

Close
Mr
Lupt

Education and Public Health

(194 6) Department.

Ms. SERIES.

G.O. No. 1869 Ean.

N-3

Dated the 28th Sepr. 1946.

[Despatch Abstract.]

Government Press - Temporary Post of Special Officer - Extension
for six months - Sanctioned.

33927

Back Papers.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.
6	576	Sw	14.3.46				

Further Papers.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

[illegible]

Sir,

Sub:- Extension - temporary post - Special Officer -
G.O. No. Ms. 576, Edn., dated 14th March 1946.

I have the honour to state that the date of appointment of the post of the Special Officer sanctioned in the above G.O. expires on 17th September 1946 and I request that the period may be extended by another six months for the reasons given below.

2. of the several pending items of work including those referred to in paragraph 20 (i) of this office letter No.29 Mis. dated 28th May 1945 the following have been completed.

- (1) The opening of plant ledgers.
- (2) The fixation of minimum value of articles for purposes of stopping provision for depreciation.
- (3) Opening of Departmental ledgers (checking yet to be done).
- (4) The issue of 1st list of correction to the Printing Manual 1938 Edn., (The list is in print and a proof will be sent to Government for approval).

3. The following items of work are nearing completion:--

Auction of unserviceable articles.

The registers have been completely checked, balances abstracted and articles grouped with lot numbers to facilitate auction. The list has been printed and the articles are being arranged accordingly. Before actual auction the list will be put up to Government for orders regarding advertisement, etc.

Office Manual:-- The revision of both the text and the appendices have almost been completed. The record of office and standing orders and other Government Orders affecting the working organisation of the Press is being traced to supply omissions wherever necessary to make the edition up-to-date.

4. I have already explained in detail the necessity for the post in paragraph 20 (i) of my letter No.29 Mis. dated 24-5-1945 and it is hardly necessary to reiterate them again. There is tremendous pressure of work in the Press on all sides and the continuance of this post is one of indispensable necessity.

5. As ~~for~~ the Office Manual it is in final stage and it has

has to be completed and given for being fair copied and sent to Government for approval with explanatory memoranda for the changes which are very comprehensive. The contents and indices have to be revised. It has to go through printing involving corrections of proof, etc.

6. As regards other aspects regarding adequacy of the temporary establishment sanctioned etc., I shall submit my detailed report for consideration of Government. Meanwhile I request that Government may be pleased to accord sanction for the continuance of the post of the Special Officer for another six months. It is absolutely essential in the interest of efficient service.

abym

R.G.

Superintendent.

52/309

3

3

8-8-46 (21)

Government Press - Temporary post of Special officer - sanctioned for six months - Sanctioned

135 (R)

Read again from 576 San 8, 14-3-46

from 52147 from the S.G.P. No. 29 7/11/46

order/no 1869

San 8, 28-9-46

Sanction is accorded to the continuance in the Government Press, of the post of Special officer, sanctioned in from 576 Sanction dated 14-3-1946 for a further

135 (R)

S

2

Further period of six months from
17-9-1946.

KAB
25.9.46
Intm
26.9.46

SRK

27.9.46

To

The S.G.P.
The Ag. Secy
2 S.C.S.

H-24 C. 52477 Final copy

X 435 Gov. P. 5. 1. Temporary post of
Special Officer sanctioned 8.11.46

H-35-36 cl

(R)

In G.O. 576 Dated 14.3.46,
The Govt. sanctioned the post of Special
Officer on Rs 230 per m for a period of
six months for the several outstanding
items specified in para 20(i) of his
letter No. 25/Ms dated 24.5.45 including
opening of new ledger as a result of
that stock taking report of 1945.

H-6-7 cl

(R)

7 cl

The S.G.P. now requests
that the post of Special Officer may
be extended for another six months
from 1st September 1946. The S.G.P.
has put out in para 23 of his letter
the items of work which have been
completed by the Special Officer. The
items of work nearing completion.
In the circumstances explained by the
S.G.P. the proposal of the Govt. to extend
the term of the Special Officer by a
further period of six months may
be agreed to. The file may be sent
to Finance for remarks.

49352-2
J.P. 25 A

S.P. 52/47-12/26/12946



SRK

12.9.46

Fin E III

The S.G.P. proposes the
continuance of the post of Special
Officer sanctioned in G.O. 576 Dated 14.3.46

(R) 4935-36 cl

from 11.7.46

The items of work for which the Special Officer was appointed were specified in para 20(i) on pp 6-7 of G.O. 576 Edn dated 14.3.46. The items work so far completed and those pending completion are noted in paras 2+3 of the S.G.P.'s letter in the C.F. Attention is invited to para 3 of G.O. 576 Edn of 14.3.46 in which the S.G.P. was asked to send a monthly progress report of the work done by the Special Officer. Presumably E.H.H. are satisfied with the monthly progress reports sent by the S.O. and they consider the continuance of the post justified for another six months. In the circumstances it is for consideration whether the proposal of E.H.H. at 'A' on p1 above may be agreed to in this Dept.

(R)

(R) p 36 CF

Agreed to
20/9

As
12.9.46 17946

20/9/46

EPH
21

404935222-1
23.9.46

Please see the remarks of Mr. [unclear] at the [unclear] meeting. It has been decided to [unclear] for approval. 9.2.2
26.9.46
26.9.46
27.9.46

SRK



Continuance of the post of Special Officer [unclear] in G.O. 576 Edn of 14.3.46