

Put away
Car

Form. II-67--57,094--19-11-47

Edn and J.H.

(194 6) Department

MS. SERIES.

G.O. No.

631 Edn.

631

Dated

22.3.66.

[Despatch Abstract.]

Typewriters - Return of another surrendered typewriter to the
King Institute - ~~Auth~~orised.

Back Papers.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	
Go	1726	Edn	27-10-45.				

Farther Papers.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

Medical DEPARTMENT.

Received

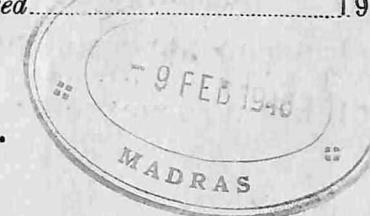


19

Registered

19

Subject.



Typewriter - Additional supply to the Director, King Institute, Guindy - Sanction Requested.

ENCLOSURES.

No. Nil

Spare copies

Ref. No. 79203-3-A/45.

Station Madras., Dated the 8th February 19 46.

From (Name) Major-General J.P. Huban, OBE., KHS., IMS.

(Designation) Surgeon-General with the Government of Madras, Madras.

To The Secretary to the Government of Madras,

Education and Public Health Department.

Through The Superintendent of Stationery, Madras.

Ref. - G.O.No.Ms.3011 P.H., dated 22-11-1945.

The Director, King Institute, Guindy requests sanction for the supply of an additional typewriter for the use of the new typist sanctioned in the G.O., quoted above for the office of the Government Analyst.

2. At present there are two typewriters in the office of the Government Analyst, which are fully used by the typist and steno-typist of the Government Analyst. One of the two machines is stated to be more than 10 years old and consequently not working satisfactorily in spite of repeated

repeated repairs. As the other machines in the Institute are also fully engaged and as the correspondence in the office of the Government Analyst is considerably increasing as may be seen from the following data*, the Director, King Institute, Guindy states that an additional typewriter is absolutely necessary.

3. I agree with the Director and request that the Government will be pleased to sanction the supply of an additional typewriter to the Director, King Institute, Guindy.

* Year.	Number of currents.	
	Received	Despatched.
1944	10807	11177
1945	12285	13694

In this connection it is submitted for the information of Government, that only one of the two typewriters surrendered by the Director, as per Government memorandum No.38268-B/42-7 Edn. dated 26-1-1943 was returned to him in G.O.Ms.No.1726 Edn. dated 27-10-1945.

Your obedient servant,

B. Muttappa

for Surgeon-General with the Govt. of Madras.

nv.7/2.

STATIONERY OFFICE (MADRAS) AT GUINDY, SAIDAPET P.O.

ENDORSEMENT NO.B-1.437/46 dated 12-2-1946.

Forwarded and recommended.

The supply of one Standard Foolscap size typewriter will be made to the office of the Director, King Institute, on availability after receipt of the sanction of Government.

sgk.13.2.
To

The Secretary to Government,
Education & P.H.Department,
Madras.

for SUPPLY OF STATIONERY.

9842

16.2.46
Ex-Officio Deptt 3
C. 9842- From the S.G., Letter No. Ref. 79203-3 dated 13.1.46
Subject
Typewriter - Addl supply to the D.K.I., Guindy
Memo No. 9842/13/46 / C. and. 20.2.46
The S.G. is requested to furnish information on the following points:-
(1) the number of typewriters in the Institute and the number of sanctioned posts of typists & stenographers and how they are distributed among the Deptts.
(2) the amount of work turned out by each machine per day, and
(3) whether all the machines are fully engaged throughout the day as in the case of the Secy to Govt. in a big office and whether it will not be possible to manage with the existing number of typewriters for some time more.
Note:- In view of the scarcity of typewriters at present, the case for an addl typewriter may be examined after obtaining the above information.
19/2/46
20/2/46
20/2/46

Para 19 of the Inspection Notes of the District Medical Officer,

Vizagapatam.

19. General Impressions.--

The population of this place is 12000. Moreover, this is a port. I am told that there is a trade of about 16000 people between Rangoon and this place. Every week two steamers call at this place. Moreover the dispensary here caters to the needs of the very highly malarial coastal hamlets. All these things

considered, it is high time that a proper and well-equipped hospital is constructed here. At present, the dispensary is housed in a rented building which is quite unsuitable for the purpose. The Medical Officer states that the decrease in daily average outpatient attendance this year and last year is due to the less incidence of malaria due probably to a better consumption of anti-malarial drugs by the public.

I recommend that a microscope with the necessary laboratory

From *14/4/46* *C2* Medical Department.
Major-General J.F. Huban, OBE., R.H.S., I.M.S.,
Surgeon-General with the Govt. of Madras, Madras.

To The Secretary to Government,
Education and Public Health Department, Madras.

Ref: No. 79203-5-A/45., dated 11th March 1946.

Sir, Sub:- Typewriter - additional supply to the Director,
King Institute, Guindy.
Ref:- Govt. Memo. No. 9842-B/46-1-Education, dated 20th
February 1946.

The information required by the Government is
furnished below serially:-

- 1) the number of typewriters in the institute is 6 and the number of sanctioned posts of typists and stenographers is 7 including the post of a new typist sanctioned in G.O. No. 3011-P.H., dated 26-11-1945.
2. the Director, King Institute, reports that all the typewriters in the Institute are fully engaged and that

the typewriter used by the Stenographer to the Government Analyst can be spared only for a short time when he is otherwise engaged i.e. comparing fair copies etc. He further adds that the work in the Institute is being managed at present with great difficulty and that one more machine is absolutely necessary as the work connected with the Madras Prevention of Adulteration Act in the Government Analyst section is increasing considerably due to the extension of the Act to more and more local bodies every month and as the certificates on samples have to be issued expeditiously to launch prosecutions.

Your obedient servant,

B. Muttappa

for Surgeon-General with the Govt. of Madras.

MR.9/3.

11/3/46

11/3/46

dup 21/3

** Second
order to the Govt.*

125-11114

*for the
file*

Read - Ga 1726 Edw d. 27. 1045 (1) (6)

*CRH Dft
C2*

11. 9842 - From the S.G., letter No. 79203-3 A/45 d. 8.2.46

From the S.G., No. B. 1.437/46. d. 12.2.46

11. 14446 - From the S.G., letter No. 79203-5 A/45 d. 11.3.46

Subject

Typewriters - Return of another surrendered typewriter to the King's Institute - Authorized

Go 631 Edw d. 22.3.46

*The Supt of Staly is authorized to return the
* Second
other of the two typewriters surrendered by the Dr. V. Guindy
to the Director for the use of the new typewriter sanctioned
for the Office of the Govt Analyst in Go. No. 3011 Edw d. 22.11.45*

*2. The attention of the S.G. is invited to Rule 74
of the Stationery Manual Vol. I, under which he can arrange
for the replacement of the typewriter of the Office of the Govt
Analyst which is reported to be old and not working properly*

4-8

satisfactorily in spite of repeated repairs

14/3/46

Wa
19.3.46

21.3.46

21.3.46
The 8y 5
21.3.46
L.C.

Note:- The D.O. surrendered two typewriters to the 8y 5
in 1943, when machines were requisitioned from Govt Office
on account of their scarcity, and only one of them was restored
to the Govt (V). The other ~~surrendered~~ machine may now be returned
to the D.O. Guidy instead of sanctioning the supply of an
additional typewriter.

14/3/46

Wa
19.3.46

21.3.46