

Excluded
Wm
Unit

EPHA (1946) Department.

Rs .SERIES.

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G.O. No.	<i>1958</i> <i>Eon</i>
Dated	<i>16 x 1946</i>

[Despatch Abstract.]

stationery - Tablet diaries and card calendars - Supply of -
Certain Medical Institutions - Sanctioned.

Back Papers.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

Further Papers.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.



MEDICAL

DEPARTMENT.

Received

19

Registered

19

Subject.

Stationery- Official tablet diaries and Card
Calendars- additional supply- proposal for.

ENCLOSURES.

No.

Spare copies

Ref. No. 6954-9-A/46.

Station Madras, Dated the 24th September 19 46

From (Name) Major-General J.P. Huban, CSI., OBE., MHS., IMS.,
(Designation) Surgeon-General with the Govt. of Madras
Madras.

To The Secretary to the Government of Madras,

Through Education and Public Health Department,
Madras.
The Superintendent,
Government Press, Madras.

The Principal, Stanley Medical College, Madras was being supplied annually with one tablet diary and two card calendars by virtue of the additional post of President, Board of Examiners, he held and the office attached thereto. The post of President, Board of Examiners is no more in existence-wide G.O. No. Ms. 1915 P.H., dated 20-7-1945. The Principal however requests sanction to the continuance of the supply of the tablet diary and the card calendars mentioned above, for the use of the Vice-Principal and the College office. He considers that a tablet diary is very essential for the Vice-Principal to note down particulars relating to engagements, despatch of papers and other important duties. I agree with him and request that the Government will be pleased to sanction the continuance of the supply to the Principal, Stanley Medical College, Madras, of one tablet diary and two card calendars, hitherto supplied to the President, Board of Examiners in addition to the usual supply for the College.

P.T.O.

2. The Superintendent, King George Hospital, Vizagapatam states that the Resident Medical Officer, Lay Secretary and Matron of the Hospital are in independent charge of the administration and control over (1) the House Surgeons and compounders (2) different sections of the clerical establishment and the stores and (3) the Sisters, Nurses (staff and pupil) respectively and their offices are separated from one another. He considers that three tablet diaries and three card calendars are required in addition, to enable them to maintain a regular programme of work and discharge their duties efficiently.

3. The Superintendent, Government Stanley Hospital, Madras considers that an additional supply of two tablet diaries for the Resident Medical Officer and the Lay Secretary of the Hospital is very necessary so that they might note down the important duties to be performed and discharge them promptly.

4. The Superintendent, Government General Hospital, Madras states that the scale of supply, fixed in G.O.No.520 M.S. dated 10-8-1931 has now to be revised as considerable changes have taken place since 1931. He states that under the remodelling scheme of the hospital, separate rooms have been provided for the Medical Officers in the Administration Block and that the various sections and stores etc., of the office establishment are also located in different blocks. In order to meet the present demand, he requires an additional supply of two tablet diaries and thirteen card calendars. A list showing the existing distribution as well as the proposed distribution is enclosed for reference.

It is requested that the additional supply of the tablet diaries and card calendars applied for by the three heads of Medical Institutions referred to above may be sanctioned, in view of the fact that the supply is really conducive to the efficient discharge of work in the respective offices.

Your obedient servant,

B. Muttappa

For Surgeon-General with the Govt. of Madras,
Madras.

Mr 24/9

A.
List showing the existing distribution of tablet diaries and card calendars in the Government General Hospital, Madras.

<u>Name of the Institution.</u>	<u>Designation of Officer.</u>	<u>Number of tablet diary supplied.</u>	<u>Number of card calendar supplied.</u>
Government General Hospital, Madras.	Superintendent	1	-
	Physicians	-	6
	Surgeons	-	6
	Resident Medical Officer	-	1
	Specialists (Ear, Nose and Throat, Orthopaedic, Venereal and Dental.)	-	4
			17

P.T.O.

-3-

B

List showing the proposed distribution of tablet diaries and card calendars in the Government General Hospital Madras.

1. TABLET DIARIES.

Superintendent	1
Resident Medical Officer	1
Secretary and Treasurer	1
	3



2. CARD CALENDARS.

Physicians	6
Surgeons	6
Resident Medical Officer	1
Venereal Department	1
Anaesthetist	1
Dermatological specialist	1
Orthopaedic Surgeon	1
Dental Surgeon	1
Ear, Nose and Throat Surgeon	1
Clinical Lecturers in Radiology	2
Medical Registrar and Surgical Registrar	2
Nursing Section	3
Secretary and Treasurer	1
Office Establishments	3

True Copy

B. Muttappa
For Surgeon-General
with the Govt. of Madras.

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Endorsement No.1 D, dated 9th October 1946.

(4)

The existing scale of supply of Tablet diaries and card calendars and the proposed scale of supply as required by the Surgeon General in his letter reference No.6954-9A/46, dated 24th September 1946 for the several medical institutions are noted below.

There is no objection to supply the increased number of Tablet diaries and card calendars required, if Government accord sanction for printing and supply annually.

	Existing scale.		Proposed scale.	
	Tablet diary	Card Calendar.	T.D.	C.C.
1. Principal, Stanley Medical College	1	3	2	5
2. Superintendent, King George Hospital Vizagapatam	1	2	4	5
3. Superintendent, Government Stanley Hospital, Royapuram	1	5	3	5
4. Superintendent, Government General Hospital, Madras	1	17	3	30
	4	27	12	45
Therefore the total additional supply required by the above officers	8	18		

abeyan
Superintendent

To
The Dy. Secretary to Govt.,
Edn. & P.H. Deptt.

By
9/10

Enc. 2.

20/14/7

Q. 11/7

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Stationery - Tablet diaries and card
calendars - Supply of - Bentam Medical
Institutions - Sanctioned

978 at

2.2.47

112

C. no. 60/194 from the S.S. Ref no. 6954-9-A/46
of 24.9.46

568 from the S.S. P. Ward no. 1. D of 9.10.1946

order/m.s. 195 B See of 14-10-46

Sanction is accorded to the additional
supply by the S.S.P. from 1947 onwards,
8 copies of Tablet diaries and¹⁸ card calendars
to the Surgeon General Yadav for
the

2

the use of the offices of his department

WAS

12/10/46

12/10

OSM
12/10/46

10/11

To

The SEP

mes g.

apl
12/10

2/11/46

to the Bureau of General Finance for
8 copies of report to be made by
the Bureau of General Finance for
the Bureau of General Finance for
the Bureau of General Finance for