

*closed*  
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*encl*  
E & A (1946) Department.

*Re*

SERIES.

G.O. NO.

*2430*

*con*

Dated

*20/12/1946*

*(10)*

[Despatch Abstract.]

Government Press - Deputy Overseer - Further  
continued - Sanctioned.

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# Back Papers.

| G.O. | No.  | Department. | Date.    | G.O. | No. | Department. | Date. |
|------|------|-------------|----------|------|-----|-------------|-------|
| 2    | 1868 | Edn         | 12-11-45 |      |     |             |       |

# Further Papers.

| G.O. | No. | Department. | Date. | G.O. | No. | Department. | Date. |
|------|-----|-------------|-------|------|-----|-------------|-------|
|      |     |             |       |      |     |             |       |

From  
A. Lepper Esq.,  
Superintendent,  
Government Press, Madras.

To  
The Deputy Secretary to Government,  
Education and Public Health Department,  
Fort St. George, Madras.

No.S.B.C., dated 18th October 1946.

Sub: Government Press - Deputy Overseer - Permanent retention - requested.  
Ref: G.O.Ms.No.1868 Edn., dated 12-11-1945.

I have the honour to state that the sanction accorded to the continuance of the post of Deputy Overseer in G.O.Ms.No.1868 Edn., dated 12-11-1945 expires on 12-11-1946. As the work for which the post was created is of a permanent nature for the reasons already put forth in the correspondence leading to its creation, I am of the opinion that its permanent retention should be sanctioned for which I request Government may be pleased to accord sanction.

2/18/46

*A. Lepper*  
Superintendent.

$$\frac{15}{4/11}$$

Government Press - Deputy Secy -  
Further Continuance - Sanctioned

1150 m. 62850 Jan 11 S. E. P. m. S. B. C.  
of 18. 10. 16.

Memo no 62650-271 km of 211 kb.

The S.G.P. is informed that the post of Deputy Overseer was created originally in Nov 1942 and of 12.11.43 for the main reason that the mullins were working in four different rooms and that it would be difficult for one overseer to manage the work.

If the S. G. P. is requested to report to  
Genl. Whittier there is but the likelihood  
it is not possible to

bring to  
 of the machines being brought to a  
 single room during the period of  
 extension and maintenance work  
 in early only is expected.

K.B. 20.11.46  
 11/11/46  
 9/11/46

2-11-46

11/11/46

20.11.46  
 11/11/46  
 9/11/46

2-11-46

11/11/46

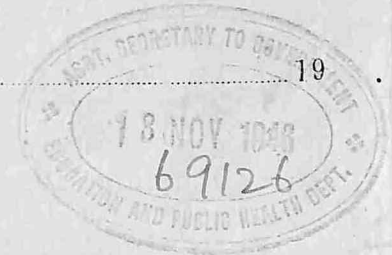
9/11/46

4/2/21

To  
 The S.G.P.

DEPARTMENT.

Received ..... 19 ..... Registered ..... 19 .....



Subject.

ENCLOSURES.

No. ....

Spare copies .....

No. 2/41/Mis.

Station Madras., Dated the 11th November 1946.

From (Name) A. Lepper Esq.,  
 (Designation) Superintendent, Government Press,

DEPUTY  
 To The Secretary to the Government of Madras,  
 EDUCATION & PUBLIC HEALTH Department.

Sir,

13/11/46

With reference to Education & Public Health Department Memorandum No. 62850-2 F-1, Edn., dated 2nd November 1946 I have the honour to state that locations of machines in four different rooms is not the main reason but only a subsidiary one for the creation of the post of Deputy Overseer. Apart from the progressive increase of work the control of the machine department by a single hand became physically impossible with the amalgamation of the Mount Road Branch Press with the Central Press. The machine department is equipped with more than 100 printing machines of enormous value with a huge establishment of about 250 workmen. Machining is one of the most important processes in printing wherein every minute counts both in money value and outturn. Any slackness in supervision over the work turned out by these class of employees as well as in the care and condition of machines in charge of these men and in the judicious distribution of work to the various types of machines and men with reference to the various nature of jobs, short and long runs and to the urgency thereof, etc., will not only retard the progress of work in the printing of various classes of work executed by the Government Press but would

