

Government of Madras.

EDUCATIONAL DEPARTMENT.

Recd.

Regd.

1907.

Enclosures

Spare copies

G.O., No. 242, 25th April 1907.

Exemption from the Précis-writing test.

Declining to sanction the proposal of the Examiner of Public Works Accounts, Madras, to exclude from the operation of the Précis-writing test certain appointments in his office.

[8]
08-10-1-08

Educational (1907) Department.

ORDINARY PRINTED.

G.O., No. 242

DATED 25.4.7

[Despatch Abstract.] *Precis-writing Test*
Exemption from the Examination Rules

Declining to sanction
the proposal of the Examiners of Public
Works Accounts, Madras, to exclude from
the operation of the *Precis-writing test*
certain ^{appointments in hys. office} ~~appointments in his office~~ on Rs 75
& 60.

BACK PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

FURTHER PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

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GOVERNMENT OF MADRAS.

EDUCATIONAL DEPARTMENT.

READ—the following papers:—

I

Memorandum No. 4847-C., dated 20th August 1906.

With reference to article 3 of the Public Service Notification, prescribing the Précis-writing test as a qualification for certain appointments carrying salaries of not less than Rs. 60 *per mensem*, the Examiner, Public Works Accounts, is requested to be so good as to report what clerical appointments in his office require this qualification, and what clerks never have any précis work to do. To make this test in the case of the latter men a *sine qua non* in obtaining their appointments, does not, in the opinion of the undersigned, seem right.

J. P. DAVIDSON,
Secretary to Government.

To the Examiner of Public Works Accounts.

II

Letter—from C. R. T. BALSTON, Esq., Examiner of Public Works Accounts,
Madras and Coorg.
To—the Secretary to Government, Public Works Department.
Dated—the 3rd September 1906.
No.—327/C.

With reference to your Memorandum No. 4847-C, dated 20th August 1906, I have the honour to report that with four exceptions none of the clerks in my office have any précis-writing to do. What précis-writing is required to be done is done by the Superintendents of the branches who, with the exception of the Superintendent of the General or Routine Branch, are all Accountants and who if they are first and second grade Accountants must have passed the examination in Composition or Précis-writing and drafting referred to in paragraphs 34 and 37 of Appendix 2 to Volume II of the Public Works Code.

2. It will be seen from the list of duties performed by my office described in paragraph 11 of the notes by Mr. Macdonald at page 4 of G.O., No. 480 W., Public Works, dated 14th February 1890, that there is no précis-writing in the office at all. There is of course "Noting and drafting upon important questions and on cases referred unofficially by Government" but no précis of a correspondence is made unless specially ordered by a Gazetted officer and when it has to be made it is done by an Accountant. At the present moment I have eight Superintendents of sections or sub-sections of whom seven are men who have passed the test for promotion to the 1st and 2nd grades of Accountants and the 8th is the Superintendent of the Routine Branch above referred to and it is these men who do all the important noting and drafting and if necessary précis-writing.

3. The four clerks who are occasionally required to write notes for orders are the Head Clerk, the clerk in the Establishment Branch who deals originally with records of service and all personal questions connected with the appointment, promotion and

leave and pension applications of Gazetted officers and two of the senior clerks in the Booking and Budget Sections who prepare details for the notes on the annual accounts and all questions on budget matters. These men are usually senior clerks and rise to their positions by selection and whether they pass the Précis-writing test or not seems immaterial so long as they have shown that they can do the work; but as an encouragement to the juniors to pass the Précis-writing test, I would suggest that the four appointments of my office above Rs. 75, viz., one on Rs. 120 and three on Rs. 100, should be reserved for men who have passed it.

4. I do not think that a good auditor or accounts clerk is too highly paid if he rises to Rs. 75 without having qualified in précis-writing. It is not essential to his utility and it does positive harm to keep a man back who has made himself thoroughly efficient because he has not passed a non-essential test at the beginning of his service.

4. I quite agree that it is desirable to keep the standard of the public service as high as possible by means of tests but it does seem unnecessary to enforce tests which are not essential to the proper working of the public service in certain cases.

III

Letter—from the Hon'ble Mr. F. J. WILSON, Chief Engineer, Public Works
Department.
To—the Examiner, Public Works Accounts.
Dated—the 21st December 1906.
No.—7477-C.

With reference to recent correspondence on the subject of the exemption of the members of your office from the Précis-writing test for promotion to the higher grades, it seems to me the matter rests with you in consultation with the Accountant-General, Public Works Department, to make out a case for such exemption.

IV

Letter—from C. R. T. BALSTON, Esq., Examiner of Public Works Accounts,
Madras and Coorg.
To—the Chief Engineer to Government, Public Works Department.
Dated—the 22nd December 1906.
No.—485-C.

[Your letter No. 7477-C., dated 21st December 1906.]

I beg to point out that this is a matter in which the Accountant-General, Public Works Department, has no concern or interest. It is purely a matter to be settled locally and I doubt if it would be any use referring it to him.

Order—No. 242, Educational, dated 25th April 1907.

The papers read above relate to the question of excluding certain appointments in the office of the Examiner of Public Works Accounts, Madras and Coorg, from the operation of the Précis-writing test. While recommending the retention of the test in the case of one clerk on Rs. 120 and three clerks on Rs. 100 the Examiner desires the removal of the test in the case of six clerks on Rs. 75 and seven clerks on Rs. 60. The reasons adduced by the Examiner for this relaxation of the rules are that the clerks concerned are auditors or account clerks who have no précis-writing to do, and that it is not desirable to enforce in their case a test that he does not consider to be essential for the discharge of their duties. The Government however consider that these reasons are founded on a misapprehension of the scope and character of the précis-writing test. The requirement of this test has for its object much more than the ascertainment of the ability to write notes. If properly conducted it affords one of

the best tests of judging a candidate's general capacity and common sense. The Précis-writing test has therefore been prescribed as a necessary qualification for all those who aspire to a certain pay. Auditors ought of all people to be clear-headed and intelligent men and the Government are not prepared to modify the rules as proposed.

(True Extract.)

H. D. TAYLOR,
Ag. Secretary to Government.

To the Public Works Department.

EDUCATIONAL DEPARTMENT.

NOTES CONNECTED WITH G.O., No. 242, EDUCATIONAL, DATED
25TH APRIL 1907.

[SUBJECT.—*Exclusion of certain appointments in the Examiner's office from the Précis-writing test qualifications.*]

From the Educational Department, No. 199 R., dated 11th July 1906.

Endorsement thereon, No. 4319 C., dated 23rd July 1906.

The file* is resubmitted with reference to the last paragraph of the Secretary's note, dated 9th June 1906, in which the Secretary stated that the general† question referred to therein would be separately raised. Attention in this connection is invited to the opening sentence of the Educational Secretary's note, dated 26th June 1906, in which he expresses the opinion that the Précis test does not appear to be one which is required for the post of audit clerk in the Examiner's office.

