Sectt. II-27—39,004—24-10-44.

Edn (1947) Department.

Plg SERIES.

G.O. No. 2099

2099
4-11-46

Dated 4th Nov '46

Closed as Supt

[Despatch Abstract.]

Govt-Press. - Annual Report. 45-46-
Recorded

Back Papers.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

Further Papers.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

161/5 ② 1

E & P.H. Dept. (F1).

Government Press - Annual Report, 1945-46 - Recorded.

....

C.No.58220. From the S.G.P., No.58 Pdl. dated 30-9-1946.

...

ORDER No.2099 Edn., dated the 4th November, 1946.
Ps.

Recorded.

P.S.V.
7-10-1946.

To the S.G.P.
" the Supdt. of Stationery.
" the Hon'ble C.J. ~~and~~
~~H.E.~~
" the Secretary, M.P.S.C.
" the A.G.
" the Controller of
Stationery & Printing.
" the S.G.P. for distribution of copies for other presses.

Press.- (Editors Table)

By order etc

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2 OCT 1946

EDUCATION AND PUBLIC HEALTH DEPARTMENT.

Subject.

Submitting the Annual Report on the working of the Government Press and its branches for the year 1945-46.

No.58/Pdl.

Station:- Madras.
Dated the 30th September 1946.

From

58220

A. Lepper Esq.,
Superintendent, Government Press, Madras.

To

The Secretary to Government,
Education and Public Health Department,
Fort St. George.

Sir,

I have the honour to submit the annual report and statements on the working of the Government Press and its branches for the year 1945-46.

I have the honour to be,
Sir,
Your most obedient servant,

A. Lepper
Superintendent.

R.N.
30/9

REPORT ON THE WORKING OF THE MADRAS GOVERNMENT PRESS AND ITS BRANCHES FOR THE YEAR 1945-46.

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2. Superintending staff.- Mr. A.G. Anderson, Senior Deputy Superintendent was in charge of the Press throughout the year except for the period from 5-7-1945 ~~when he was on leave~~ to 22-10-1945 when he was on leave.

Mr. R. Siddique, Senior Deputy Superintendent was in charge of the Press from 5-7-1945 to 25-9-1945 and Sri K.P.R. Menon, Senior Deputy Superintendent on reversion was in charge from 26-9-1945 to 22-10-1945. (G.O.Ms.No.1126 Edn., dated 24-7-1945, G.O.Ms.No.1269 Edn., dated 21-8-1945, G.O.No.Ms.1363 Edn., dated 5-9-1945, G.O.No.1557 Edn., dated 2-10-1945, G.O.No.Ms.1679 Edn., dated 22-10-1945 and G.O.1735 Edn., dated 29-10-1945).

Sri K.P.R. Menon, Senior Deputy Superintendent on other duty as Deputy Provincial Paper Controller was reverted to his permanent post on 26-9-1945 (G.O.Ms.No.3702 Development dated 24-9-1945).

Mr. M.R. Srinivasan, was appointed as Assistant Superintendent in the Government Press with effect from 21-12-1945 (G.O.No.Ms. 2100 Edn., dated 20-12-1945).

The following officers were on leave during the year:-

Sri N. Raghunatha Iyer, Personal Assistant was granted leave for 2 months from 16-4-45 and Sri S.R. Venkatesa Iyengar, Office Manager officiated as Personal Assistant during the leave period (G.O.No.575 Edn., dated 12-4-45).

P.T.O.

Sri K.P.R. Menon, Senior Deputy Superintendent was granted leave for 60 days from 17-12-1945 (G.O.Ms.No.2128 Edn., dated 14-12-1945). p 9-10 ②

Sri S. Appadorai Pillai, Assistant Superintendent (re-employed) was granted leave for 4 months from 2-1-1946 after his retirement (G.O.No.Ms.2202 Edn., dated 28-12-1945).

Sri K. Govindarajulu, Electrical and Mechanical Engineer was granted leave for 30 days from 23-5-1945 (G.O.No.Ms.794 Edn., dated 22-5-1945).

3. The total strength of the Establishment at the Central Press and its branches on 31-3-1946 was 2347. They were distributed as follows:-

Salaried ..	Permanent ..	979
	Temporary ..	159
Salaried Hand Compositors	Permanent ..	333
	Temporary ..	226
Machine Operators	Permanent ..	66
	Temporary ..	17
Day Extra ..	.. ..	82
Menials paid from Contingencies	..	67
Paid Volunteers..	.. ..	20
Convicts ..	.. ..	398
		2,347

4. Receipts.- The receipts for the year (including receipts in England) amounted to Rs 8,69,500-14-11 against Rs 6,11,701-3-6 in the previous year. The further abnormal increase is for reasons already explained in paragraph 4 of the Press Administration Report for 1944-45.

5. Expenditure.- The net expenditure for the year under the Government Presses inclusive of Expenditure in England amounted to s 14,53,927-6-4 against Rs 11,93,037-13-1 in the previous year. The increase is mainly due to:-

(i) printing of electoral rolls and employment of additional staff therefor.
(ii) payment of revised rate of dearness allowance
(iii) revival of contribution to depreciation fund under the head "Provision for Depreciation" and
(iv) payment during the year for stores pending supply on Home indents of previous years.

