, dated 1 - 4 - 1946 19....

The Govt sanction the employment of the following additional staff in the Presidency college, Madras for a period of two years from July 46:

[P.T.O.

paras 7.8 CF, the proposals may be agreed

B

No. of posts	Designation of post.	Scale of pay.
One	Asst. Librarian	Rs. 30 - 55.
One	Typist	Rs. 30-55
One	Taxi-dermist	Rs 35-2/2-45
~~One~~ one	~~Section cutter~~ Attender	Rs. 19-30. Rs 19-30
One	Peon.	Rs 12-17.

P15CF

2. Sanction is accorded to the supply of a typewriter to the Pdy. College, Madras for the use of the typist sanctioned in para 1 above. The machine should be returned to the Supt. of Stationery when no longer required.

para ⑨ r/p2CF

SP
24.3.46.
27

27/3/46

To

The D. P. I.
" A. G. Thro' Pri.
" S. of S.

Supd
OP 48

R.O.C.NO.8050-K.2/46. A

OFFICE OF THE DIRECTOR OF PUBLIC
INSTRUCTION, MADRAS, DATED 30-10-46.

13

19

From
Dr. S.R.U.Savoor, M.A., D.Sc., I.E.S.,
Director of Public Instruction, Madras.

To
The Secretary to Government,
Education and Public Health Department.

ASST. SECRETARY TO GOVERNMENT
4 - NOV 1946
EDUCATION AND PUBLIC HEALTH DEPT.

Sub:- Presidency College, Madras - Employment of a Taxidermist.

O/ top 12-18CF

In G.O.No.698- Edn., dated 1-4-1946 government sanctioned the employment of a Taxidermist in the Presidency College, Madras, in the scale of Rs.35 - 2/2 - 45 for a period of 2 years from July 1946. The Principal has enquired whether the Presidency allowance of Rs.6 - 8-0 per mensem may be drawn for the incumbent from the date of his appointment. Under Rule 14 of the Manual of Special Pay and Allowances, Part I. Volume I, the incumbent is not eligible for any presidency allowance as there is no similar post in the same scale in the mofussil. I beg to point out that it will be hard if the Presidency allowance is denied as it is not likely that a similar post in the same scale will be created in any of the government colleges in the mofussil. Further, in my letter Roc.No.1096-A/45, dated 27-9-1945, I recommended a scale of Rs. 50 - 2/2 - 60 for the post, but government sanctioned only a lower scale. In the circumstances, I request that government may be pleased to sanction a presidency allowance of Rs.6-8-0 per mensem for the post.

66836

A

PDI-2CF ⑤

for Director of Public Instruction.

kp; 1-11. SL 2/11

20

22/30/11 3/12 ✓

E & P. H. Deptt

Telephonic Message dated 28/11/46

From the Assistant Secretary
to Govt.
E & P. H. Deptt

To the Superintendent,
Government Museum,

Please say very urgently whether the Taxidermist in the Govt. Museum on Rs 35-45 is in receipt of Presidency allowance?

28/11/46

Issue
28/11/46

P.C. to go ✓
3/12

21

(14)

Telephonic Message by post dated 2-12-46.

From The Superintendent, Government Museum, Madras

To The Asst. Secretary to Govt. Education and Public Health Department, Madras.

Reference your Telephonic Message dated 29-11-46 Presidency Allowance is not attached to the post of the Second Taxidermist in this Museum in the scale of Rs. 35-45.

V. Perumal
for Personal Asst 2/12/46
to Superintendent.
Government Museum

ASSISTANT SECRETARY TO GOVERNMENT
3 - DEC 1946
74267
EDUCATION AND PUBLIC HEALTH DEPARTMENT

4/12

Phone No. 48

Express Message

Post No.
At (time)
At place
hours [illegible]

H. E. Casualties Some Trapped

M. E.
Repeat please Time Received hours

11/30/1

(15)

23

Edn and P.H. Dept
A.

3/1 Memo No: 66836 A.2 dt 29/1/47
College - Presidency - Madras -
Taxidermist - Presidency Allowance -
Ref letter from the D.P.I.
No: 8050-K2/46 dt 30.10.46.

-

The D.P.I. is informed that his proposal for the grant of a Presidency Allowance to the Taxidermist in the Presidency College, Madras, cannot be accepted.

16/1/47 BM 20/1/47 20/1/47.

To the D.P.I. ✓

31/1

Part II scheme - 1946-47 E & P.H Dept (C)
College. Presidency. Madras - Employment of certain additional Staff.

From the D.P.I. Rc. No. 1096 A4/45 d. 27.9.45.

