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6/11 **Government** **of Madras** *6/11*

EDUCATION AND PUBLIC HEALTH DEPARTMENT

(Education)

G.O. No. 1936, 9th October 1946

Elementary Education Fund—District boards—Strength of ministerial staff in the elementary education section
—Further revision ordered.

2

Government of Madras

EDUCATION AND PUBLIC HEALTH DEPARTMENT

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G.O. No. 1936, 9th October 1946

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—Further revision ordered.

READ—the following paper :—

G.O. No. 1872, Education, dated 13th December 1944.

Order—No. 1936, Education, dated 9th October 1946.

The Director of Public Instruction recommends that in view of the increase of work in the elementary education section of district board offices the scale of clerical staff, fixed for the section, should be revised as follows :—

One clerk for every 150 teachers instead of for 175 as at present.

(If the total number of teachers employed in the elementary schools of a district board exceeds a multiple

of 150, one more clerk may be employed where the excess is not less than 110.)

The Government accept the recommendation of the Director and direct that the scale of clerical establishment in the elementary education section be revised as indicated above.

2. They are not convinced of the need for the employment of a separate typist for the section.

(By order of His Excellency the Governor)

M. V. SUBRAMANIAN,
Secretary to Government.

To the Director of Public Instruction.
,, all Presidents of District Boards (except the Nilgiris).

To the Examiner of Local Fund Accounts.
Inspector of Municipal Councils and Local Boards.

Ar.
for approval.

Government of Madras

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(By order of His Excellency the Governor)

M. V. Subrahmanyan
P. S. VISWANATHA ATTAR,
Secretary to Government.

To the Director of Public Instruction.
„ all Presidents of District Boards (except the Nilgiris).

To the Examiner of Local Fund Accounts.
„ Inspector of Municipal Councils and Local Boards.

(with origl.)
+

PRESS SLIP.

ORDINARY.

PREFERENCE

URGENT (a).

.....*Edu & PH (32)* DEPARTMENT

Current No....., dated.....193

G.O. No. 1936, Dated 9th October 1946

Number of MS. pages sent { ^(b) Correspondence... Gene Page
^(b¹) Notes... nil

Brief subject. Strength of the ministerial staff in the H. Bd. Ele. Edn. Section of the H. Bd. Office. Further description

(c) Number of copies required when struck off (not including copies for volumes and editors' table which are retained in the Press).	E.T. copies to supply requisitions for purchase by the public.	Complete correspondence and orders.	Notes
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FOR ISSUE.†

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(b¹) For rules regarding printing of notes, see rule 315 of the Office Manual.

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(e) The names of the Secretary and Members should be printed in full when they occur on the right hand side, only the first time when they appear on the left side, the initials alone being printed later.

TO PRESS, MADRAS, OOTY.

A	B	C
Please send proof in duplicate. The papers have been carefully edited.	Proof returned corrected. Please strike off and send number of copies as indicated.	As the matter is clear manuscript and has been carefully edited, (b) proof need not be sent. Please print and supply number of copies as indicated.
Referencer. Clerk.	Type may be released after usual interval at once.	Type may be released after usual interval.
.....	Referencer. Clerk.	Referencer. Clerk.
..... Supt.	 Supt.	 Supt.

SPECIAL INSTRUCTIONS.

Edu. & P. H. (B2) Dept.

The number of copies indented for is absolutely necessary and has been fixed having due regard to the existing scarcity of paper.

J. B. M. S. S.
Asst. Secretary to the
Govt. of Madras.
11/10/46

TO BE FILLED IN BY THE PRESS.

Diary.	Initials of Press official.
Received in Press on.....	18. 10. 46
First proof furnished on.....	21-10-46
Call for revised proof received on.....	
Revised proof furnished on.....	
Corrected proof received for striking on.....	30-10-46
Final copies supplied on.....	2. 11-46

73
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16. 5. 46.

17/5/46

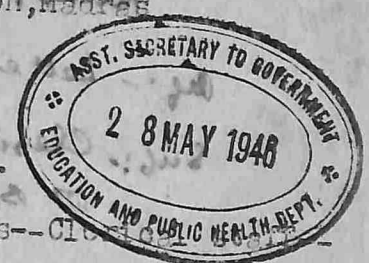
26723 B2/46-1 Edu. & P. H. (B2) Dept. (D2)

clerical staff for elementary ed. section
of D. Board office - revision of scale
the attention of the
D. P. is invited to para III (v) of Govt. 17/4
Ed. of 27. 10. 45 and he is requested to
say what when the report called for
therein may be expected

[Faint handwritten text in a table format, mostly illegible]

From G.L. Lobe Esq., B.A. (Hons.), (Cantab.),
Dy. Director of Public Instruction, (In charge)
Office of the Director of Public Instruction, Madras

To The Secretary to the Government of Madras,
Education and Public Health Department,
Fort St. George, Madras.
R.C. No. 4801-B/45 dated 24th May 1946.
Elementary Education--District Board Offices--
Revision of scale.
Reference:- Government Memorandum No. 26723-B2/46-1 Education
dated 20.5.1946.