This figure does not include expenditure on account of printing at private presses, the details for which are given in paragraph 20 of the report.

p 6 infra

6. Printing cost.- The total cost of printing and binding works executed during the year including the cost of paper and binding materials, plates and process blocks was Rs 26,86,670-6-10 against Rs 6,24,277-11-7 in the previous year, the rise being due to increase in the cost of printing work done in connection with the rationing. The work charges rose from Rs 11,94,829-11-2 to Rs 14,96,710-5-11.

7. Composition.

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7. Composition.- The payment including overtime under the salaried system both for hand and machine composition during the year is given below.-

Corresponding earnings for the previous year are given against each item.-

	1944-45. Rs.As.Ps.	1945-46. Rs.As.Ps.
Hand Composition ..	1,75,110 14 0 ..	2,14,791 6 0
Lino	40,915 0 0 ..	44,231 6 0
Mono	20,705 15 0 ..	23,395 9 0

The reason for large increase under hand composition is due to engaging additional temporary compositors for printing Electoral Roll work.

8. Machining.- The total number of sheets of impressions printed during the year was 113,395,275 as compared with 101,566,602 in the previous year, the increase being mainly due to more forms printed in connection with Rationing etc., forms for Civil Supplies Department.

9. Bindery.- The total cost of Binding work excluding materials amounted to Rs 2,24,530-7-10 against Rs 1,77,000-0-8 in the previous year. This year's production compared with that of last year's under different classes of Binding work is given below:-

	1944-45.	1945-46.
1. Full Leather ..	4,276	.. 5,685
2. Half Leather and Marble	15,573	.. 6,819
3. Full cloth ..	89,988	.. 45,142
4. Quarter cloth ..	1,45,150	.. 1,45,383
5. Stitching with wrapper	23,06,500	.. 21,63,450
6. File Boards and Books	46,676	.. 62,959
7. Numbering ..	5,39,36,510	.. 5,59,32,402
8. Envelopes ..	99,04,646	.. 1,05,55,617
9. Gazettes ..	12,45,308	.. 16,27,764

There is an increase of outturn in all classes of binding work excepting items 2,3 and 5. The fall in outturn in Half Leather marble, Full cloth stitching with wrapper is due to the adoption of cheaper styles of binding.

10. Type Foundry.- The year opened with a balance of lb.10,239. To this lb.128,197 of unserviceable and condemned types returned by the Hand composing sections and 20 lb. of tin received from the General Stores were added thus making a total of [illegible].128,456 of metal returned. Of this lb.129,702 were issued to the Foundry for the manufacture of new types and materials leaving a closing balance of 8,754 lb. in 1945-46.

The Foundry production consisted of lb.21,779 of English and Indian language body types lb.32,324 of Stereo plates 159 lb. of Electro plates (including 24 Electro blocks of the Royal Arms to the value of Rs 24/-), lb.34,339 of Mono type standard fount and lb.34,170 of Mono rule and spacing materials amounting in all to lb.122,771 during the year against lb.102,235 in the previous year. In addition to the above 356 Engraved blocks to the value of Rs 201-13-0 were manufactured during the year.

With

With the opening balance of lb. 2,035 the total type store receipts amounted to lb.124,806 of which lb.122,839 were issued leaving a closing balance of lb.1,967 of types etc.

The increase in the prices of all foundry productions is due to restriction in production to the needs of the Press.

11. Rubber Stamps.- The total expenditure in the manufacture of Rubber stamps, pads etc. during the year under report was Rs 14,511-0-7 against Rs 9,772-2-6 in the previous year. The total production of Rubber stamps was 15358 square inches as against 5510 square inches in 1944-45. The increase is due to rubber stamps supplied in connection with the Elections to Provincial Legislatures.

12. Printed forms.- The total demand for forms and covers both standardized and non-standardized was 197,746,780 against 213,814,716 in the previous year. These consisted of 147,234,355 standardized (including 45,80,091 Economy labels and 8,271,275 covers) and 50,512,425 non-standardized forms (including 145,836 Economy labels and 450,018 covers). There was an increase of 9,464,971 copies in standardized forms and a decrease of 25,532,907 copies of non-standardized forms.

The increase in the former was due to heavy demand for standardized forms by several departments and certain offices newly created during the year. The decrease in the latter was due to the stoppage of Madras War Review and other items of work connected with the Civil Defence Department.

The value of saleable forms supplied to the local bodies and others on payment of cost (vide G.O.2764 L & M dated 31st July 1925) was Rs 77,393-1-9 against Rs 68,842-6-0 in the previous year. The increase was due to the larger number of indents received during the year.

13. Statement No.I gives the analysis and allocation of total costs of various departments of the Central Press and the Penitentiary Branch Press. The minor fall or rise in the percentage of Overhead charges to productive wages as compared with last year do not call for any remarks.