J.P.H.—1-8-06.

The general question may now perhaps be raised. Educational agree that the test is not required for the post of audit clerk in the Examiner's office.

A. G. ROMILLY—3-8-06.

Before we go to Educational it will be as well to ascertain from the Examiner which among his clerks require a Précis test and what clerks never have any précis work to do and consequently in their case to make this test a *sine quâ non* in obtaining their appointments is on the face of it absurd. The Examiner of Public Works Accounts, had better give his views. A memorandum had better go.

J. P. DAVIDSON—3-8-06.

Draft memorandum to the Examiner of Public Works Accounts submitted for approval.

J.P.H.—10-8-06.

A. G. ROMILLY—13-8-06.

[Memorandum No. 4847-C., dated 20th August 1906].

From the Examiner of Public Works Accounts, dated 3rd September 1906, No. 327 C.

The Examiner specifies four appointments in his office, which, in his opinion, require the Précis-writing test. Excluding the Accountants who are not required to pass the test, "the Examiner's position would appear to be that for all the other

appointments, the précis-writing test is not an essential test." The number of those appointments has not been stated, i.e., carrying salaries of Rs. 60 per mensem and above, with the nature of the work allotted to each of the appointments. If the Examiner should furnish this information, we shall be in a position to lay before Government a definite case for consideration.

C.V.G.—13-9-06.

The Examiner of Public Works Accounts may be asked to furnish the necessary information.

A. G. ROMILLY—17-9-06.

Will the Examiner of Public Works Accounts please give the information asked for above, as without it? I cannot raise the question.

J. P. DAVIDSON—19-9-06.

To the Examiner of Public Works Accounts.

The accountants are not required to pass the local Précis test but have to pass a much superior test as already stated in paragraph 1 of my office-note, No. 327 C., dated 3rd September 1906.

2. The number of appointments carrying salaries of Rs. 60 per mensem and above to be exempted from the Précis-writing test is 13 as detailed below:—

6 appointment on Rs. 75.

7 do. „ 60.

—

13

—

and these posts are held by—

5 auditors of salary and travelling bills in *Establishment Branch*.

1 Poster of Provincial Registers and register of transfers, who also compiles Provincial Accounts for submission to the Accountant-General, Public Works Department in *Booking and Budget Branch*.

1 clerk in charge of forms and stationery and old records.

1 head record-keeper.

1 issue register keeper and despatcher.

4 auditors of Divisional accounts in *Account Branch*.

} *General Branch*.

C. R. T. BALSTON—29-9-06.

PUBLIC WORKS DEPARTMENT.

Submitted.

2. So far, Educational have not recognised the necessity for any special treatment in the matter of exemption from the Précis-writing test in respect of the clerks of the Public Works Department Examiner's office. Such special treatment was suggested in an office-note of this department, dated 6th June 1906. The Secretary in a manner approved of the suggestion and directed the matter to be separately raised. The only remark which Educational have so far committed themselves to, is that at the beginning of their note, dated 26th June 1906, in which they say that the Précis test does not appear to be one which is required for the post of audit clerk in the Examiner's office.

3. Much cannot, it is submitted, be made of this statement. As the succeeding remarks in the note referred to, show, Government are averse to breaking a rule and the case for exempting a number of appointments in the Examiner's office, must, to be successful, rest, it is thought, on altogether a different basis.

4. Reference has been made in the previous notes to the exemption which the members of the Local Accountant-General's office enjoy from the Local Special tests. That office is with reference to this Government presumably on the same footing as the Examiner's office; and the benefit of any ruling as regards Educational qualifications which applies to members of that office could probably be extended to the Examiner's office also.

5. Enquiry has separately been made as to whether there are such rulings in the Financial Department, Chief Secretariat, and a reply is awaited.

6. Meanwhile this file is submitted to the Secretary for any remarks which he may wish to place on record on the subject.

C.V.G.—19-10-06.

A. G. ROMILLY—23-10-06.

I think there is no doubt that the Examiner's office as a general body does not require a Précis-writing test, and if clerks holding certain positions in the Accountant-General's office are exempted from this test then clerks doing similar work in the Examiner's should also be exempted, but wait the reference to the Accountant-General's office.

J. P. DAVIDSON—23-10-06.

The Financial Department have sent a file of papers bearing on the subject of the applicability of local tests to the members of the Office of the Accountant-General. Financial Department letter No. 1473, dated 30th June 1879, in G.O., No. 1685, Financial, dated 1st September 1879. In 1879, the Government of India wrote to this Government as follows:—

"The Accountant-General's office is directly under the control of the Government of India. A separate departmental test of admission to it has already been prescribed by the Comptroller-General with the approval of the Government of India. The nature of the work required to be performed by accountants and clerks in an Accountant-Generals' office is such that only officers of the Account Department can judge what tests are required and the Account test prescribed in Madras does not commend itself to the Government of India in the Financial Department as regards subordinates in the Office of the Accountant-General, Madras."

The Government of India accordingly requested this Government to order "that the Test Examination rules in Madras shall not be enforced with respect to accountants, clerks and superintendents in the office of the Accountant-General, Madras". Should there be objections to the course suggested, the Government of India requested that they may be stated for the consideration of the Government of India. In reply, this Government stated that they objected to modify the General test for admission to posts of Rs. 20 and upwards in the public service, but that they had no desire to maintain the present Account test for admission into the Accountant-General's office "in preference to any test which the Government of India may think fit to prescribe". The Government of India agreed with this Government "that it is not expedient to dispense with the General test which every candidate for a post of Rs. 20 a month and upwards is required to pass," but that the Account test need no longer be applied.

Letter No. 1685, Financial, dated 1st September 1879. Finance and Commerce Department letter No. 3254, dated 13th October 1879, with G.O., No. 2065, Financial, dated 29th October 1879.

2. It will thus be seen that, while the general Educational qualifications prescribed for admission to the public service—the *General test* referred to above—are applicable to all members of the Accountant-General's office, the other tests prescribed by this Government can be extended to that office only with the permission of the Government of India.

3. It has already been remarked that the Examiner's office occupies a position with respect to this Government analogous to that occupied by the Accountant-General's office, and it is a question whether similar tests for admission should not obtain for the members of the former office. The matter does not, however, directly concern this

Government. It is for the Examiner, Public Works Accounts, to make out a case for similar treatment to that meted out to the Accountant-General's office, through his Accountant-General, Public Works Department. May the Examiner, Public Works Accounts, be informed accordingly?

C.V.G.—18-12-06.

Yes.

A. G. ROMILLY—19-12-06.

Draft of an office-note to the Examiner, as from the Chief Engineer, is submitted.

C.V.G.—20-12-06.

[Office-note to the Examiner, Public Works Accounts, dated 21st December 1906, No. 7477-C.]

From the Examiner, Public Works Accounts, dated 22nd December 1906, No. 485-C.

