

Education & Public Health (1946) Department.

Ms. SERIES.

G.O. No. 1388 E In

Dated

18.2.46.

[Despatch Abstract.]

Typewriters - Supply to the
Govt. Hospital, Kumbakonam
- Sanctioned

Back Papers.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

Further Papers.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

MEDICAL DEPARTMENT.

B-1857-461



19 Registered 19

Subject.

Typewriter - Government Hospital, Kumbakonam - Supply of Sanction - Requested.



ENCLOSURES.

No.

Ref No. 25295-2-A/46

Spare copies

Station MADRAS, Dated the 2nd JULY 1946

From (Name) Major-General J.P. Huban, CSI, OBE, KHS, IMS

(Designation) Surgeon-General with the Government of Madras.

To The Secretary to the Government of Madras,

Education and Public Health Department.

Through Sir, The Superintendent of Stationery, Madras.

The District Medical Officer, Tanjore reports that considerable difficulty is being experienced in the office of the Government Hospital, Kumbakonam for want of a typewriter. The Hospital has got a sanctioned strength of 110 beds and its clerical strength is 3, two permanent and one temporary.

The particulars of the references received and disposed of in the Office of the Government Hospital, Kumbakonam for the past two years and the first four months of the current year are given below:-

P.t.o

Correspondence Details. - 2 -
 Papers received from other offices)
 such as references, administrative, accounts)
 periodicals and miscellaneous etc.)

Papers disposed of during	1944.	1945.	upto 30-4-1946
	1436	1443	468

Medico-legal.
 References pertaining to sending arti-)
 cles to Pathologist, Chemical Examiner,)
 Madras etc.)
 Indents)
 Annual Medical Indents, soap, Gauze,)
 Linen bandage, Anti-rabic Vaccine, Sera and)
 vaccine etc.)

These references are not given serial numbers, but dealt with subjectwar. About 150 references are disposed of in a year.

In addition to the above, inspection reports are to be prepared in quadruplicate and the provision of a typewriter would save a lot of time on the part of the clerk which could conveniently be devoted to other important duties of the Hospital.

It is reported that the Senior Clerk of the Hospital holds a Diploma in Shorthand and Typewriting of the Howard College, Rawalpindi (Punjab) and the present second clerk is also qualified in typewriting (Lower grade). The machine will therefore be placed in charge of one of the two clerks mentioned above and it will be returned to the Superintendent of Stationery, Madras, if, at any time, a qualified typist ceases to be available, or if the machine is not required for any other reasons.

In the circumstances stated above, it is requested that the Government will be pleased to sanction the supply of a typewriter to the Government Hospital, Kumbakonam.

Your obedient servant,

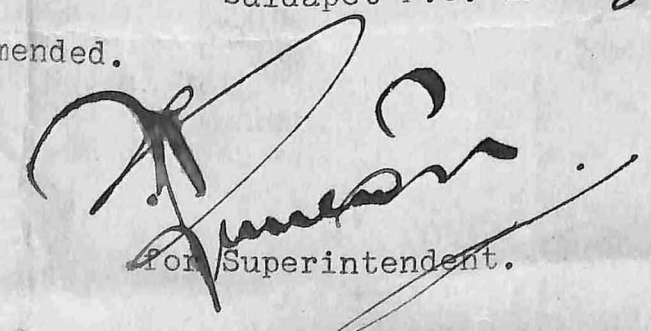
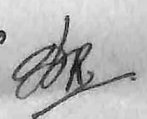

for Surgeon-General with the
 Government of Madras. *ME 2/1/46*

S.A.29/6

No.B.1.1851-46.

STATIONERY OFFICE, Guindy,
 Saidapet P.O. dated 8 July 46.

Forwarded and recommended.


 For Superintendent.


To
 The Secretary to Government,
 Education and Public Health Department,
 Madras.

SAS/6.7.

24/10/46
24/10/46
 C/37127 - From the S.G., letter No. 5295-2 of 4/6 d. 2-7-46
 From the S.G., No. B.1.1851-46 d. 8-7-46
 Subject
 Typewriter - supply to the Govt. Hosp., Kumbakonam
 - Sanctioned -
24/10/46 *1388* *Edn 18.9.46.*
 Sanction is accorded to the supply of a typewriter to the Govt. Hosp., Kumbakonam.
 2. The typewriter should be placed in charge of a qualified person and should be returned to the S.G. if at any time such a person ceases to be available or if, for any other reason, the machine is not required.
11/2/46
12.7.46
17.7.46