	Central Press.		Penitentiary Branch Press.	
	1944-45.	1945-46.	1944-45.	1945-46.
Hand Composition	218.86	228.40	939.58	1000.85
Linotype	246.49	286.37	--	--
Monotype	288.38	344.65	--	--
Machining	261.84	265.66	288.72	317.40
Bindery	172.39	182.46	301.90	344.04

14. Plant.- Plant to the value of Rs 78,905-12-0 was added during the year against Rs 60,092-1-0 in the previous year. Apart from types replaced the Chief additions include twenty hand numbering machines one envelope punching knife, one A.R.P. Lorry, thirtysix Brass Composing sticks, two trucks, four normal wedges, thirteen sets of monotype matrices in die cases, fifteen set drums for mono keyboard, four bicycles, one hundred space bands, two 11 point quad moulds and one packet megger for testing electric installation. The year closed showing the value of the plant to be Rs 11,94,460-11-0 after deducting depreciation (Statement No.III-A.)

15. Stores.- The stock of stores was as usual verified by an outside expert at the end of the year and closed with a balance of Rs1,58,215-11-2 excluding service postage stamps against Rs. 1,27,635-6-7 in the previous year. The increase in value is due to a larger stock of paper and stores on hand at the end of the year.

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16. Acts and books to the face value of Rs.41,667-4-4 were added to stock during the year against Rs.25,345-13-10 in the previous year. The increase is due to (1) books prescribed for Account Test Examinations and (2) E.S.L.C. 1946 Text books and Ind-Com Journal.

The total sales amounted to Rs.50,744-9-3 against Rs.33,369-14-2 in the previous year. The increase is due to the sale of Books prescribed for Account Test Examinations, E.S.L.C. 1946 text books and Ind-Com Journal.

The following were added to the list of Agents during the year.-

1. T. Kanakayya, Retired Police Officer & Press Correspondent, Buckinghampet, Bezwada.
2. Kitabistan, 17-A, Kamala Nehru Road, Allahabad
3. Banwarilal Jain, 1719, Motikanta, Agra.
4. Chandrakanti, Chimanlal Vora, Book-sellers, Ahmedabad.
5. Southern Indian Agricultural Stores, Jullunder City.

17. The value of free issues of Priced Publications during the year under review was Rs.44,995-2-0 against Rs.48,098-13-9 . The decrea is mainly due to the strict observance of the restriction in the printing and free supply of several reports and other publications.

(b) The total number of books Gazettes, papers etc. distributed apart from Sales was 2613733 against 2528633 in the previous year. This figure includes 2296434 copies of the weekly "War Review", "Madras Calling", "Grow More Food", "Ind-Com" and I.W.C.C. Journals and papers placed at the disposal of the Press but excludes 9,81,776 leaflets of the Food Department of the Civil Supplies and 5,29,845 booklets on P.W.R. The publication of the Madras War Review and Madras Calling ceased from 28-2-46.

18. Gazettes Extraordinary.- Two thousand five hundred and thirty nine gazettes Extraordinary were issued during the year of which four hundred and thirty two were in connection with defence of India Rules, such as control of prices of various articles one thousand seven hundred and twenty two in connection with Elections to the Legislatures and the rest three hundred and eighty five relate to Excise, Forest, Public Health, General and Revenue Administration, Local Government Affairs, Education, Industries, notice sales etc. The district issuing the extraordinaries together with their number are given below:-

Tanjore 171; Guntur and North Arcot 137 each; Anantapur 136; Godavari West 134; Kistna 133; Vizagapatam 130; Coimbatore 125; Godavari East 118; Kurnool 113; Chingleput 104; Salem 103; Malabar 102; Ramnad 100; Trichinopoly 96; Chittoor and South Arcot 92 each; Cuddapah 91; Madura 90; Nellore 82; South Kanara 69; Tinnevelly 65 and the Nilgiris 51.

19. Expenditure of departments.- (Statement No.II) Cases of marked variations either under increase or fall in respect of allocation of the total press costs for the year to the several departments entitled to free printing are given with reasons noted against each for such fluctuations. Other departments remained almost constant.

25.General Administration	Large increase in printing of Election work.
40.Agriculture	General increase in ordinary printing
43.Industries	
47.Miscellaneous	
56.Stationery and Printing	

7. Land Revenue 10. Forests 37. Education 39. Public Health 50. Civil works	.. Increase in printing of forms.
11. Registration 27. Administration of Justice	.. Large decrease in ordinary printing.
8. Excise 28. Jails 29. Police 41. Veterinary	.. .. General decrease in printing of forms.

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20. Work done at private presses.- (Statement No.II Column 10 & 11) Nine hundred and ninteen bills amounting to Rs.69,063-13-0 were passed for payment during the year for work done at private presses besides a sum of Rs.3,57,222-9-5 paid direct by the Collectors to the printers for printing Electoral Rolls, etc. from the Government Press grant as against 1004 bills amounting to Rs.82,687-2-6 during the previous year.

Paid from other officer's contingencies.- Eightynine bills amounting to Rs.8,820-10-0 were passed during the year for payment from other office contingencies on account of binding work done through private agency as compared with sixty three bills amounting to Rs.3,268-13-3 in the previous year.

Bills checked for private bodies.- Bills to the amount of Rs.70,797-15-7 were checked and passed for Rs.69,725-2-7 for private bodies against Rs.47,747-7-10 checked and passed for Rs.35,861-7-5 in the previous year. Audit fees for checking the bills of these bodies amounted to Rs.708/- as compared with Rs.477-8-0 in 1944-45.