The current file treats of the question of exempting the members of the Examiner's office from the necessity * of passing the Précis-writing test for promotion to the higher grades. The question was raised in a note by this office and was ordered by the late Secretary to be brought up after obtaining full information as to the appointments whom the Examiner wished to have exempted on account of the men not having any précis work to do. The Examiner has furnished this information.

2. Educational is generally averse to granting exemptions. The members of the office of the Civil Accountant-General are however exempt from this test. The Examiner was accordingly asked to make out a case for similarly treating his office, in consultation with the Accountant-General, Public Works Department. He replies to say that the matter is purely one to be settled locally and doubts if it would be any use referring the matter to him.

3. Educational had occasion recently to animadvert on a case of evasion of the Examination rules in this Department and they are actually going to increase the number of appointments for which the Précis-writing test will be a compulsory test. The question is accordingly submitted whether it is any use sending on to Educational the present proposal to exempt certain appointments in the Examiner's office from the Précis-writing test. For orders.

C.V.G.—17-1-07.

It is no good sending up unless a very strong case can be made out.

A. G. ROMILLY—18-1-07.

For favour of remarks. A sufficiently strong case cannot be made as matters now stand, but probably if the Accountant-General were consulted as to the necessity of Précis-writing for accounts clerks his answer might lead to something.

A. G. ROMILLY—19-1-07.

To the Examiner of Public Works Accounts.

Below please find copy of letter No. 206-E., dated 27th February 1907, from the Accountant-General, Public Works Department, on the subject of the necessity of the Précis-writing test for auditors and clerks. It will be seen that he considers it is not essential in the case of men whose pay does not exceed Rs. 75 per mensem.

* Telephone message, dated 30th January 1907.

† Accountant-General's (Madras) letter No. 311/18571, dated 4th February 1907, and enclosures.

2. I also attach copies of communications I have obtained from the Controller * of Military Accounts and the Accountant-General †, Madras, on the subject.

C. R. T. BALSTON—4-3-07.

Letter from the Accountant-General, Public Works Department, to the Examiner of Public Works Accounts, Madras and Coorg, dated 27th February 1907, No. 206-E.

In reply to your letter No. 120-A.E., dated 18th February 1907, I have the honour to state that I agree generally with paragraph 4 of your letter No. 327-C., dated 3rd September 1906, to the Local Government that a qualifying examination in Précis-writing is not essential to the utility of auditors and clerks, whose wages do not exceed Rs. 75 per mensem.

Telephonic message from the Controller of Military Accounts, to the Examiner of Public Works Accounts, Madras and Coorg, dated 30th January 1907.

[Reference.—Your telephonic message, dated 24th January 1907.]

The Educational rules prescribed by the Government of Madras for admission to the Civil office in the Presidency are not admissible to the clerks of the Military Accounts Department, whose recruitment is regulated by special examination rules prescribed by the Government of India in India Army Circular, clause 178 of 1888.

Letter from W. Dobbie, Esq., Accountant-General, Madras, to the Examiner of Public Works Accounts, Madras and Coorg, dated 4th February 1907, No. Estt. 311/18571.

With reference to your telephonic message of the 24th ultimo, I have the honour to forward herewith copies of Government of India Order Nos. 1473, dated 30th June 1879 and 3254, dated 13th October 1879.

Letter from E. J. Sinkinson, Esq., Under Secretary to the Government of India, Financial Department, to the Chief Secretary to the Government of Madras, dated Simla, the 30th June 1879, No. 1473.

With reference to your letter No. 911, dated 13th May 1879, forwarding a copy of the rules prescribed by the Government of Madras for testing the qualifications of candidates for admission to the office of the Accountant-General, Madras, I am directed to point out that the Accountant-General's office is directly under the control of the Government of India, and to state that a separate Departmental test of admission to it has already been prescribed by the Comptroller-General with the approval of the Government of India. The nature of the work required to be performed by Accountants and Clerks in an Accountant-General's office is such that only officers of the Account department can judge what tests are required and the "Account Test" prescribed in Madras does not commend itself to the Government of India in the Financial department, as regards subordinates in the office of the Accountant-General, Madras.

2. I am accordingly to request that you will be good enough to move His Grace the Governor in Council to order that the Test Examination rules in Madras shall not be enforced with respect to Accountants, Clerks and Superintendents in the office of the Accountant-General, Madras. Should any objections exist to the course now suggested, I am to request that they may be fully stated for the consideration of the Government of India.

Letter from J. E. O'Connor, Esq., Assistant Secretary to the Government of India, Department of Finance and Commerce, to the Chief Secretary to the Government of Madras, dated Simla, the 13th October 1879, No. 3254.

I am directed to acknowledge the receipt of your letter No. 1685, dated the 1st ultimo, on the subject of the tests to which candidates for admission into the Accountant-General's office, Madras, are subjected.

2. In reply, I am desired to say that the Government of India agree with the Government of Madras that it is not expedient to dispense with the general test, which every candidate for a post of Rs. 20 a month and upwards is required to pass. The Account Test, however, need no longer be applied.

PUBLIC WORKS DEPARTMENT.

The Accountant General, Public Works Department, agrees with the Examiner that a qualifying examination in Précis-writing is not essential to the utility of auditors and clerks whose wages do not exceed Rs. 75 per mensem.

2. There are 17 appointments on Rs. 60 and upwards, in the Examiner's office distributed as follows:—

	RS.
1 clerk on	120
3 clerks on	100 each.
6 " "	75 "
7 " "	60 "
—	—
17	
—	—

3. Thus the appointments proposed to be excluded from the operation of the rule prescribing the Précis-writing test are —

	RS.
6 clerks on	75 each.
7 " "	60 "
—	—
13	
—	—

The duties of these clerks are detailed on page 2 of the notes.

4. For the other four appointments the Précis-writing test is proposed to be retained. It is said these clerks are "occasionally required to write notes for orders."

5. There is no separate test qualifying for admission into the clerical grades of the Examiner's office as in the case of accountants. The ordinary Educational rules apply to them.

6. It is now for consideration whether the question of excluding certain appointments in the Examiner's office from the rule requiring the Précis-writing test as a qualification, may be remitted to the Educational Department.

S.R.—8-3-07.

A. G. ROMILLY—25-3-07.

To the Educational Department.

EDUCATIONAL DEPARTMENT.

There were, I recollect, one or two cases some time back, in which specific recommendations from this test in order to admit of promotion of clerks of long service in the Examiner's office were refused. Put up those papers please.

H. D. TAYLOR—27-3-07.

Please see G.O., R. No. 199, Educational, dated 11th July 1906, put up.

P.K.M.—2-4-07.

K. RANGASWAMI AIYANGAR—2-4-07.

The case decided in G.O., No. 199, dated 11th July 1906, was perhaps not on all fours with this one. That case was raised purely on personal grounds, usually on entirely unacceptable basis. The present case is different. It rests on the general assumption that certain clerks in the Audit office do not in fact do any précis and that therefore they need not pass in the test. The Public Works Department Accountant-General agrees with this argument is sufficient to dispense with the general rule in this Presidency that all posts which carry pay of Rs. 60 must be held by persons who have passed the test.