also result in avoidable loss of man hour and materials to Government. Because it was by experience found that with the multifarious duties attached to his post, the Overseer cannot discharge his duties without detriment to the conduct of work in the machine section of the Government Press, I had, since 1941, had to give him assistance, as otherwise I will be failing in my duties as the officer responsible to Government to safeguard their interests not only in the extraction of the required outturn and in time without any loss to Government either in man hour or materials in the shape of avoidable waste of paper and printing materials, but also for the upkeep of the huge battery of valuable machinery in proper working condition and without unnecessary stoppages.

2. The duties assigned to the Deputy Overseer are again reiterated below, a perusal of which will convince Government of the necessity of more than one full time officer even for these duties and in view of the fact that the annual production in the machine department is about 130 millions of impressions on the average unless it is held by one with a good amount of intelligence, smartness, efficiency and driving power.

To check the printing order with the work docket to see-

- (1) that the number of copies to be printed is correct,
- (2) that the paper specified is the same as per specimen and suitable for the work,
- (3) that the calculations of paper required for the job are correctly computed,
- (4) that the forms for which printing order have been received are received and stored in manner which will render easy tracing of them as and when required,
- (5) to pass the first sheet of works of first class nature with his dated initials,
- (6) to submit daily stoppage report of machines,
- (7) to maintain the breakage of machine register,
- (8) to bring to the notice of the officer defective composing or imposing causing delay or spoilage and maintain a list of same,
- (9) to see to the proper upkeep and care of the machines as regards cleaning, etc.,
- (10) to attend to the letters, etc with reference to work from the composing and despatching departments,
- (11) to watch progress of work in the machine department in conjunction with composing departments, and
- (12) to assist the Overseer in general as per instructions.

3. I have been very brief in the analysis of the situation as I do not want to dilate it with further details.

*alys*

Superintendent.

RNM.

1/10/41

75

8.11.41

Government Press - Deputy Overseer -  
Permanent retentions -

19/11

Cm 62850 from the S.S.P. no S.A.C.  
Dy 18. 10. 46

15/12

Cm 69126 from the S.S.P. no 2/4/41  
Dy 11. 11. 46

Memorandum 62850-37 from Dy 16 - 11-46

The point observed that the machines do not appear to have been moved into one room. The S.S.P. is requested to report specifically on this point at an early date

TO ✓  
The S.S.P.

12/11/46

B. B. 11/46

18/11/46  
 - machine Dept - and the machine  
 - and the machine  
 2.8.2 on 8.8.2 all work over 25/11/46  
 20.11.46  
 21/11/46 9.8.2 all work over 25/11/46  
 21/11/46

20-11-46 18/11/46  
 and all the machine  
 need to be moved to the  
 2.8.2 on 8.8.2 all work over 25/11/46  
 21/11/46  
 21/11/46

20/11/46  
 21/11/46  
 21/11/46

C.F. 32.

Department  
 From (Name) A. Lepper, Esquire,  
 Designation Superintendent,  
 Station Government Press,  
 Madras

DEPUTY SECRETARY TO GOV.  
 72498  
 26 NOV 1946  
 Registered  
 To The Deputy Secretary to Government,  
 Education & Public Health Department,  
 Fort St. George, Madras.

Enclosures: No. 2/41-MS. dated 25th November 1946

Sir,  
 Sub: Government Press - Deputy Overseer - permanent retention.  
 Ref: Government Memo No. 62850-3F1 Edn. dated 16-11-1946.