28281

I am awaiting certain particulars from some of the
Inspecting Officers and I shall submit my report as soon as they
are received. They have also been reminded.

Dy. Director of Public Instruction
(In charge).
Edw. P. H. De Silva

ks. 25-5. *Sol*
25/5

The reply from the D.P.I. may be awaited till
25-6-46. The file may lie over.
29/5 *29/5* *ub* *30/5* *sub*

4 ✓ 2/2/46
Memo No 26723 B2/46-2 Edu 7/27-6-46
Edu 7 P. 4 2nd (B2)

P 38f Ref:- Letter from the D.P.G. Re. No. 4801-B/45 7/24-5-46
Sub:- Clerical staff for ele. edu. section of
DT Bd offices - Revision of scale.

The attention of the D.P.G.

is invited to govt memo 26723 B2/46-1 Edu 7
20-5-46 and he is requested to state when the
further report called for therein will be submitted
to the Govt.

To. The D.P.G. 26/6
27/6/46
26/6

From Education Department.
Dr. S.R.U. Savor, M.A., D.Sc., I.E.S.,
Director of Public Instruction, Madras.

To The Secretary to Government,
Education and Public Health Department, Madras.

Re. No. 4801 B/45 dated the 29th July 1946.

Sir,

42078

Sub: Elementary Education Fund - Clerical staff in the Elementary
Education Section of District Board Offices - Revision of
scale.
Ref: Para III(v) of G.O. No. 1714 Edn., dated 27-10-1945.

I have examined the details furnished by the Inspecting officers in
respect of the need for the revision of the existing scale of clerical
establishment in the elementary education section of the District Board
offices; and also the proposals from the Presidents of District Boards.
There is a general increase in work in the elementary education section
owing to the development of schools, opening of new schools and the intro-
duction of compulsion and midday meals. I, therefore recommend the
following:-

A (O) One clerk may be allowed for every 150 teachers instead of 175 as
at present (vide G.O. No. 1872 Edn., dated 13-12-1944). If the total
number of teachers employed in the elementary schools of a District
Board exceeds by a multiple of 150, one more clerk may be allowed
where the excess is not less than 110.
Since there is enough work for a typist in the elementary Education
section an extra typist over and above the number of clerks to be appointed
on the above scale, is also recommended to be employed. This will relieve
congestion of typing work in the general section.

p.t.o.



6
As regards the conditions laid down in para (11) of the above mentioned G.O. they may continue to hold good.

for Director of Public Instruction.

k.h.30-7.

808
3077

85054

Edn and P.H dept. 109

58
9/1x
13 OCT 1944
MADRAS
Abstract.
ELEMENTARY EDUCATION FUND - District Boards - Strength of ministerial staff in the elementary education section - Further revision ordered.

Read again : --

G.O.No. 1872 Education, dated 13-12-1944.

ORDER : -- No. 1935 Edn. 9.10.46

PRESS

8
The D.P.I. recommends that in view of the increase of work in the elementary education section of District Board offices the scale of clerical staff, fixed for the section should be revised as follows : --

One clerk for every 150 teachers instead of for 175 as at present.

(If the total number of teachers employed in the elementary schools of a district board exceeds a multiple of 150, one more clerk may be employed where the excess is not less than 110).

The Govt. accept the recommendation of the Director and direct that the scale of clerical establishment in the elementary education section be revised as indicated above :

2. They are not convinced of the need for the employment of a separate typist for the section.

To the D.P.I.
" all P.D.Bs. (except the Nilgiris).
" Exr. of L.F. Accounts.
" Insp. of Ml. Cls and L.Bds.

30/9/46

20-9-46

20/9/46

From the D.P.I., RC.No. 4801B/46 dated 29-7-46.

Dt. Boards - Elementary Education Fund -
Clerical staff - Revision of scale.

In 1942 the Government laid down certain

general principles to regulate the employment of clerical staff in the elementary education section of District Board Offices. These are the following:

- 1) One clerk for every 200 teachers. (If the number of teachers exceeds 200 or a multiple of it one more clerk, if the excess is not less than 130).
- 2) One clerk in addition if the number of schools exceeds 500.
- 3) One out of every six clerks may be in the upper division.
- 4) A superintendent may be employed for the elementary education section if there is no District Board Educational Officer.
- 5) An attender may also be employed in the elementary education section.

