

E & P.H.

(1945.) Department.

Ms. SERIES. (1)

G.O. No. 376.Edn.

Dated 12-3-45.

[Despatch Abstract.]

Stationery - Flat file cases - Indent on the Superintendent,

Penitentiary, Madras - Removal of restrictions

in supply - Orders passed.

Back papers.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

Further papers.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

Memo No. 30336 C/44-1

date 2.10.44

Home depr

5/2/40
3099/44

Tails - Industries - Paper manufacture - Manufacture of flat file cases

It has been suggested that the manufacture of flat file ^{boards} ~~cases~~ in use in Govt offices would be a very suitable industry for one of the tails where paper manufacture is carried on. The I.G. of Punjab is requested to give his remarks on this suggestion later than 20/10/44 and if he agrees with it to submit detailed proposals to the effect to it.

28/7/44

28-9-44

To the I.G. of Punjab

2/10/44

24/10/44

Next 10/11/44

Government of Madras

PUBLIC (SERVICES) DEPARTMENT

G.O. No. 1120, 7th July 1939

Public Services—Subordinate Services—Madras Judicial Subordinate Service—Promotions—Special rules—Amended.

READ—the following papers :—

G.O. No. 892, Public (Services), dated 26th May 1938.

G.O. No. 977, Public (Services), dated 15th July 1939 (amendment last issued).

Order—No. 1120, Public (Services), dated 7th July 1939.

The following notification will be published in the *Fort St. George Gazette* :—

NOTIFICATION.

In exercise of the powers conferred by paragraph (b) of sub-section (2) of section 241 of the Government of India Act, 1935, His Excellency the Governor of Madras is hereby pleased to make the following amendment to the special rules for the Madras Judicial Subordinate Service published with Public (Services) Department Notification No. 358, dated the 26th May 1938, at pages 1065 to 1071 of Part I of the *Fort St. George Gazette*, dated the 26th July 1938, as subsequently amended :—

AMENDMENT.

For the proviso to sub-rule (a) of rule 14 of the said rules, the following provisos shall be substituted, namely :—

“Provided that if no qualified and suitable member of the service is available for such promotion in the post on the lower rate or scale of pay, promotion may be made from the post on the next lower rate or scale of pay;

Provided further that

- (1) this rule shall not affect the operation of clause (iii) of the proviso to rule 2; and
- (2) sub-clause (1) of clause (iii) of the said proviso shall in so far as it relates to promotion to category 5 of Class IV from category 6 of that class or from Class V or Class VI be construed as authorizing such promotion in vacancies other than substantive in the permanent cadre of category 5 of Class IV in the proportion specified in the said sub-clause.”

(By order of His Excellency the Governor)

G. T. BOAG,
Chief Secretary.

To the Madras Public Service Commission (with C.L.).
“ the Hon'ble the Chief Justice (with C.L.).
“ all District Judges.
“ the Home Department.
“ the Legal Department.
“ the Accountant-General, Madras.
“ the Superintendent, Government Press, for publication in the *Fort St. George Gazette* and issue of correction slip to Volume II of the *Madras Service Rules*.”

C.F. 32.

Jail

Department

From (Name) Lt.Col.G.S.Gill, O.B.E.,

I.M.S.,

Designation Insp.-Genl.of Prisons,

Station Madras

Received 31.10.44 Registered 33916

To

The Secretary to Government,

Home Department,

Madras.

Enclosures:

No. Roc 919/B3-44 dated 31st October 1944

Sir,

Sub: Paper making in Jails - Manufacture of flat file cases.

Ref: Home Memo No.30336-C/44-1 dated 2-10-44.

Flat file cases are being made in the Penitentiary, Madras and the Central Jail, Rajahmundry.

Mr.Duncan, the Assistant Superintendent of Stationery Madras and I, visited the Penitentiary in this connection. Mr.Duncan says that the jail made flat files are satisfactory and that he will take the output.

A copy of letter No.M.10/1428/44 dated 21-10-44 from the Superintendent, Penitentiary, Madras is enclosed.

FOR INSPECTOR GENERAL OF PRISONS.

/P.T.O.

M.10
Copy of letter No/1428/44 dated 21-10-44 from the Superintendent, Penitentiary
Madras.

Sub: Jails, Penitentiary, Madras - making flat file boards.

The manufacture of flat file boards for the use in the Government offices can be undertaken by this jail. Mr. Duncan, Assistant Superintendent, of Stationery visited the paper industry section of this Jail on 20-10-44 and approved the sample boards made in this jail and he suggested that these could be supplied to the Stationery Office for distribution to all Government Offices.

I am addressing to-day to the Superintendent of Stationery as to his requirements of flat file boards during the year. If the quantity is large, a portion of this order can be transferred to other jails. The max price of a flat file board is Rs 0-5-0 for jail delivery.