21. Audit.- The Audit of the accounts of the Government Press and its Branches for the year was done by the outside Audit section of the Office of the Accountant General, Madras and the cost of audit Rs.11,414/- has been charged to the working expenses. The amount charged for the previous year was Rs.10,500/-

22. Control of Forms printing.- There has been an appreciable increase in the number of copies printed and supplied, which is due to the creation of many new offices in some departments such as industries, Forest, Education, Medical, Public Works, etc., during the year under report. The indents for forms continued to be scrutinized carefully.

23. The activities of the Madras Government Press Division of the St. John Ambulance Brigade (Overseas) continued throughout the year. All members of the Division showed continued interest in their work.

24(a) The Madras Government Press Party.- The Party continued to do useful service for its members by having its location in a rented building very near the Press. During the year death benefits amounting to Rs.3,088/- were paid to the families of the deceased members from the Mutual Family Benifit Fund which has been a source of immense help to them.

(b) The Press Canteen continued for another year to Cater to the needs of the Press employees satisfactorily.

(c) The Government Press Employees Co-operative Society Ltd., the management of which is still in the hands of the Special Officer appointed by the Registrar of Co-operative Societies continued to

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work satisfactorily rendering financial help to its members under the guidance of three officers of the Press appointed by the Registrar as advisers.

25. General.- The termination of the War has led to a great demand from all departments for work such as Administration Reports and Establishment Lists not permitted to be printed during the War. As a result printing work has been abnormally heavy.

26. In conclusion I have to record my appreciation of the very good work done by all officers, the ministerial and supervising staff throughout a difficult year.

Superintendent,
Government Press, Madras.

A.M. RN.
30/1

161 Bk
C.S.
Cer. 3-4 - line
14-11-46

161 pt
30 copies
1-3 [illegible]
[illegible] only 5/11

C.S.
for H.S. please
19/11/46

H.S.

S. Rahdutt
20/11

16/3 ⑦

Ylt
No 12 & 13

Branch Press. ~~2~~ 11

ter I.

Head of Charge (1)	Sub-head of Charge (2)	Hand Composition (3) Rs.	A.	P.	Total Expenditure of Press. (12) Rs.	A.	P.
A. Direct payments to workmen	Payments. 1. Operatives { Paid	940	2	.	2181	13	.
	Convicts	. . .	.	.	14393	12	.
	Total A.	940	2	.	16575	9	.
B. Charges debited direct to departments.	2. Leave payments to workmen	6	13	.	18	13	.
	3. Departmental Supervision including overtime }	717	13	.	3878	5	.
					.	.	.
	4. Readers and copyholders including O.T. } Paid	520	9	.	520	9	.
	Convicts.				.	.	.
	5. Stores.				1258	15	1
	Total B.	1245	3	.	5676	10	1
	Administration						
C. General overhead Charges	6. Officers	79	6	3	794	.	6
	7. Establishments - Paid	493	2	5	12646	13	2
	Convicts.	98	5	10	6033	7	.
	8. Allowances - Travelling	15	6	8	154	2	.
	- Other Compensatory.	690	6	3	10711	7	4
	9. Honoraria	1	2	.	2	13	3
	10. Contingencies	39	1	4	2224	8	3
	11. Supplies and Services.	135	5	10	849	9	.
	Total C.	1552	4	7	33425	3	3
	Total actual payments A.B. and C.	3737	9	7	55677	6	4
	Book adjustments.						
D. Charges debited direct to departments.	12. Mechanical	459	9	7	7064	9	4
	13. Stores and Stationery	30	13	8	12880	1	1
	14. Depreciation (plant type etc)	316	3	10	1848	.	.
	15. Interest on capital expenditure	2643	-	9	452	10	.
	(plant stock etc)	-	-		.	.	.
	16. Upkeep of buildings.	.	.	.	.	.	.
					9266	.	.
	17. Interest on buildings	1482	9	.			

ress.