H. D. TAYLOR.

Yes. But it must be limited to those particular posts.

H. D. TAYLOR.

Page 4 of the notes.

with this view. The question is whether this argument is sufficient to dispense with the general rule in this Presidency that all posts which carry pay of Rs. 60 must be held by persons who have passed the test. Certainly not. The exemption if given can be restricted only to the 13 posts in the Public Works Department Examiner's office specifically referred to.

H. D. TAYLOR.

C. A. SOUTER—3-4-07.

It is a question of principle. The clerks are, it is presumed liable to transfer at any time to other offices. I have not the slightest doubt that the immediate result of the issue of an order as proposed, will be the promotion of P. Arunachala Aiyar, the case specially referred to, and who was refused exemption on personal grounds, to a higherpaid post. However that is a matter for Public Works Department. The proposals in Public Works Department to exempt the 13 clerks on Rs. 60-75, referred to on page 2 *supra* from the Précis test may be approved.

2. If Public Works Department are content to have clerks who have not qualified by the Précis test well and good, but care must be taken to see that the clerks who hold these posts are not transferred to appointments on similar pay, for which the Précis test is necessary. Educational need not object.

H. D. TAYLOR—4-4-07.

The requirement of the Précis test has for its object far more than as a practical test of the ability to write notes. If properly conducted it affords one of the best tests we have of a candidate's general capacity and common sense. It cannot be crammed up. Hence the test has been made a general test for all those who aspire to a certain pay. The Government have been bombarded from various quarters in the last two or three years to remit the Précis test on the ground that it is not wanted in their departments, instigated generally by B.As. who have failed to pass it, because no amount of rote-learning helps them. Of all people auditors ought to be clear headed and intelligent men and I am not prepared to modify the rules on the subject in the present case.

G. S. F[ORBES]—5-4-07.

The file will now be returned to the Public Works Department, who may be asked to transfer it finally to Educational or to let us have a copy of the notes when, and if printed.

H. D. TAYLOR—6-4-07.

To the Public Works Department.

PUBLIC WORKS DEPARTMENT.

The papers may, it is submitted, be transferred u.o. to Educational for disposal. An order of Government will probably issue in that Department. This order on being communicated to the Public Works Department may be accompanied by a copy of the notes.

R. PARSONS—10-4-07.

This question was raised by the Examiner himself in the interests of the efficiency of his office not by B.As who had failed to pass the test.

A. G. ROMILLY—10-4-07.

To the Educational Department.

EDUCATIONAL DEPARTMENT.

Draft.

2. We cannot waste time in typing these very unnecessary notes. They may be printed.

H. D. TAYLOR—11-4-07.

The draft placed below is for approval.

C. R. VIJAYARAGHAVA CHARI—18-4-07.

C. A. SOUTER—20-4-07.

H. D. TAYLOR—20-4-07.

Public Works Department for acceptance.

PUBLIC WORKS DEPARTMENT.

Accepted in Public Works Department.

R. PARSONS.

A. G. ROMILLY—23-4-07.

To the Educational Department.

EDUCATIONAL DEPARTMENT.

Issue.

H. D. TAYLOR—25-4-07.

[G.O., No. 242, Educational, dated 25th April 1907.]

New
CURRENT FILE.

PAPERS PUT UP WITH CURRENT No. _____

Papers of the department to which the current belongs.

Back papers.

Number.	Date.	Original (= O) or spare copy (= S. C.).	Remarks. (Note.—When an original is removed from this file the fact should be noted against the paper and its destination mentioned.)
199R	11-7-06		
109R	19-3-07		
1192W	31-5-06		
317	9-5-94		
1115W	4-5-94		
67	2-2-94		

Further papers.

Papers of other departments to be returned.

Department.	Number.	Date.	Original (= O.) or spare copy (= S. C.).	Date of return.

Memo.

No 4847 C 8 20-8-1906

With reference to Article 3 of the Public Service Notification, prescribing the Précis-Writing Test as a qualification for certain appointments carrying salaries of not less than Rs 60 per mensem, the Examiner, P. W. Accounts, is requested to be so good as to report what clerical appointments in his office require this qualification, and what clerks never have any Précis work to do. To make this test in the case of the latter men a sine qua non in obtaining their appointments, does not, in the opinion of the undersigned, seem right.

To
The Examiner P. W. Accounts

DESPATCHED
22 AUG 1906

10/10

10/10

24/3/1906

16/10/06

PUBLIC WORKS DEPARTMENT.

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10,000-16-11-05.

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Record Superintendent

Drafting Officer

Subject.

What Clerical appointments in Examiner's office require
a precis Writing qualification:-

Reports -----

No. 327-C.

Station Madras. Dated the 3rd September 1906.

From (Name) C. R. T. Balston, Esq.,

(Designation) Examiner of P.W.Accounts, Madras and Coorg.

To The Chief Engineer
The Secretary to the Government of Madras,

Public Works Department.

Sir,

With reference to your Memorandum No.4847-C, dated
20th August 1906, I have the honour to report that with 4 -
exceptions none of the clerks in my office have any precis -
writing to do. What precis writing is required to be done is
done by the Superintendents of the branches who, with the ex-
ception of the Superintendent of the General or Routine Branch,
are all Accountants and who if they are 1st and 2nd grade Ac-
countants must have passed the examination in Composition or
Precis Writing and drafting referred to in paras 34 and 37 of

Appendix



Handwritten notes and signatures at the bottom left of the page, including 'p/cf' and various initials.

2. It will be seen from the list of duties performed by my office described in para 11 of the note by Mr. Macdonald at page 4 of G.O. No. 480-W, Public Works, dated 14th February 1890 that there is no precis writing in the office at all. - There is of course "Noting and drafting upon important questions and on cases referred unofficially by Government" but no precis of a correspondence is made unless specially ordered by a gazetted officer and when it has to be made it is -- done by an Accountant. At the present moment I have eight Superintendents of Sections or Sub-Sections of whom 7 are men who have passed the test for promotion to the 1st and 2nd -- grades of Accountants and the 8th is the Superintendent of the Routine Branch above referred and it is these men who do all the important noting and drafting and if necessary precis writing.

3. The 4 clerks who are occasionally required to write notes for orders are the Head Clerk, the clerk in the Establishment Branch who deals originally with Records of Service and all personal questions connected with the appointment -- promotion and leave and pension applications of Gazetted Officers and two of the senior clerks in the Booking and Budget Sections who prepare details for the notes on the Annual Accounts and all questions on Budget matters. These men are -- usually senior clerks and rise to their positions by selection and whether they pass the precis writing test or not seems immaterial so long as they have shown that they can do the work. -- but as an encouragement to the juniors to pass the precis -- writing test I would suggest that the 4 appointments of my office above Rs. 75/- viz., one on Rs. 120/- and three on Rs. 100/- should be reserved for men who have passed it.