32/10/44

10/11

21/10/44

part 1, 1304

(4)

EEPRH Deptt
CBI

T.M. (by post)

From the ...

The Deputy Secretary to Govt

EEPRH Deptt

To The Secy.

Stationery. flat file cases manufactured in Jails.

The G. G. of Prisons reports that flat file cases are being ~~manufactured~~ made in the Penitentiary, Madras ^{the Central Jail, Rajahmundry} and that the quality of the files is considered satisfactory by the Asst. Supt. of Stationery. It is proposed to authorise the supply to Govt offices during 1944-45 of the flat file cases manufactured ^{P.70}

2-6
in the Jails. If the requirements of
flat file cases can be met in full by the
Jail Deptt, please ^{say} state whether the
restrictions imposed in G.O. No. 940 Edn.
of 12-7-43 need be ^{kept} in force any longer.

By me
9.11.44 9-11-44
10/11/44
[Faint handwritten notes in Tamil script follow]

4/01/52

(V)

STATIONERY DEPARTMENT. 5 7 55417

From The Supt. of Stationery (Madras) at Guindy, Saidapet P.O.

To The Deputy Secretary to Govt., Education & P.H. Department, Madras.

No. B-3-3902/44 dated 18th November 1944.

Sir, Stationery - Flat file cases manufactured in Jails - Govt. Telephone message by post dated 10-11-1944.

As flat file cases are manufactured and supplied by the Superintendent, Govt. Press, Madras, samples of flat file cases manufactured by Jail department have been sent to the Superintendent, Govt. Press, to ascertain whether the rates furnished by the Jail department are reasonable consistent with the quality. On receipt of reply from the Superintendent, Govt. Press, I shall report whether the restrictions imposed in Govt. order No. 940 Edn., dated 27-7-1943 need be kept in force any longer.

R.S. 20/11

The final report of the Supt. of Stationery may be awaited till 5.12.44

23.11.44
23-11-44

for Superintendent.

8/2
19/8/44

EP 4 Dept

From the Sols No B-3. 3902/44 d 18-11-44

Sub

Stationery - Flat file cases manufactured

in Jails

Memorandum 531060/44-1 Edn d 8/12/44

The Sols is requested to state when his final report may be expected.

6/12/44
6-12-44

for
the
Superintendent

To the S & S
for the Superintendent

From The Supdt. of Stationery (Madras) at Guindy, Saidapet P.O. To The Dy. Secretary to Government, Education & P H Department, Madras. No. B.S. 3902/44, dated 20-1-1945. (6)

Sir, Stationery - flat file cases manufactured in Jails - Ref:- Govt. Memo. No. 53106 B/44-2 Edn., dated 6-1-1945.

24 JAN 1945

The Superintendent, Government Press, Madras suggested that the corners of the flat file boards should be reinforced by calico to prolong their life. The Superintendent, Penitentiary, Madras has been addressed in the Matter. Information regarding the production capacity is also awaited from the Jail. Proposals whether the restrictions imposed in G.O. No. 940 Edn., dated 12-7-1943 should be kept in force or not will be submitted to Government on receipt of reply from the Superintendent, the Penitentiary, Madras.

(V)

for
22/1

for Superintendent.

672
EVS H. 4 Sept (B)

The S & S may be reminded on 10-2-45,
if necessary.

no
24-1-45

25/1/45

158/2928 11

From The Supdt. of Stationery (Madras) at Guindy, Saidpet P.O.,
To The Under Secretary to Govt. Education & P H Department, Madras.
No. B.S. 3902/44, dated 21-2-1945. ⑦
Sir, 08061
Stationery - flat file cases - restrictions - Ref:- Government Memo. No. 53106 P/44-3, dated 12-2-1945.
8132-42

27 FEB 1945

①

The Superintendent, the penitentiary, Madras is in a position to manufacture and supply 14,000 flat file cases, second sort annually. Approximately 10,000 flat file cases, first sort would be required per annum. The Superintendent, Government Press will arrange for their manufacture and supply as usual. As the Jail department is in a position to supply the entire quantity of flat file cases second sort required the restrictions imposed in G. O. No. 940 Edn., dated 12-7-1943 need not be kept in force any longer.

CK
2/4

26
23.2

for SUPDT. OF STATIONERY.

Edn. & P.H. Dept. (B) 13

83/12/3
1

Read:- G.O.No.940, Edn., dated 12.7.1943.

C.No.53106/44-
" 8061/45-

From the I.G. of Prisons, letter No.Roc.919/B3.44, dated 31.10.1944.

07 of

" " Superintendent of Stationery, letter No.B.3.3902/44, dated 21.2.1945.

Subject:- Stationery - Flat file cases - Indent on the Superintendent, Penitentiary, Madras - Removal of restrictions in supply - Orders passed.