The D.P.I. has submitted proposals for the employment of certain additional staff and for the revision of the pay of the Librarian, in the Presidency College, Madras, with effect from the next academic year. His proposals are examined below:-

removed

E/ item (3) on p.7 c/f
P' on p 2 n/f

2. Officer in charge of the U.O.T.C. - conversion of the post from M.E.S.S. to the M.E.S. The Staff in the English Dept. consists of 9 Professors and Asst: Professors and five tutors. One of the Asst. Professors, Captain P.R. Baliga, is the officer commanding the U.O.T.C. contingent of the College and he has 7 hours ~~to~~ work in a week ~~It~~ in the college. It is reported that his frequent transfers on promotion, to posts in the mufasal in M.E.S. have of late been dislocating the work of the U.O.T.C. considerably. Hence the D.P.I. recommends that the post of Asst. Professor may be converted into a M.E.S. post to avoid such dislocation. It does not seem that there is sufficient reason for converting the post. ~~dislocation. Apparently there is no other suitable person available~~ Please see in this connection Fin. Dept. note at p.5 n.f. of G.O. No 1352 Edn. d. 4.9.45 ~~for appointment as Officer commanding. The D.P.I.'s proposal may~~ in which that department suggested the appointment even, of a tutor for the ~~therefore be accepted~~. work. It does not seem that the proposal can be accepted.

para (a), p1 c/f

put up for e.r.o. 5/899/45

E/

hf

para (b), p.1 c/f

3. Taxi Dermist The specimens now supplied to the zoology

~~department~~ museum of the College, by local and foreign dealers are reported to be not always satisfactory. To provide the museum with rare and unique specimens, the D.P.I. recommends the employment of a Taxidermist on Rs. 50-2/2-60, the scale sanctioned for a similar post in the Govt. Museum. This may be accepted. para(b), p1 cf

Mr. [illegible] exactly will be the duties of this [illegible]? Are there [illegible] specimens?

4. Section Cutter. In view of the growing importance given to geological studies, a good collection of specimens of Indian rocks and minerals is necessary. As there is no company which supplies them, the D.P.I. recommends the employment of a section cutter on Rs. 19-30. This may be agreed to. para(c), p1 cf

Stand [illegible] by [illegible].

5. Additional Asst. Librarian and additional attender for the library. The library staff consists of one librarian, one Asst. librarian, 2 attenders and one peon, since 1939-40 but the issues of books, besides consultations has increased from 10,250 in 1935-6 to over 18,000 in 1944-5. The employment of an addl. Asst. librarian and an addl. attender, seems reasonable and may be sanctioned. para(d), p 2 cf

6. Revision of pay of the librarian. The D.P.I. recommends the revision of the scale of pay of the librarian from Rs. 65-4-85 to Rs. 70-100 which is the scale sanctioned for the college head clerk. It does not appear that the work of the librarian is as responsible as that of the head clerk. The proposal seems primarily intended to benefit the present incumbent and may be negatived. para(e), p. 2 cf

7. Additional peon for the department of Oriental languages. A single peon for attending ~~on 600 students~~ ~~to~~ 15 lecture rooms is considered not adequate. An addl. peon seems necessary and may be sanctioned. para(f), p. 2 cf

8. Addl. typist and typewriter. The present typist is reported to [be] heavy work. ~~In view of~~ The increase in the strength of the College and increase in the staff of the various departments, ~~it~~ points to the need for an addl. typist. One more typist and typewriter may be sanctioned.

9. The file may be sent to Finance Dep. for remarks

Mr.
23.10.45

24/10/45

S / Please [illegible] [illegible] [illegible] (3), (4).

A draft Lr. is submitted below for approval

Mr
24/10/45

24/10/45

p. 5 & 9 T.M. to the D.P.I. d/ 24.10.45

T.M. ~~for~~ the D.P.I. d/ 26.10.45

With reference to Secy's. remarks against items (3) & (4) on p. 2 ante attention.

attention is solicited to the letters on pp 7 & 8 of which explain the need for the employment of a Taxi dermist and a section cutter in the Zoology and Geology depts. respectively.

In the circumstances stated therein, it is for consideration whether the appointments proposed may be agreed to. If so the file may be sent to Fin. cu for remarks.

mo
27.x.48

/ May be agreed to.

Sd
1/10/45 S

Sd
for (E.P) Esm Alono
43439/45, Edn
29.10.45

SECRETARY TO GOVERNMENT
30 OCT 1945
FINANCE DEPARTMENT

49447 E

The proposals of the D.P.I, as modified by E&P.H, are to sanction the following addl staff and equipment to the Presidency College, Madras.