4. I do not think that good auditor or accounts clerk is too highly paid if he rises to Rs. 75/- without having qualified in precis writing. It is not essential to his utility

and

High
Para 130-A
of Chapter I
of office Manual as interpolated by --
Correction --
Slip No. 9-G,
dated 24th --
October 1903.

vide clause (4) of do.

Vide Page 10

of G.O. 1192 D

831st May 06

Flag 4

4
11 38
and it does positive harm to keep a man back who has made himself thoroughly efficient because he has not passed ^a non-essential test at the beginning of his service.

4. I quite agree that it is desirable to keep the standard of the public service as high as possible by means of tests but it does seem unnecessary to enforce tests which are not -- essential to the proper working of the public service in certain cases.

V:K

Correlation
3/9/06
C.

Cand
3/9/06

5

48

Adm

No.

No. 7477 C8 21-12-1906

Government of Madras.

PUBLIC WORKS DEPARTMENT,

Madras,

190

OFFICE NOTE.

From The Hon'ble Mr. F.J. Wilson,

Chief Engineer
Secretary to Govt., P.W.D.,

To

The Examiner, P.W.Accounts.

With reference to recent correspondence on the subject of the exemption of the members of your office from the Precise-writing test for promotion to the higher grades, it seems to me the matter rests with you in consultation with the Accountant-General, P.W.D., to make out a case for such exemption.

Sd/-

(Sd) A.G. Romilly,
for Chief Engineer, P.W.D.

DESPATCHED
27 DEC 1906

Received 3 Jan 1907

PUBLIC WORKS DEPARTMENT.

CURRENT No.

13567

ENCLOSURES.

Plans No.

Others No.

Total

SPARE COPIES.

Received

190

Registered

190

Passed on by Registering Clerk

U. R. Clerk

Referencer

Record Superintendent.

Drafting Officer

Subject.

Exemption from the Precise Writing Test:-
Regarding the --- of the members of the Examiner's
office.



No. 485C

Station Madras. Dated the 22nd December 1906.

From (Name) C. R. T. BALSTON, Esq.,

(Designation) Examiner of P.W. Accounts, Madras and Coorg.

To The Chief Engineer
The Secretary to the Government of Madras,

Public Works Department.

Sir,

Your Office Note No 7477-C, dated 21st
December 1906.

I beg to point out that this is a matter in which the
Accountant-General, Public Works Department, has no concern or
interest. It is purely a matter to be settled locally and I
doubt if it would be any use referring it to him.

24/12/06
C. S. B.

Note 24268 of 25-4-07

Inclusion of Appointment in the Mamam's Office from the Précis Writing Test

Has in the Educational Dept No 199 R of 11.7.06 declining to exempt from the Précis Writing Test Anna Chela, sister of the Mamam's Office. Flag N End thereon No 4319C of 23.7.06

For W

File of F.O. 199 R. Dated 11.7.06 Flag N

Page 12 of file. Flag N

X. viz whether the Précis Writing Test should be required from men doing such specialised work as that of the Examiner's Office

Page 14 of file. Flag N

The file is resubmitted with reference to the last para of W's note of 9.6.06 in which W stated that the general question referred to therein would be separately raised. Attention in this connection is invited to the opening sentence of the Educational Secretary's note of 26.6.06 in which he expresses the opinion that the Précis Test does not appear to be one which is required for ^{the} post of audit clerk in the Examiner's office.

Flag N

This general question may now perhaps be raised. Educational agent that the test is not required for the post of Audit clerk in the Examiner's office.

3/8/06

25 287 98

Before we go to Educational it won't be as
well to ascertain for the Trammell Smith
amongst clerks require a precise ^{test} & that
clerks ~~never~~ ^{in their case} have any precise work to do. &
consequently, to make this test a sure provision
in obtaining their appointments - is on the face
of it absurd. Chad better for has been
a death knell had better

9 fr.

2/8/06

[Faint, mostly illegible handwritten notes on the left page, possibly bleed-through from the reverse side.]

EXAMINER,
P. ACCOUNTS.
22 SEP 1906
No. 349 W

9 16 38
ments, the precis writing test
is not an essential test. ~~to be~~
The number of new appointments is has
not been stated - i.e. carrying salaries
of Rs 60 per mensem and above - with
the nature of the work allotted to
each of the appointments. If the
Examiner shall furnish this in-
formation, we shall be in a position
to lay before Government a definite
case for consideration.

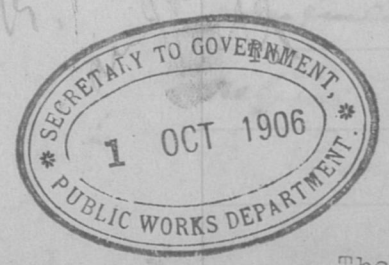
[Handwritten signature]
13/9/06

C. may be asked to furnish
the necessary information.

17/9/06
Mr C. please find the information asked
for above, as otherwise I cannot raise
the question.
Ref. no. *[Signature]*
19/9/06

P.W.D. No 1014
20/9/06

CURRENT No. 10546
PASSED ON BY
R. C. 3-10-06
U. R. C.
REF.
R. K.
D. O.



No. 349-C, dated 29th September 1906.

The accountants are not required to pass the
local precis test but have to pass a much superior
test as already stated in para 1 of my Office Note

[Handwritten signature]

Page 2 C-F

No. 327-C, dated 3rd September 1906

2. The number of appointments, carrying salaries of Rs. 60/- per mensem and above, to be exempted from the precis writing test, is 13 as detailed below:-

6 appointments on Rs. 75.

7 -Do- on Rs. 60.
13

and these posts are held by

5 Auditors of salary and Travelling bills in
Establishment Branch.

1 Poster of Provincial Registers and Register of Transfers, who also compiles Provincial Accountants Accounts for submission to the Accountant General, Public Works Department, in Booking and Budget Branch.

1 Clerk in charge of Forms and Stationery and old records.

1 Head Record Keeper.

1 Issue Register keeper and despatcher

4 Auditors of Divisional accounts in Account Audit Branch.

General
Branch

Corroboration

offg. C. 29/9/07

29/9/06

For the Secretary.

Submitted.

So

Note

There are 17 Appointments on Rs 60 & above - Vide Page 10 of G.O. 1192 W & 31 May 06
Page 4

m.s.r.

Page 5-10 of the file
of 4319 of 11/12

11/14

2. So far, Educational have not recognised the necessity for any special treatment in the matter of exemption from the Precis writing test in respect of the Clerks of the P.W.D. Examiner's Office. Such special treatment was suggested in an office note of this department, dated 6-6-06. The Secretary in a manner approved of the suggestion and directed the matter to be separately raised. The only remark which Educational have so far committed themselves to, is that at the beginning of their note, dated 26-6-06 in which they say that the Precis-test does not appear to be one which is required for the post of audit clerk in the Examiner's Office.