On a representation from certain P.D.Bs. the need for a revision of the scale of clerical staff referred to above was examined in 1944. The D.P.I. recommended as follows:-

- 1) One clerk might be employed for every 175 teachers instead of 200 (with an additional clerk if the excess of the number of teachers over 175 or its multiple is not less than 120)
- 2) The employment of a Superintendent might be permitted irrespective of whether a D.B.E.O. was employed or not. The Director's recommendations were accepted and orders issued in G.O.No. 1872

The Director's recommendations were accepted and orders issued in G.O.No. 1872 adn., dated 13-12-1944.

Last year the P.D.Bs. of the Ceded Districts presented a memorandum to the Advisor in charge of education. One of the points in the memorandum was that the clerical staff should be increased. The Director was asked to examine the point and to make a report to Govt. The letter on page 3 c.f. is his reply to the reference.

The Director says that there is a general increase of work in the elementary education sections of Dt. Board Offices and suggests that the number of teachers

⑥
G.O.N. 13532 du
13-12-44

please see
b3 NF
⑥

2-11-45
D.P.I.-8-21

b18 CF ⑥
G.O.N. 1872

13-12-44

6/1-2 CF

para III (V) d
G.O.N. 1714801
27-6-45

b5 CF

per clerk may be reduced further from 175 to 150. The suggestion if adopted will enable each District Board to employ an additional clerk and in some cases two clerks and this will help the expeditious despatch of work in the education section. The proposal may be accepted.

The Director proposes that a typist may be employed in the elementary education section of the Dt. Bd. Offices over and above number of clerks authorised. It does not appear that there is so much need for a typist solely for elementary education section. Perhaps the question may be considered later.

The Finance Department may see for remarks before circulation. L.A. may also see.

15.8.46 A

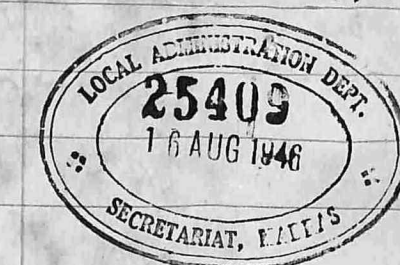
9. may be referred for L.A. app. g. cer.

Dis. sec.

14.8.46 jrm 14/8/46 \$ Br. g. S

L.A. / Finance

24.8.46.26723B2/46-4 15-8-1946



L.A. Dept (9)

May be perused and passed on to Fin. up.

20.8.46 RM 22.8.46 Fin. Secy 23/8/46

Fin. (Exp. B)

Please see The notes on pp 1-2 above.

25409-1-G 23.8.46



45971EB 29.8.1872 ed

13-12-44

14.12.44

The two proposals of the D.B. are :-
1) That one clerk may be allowed for every 150 teachers instead of 175 as at present; if the total number of teachers employed in the elementary schools of a Dt. Board exceeds by a multiple of 150, one more clerk may be allowed where the excess is not less than 110, and
2) That one typist over and above the number of clerks to be appointed on the scale mentioned in (1) above may be employed.
Explain your proposal why but they consider that proposal

may be deferred till next year.

10

A only 2 above

2. Proposal (1) above. Employment of a clerk for every 150 teachers instead of 175 teachers as at present. E & P.H. support this proposal.

The scale in force in 1942, that sanctioned in 1944 and the basis now proposed in regard to the employment of clerks in the elementary education sections of District Board offices are as follows:

1942 basis	1944 basis	Basis now proposed
One clerk for every 200 elementary school teachers in the employ of a Dt. Board and where the total number of teachers is not an exact multiple of 200 one additional clerk for the balance left over provided the balance is not less than 130.	One clerk for every 175 teachers where the total no. of teachers is not an exact multiple of 175 one additional clerk for the balance left over provided the balance is not less than 120.	One clerk for every 150 teachers; if the total no. of teachers employed exceeds by a multiple of 150 one additional clerk where the excess is not less than 110.

The proposed revision will involve the immediate employment of 34 additional clerks in the District Board offices based on the strength of teachers as reported in 1944. The extra cost on account of the proposal would be Rs 24,072. per annum. It may be noted that the finances of most of the District Boards cannot be considered to be satisfactory at present and the Govt. are now giving subsidies to them to cover the deficits in their E.E. Funds caused by the payment of dearness allowance to their employees. The proposed employment of additional clerks will further increase the deficits of District Boards in the E.E. Fund accounts and will indirectly constitute an additional charge on the Provincial funds. As regards the argument of the D.P. that the work has increased owing to the development of schools and the opening of additional schools it may be stated that whenever the additional number of teachers employed in the new schools exceeds 120, a District Board can, according to the existing scale, employ an additional clerk. Further, the last revision in the scale of clerical establishments was made only in 1944, and it seems too soon to consider the question of revising the scale now. In the circumstances, Finance may suggest that no alteration in the existing scale of establishment need be made until the normal financial position of the District Boards is restored and they are able

maxim add charge Rs 24072

14.12.44

27.8.46

to stand on their own legs. If E.P.H. ^{wish to} press the proposal, they may be requested to ~~circulate the case to~~ follow the new procedure as the addl expenditure will be large. Proposal (2) in para 1 above.