G.O. No. 376
Mis.

Edn., dated 12.3.1945.

8
12/3

The Superintendent of Stationery is authorised to obtain his requirements of flat-file cases (second sort) from the Superintendent, The Penitentiary, Madras. As the Jail Department will be in a position to supply the

required
P.T.O.

¹⁴
required quantity of such ^{flat} file cases, the restrictions imposed in G.O. No.940, Edn., dated 12.7.1943 on the renewal of flat-file cases to Government Offices are hereby cancelled.

2. The Superintendent, Government Press will arrange for the manufacture and supply of flat file cases, first sort, as usual.

✓
To the Supdt. of Stationery.
✓ I.G. of Prisons, thro' Home.
✓ S.G.P.
✓ All Heads of Depts of Sectt.

3 s.c.s. ^{10/2/45}
Dpd
143

⑨ 15
Government of Madras
Abstract.

STATIONERY - Flat file cases - Indent on the Superintendent, Penitentiary, Madras - Removal of restrictions in supply - orders passed.

Education and Public Health Department

G.O.Ms.No.376, Education, dated the 12th March 1945.
Read the following:

G.O.No.940, Education, dated the 12th July 1943.
From the Inspector ~~of~~ General of Prisons, letter No.Roc.No. 919/B3.44, dated the 31st October 1944.
From the Superintendent of Stationery, letter No.B.3.3902/44, dated the 21st February 1945.

Order.-

The Superintendent of Stationery is authorised to obtain his requirements of flat-file cases (second sort) from the Superintendent, The Penitentiary, Madras. As the Jail Department will be in a position to supply the required quantity of such flat

P.T.O.

-2-

flatfile cases, the restrictions imposed in G.O.No.940, Education, dated the 12th July 1943, on the renewal of flat-file cases to Government Offices are hereby cancelled.

2. The Superintendent, Government Press will arrange for the manufacture and supply of flat file cases, first sort, as usual.

(By order of His Excellency the Governor)

C.O. Coorey,
Deputy Secretary to Government.

To The Superintendent of Stationery.
" Inspector of General of Prisons, through the Home Department.
" Superintendent, Government Press.
" All Heads of Departments.
" Departments of Secretariat.

True copy - Forwarded - By order.

CS.

K. S. Krishna Rao
Superintendent.

Card boards. 9 g. at 0.4 6 11. 0.2 6

Tape 3 1/4 yds at 0.0 8 yds 0.0.6

Chalk 1/2 yds of 3 1/4 yds 0.0.8

Chromic. Paste paper. 0.0.4

0.4 0

Lab. 0.0.6

100% Profit - 0.0.6

50% WT - 0.0.2

0.5. 2 = 0.5. 3
each.

0.4 0

Lab. 0.0.6

50% Profit. 0.0.3

2 1/2 WT - 0.0.1

0.4 to

0.4 - 10

with 50% Profit

0.5. 3 each

with 100% Profit

803799 Dec

11.9.44

4

(11)

Extract of notes from the file relating to -
Stationery - Flat file boards - Supply to the Office of the
Inspector General of Police (C.No.27331 K/44)

Please see the remarks of the Supdt. of Stationery on p.3 ante.
The case for the supply of the additional 500 "ordinary" boards asked
for by the I.G. seems weak. With reference to N on p.3 ante, however,
the I.G. may be asked whether there are any special reasons to justify
his proposals. It is not use asking him for special reasons; he has found
the present number inadequate in view of the increase in the urgency
and volume of work owing to the war.

It is very bad economising to economise in flat file cases
and I am sure it has contributed not a little to the lowering in
standards of efficiency in Government offices. If clerks find it
almost impossible to put up papers tidily they give up the attempt
to be tidy and systematic. If file cases are short, clerks first try
to carry on with odd bits of card board and string, other just
give up and bundle papers any how. This is particularly felt in
mufassal offices; people from the Secretariat or Board would be
horrified if they saw how papers were put up to a Collector.

We have started making paper in the jails, and straw-board
is very easily made. The manufacture of flat file cases would be a
very suitable industry for one of the jails.

The general question can be taken up separately. Meanwhile,
we can press for the I.G.'s needs.

(J.R.) B.
27-9-44.

A'abur

C'meris

A draft memo to the I.G. is submitted for

approval.

Sn
28/9/44

24
28-9-44

405411

114 (Issued as memo No. 30336 C/44-1 2.10.44)

Secy's note.