3. Much cannot, it is submitted, be made of this statement. As the succeeding remarks in the note referred to, show Government are averse to breaking a rule and the case for exempting a number of appointments in the Examiner's Office, must, to be successful, rest, ^{it is thought,} on altogether a different basis.

4. Reference has been made in the previous notes to the exemption which the ^{Members} ~~numbers~~ of the Local Accountant General's Office enjoy from the Local Special Tests. That Office is with reference to this Government, ^{presumably} on the same footing as the Examiner's Office; and the benefit of any ruling as regards Educational qualifications which applies to ^{Members} ~~numbers~~ of that Office, could probably be extended to the Examiner's Office also.

5. Enquiry has separately been made as to whether there are such rulings in the Financial Department - Chief Secretariat, and a reply is awaited.

6. Meanwhile this file is submitted to the

Secretary

Recd
note 242200

12

6P

Secretary for any remarks which he may wish to place on record on the subject.

Cy
19.10.06

23/10/06

I think there is no doubt that the Examiner's office as a special body does not require a special writing test, and if clerks holding certain positions - the Accountant General's office are exempted from this test then clerks doing similar work - the Examiner's should also be exempted - but with the reference to the Accountant General's office

23/10/06

Amendment of
app from financial
to the question of
to be paid 5 of the
22/10/06

Under Secretary.

The Financial Dept have sent a file of papers bearing on the subject of the application of local tests to the members of the Office of the Accountant General. In 1879, ^{the Secretary} wrote to His Government as follows:—

"The Accountant General's Office is created under the control of the Government of India. A separate departmental test of admission to

Financial Dept. Ltr. No. 1473
Dtd. 6.7.79. Ltr. No. 1685 Dtd.
31. Sept. 1879. Page VI

Hand
not 242654

X 12

78,

"it has already been prescribed by the
"Comptroller General with the approval of
"the Government of India". "The nature of
"the work required to be performed by Accountants
"Clarks in an Accountant General's office
"is such that only officers of the Account
"Dept can judge what tests are required
"and the Accounts test prescribed in Madras
"does not commend itself to the Govt of India
"in the Financial Dept, as regards subordinates
"in the office of the Accountant General Madras."
"Accordingly to ~~the~~ the Govt of India
"accordingly requested this Govt to order that the
"Test Examⁿ Rules in Madras shall not
"be enforced with respect to Accountants,
"Clarks and Super^s in the office of the Accountant
"General, Madras". Should there be objections to
"the above suggested, the Govt of India requested
"that they may be stated for the consideration
"of the Govt of India. In reply, this Govt
"stated that they objected to notify the General
"test for admission to posts of Rs. 20 & upwards
"in the public service, but that they had no
"objection to maintain the present Accountant
"test for admission into the Accountant General's
"Office in preference to any test which the Govt of India
"may think fit to prescribe." The Govt of India

Letter No 1685 dated 21. 9. 79

Min. of Com. Dep't. Lth. N-3254
29.10.79 - Lth. P. 2065
29.10.79. 21/11/79

214 88
aloud with His Govt. "that it is not ex-
pedient to dispense with the General Test
which every candidate for a post of Rs. 20
a month and upwards is required to pass"
but let the Account Test and no longer be
Applied.

It will thus be seen that while the General
Educational qualifications prescribed for admission
to the Public Service - the General Test referred to
above - are applicable to all members of the
Accountant General's Office, the other tests prescribed
by His Government, can be extended to that
Office only with the permission of the Govt. of
India.

It has already been remarked that
the Examiner's Office occupies a position with
respect to His Government analogous to that
occupied by the Accountant General's Office -
it is a question whether similar tests for
admission should be obtained for the members
of the former Office. The matter does not
however directly concern His Govt. It is
for the Examiner P.W. Accounts to make out
a case for ^{similar} treatment to that meted
out to the Accountant General's Office - through
his Accountant General P.W.D. may the Examiner
P.W. Accounts be informed accordingly?

100
18/11/79
at
18/11/79
Yrs
24/11/79

To Under Secretary

The draft of an office note to the Examiner, as from the Chief Engineer, is submitted.

By: [Signature]

Page 5 of C. file

[Office note to the Examiner, P.W. Accounts, No 7477 C of 21st Decr. 1906]

Page 6 of C. file

Cx. 13567

From the Examiner, P.W. Accounts, No 485 C of 22 Decr. 1906.

V

2 Under Secretary.

PP 1-6.

8 vide Table A article 3.
of the Public Service
Commission. May 5

PP 3-4
of notes

Page 6 of C. file

Xth CC: Where a man's
Salary was cut down
below Rs 60. The question
of increasing with pay
fruits is under considera-
tion in the 10th Sept.

The current file treats of the
question of exempting the members of the Examiner's office
from the necessity of passing the precis. Writing test for promotion
to the higher posts. The question was raised in the R.C. by
his office & was asked by the Under Secretary to be brought up
after obtaining full information as to the appointments when
the Examiner wished to have exempted on account of the
men not having any precis. work to do. The Examiner has
furnished this information.

Educational is generally averse to granting exemptions.
The members of the Min of the Civil Accountant General are
however exempt from his test. The Ex^r was accordingly asked
to make out a case for similarly treating his Min - in con-
sultation with the Accountant General Prod. He replies to say
that the matter is purely one to be settled by the R.C. and doubts
if it would be any use referring the matter to him.

Educational had occasion recently to animadvert on
~~that~~ a case of waiver of the Examinations in his Deptⁿ and
they are actually going to increase the number of app^{ts}
for which the precis. Writing test will be a compulsory
test. The question is accordingly submitted whether it
is any use sending on to Educational the ^{present} proposal
to exempt certain app^{ts} in the Examiner's office from
the precis Writing test. In answer.

U.

It is no good sending on
unless a very strong case can
be made out. 12/10/07

100
107/11

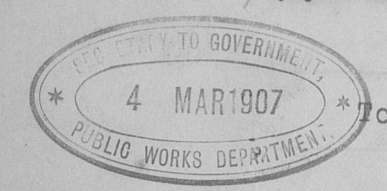
EXAMINER,
P. W. ACCOUNTS
21 JAN 1907
No. 22 W.

In favour of remarks. Representing
a sufficiently strong case cannot be
made as matters now stand, -but probably
if the accountant-general was consulted
as to the necessity of the Precis writing for
accounts clerks his answer might bear
in something.

SOC
110C

P.W.O. DN^o 100
19.1.07 (from N.M. for to be kept in H2).

19/1/07



W.

---:000:---

No. 22C dated 4th March 1907.

Below please find copy of letter No. 206-E, dated 27th

February 1907, from the Accountant-General, Public Works De-
partment, on the subject of the necessity of the Precis
Writing Test for auditors and clerks. It will be seen that
he considers it is not essential in the case of men whose pay
does not exceed Rs. 75/- per mensem.