E.P.H. consider that there is not so much need for a typist solely for ^{the} elementary education section and that the question may be deferred till next year. Finance may agree.

10/27.8.46
11/27.8.46

27.8.46
27.8.46



49741

Edu & P.H. (B2) Dept

The Fin. Dept. do not agree to the revision of scale of clerical staff prescribed for the ele. edu. section of the D. Bd. offices. As pointed out by the D.P.G. the revision is necessitated by the increase in the volume of work in the section consequent on the introduction of schemes of compulsory ele. edu and supply of mid-day meals. If no revision is sanctioned the result will be that work in the ele. edu. section may not be discharged with ^{expeditious and} utmost efficiency. The large grants given by the Govt. for compulsory ele. edu and mid-day meals may not be properly accounted for and defalcations may also arise. To ensure proper utilisation of Govt. subsidies, it seems desirable that the revision of scales of staff as proposed by the Director shd. be sanctioned. The cost of revision will be debited to the Ele. Edu. Fund of the D. Bds. But the Fin. Dept. apprehend that the cost will may ultimately fall on Provincial revenues. The extra cost will not fall on the Govt in some cases

such

There have
officers
enough.

he may press on
this 7.9.46
A brief note
will be
other H.M.s
applied in
order)

such as Tanjore, Virajapattam, Guntur and East Godavari. The Fin. Dept. have calculated the maximum addl. cost at Rs 24,000/- It would be still less for reasons explained above. It may not be proper to grudge a small increase in expenditure while the Govt. are spending about a crore of rupees on the schemes of compulsory ele. edu and supply of midday meals. As the cost will be less than Rs. 25,000/- it seems sufficient if the case is circulated to H.M. (Edn) and H.P.M. For orders whether the proposals of the D.P.G. may be pressed in circulation.

6/9/46.

6.9.46.

6/9/46

7.9.46

The Proposal of the D.P.G.

is reasonable & unnecessary.

It must be pressed.

H.M. (Edn)

H.P.M.

H.E.



20/9/46.

25 Sep 46

A draft order and a note are only for aff.

Copies of the note may be circulated to all H.M.s except H.M. Edn. A copy of the note shd. be sent to the Chief Teacher also.

The Finance Dept. may see

the draft before issue. Copies of the note will be circulated at once.

20/9/46

20.9.46

Finance.

84 P.H. No. 26723 B2/46.5
1-10.46

Clerical staff for the elementary education section of district Board offices - Revision of scale.

Under the existing orders of Government, District Boards can employ clerks in the elementary education section on the scale of one clerk for every 175 teachers employed in the elementary schools of the board; if the number of teachers exceeds ^{175 or} a multiple of 175 one more clerk can be allowed where the excess is not less than 120. The D.P.I. reports that the work in the elementary education section has increased very much and it is not possible for the existing staff to carry on the work without detriment to efficiency. He, therefore, recommends that the scale of clerical staff may be revised as shown below : --

One clerk for every 150 teachers instead of for 175 as at present. If the number of teachers exceeds a multiple of 150 one more clerk may be employed where the excess is not less than 110

The recommendation of the Director of Public Instruction has been accepted and ⁱⁿ ~~orders issued~~ ^{by} ~~sanctioning the proposal~~ after circulation of the ~~case~~ ^{case} to H.M. (Edn), H.P.M. and H.E.

Under the revised proposals about 34 additional clerks may be employed in district board offices immediately.

The extra cost of the employment of ^{an} additional clerk in the elementary education section will be met by the District Boards from their Elementary Education Funds. The elementary education funds of ~~many~~ ^{most} district boards are working at a deficit on account of the grant of dearness allowance to teachers. The Govt. have undertaken to subsidise District Boards to the extent necessary to meet the deficit. The proposal in question will increase the deficit and the subsidy payable from provincial funds may have to be raised. The maximum extra cost to Govt. has been estimated at Rs. 24,000 a year. The actual cost will be less. As the expenditure is on a 'new service' the note is circulated to all the Honourable Ministers (except H.M. (Edn)) and the Chief Secretary.

53

3/10/46

20.10.46

7im. (Exp. A)

(Please see the previous notes on pp. 2 & 4 above and the orders in circulation thereon p. 5 above.)

The draft order may be placed and the case returned to E.P.H.

CSK and 4.10.46

53328/46



May issue 3/10/46

1.4.46

1.4.46

2.4.46

3.4.46

3/10/46

13