With reference to the above, I have the honour to state that the machines from two other rooms have already been shifted to the main machine room. The removal from the two other rooms of such of those machines the main room can accommodate is pending wiring of the individual drive motors for which an estimate has now been received from the Electrical Department for which I have been waiting a very long time. All the machines cannot, however, be accommodated in the main room and some machines will have to be retained in their present position as well as those to be indented for as additional equipment to cope with the ever increasing pressure of work.

*A. Lepper*  
 Superintendent.

6

483  
23/11

20/11

7 11  
Edn 188/311

23/11

Government Press - Deputy Overseer - Further  
Continuance - Sanctioned

1406 (B)  
13-48 (R)  
15-60 (V)

Read again from 1542 San dy 12-11-43

" from 1512 San dy 12-10-44

" from 1868 San dy 12-11-45

Com 62850 from the S.G.P. nos. B.C. dy 18-10-46

order/ms

2430

San dy 20-12-46

1507 (V)

Sanction is accorded to the further  
Continuance for a period of one year  
from 12-11-46 in the Government Press,  
of the post of Deputy Overseer, Sanctioned

12/11 102250 and 102  
2430

83

Sanctioned in Gov. 1868 Gen. 12.11.45.

KAB  
22.10.46

MW  
22/10

2. The need for the continuance of the post should be re-examined as soon as the major portion of the machines are shifted to the main machine room and the S.G.P. is a report made to the A.G. for his info.

NOTE

Please see the letter of the S.G.P. on page 1 & 2. wherein he requests that the post of Deputy Overseer created originally in Gov. 1542 Gen. 12.11.43 may be made permanent.

3. As the period of five years has not expired since the date of first sanction of this post it may be continued for another year also on a temporary basis. Reference is solicited to the letter on page 6 C.7 of Gov. no. 1868 Gen. 12.11.45. The draft order is for approval. May be sent to India for acceptance.

KAB  
22.10.46  
MW  
22/10

W. recd

Indic.  
G.O. No 62850-14/6n  
22/10



57744  
68

Please see the references from the Surgeon-General Superintendent, Govt Press in the C.F. and the note of E.H.H. on p.2 above. The post of Deputy Overseer was created originally in G.O 1542 Gen. 12.11.43 for the main reason that the machines were working in four different rooms and that it would be difficult for one overseer to manage the work. It was then expected that all the machines would be placed in one room after the war - vide the minute of the item A.3. at p.1 of (B). The post has been continuing till now and further extension for a year from 12.11.46 is proposed. It is presumed that there is not the likelihood of the machines being brought to a single room during the period of extension. Subject to the above

(B)  
p.1 of (B)

(R) + (V)

N  
60  
22/10

4  
presumption, the draft order on pp 1-2 above  
may be accepted and the case returned  
to S.S.P.

1/25  
28/10/46

30/10/46

Fin. No. 57244  
30-10-46

E.P.A.  
31



A draft memo to the S.S.P. is submitted for  
approval.

1/11/46  
2/11/46

Enclosed as 1/2 enclosure 62850-2 2/11/46

69126 from the S.S.P. to 2/4/47 11/11/46. 1/5-6/47  
Please see the reply of the S.S.P. The remarks were  
called for at the instance of the Fin. Dept. May the sent  
to you

Remarks at IV on p-3 anti  
KAB.  
13/11/46

50

915

the pose of Dy. Overseer was crucially temporary  
H-1-3 till all the machines are placed in one  
280. (B) room. Without directly answering the  
point raised in Govt. Memo. the S.G.P.  
indulges in overstatement and exaggerates the  
role of Dy. Overseer. It has been the practice  
of the S.G.P. to get additional temporary staff  
to take over certain sections of work  
rather than make out a case to continue these  
posts permanently. For as shown in the  
circumstances stated by the S.G.P. on p-5-6 of  
the draft on p-1 anti may issue. Finance  
may see.

JP  
14/11/46

In any case the machines do not appear to  
have been moved into one room. Please see to  
S.G.P. to report specifically on this point

A draft memo is submitted for approval

1/12/46  
15/11/46

16/11/46