2. I also attach copies of communications I have obtained
from the Controller of Military Accounts and the Accountant
General, Madras, on the subject.

* Telephone Message dated 30-1-'07.
* Accountant General's (Madras) letter No. 311 18571 dated 4-2-'07 and enclosures.

4/3/07 c.

---:000:---

4/3/07

Copy

1872

128

Copy of letter No.206-E, dated 27th February 1907, from the Accountant-General, Public Works Department, to the Examiner of Public Works Accounts, Madras and Coorg.

---:0:--

In reply to your letter No.120-A.E., dated 18th February 1907, I have the honour to state that I agree generally with paragraph 4 of your letter No.327-C, dated 3rd September - 1906, to the Local Government that a qualifying examination in Precise writing is not essential to the utility of Auditors and Clerks, whose wages do not exceed Rs.75/- per mensem.

AP3-49
Amat file

---:oOo:---

(True Copy)

C. N. Devarajulu Chetti
Superintendent, General Branch.

V:K

4/3/07

Recd
not 242 354

19 13

13 P

26

Copy of telephone message dated 30th January 1907,
from the Controller of Military Accounts, to the Examiner of
Public Works Accounts, Madras and Coorg.

-----:0:-----

Reference:- Your telephonic message dated 24th
January 1907.

The Education Rules prescribed by the Government of
Madras for admission to the Civil Office in the Presidency are
not admissible to the clerks of the Military Accounts Depart-
ment, whose recruitment is regulated by special examination -
rules prescribed by the Government of India ^{in India} Army Circular Clause
178 of 1888.

Not available.

(True Copy)

C. N. Dewarajulu Chetti
Superintendent, General Branch.

M.S.R.

and
4/3/07

attest C. N. Dewarajulu Chetti

and
5/1/11

20th

148

27

Copy of letter No.Estt.311/18571, dated 4th -
February 1907, from the Accountant General, Madras, to the
Examiner of Public Works Accounts, Madras and Coorg.

-----:0:-----

With reference to your telephonic message of the
24th ultimo, I have the honour to forward herewith copies
of Government of India Orders Nos.1473, dated 30th June -
1879 and 3254, dated 13th October 1879.

(True Copy)

C. N. Divarajulu chetti
Superintendent, General Branch.

m.s.r.

C.N.
4/3/07

C. N. Divarajulu chetti

C. N. Divarajulu chetti

C.N.
4/3/07

C.N.
4/3/07

21-15
158
No.1473.

To

The Chief Secretary to the Government
of Fort Saint George,
Financial Department.

Financial Department.

Sir,

With reference to your letter No.911, dated 13th May 1879, forwarding a copy of the rules prescribed by the Government of Madras for testing the qualifications of candidates for admission to the office of the Accountant General, Madras, I am directed to point out that the Accountant General's office is directly under the control of the Government of India, and to state that a separate Departmental Test of admission to it has already been prescribed by the Comptroller General with the approval of the Government of India. The nature of the work required to be performed by Accountants and clerks in an Accountant General's office is such that only officers of the Account Department can judge what tests are required and the "Account Test" prescribed in Madras does not commend itself to the Government of India in the Financial Department, as regards subordinates in the office of the Accountant General, Madras.

2. I am accordingly to request that you will be good enough to move His Grace the Governor in Council to order that the Test Examination Rules in Madras shall not be enforced with respect to Accountants, Clerks and Superintendents in the office of the Accountant General, Madras, should any objections exist to the course now suggested, I am to request that they may be fully stated for the consideration of the Government of India.

I have etc.,

S i m l a,

The 30th June 1879.

(Signed) E.J. Sinkinson,

Under Secy. to the Govt. of India

Copy

22
Copy forwarded to the Accountant General, Madras, with reference to his letter No.1210, dated 24th March 1879, and to the Comptroller General, for information.

(Signed) E.J. Sinkinson,
Under Secretary to the Government of India.

(True Copy)

C. N. Dwarajulu Chetti
Superintendent, General Branch.

m.s.r.

Am
4/3/02

23
No.3254.

To

The Chief Secretary to the Government of Madras.

Department of Finance

and Commerce.

Sir,

I am directed to acknowledge the receipt of your letter No.1685, dated the 1st ultimo, on the subject of the tests to which candidates for admission into the Accountant General's office, Madras, are subjected.

2. In reply, I am desired to say that the Government of India agree with the Government of Madras that it is not expedient to dispense with the general test, which every candidate for a post of Rs.20 a month and upwards is required to pass. The Account Test, however, need no longer be applied.

I have &c.,

Simla,

The 13th October 1879.

(Signed) J.E.O'Conor,

Asstt. Secy. to the Govt. of India

Copy forwarded to the Accountant General, Madras, - with reference to his letter No.1210, dated the 24th March 1879

By Order &c.,

(Signed) J.E.O'Conor,

Asst. Secy. to the Govt. of India.

'True Copy'

C. N. Dwarajulu Chetti
Superintendent, General Branch.

m.s.r.

Am
4/3/02

The Accountant General, P.W.D., agrees with the Examiner that a qualifying examination in Precise Writing is not essential to the ability of Auditors and Clerks whose wages do not exceed Rs 75 per mensem. There are 17 appointments on Rs 60 and upwards in the Examiner's Office distributed as follows:—

1 Clerk on -	120
3 clerks on	100 each
6 clerks "	75 each
7 clerks "	60 each
	<u>17</u>

3. Thus the appointments proposed to be excluded from the operation of the rule prescribing the Precise Writing test are:—

6 clerks on Rs 75 each
7 clerks on Rs 60 each
<u>13</u>

The duties of these clerks are detailed on page 4 of the notes.

4. For the other 4 appointments the Precise Writing test is proposed to be retained. It is said these clerks are 'occasionally required to write notes for orders'.

5. There is no separate test qualifying for admission into the clerical grades of the Examiner's Office as in the case of Accountants.

New

24 + 7 17 P.W.D.
The Accountant General, P.W.D., agrees with the Examiner that a qualifying examination in Precise Writing is not essential to the ability of Auditors and Clerks whose wages do not exceed Rs 75 per mensem.

Page 12 of notes

vide Page 10 of G.O. 11926
8.31.11 May 06
Page 4

2. There are 17 appointments on Rs 60 and upwards, in the Examiner's Office distributed as follows:—

1 Clerk on -	Rs 120
3 clerks on	100 each
6 clerks "	75 each
7 clerks "	60 each
	<u>17</u>

3. Thus the appointments proposed to be excluded from the operation of the rule prescribing the Precise Writing test are:—

6 clerks on Rs 75 each
7 clerks on Rs 60 each
<u>13</u>

The duties of these clerks are detailed on page 4 of the notes.

Para 3 of the Examiner's letter on page 3 of Memorandum

4. For the other 4 appointments the Precise Writing test is proposed to be retained. It is said these clerks are 'occasionally required to write notes for orders'.