(1) One Taxi-dermist for the dept of Zoology
(2) One Section-Cutter for the dept of Geology | p 4 above
(3) One Assistant Librarian and one attender. p 2 above
(4) One peon for the dept of Oriental languages p 3 above
(5) One typist and one typewriter. paras 8 & 9 p 3 above

~~Proposals (1) and (2) above~~ :- The extra cost

---

on account of the proposals works out to Rs 3,000/- p.a. recurring.

2 Proposals (1) and (2) above :- Appointment of a taxidermist and a section cutter :- In the circumstances explained on page 1 and pages 7.8 cf, the proposals may be agreed to. It seems, however, sufficient to sanction the post of taxidermist on a scale of Rs 35-2/2-45 being the scale of pay taxidermist II grade in the Govt museum

WS

3 Proposal (3) above - Appointment of 1 Asst Librarian and 1 Attender :- It is stated that the issues of books from the College Library, besides consultations, have increased from 10,250 in 35-36 to over 18,000 in 44-45. This would no doubt have resulted in an increase of work in the Library. As there are already 1 Librarian, and 1 Assistant Librarian there seems to be no case for another Asst Librarian. The requirements of the case will be sufficiently met if one addl attender on Rs 19.30 is sanctioned for the present.

E&PH proposal may be agreed to.
WS

4 Proposal (4) above - one peon for the dept of oriental languages :- The proposal may be agreed to.

WS

5 Proposal (5) above - Appointment of a typist and purchase of a typewriter :- Beyond the mere statement that the College steno-typist and typewriter have been fully engaged in heavy office work with the result that the Principal of the College cannot utilise the services of the typist for disposal of even urgent papers, the D.P.I. has not furnished statistics of daily average number of pages typed to examine whether the demand is justified. E&P-H may be requested to obtain the information in the first instance for the las

Yes; Or at least some stats to show that work has increased since a typist was sanctioned last
WS

P

6

2 or 3 years.

If the above suggestions are accepted, the cost on account of the appointment of 1 taxidermist, 1 section cutter, 1 attender and 1 peon works out to Rs 2150/- p.a recurring.

WS
3.11.45

Ans: [illegible]
1.xi.45

E&PH Dept (C)

Fin u.o.
49447 [illegible]
5-11-45

5 - NOV 1945
50097

With refce: to P on p. 5 ante a draft memo is submitted for approval on p. 8 cf.

6/11/45
6/11/45
7/11/45

[Memo No. 43439 C/45-2 Edn dt 7.11.45-2E]

From the D.P.I. No. 1096 A/45 dt 8.12.45

The D.P.I. has forwarded a letter from the Principal Presidency College, which explains how the work in the college has ~~[illegible]~~ increased of late. The file may be sent to Finance u.o. with refce to 'P' in their note on p. 5 ante.

MM
8.12.45

8/12/45 S

WS
9.12.45

E.D.P.H. Memo
43439 C/45-3 Edn
10.12.45

11.45

Fin (Spl)

With reference to P on p. 5 above, please see the letter from the Principal, Presidency College, on pp 11-12 c.f. ~~Both~~ No statistics of typewriting work have been given, but it is contended that office work has increased on account of increase in the number of pupils and in the teaching staff. A clerk-typist is therefore asked for to cope with increased clerical and fair-copying work. In the circumstances, Finance may agree to an addl typist being sanctioned. (Notes on Part II schemes are due in this dept. on 14.12.45).

ASST. SECRETARY TO GOVERNMENT
10 DEC 1945
FINANCE DEPARTMENT

56/46.

568[illegible] spl

WS
10.12.45

10.12.45

E&PH Dept (C) Fin u.o. 56849 Spl-1
10.12.45

~~A draft Part II Scheme note is submitted for approval~~

sent to Fin. u.o. for acceptance

MM
11.12.45

7

(17)

Education & P.H.(C) Dept.

The D.P.I. has proposed the employment of the following additional staff and the revision of the pay of the librarian in the Presidency College, Madras.

p 1 cf (1) Conversion of the post of one Asst. Lecturer in English (who is also an officer in charge of the U.O.T.C.) from the M.E.S.S. to the M.E.S.

-do- (2) ~~appointment of~~ A taxi-dermist for the department of Zoology on Rs.50-2/2-60.

-do (3) A section cutter for the department of Geology.

p 2 cf (4) An additional Asst. Librarian and ~~[illegible]~~ one more attender for the Library.