Head of Charge (1)	Sub-head of charge (2)	Expenditure Comp ited under I. Hand Composition (3) Rs. A. P.	P.	Packing and Conveyance charges. (14) Rs. A. P.	Forms, Stores and Despatch (15) Rs. A. P.	Out-work. (16) Rs. A. P.	Publication Branch. (17) Rs. A. P.	Total Expenditure of Press. (18) Rs. A. P.
	Payments.							
A. Direct payments to workmen	1. Operatives.	178797 11 -						403130 13 -
	2. Overtime to operatives.	35053 9 -						57538 6 -
	Total. A.	213851 4 -						460669 3 -
B. Charges debited direct to departments	3. Leave payments to workmen	6676 10 -						17968 14 -
	4. Departmental Supervision (including O.T.)	36071 14 -						51239 1 -
	5. Auxiliaries and departmental menials	10035 3 10						26378 8 -
	including overtime.	- - -						- - -
	6. Readers and Copyholders (including O.T.)	70038 6 2						85412 11 -
	7. Stores.	- - -						119208 3 -
	Total. B.	122822 2 -						300207 5 -
	Administration							
C. General overhead charges.	8. Officers.	16783 5 1	1 2	633 7 -	870 12 3	555 13 1	158 12 9	39335 10 6
	9. Establishment	30453 14 10	2 3	7645 13 -	23170 6 10	2032 3 8	6300 8 5	91540 - 10
	10. Allowances:—							
	Travelling	1541 3 6	1 3	61 10 4	77 1 -	107 14 2	30 13 2	3056 13 -
	Other Compensatory	171974 8 5	1 -	8512 6 7	19998 4 10	1316 14 8	4466 15 11	358603 13 8
	11. Honoraria	112 8 -	7 -	4 8 -	5 10 -	7 14 -	2 4 -	450 4 -
	12. Contingencies	13297 2 11		5545 6 2	52212 9 1	10541 15 -	556 10 9	129684 - 9
	13. Supplies and Services.	17 7 9		- 9 1	2 7 6	- - -	- - -	16809 13 6
	Total. C.	234180 2 6	2 8	22403 12 2	96337 3 6	14562 10 7	11516 1 -	639480 8 3
	Total actual payments A.B and C.	570853 8 6	2 8	22403 12 2	96337 3 6	14562 10 7	11516 1 -	1400357 - 3
	Book Adjustments.							
D. Charges debited direct to departments	14. Mechanical	9342 3 8		4 11 1	74 1 4			75993 7 5
	15. Stores and Stationery	6618 8 6	7 1	32644 1 3	14576 11 6	124 15 3	4317 5 11	361243 8 11
	16. Depreciation (Plant, Type etc)	19430 6 9		803 4 9	132 15 1		187 - -	72401 - -
	17. Interest on capital expenditure,	27714 15 2		9139 4	335 2 2		224 - -	73524 13 -
	plant stock etc.,			- - -	- - -		- - -	- - -
	18. Upkeep of buildings.	1601 -		52 3 4	2263 8		1740 - -	5220 7 -
	[illegible] on buildings.	481 - -		158 10 3	687 7 1		1877 - -	12453 - -
				958 9	1997	337	877	[illegible]

Statement No. II.—Cost of Work done the value of publications issued free and amount of bills passed for during the year 1945-46.

Heads of accounts.	Composition	Machining	Total printing	Binding.	Total Work charges printing & binding	Cost of paper & binding materials	Cost of stereos, maps, blocks, etc.	Total charges.	Public
	Rs. as. p.	Rs. as. p.	Rs. as. p.	Rs. as. p.	Rs. as. p.	Rs. as. p.	Rs. as. p.	Rs. as. p.	R
Officers entitled for free printing.									
7. Land Revenue	10120 3 10	1542 1 8	11662 5 6	3618 8 2	15280 13 8	3072 1 -	-	18352 14 8	9
8. Excise	1434 13 11	4011 9 10	5446 7 9	3142 3 4	8588 11 1	9237 1 2	122 1 6	17947 13 9	2
10. Forests	3467 14 10	3243 4 9	6711 3 7	5574 15 5	12286 3 -	13660 5 4	513 14 6	26460 6 10	1
11. Registration	1977 6 3	4828 - 1	6805 6 4	18074 1 7	24879 7 11	67036 10 2	233 - 6	92149 2 7	3
25. Genl. Administration.	384182 10 -	111289 4 3	495471 14 3	58593 11 4	554065 9 7	394727 1 3	8567 6 6	957360 1 4	205
27. Administration of Justice.	362694 15 4	14140 2 11	376840 2 8	5772 14 4	382613 1 -	34227 6 4	543 - -	417383 7 4	12
28. Jails & Convicts Settlements.	1256 1 10	757 8 5	2013 10 3	1304 5 9	3318 - -	2156 - 8	20 10 6	5494 11 2	3
29. Police	22009 1 -	7849 3 4	29858 4 4	8036 6 -	37894 10 4	34127 1 10	378 11 -	72400 7 2	2
36. Scientific	354 10 6	60 13 -	415 7 6	1052 5 11	1467 13 5	220 15 8	-	1688 13 1	
37. Education	30343 11 7	2843 9 7	33187 5 2	1290 5 8	34477 10 10	7713 7 4	244 7 6	42435 9 8	1
38. Medical.	4822 2 2	5809 11 3	10631 13 5	362[illegible] 3 -	14261 - 5	14467 4 4	168 5 -	28896 9 9	1
39. Public Health.	3972 14 -	1877 1 7	5849 15 7	59[illegible] - 6	6444 - 1	4103 9 6	150 1 -	10497 10 7	
40. Agriculture.	9355 13 10	9446 10 4	18802 8 2	827[illegible] 3 7	27075 11 9	27823 1 -	1698 9 6	56597 6 3	
41. Veterinary	2233 12 3	1829 9 1	4063 5 4	10[illegible] 4 8	5085 10 -	2249 10 2	136 10 -	7471 14 2	
42. Co-operative Credit	2496 13 2	1159 8 6	3656 5 8	2[illegible] 10 8	3980 - 4	2432 4 7	9 - -	6421 4 11	
43. Industries.	5507 10 8	1257 13 10	6765 8 6	[illegible] 5 11	6987 14 5	15688 3 5	525 4 6	23201 6 4	

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ma Account.

t of Plant, etc. 1945-46.

tral Press.