5. There is no separate test qualifying for admission into the clerical grades of the Examiner's Office as in the case of Accountants.

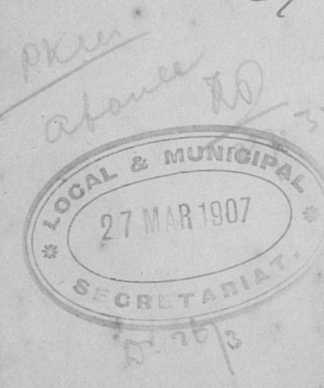
[Faint, mostly illegible handwriting, likely bleed-through from the reverse side of the page.]

[Small handwritten notes and marks at the top of the page.]

Read

May 5

P.W. 431
26.3.07



25/8 188

Accountants. The ordinary educational rules apply to them.

b. It is now for consideration whether the question of excluding certain appointments in the Examiners' office from the rule requiring the Precise Writing Test as a qualification, may be remitted to the Educational Department.

S.R.
8.3.07

Educational u.o.

[Signature]
25/3/07

There were I recollect, one or two cases some time back, in which specific recommendation from the test in order to admit ^{holders of} ~~holders of~~ of long service in the Examiners' office were refused. Put up those p.p.s. please

27.3.07

~~16.13732~~ 27.3.07
16.753 Edl. 28.3.07

Please

G.R. no. 199 Edl. 11.7.06, put up.

24.07.
24.07

Sec.

U The case decided in G.O. 199 of 11.7.6 was perhaps not on all fours with this one. That case was raised purely on personal grounds, usually an entirely unacceptable basis. The present case is different. It rests on the general assumption that ^{Certain} (Clerks in the Audit office do not in fact do any pricing & that therefore they need not pass in the test. The P.W.D. A-C agrees with this view. The question is whether this argument is sufficient to dispense with the general rule in this Presidency that all posts which carry pay of Rs 60 must be held by persons who have passed the test.

Cal

3.4.7.

It is a question of principle. The clerk are, it is presumed liable to transfer at any time to other offices. I have not the slightest doubt that the immediate result of the issue of an order as proposed, will be the promotion of P. Annachellai Arin, the case specially referred to, who was refused exemption on personal grounds, to a higher paid post. However that is a matter for P.W.D. The proposal in P.W.D.

U.

The present question is raised on my note in that file H2

Yes, but it must be limited to the particular post H2

Page 12 of the notes

Certainly not. The exemption, if given, can be restricted only to the 13 posts in the P.W.D. & must be specifically referred to.

H2

to exempt the 13 clerks on R 60-75, referred to
on page 4 supra for the precise test was
approved.

If P.D.O are unable to have clerks
who have not qualified by the precise test
well & good - but care must be taken to
see that the clerks who hold these
posts are not transferred to appointments
on similar pay, for which the precise test
is necessary. Ed. need not object.

AM
HAR
440

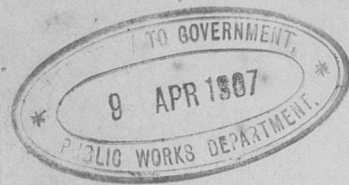
The requirement of the Precise test
has for its object far more than
as a practical test of the ability
to write rates. If properly conducted
it affords one of the best tests
we have of a candidate's
general capacity & common
sense. It cannot be crammed
up. Hence the test has been
made a general test for all
those who aspire to a certain
pay. We have been com-
plained from various quarters
in the last 2 or 3 years to
revert the precise test on the point

that it is not wanted in their
depts, anticipated generally by
B.A.s who have failed to pass
it, because no amount of
rote learning helps them.
Of all people auditors ought
to be clear headed & intelligent
men & I am not prepared
to modify the rules on the
subject in the present case.

S.F. 5/4/07

The files will now be returned to P.W.D., who
may be asked to transfer it finally to Ed. who
let us have a copy of the notes when, if
possible

1/10
6-07



8p
6-4-07

100

P.W.D. no.
No. 753-1 Edl.

8. 4. 07
2 Under Secretary.

Drawn

The paper was, it is submitted,
in transferred to Educational. It appears
that the paper was not submitted
to the P.W.D. for disposal. An order of Govt. will
probably issue in that Dept. This order
on

on being communicated to the P.W. Dept. may be accompanied by a copy of the notes.
R.A. 10.4.07

This portion was raised by the Examiners himself in the interests of the efficiency of his office - not by B.A.'s who has failed to pass the test.

R.A. 10/4/07

Educational u.o.

Educational dept.

Draft.

we cannot waste time in typing these being unnecessary note. They may be printed

14.4.07

P.W. u.o. D.M. 520
10.4.07



Note: The papers with EC till the 12th 13th etc. were holidays - & in effect the paper for only 5 days about this on the 16th Karmakara - menon being the only clerk available for some time. He was unable to put up a draft earlier owing to other urgent work connected with city packing etc.

Ans 18.4.07.

Ed. No. 753-2
22-4-07

P.W. u.o. No. 463
23-4-07



The draft is placed below is for approval.
Ans. 18.4.07.

See

Ans 20.4.07.

Ans 20.4.07

Profr acceptance

Accepted in P.W. Dept.
R.A. To The Edl. Dept. u.o.
Ans 23/4/07

Ans

Ans 20.4.07

1,000— -11-11.06

Educational DEPARTMENT.

367

READ AGAIN G.O, No....., dated..... 190.....

190

READ ALSO:—

C. No. , Memo to the Examiner, No. 4847C, dated 20.8.1906
From the P. W. Account
maras + Corp.

9611 (P.W.D), Examiner, P.W. Account, 327, C, 3. 9. 1906

ORDER.

No. 242, dated 25-4- 1907.

P. S.

The papers read above relate to the ^{question} desirability of excluding certain appointments in the office of the Examiner of P.W. Accounts, Madras and Coorg from the operation of the Precise Writing test.

While recommending the retention of the test in the case of one clerk on Rs 120, and three clerks on Rs 100, the Examiner desires the removal of the test in the case of 6 clerks on Rs 75.

and 7 clerks on Rs 60.
 The reasons adduced by
 the Examiner for this
 relaxation of the rules
 are that the clerks concerned
 are auditors or account
 clerks who have no
 precis writing to do,
 and that it is not
 desirable to enforce
 in their case a test
 that ^{is not considered to be} ~~is not~~ essential
 for the discharge
 of their duties. The
 Government however
 consider that these
 reasons are founded
 on a mis-apprehension
 of the scope and cha-
 racter of the Precise
 Writing test. The ~~re-~~
^{object} ~~purpose~~ ^{is} of this test
~~has for its object~~ ^{is} ~~more than~~ a pra-
 ctical test of the ability
 to write notes. If
 properly conducted it
 affords one of the best
 tests of judging a

The requirement of this test
 has for its object ^{purpose} ~~more than~~
 the ascertainment
 of the ability to write notes.