There is a general
file dealing with
flat file cases. This
blue flat file (which
was made in the
Banking) is
so well it is

Submitted for perusal.
The I.G.'s reply to the
memo on 1/10/44 is awaited
[Rd. 23/10/44]

Sn
6/10/44

24
6/10/44

for data for
King the
- M. acc
- May. (J)

10/11/44

Dpt. by Post
 Dpt. to Mr. [unclear]
 24-2-44

Mr. C. K. [unclear]
 Mr. N. [unclear]
 Mr. [unclear]

Memo No 4860 of 19.2.39
 Pairs - [unclear]
 Kolondamam, [unclear]
 8.10.2.39 for [unclear]
 The [unclear] should be
 attached to [unclear] in
 which [unclear] are.

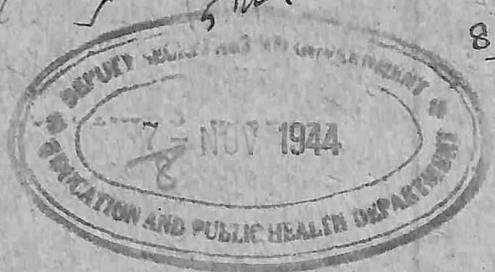
10/11/44
 10/11/44

(From Mr. I.G. [unclear], No. 919 / B3-44 & 31-X-44)

With reference to 'A' in Secy's note extracted on
 p.1 ante, please see Mr. I.G.'s report on p.3 cf. Flat file
 cases are being made in two of the jails in which
 the quality of the files is considered satisfactory.
 manufacture of paper was recently introduced. Please
 see 'A' up.3 & 'B' up.4 cf. The case may be sent
 to S.P.H. dept. for issue of orders permitting the
 Supt. of Stationery to place orders for flat file cases
 with the jail depts.

53106
 3/11/44

7/11/44



H.P. 3
 Home No. 30336 of 7.11.44

EEPH Dept (B)

Flat file cases required for use in
 Galt offices are manufactured in the Galt press
 and are supplied by the Sd's on indent.
 On account of the high price of strawboards, calico,
 longcloth etc and the difficulty in obtaining them,
 orders restricting renewals of flat file cases to
 Galt offices were issued in G.O. No. 940 of date 12.7.1943.
 Only 50% of the requirements for 1943-44 were
 manufactured and supplied to the
 Supt. of Stationery. From the report of the
 G. G. of prisons on p.3 cf, it is observed that
 flat file cases are being made in the jails
 and that the quality of the files is considered
 satisfactory by the Asst. Supt. of Stationery.
 It is not known whether the requirements for
 1944-45 have already been supplied by the Galt
 Press. There does not seem, however, to be objection
 P.T.O.

(V)

10/11/44

Application for the Appointment of a Bench Magistrate for the District of
of Periyakulam in the district of Madura

1. Name of Town. Periyakulam
2. Name of the nominee in full. Sri. Sivandilinga Mudaliar Namasivaya
Mudaliar

3. His Qualifications* Studied up to V form

4. (1) Cause of vacancy or vacancies. due to efflux of time

(2) Name of existing incumbent, if any, Sri. Govindasami Naidu
and whether or not withdrawal of
his powers is necessary. Not necessary as his period
has already expired.

5. Number and date of the notification
appointing him. G.O. No. 968 (Home) /19-11-38

6. Remarks. The nominee is willing to serve in
the Bench Court

7. Address. Periyakulam

Station, Madura

Dated, 3rd Dec. 1939

(Signature)

S.V.-p-4-12-39.

For District Magistrate of Madura.

Particulars as to the nominee's position in life, etc., and information as to whether he is a municipal councillor or not should be given against this item. If he is a municipal councillor it should be stated how many municipal councillors there are on the bench and what the strength of the bench is.

Against this item it should be stated whether the nominee's consent has been obtained.

to authorising the S of S to obtain his 5
requirements for 1940-41 from the Tail Deptt.

2/ of the requirements of flat hole
cases can be met in full by the Tail Deptt, it
does not seem necessary to keep in force the
(V) restrictions imposed in S.G.No. 940 dated 12-7-43.
The S of S may, perhaps, be consulted in the first instance
for Draft T.M. submitted is for order.

9.11.44
9-11-44

lofufree

[Assd as T.M. (by post)
d 10-11-44]

778 Cms P.O. From the S of S, letter no B.3.3702/44 d. 21-2-45.
Pl. see the letter from the S. of S. on 77cf
A draft order is submitted below for approval

8/3/45
W.M.
8/8/45

lofufree

I hear that a female seat
has been provided for, in the Bench
Court at Hindupur, I, therefore, request
that I may be nominated for the same.
I am a member of
the Taluk Advisory Board, Education
Committee, and also the Councillor in the
Hindupur Municipality. In case I will
be fortunate enough to be nominated for
the above seat, I shall tender my resig-
nation for the Municipal Councillorship.

I beg to remain,
Respectfully,

Hindupur, }
24.9.39 }

Yours most obedient servant
Holagondi Godavari Bai