nter. Depart. ntal and branch transfers & returns stores.		Closing Value.		New plant.		Closing Value of all Plant.		
Rs.	A.	Rs.	A.	Rs.	A.	Rs.	A.	
27,894	9	4,04,962	4	68,514	5	4,73,476	9	
		1,43,107	7	.	.	1,43,107	7	
		1,35,263	10	5,682	11	1,40,946	5	
19	4	1,94,734	8	.	.	1,94,734	8	
132	1	63,722	15	902	6	64,625	5	
		39,580	6	71	15	39,652	5	
		29,000	4	121	3	29,121	7	
		205	5	.	.	205	5	
383	8	4,163	9	.	.	4,163	9	
32	14	11,998	14	476	15	12,475	13	
		883	4	.	.	883	4	
		935	4	.	.	935	4	
383	8	13,630	.	2,420	3	16,050	3	
28,040	4	10,42,187	10	78,189	10	11,20,377	4	

ation Fund account.		Rs.	A.
April to 31st October, 1945	...	3,084 -	6
November 1945 to 31st March, 1946.	...	1,168 -	15
Total		4,253 .	5

Madras,
30th Septem
1946

Superintendent
Government P

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Statement No. III. –
A.– Capital A

Department.	Existing Plant.					
	Opening Value.		Less Depreciation.		Less book value of plant, etc. written off.	
	Rs.	A.	Rs.	A.	Rs.	A.
Hand composition	4,54,990	-	18,933	.	3,200	
Linotype.	1,55,540	7	12,433	.		
Monotype	1,46,976	10	11,713	.		
Machining	2,10,908	4	16,193	.		
Bindery	70,170	1	5,281	.	1,034	
Mechanical	42,974	6	3,394	.		
Type Foundry.	31,374	4	2,374	.		
Rubber Stamps.	213	5	8	.		
Publication	3,982	1	202	.		
Office	12,984	12	953	.		
Examining	955	4	72	.		
Forms	1,006	4	71	.		
Despatch.	14,806	9	774	.	19	
Total.	11,46,882	3	(a) 72,401	.	(b) 4,25	

(a) Includes Rs. 238 on type-writers but not [illegible]

(b) Book Value of plant, etc. declared unservicea

(b). ~~Includes Rs~~ 1,199-5-0 not disposed of during [illegible]

(c) Includes Rs. 29,567-2-0 in respect of transfe

[illegible] Account
[illegible] Plant, etc. 1945-46
[illegible] Rs.

Closing Value of all Plant.	New plant	Closing Value.	
Rs. A.	Rs. A.	Rs. A.	A.
42,132 14	[illegible]	[illegible]25 14	[illegible] 15
241 1		241 9	
12,[illegible]		[illegible]4 3	
5,[illegible] 15	5 1 [illegible]	2,[illegible]6 –	
6,394 3		6,394 3	
551 10		551 10	
1,125 14		1,125 14	
71,082 1	1,181 [illegible]	[illegible]3,361 3	[illegible]4 13

	Rs.	A.
[illegible] up to 31st October 1945	428	12
[illegible] November 1945 to 31st March 1946	893	[illegible]
⊕ Total	1,314	12

orma Account.
Plant, etc. 1945-46.
Branch Press.

n Depart- etaland ranch transfers nd returns to Stores.		Closing Value.		New plant		Closing Value of all Plant.	
Rs.	A.	Rs.	A.	Rs.	A.	Rs.	A.
5,704	15	43,325	14	656	3	43,982	1
		241	9			241	9
		12,864	3			12,864	3
		8,364	–	59	15	8,423	15
		6,894	3			6,894	3
		551	10			551	10
		1,125	14			1,125	14
5704	15	73,367	5	716	2	74,083	7

	Rs.	A.
pril to 31st October 1945 _ _ _	426	15
November 1945 to 31st March 1946. _ _	892	13
⊗ Total	1,319	12

Madras,
September '46.
20/9/46

Superintendent,
Government Press,

Statement No. III.
A.— Capital Accou
Penitent

Department.	Existing P				
	Opening Value.		Less Depreciation		Less book V of Plant, e Written off
	Rs.	A.	Rs.	A.	Rs.
Hand Composition.	50,650	5	310	–	1,309
Hand Press.	252	9	11	–	
Machining.	13,176	2	306	–	5
Bindery.	8,896	5	528	–	4
Mechanical	7,495	3	601	–	
Office	590	10	39	–	
Despatch	1,178	14	53	–	
Total.	82,240	–	1,848	–	(a) 1,319

(a) Book Value of plant, etc., declared unserviceable from
Do Do from

⊗ Includes Rs. 61-11-0 not disposed of during the year

(b) Includes Rs. 4,178-1-0 in respect of transfers to St

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Statement No.III Proforma Accounts

B Capital Account Buildings Central Press.

	Mint Buildings	High Court	Publication Branch	Mount Road.
1. Description of Buildings -	Mint Buildings	High Court	Publication Branch	Mount Road.
		Rs.As.Ps.	Rs.As.Ps.	Rs.As.Ps.
2. Value on 1st April 1945		2,26,417 11 0		
3. Cost of additions during the year		5,862 7 0		
		2,32,280 2 0		
4. Total value at the end of the year less depreciation		9,877 0 0	2,22,403 2 0	
5. Upkeep of Buildings				5,220 7 0

Madras, }
30.9.46. }

Superintendent
Government Press.

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Penitentiary Branch Press.