-do- (5) Revision of the pay of Librarian from Rs.65-85 to Rs.70-100;

-do (6) Additional peon for the Department of Oriental Languages.

-do (7) Addl. Typist and ~~one~~ another typewriter.

pp 1 & 3 ante

Edn.& P.H. Department considers that proposals (1) and (5) may be negatived. Both Edn.& P.H. and Finance accept ~~the~~ proposals (2) (3) (4) (6) and (7). Finance, however, suggest that the pay of taxi-Dermist may be in the scale of Rs.35-2/2-45. The suggestion may be accepted.

p 5 ante

A draft Part II Scheme note on the basis ~~of~~ of the proposals accepted by both E.P.H. and Finance is submitted for approval. It may be sent to Finance for acceptance. ~~before circulation.~~

11/12/45

11/12/45 S

WS
11.12.45

OS
12/12

E&PH Memo.
43439 C/45-4 Edn
11.12.45

4 PM.

ASST. SECRETARY TO GOVERNMENT
11 DEC 1945
FINANCE DEPARTMENT

5653 Spl

Fin Spl

(Finance noted last on p 6 above).

The draft Part II scheme may be accepted as slightly amended in pencil.

SECRETARY, EDN. AND P.H. DEPT.
13 DEC 1945
GOVERNMENT OF MADRAS

20 spl

11.12.45
11.12.45

WS
12.12.45

Special corrected draft Part II as Pro. B.E.II

Fin u.o. 57200 Spl-1
12-12-45

ASST. SECRETARY TO GOVERNMENT
12 DEC 1945
EDUCATION

E&PH Dept (C)

May be circulated to A2 for approval

MM
12.12.45

12/12/45

12/12/45 S

WS
12.12.45 A2

13/12/45

8

Copies of the Part II scheme note have been sent to Finance. The file may be circulated to A1

19/12/45 S | A1

A1.

20/12

21 DEC 1945

21/12/45.

A draft order is submitted. Finance may see before issue.

25.3.46

26/3/46 Finance

E&P. U.O. 43439 A/46-4 Edn
27.3.46

Finance (E.I):

[Finance last saw on p.7 above]

The draft order may be accepted.

28.3.46.

29/3/46

27 MAR 1946

DS

E&P.H. 17125 E.I-

Fin. U.O. 17125 E.I-
29.3.46.

17670.

E&P.H.

May issue

29/3/46 S

29 MAR 1946

E&PH (A)

College - Presidency, Madras - Taxidermist - Presidency allowance - Sanction of

(17)

C. No. 66836 A/46, From the DPI, No. 8050-K2/46 d/ 30-10-46

O/pp 17-18 C.F.

In connection with the Part II Schemes for 1946-47, the DPI ~~submitted~~ recommended among other proposals, ~~recommended~~ ~~for~~ the employment of a taxidermist on Rs 50-2½-60 in the Presidency College, Madras. The Govt. sanctioned the post in G.O. No. 698 Edn d/ 1-4-46 but on a lower scale of Rs 35-2½-45 which is allowed analogous to the scale of pay of II grade Taxidermists in the Govt. Museum. The incumbent of the post in the Presidency College is not eligible for the Presidency allowance of Rs 6-8-0 p.m as there is no similar post in the same scale in the mofussil - Vide Rule 14 of the Manual of Special Pay and Allowances Vol I. Part II. The Director now ~~requests that~~ ~~points out that~~ requests that a Presidency allowance of Rs 6-8-0 p.m. may be sanctioned for the post for the reasons stated at 'A' on p 1 C.F. ~~In the circumstances reported, the Director's request may be supported.~~

para 2, p5 N.F. of (6)

~~The File may be sent to Finance for remarks.~~

p 3 c.f.

As the taxidermist in the Museum does not get a Presidency allowance it does not seem that there is a case for granting a similar allowance to the taxidermist in the Presidency College. For orders whether the proposal may be negatived. Finance may see before circulation.

ES
8-1-47

R.

8/1/47.

11/1/47 S

11/1/47

Edn u.o. 66836 A/46-1
11-1-47

Finance E.I

Please see the E&P.H. note above. This Dept may agree with the E&P.H at R above.

15/1/47

15/1/47

13/1/47

2235 E.I
15 JAN 1947

Fin. u.o. 2235 E.I-
16.1.47

16 JAN 1947

E&P.H

2

Edn and P.H. Dept
A

3222

A draft memo is subd.

16/1/47

21/1/47

S

21/1/47

H7 (Edn) TSA

21/1/47

SECRETARY, EDN AND P.H. DEPT.
29 JAN 1947
GOVERNMENT OF MADRAS