	Rs.As.Ps.	Rs.As.Ps.	Rs.As.Ps.
1. Description of Buildings:- The New Penitentiary Press Buildings			
2. Value on 1st April 1945	1,68,476 0 0		
3. Cost of additions during the year	-- - -		
	1,68,476 0 0		
4. Total Value at the end of the year less depreciation.	7,509 0 0	1,60,907 0 0	
5. Upkeep of Buildings			-- -

Madras, }
30.9.46. }

Superintendent
Government Press.

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18/11

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Statement No.III - Proforma Account

C. Mechanical

CENTRAL PRESS.

Total cost including Overhead charges.		Distribution of costs.			
	Rs.As.Ps.		Rs.As.Ps.	Rs.As.Ps.	Rs.As.Ps.
		(a) Power light.			
Power light	43,722 10 11				
		Hand Composition		137 11 1	
Other		Linotype		21 14 6	
Payments	36,224 6 10	Monotype		3,482 2 8	
		Machining		26,089 10 6	
Opening		Bindery		5,682 6 2	
Balance		Mechanical		3,485 4 9	
in stock	1,217 12 4	Type Foundry		4,796 15 8	
		Rubber Stamp		1 9 0	
		Packing		4 11 1	
		Forms		20 5 6	
				---------------	43,722 10 11
		(b) Repairs.			
		Band Composition	9,204 8 7		
		Linotype	181 3 9		
		Monotype	430 13 11		
		Machining	13,961 10 2		
		Bindery	7,529 5 8		
		Mechanical	554 8 5		
		Type Foundry	354 14 2		
		Rubber stamp	-- - -		
		Packing	-- - -		
		Publications	-- - -		
		Forms	53 11 10		
			------------	32,270 12 6	
		Branches.			
		Penitentiary	171 3 7	171 3 7	32,442 0

		(c) Manufactures.			
		Dead stock	108 14 0		
		Petty Plant	1,228 3 0		
		stamps	-- - -		
		Consumable stores	1,162 13 0	2,499 14 0	

		Balance in stock		2,500 5 1	5,000 3 1
	--------------				--------------
	81,164 14 1				81,164 14 1
	--------------				--------------

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STATEMENT NO.III PROFORMA ACCOUNT.

C. MECHANICAL PENITENTIARY BRANCH PRESS, MADRAS.

Total cost including Overhead charges.	Rs.As.Ps.	Distribution of cost.	Rs.As.Ps.	Rs.As.Ps.
Power light	2,865 14 5	(a) Power and Light Machining		2,865 14 5
Other Payment	4,027 7 4	(b) Repairs Hand composition	459 9 7	
From ~~Form~~ Central Press	171 3 7	Machining	1,575 1 4	
		Bindery	2,164 - -	4,198 10 11
	7,064 9 4			7,064 9 4

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Madras
30-9-46

Alagappa
Superintendent,
Government Press.

STATEMENT NO.III PROFORMA ACCOUNT D. TYPE FOUNDRY.

Debit.	Rs.	As.	Ps.	Credit. Manufactures.	RxxAxxRx. lb.	Rs.	As.	Ps.
Cost of Establishment and Overhead charges	42,273	9	6	Typestores				
Cost of old types	26,747	8	6	Types (Foundry cast)	21779	28,826	8	11
				Types (Mono cast)	34339	12,127	14	4
				Mono lead and rules	34170	10,151	4	10
				Electros	156	2,343	12	3
				Stereos	32324	15,345	12	8
				Royal Arms	--	24	-	-
				Engraving blocks	--	201	13	0
				Punches and matrices ..	--	--	-	-
	69,021	2	0			69,021	2	0

Cost of types	Rs.	As.	Ps.
(Foundry Cast)	1	5	2
-do- (Mono Cast)	-	5	8
Mono Lead and Rule	-	4	9
Electros	15	-	4
Stereos	-	7	

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Madras,
30.9.46.

alagyan
Superintendent,
Government Press.

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STATEMENT NO.III - PROFORMA ACCOUNT - E. PAPER.

Slg
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Debit.	Rs.As.Ps.	Rs.As.Ps.	Credit.	Rs.As.P
Opening Balance.-			Issues during the year for Printing.-	
Central Press	47,502 8 10			
Penitentiary	11,444 9 0	58,947 1 10	On Press and Office Account	10,42,244 13
Stock received during the year from the Stationery and other offices.			Proof Paper	12,147 9
			Issues on other office Account	4,035 8
Central Press	9,82,510 15 4		Return to Stationery and other Offices	
Penitentiary	1,11,037 13 0	10,93,548 12 4		7,338 1
Purchases.- Central Press From England	. . .	- - -	Stock on hand.-	
Contingencies	1,349 14 0		Central Press	76,380 7
		1,349 14 0	Penitentiary	11,699 5
		11,53,845 12 2		

Madras,
30.9.46.

Superintendent,
Government

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16-19
J. R. Etheridge
18/11

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STATEMENT NO.III

PROFORMA ACCOUNT - G. PUBLICATION.

Debit.	Rs.As.Ps.	Credit.	Rs.As.Ps.
Value of stock on hand 1-4-45	3,23,312 2 2	Cash realized on sale of publications during the year including treasury adjustments	50,744 9 3
Outstandings on 1-4-45	65 12 0	Value of Publications issued free from Publication Store Department	2,328 3 0
Additions to stock during the year 1945-46	29,259 7 3	Value of repealed Acts and other publications written off during the year	32 7 0
Establishment and other charges	22,133 2 11	Commission on account of Central and University Publications.	635 3 11
		* Value of stock on hand 31-3-46	3,17,674 1 7
		Outstanding on 31-3-46	490 6 6
		Excess of expenditure over receipts transferred to Government of Madras Account	2,865 9 1
	3,74,770 8 4		3,74,770 8 4

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* Excluding stock value of Law Reports valued at Rs 28,137-12-0 stock of Gazettes since 1927 at the sale value of Rs 36,113-5-9 and unbound printed publications.

Madras.
30 · 9 · 46.

Superintendent,
~~O.B~~ Government Press.

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STATEMENT NO.III PROFORMA ACCOUNT 1945-46.

H. DEPRECIATION FUND.

Debit.	Rs.As.Ps.	Credit.	Rs.As.Ps.
lacement of stock from ingencies	2,300 0 0	Opening Balance	15,53,943 14 8
ance	16,29,166 3 8	Credit on account of Depreciation written off during 1945-46	74,011 0 0
		Plant disposed of	3,511 5 0
	16,31,466 3 8		16,31,466 3 8

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Ftg

Madras,
30. 9. 46.

Superintendent,
Government Press

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II.22
J. [illegible] 11/11

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Sectt. II-22—9,000—19-10-38.

PRESS SLIP.

ORDINARY. URGENT (*a*). SPECIAL (*a*).

Education DEPARTMENT.

9 DEC 1946

(22)

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G.O. No. 2099 Edn dated 4-11-1946.

Number of MS. pages sent { (*b*) Correspondence.......... (*c*) Notes..........

Brief subject..........

(*d*) Number of copies required when struck off (*not including copies for volumes and editors' table which are retained in the Press*). (1)	"Press" copies to supply on requisitions for purchase by the public. (2)	Complete correspondence and orders. (3)	Notes. (4)
FOR RECORD.*			
Madras Records	4		
Ooty Records			
For filing with original			
Total ...			

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Signature copies..........		7			
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Govt. of India..........Dept.					
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Public Works Department..........					
Local Administration Department..........					
Education and Public Health Dept.					
Public Dept..........					
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Sectt. of the Madras Legislature..........					
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Total ...			✓		
Spare copies. The..........		20			
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The Copies for supply					
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The etc.)					
The Supply stat.					
The H.C.J.					
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The Ag					
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The..........				60	
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(*b*) Each letter, memorandum, or order, or set of orders, in the file of correspondence should be headed in succession with the Roman numeral I, II, III, etc., the number being written in red ink or blue chalk above the item. The particular papers to be printed in the special issue-copies should be indicated by the Roman numeral (I, II, etc.) by which that item had been headed in the correspondence file. All matter, including marginal remarks or references, to be printed should be written in ink and matter which should not be printed should be encircled. Initials and signatures that are not quite legible should be re-written distinctly.

(*c*) For rules regarding printing of notes, see the chapter on printing and proof correction in the Secretariat Office Manual.

(*d*) The number of copies and the details of distribution should be filled in by the Superintendent or clerk concerned.

(*e*) In the absence of special instructions to the Press to keep matter standing for a specified period, ordinary papers of 8 pages and under will be kept standing for *one* week, and larger papers for *two* weeks only. *The type of notes and of all confidential papers is distributed immediately after striking.*

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(*b*) Unless a note to the contrary is made against the matter, pencil entries should not be printed. The Superintendent of the Press may bring to the notice of the Assistant Secretary any instance of incomplete or carelesse diting.

(*c*) Signature copies of letters to the Secretary of State or to the Government of India should be printed on hand-made paper.

(*d*) This slip should be returned by the Press to the Secretariat when proofs are furnished; it will be sent back to the Press when proofs are returned corrected and should be finally returned to the Secretariat when struck-off copies are supplied.

(*e*) The names of the Secretary and Ministers or Advisers should be printed in full when they occur on the right hand side, only the first time when they appear on the left side the initials alone being printed later.

[P.T.O.

TO PRESS, MADRAS, OOTY.

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……Supt.	……Supt.	……Supt.

SPECIAL INSTRUCTIONS.

Certified that the copies specified overleaf are the minimum required.

7.11.46

Deputy Secretary to Govt.

KRB 4.11.46.

4/11

TO BE FILLED IN BY THE PRESS.

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E & P.H. (91)

Government Press – Annual Report – 1945-46 – Recorded

Lr. No. 5 8220 from the S.G.P. No. 58 Pd/dated 30.9.46

Order/No. 2099 Edn 4.11.46   Recorded.

KRB 5.10.46

To

The S.G.P.
~~The Supdt of Stat.~~
~~The Hon'ble C.J.~~
and H.E.
Secy M.P.S.C.
A.G.
Controller of Staty and Printing
S.G.P. for distribution of copies to other Public Press

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7/11/46

Note: – May be circulated to H.M. (Edn) and H.P.M. For last years Report please see G.O. No. 1642 Edn dated 16.10.1945.

KRB 5.10.46.

7.10.46

5.10.46

SECRETARY, EDN. AND P.H. DEPT.
19 OCT 1946
GOVERNMENT OF MADRAS

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DEPUTY SECRETARY TO GOVERNMENT
19 OCT 1946
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EDUCATION AND PUBLIC HEALTH

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