

Government of Madras.

EDUCATIONAL DEPARTMENT.

Recd.

Regd.

} 1907.

Enclosures

Spare copies

G.O., No. 77, 15th February 1907.

Type-writing Examination, Intermediate Grade.

Stating that the — should, in the case of typists who are already permanently employed by Government, be treated as an obligatory departmental examination for the purposes of article 1116 of the Civil Service Regulations.

Wegman
Educational (1907) Department.

ORDINARY PRINTED.

G.O., No. 77

DATED 15-2-07

(V)

[Despatch Abstract.]

Type writing Examination - Intermediate Grade

Stating that the — should
in the case of typists who are already permanently em-
-ployed by Govt, be treated as an obligatory depart-
mental examination for the purposes of part 1116 of the
CSR.

BACK PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

FURTHER PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

Government of Madras.

EDUCATIONAL DEPARTMENT.

Recd.

Regd.

} 1907.

Enclosures

Spare copies

G.O., No. 77, 15th February 1907.

Type-writing Examination, Intermediate Grade.

Stating that the — should, in the case of typists who are already permanently employed by Government, be treated as an obligatory departmental examination for the purposes of article 1116 of the Civil Service Regulations.

GOVERNMENT OF MADRAS.

EDUCATIONAL DEPARTMENT.

READ—the following paper:—

Letter—from C. R. T. BALSTON, Esq., Examiner of Public Works Accounts, Madras and Coorg.

To—the Secretary to Government, Educational Department.

Dated—Madras, the 23rd November 1906.

No.—942 A./E.

J. Tammiraju Pantulu, permanent typist (Elementary grade), Ganjám division, claimed travelling allowance in the bill for May 1906 to attend the Type-writing examination, Intermediate grade, under Civil Service Regulations, article 1116 (1). A similar claim had been passed by this office on the ground that the examination in question was an obligatory departmental examination, the words "obligatory examination" having been defined by the Accountant-General, Public Works Department, as meaning an examination required to be passed to qualify for promotion. The question has however now arisen as to whether the Type-writing examination, Intermediate grade, can be regarded as a "Departmental Examination", pending the settlement of which the claim of J. Tammiraju has been placed under objection.

2. By "Departmental Examination" I understand any examination held by Government which has to be passed by an officer to qualify him for advancement in the department. The Type-writing examination, Intermediate grade, may, I think, be regarded as a "Departmental Examination", as it would have had to be held by the department but that Government have made arrangements for this and similar Special Test examinations to be held by the Commissioner for Government Examinations. This may also be inferred from G.O., No. 31, Educational, dated 21st January 1896, which indicates that men should be encouraged to qualify for promotion and increase their efficiency, and that by passing a special test they give a direct guarantee of their intention to continue in Government service. It is however observed (*vide* page 96 of the Madras Supplement to the Civil Service Regulations, notes under article 1116) that in several instances Government have by a special order declared certain examinations to be obligatory departmental examinations.

3. Orders are solicited as to whether the Type-writing examination, Intermediate grade, may be regarded as a *departmental* examination for the purposes of Civil Service Regulations, 1116 (1). In this connection I would also request orders as to whether the Précis-writing examination may be similarly treated.

Order—No. 77, Educational, dated 15th February 1907.

The Type-writing examination, Intermediate grade, should, in the case of typists who are already permanently employed by Government, be treated as an obligatory departmental examination for the purposes of article 1116 of the Civil Service Regulations.

(True Extract.)

H. D. TAYLOR,
Ag. Secretary to Government.

To the Public Works Department with copy of notes.
" the Financial Department
" other Departments of the Secretariat.
" the Director of Public Instruction.

EDUCATIONAL DEPARTMENT.

NOTES CONNECTED WITH G.O., No. 77, EDUCATIONAL, DATED
15TH FEBRUARY 1907.

SUBJECT.—Whether Type-writing and Précis-writing examinations are "departmental examinations."]

Previous papers.

G.O., No.	610,	Edl., dated	17th August	1894.
" "	31	" "	21st January	1896.
" "	1121,	Rev.	" 5th October	1904.
" "	813,	Finl.	" 19th December	"
" "	78	" "	30th January	1906.

PUBLIC WORKS DEPARTMENT.

The Examiner asks for a ruling on the question whether the following examinations, viz.—

(a) Type-writing, Intermediate, etc., and

(b) Précis-writing

are "departmental examinations" for the purposes of article 1116, Civil Service Regulations.

The Educational Department may be asked to decide.

R. PARSONS—29-11-06.

To the Educational Department for favour of remarks.

A. G. ROMILLY—29-11-06.

EDUCATIONAL DEPARTMENT.

Please put up any orders, if available. I do not see how either of the two examinations referred to can, without straining the term, be considered to be "departmental examinations." They are not examinations which an officer is by the rules of his department bound to enter for, and to pass within a specific time. They are merely examinations which qualify for promotion to posts carrying a certain salary in the department. It is optional for the parties to pass them or not. If they fail to pass, the loss is their own.

H. D. TAYLOR—30-11-06.

Please see G.O., No. 813, Financial, dated 19th December 1904, in which, under the note to article 1116 of the Civil Service Regulations, the Government sanctioned the extension of the provisions of that article to the clerks in the Local Fund branch of the Accountant-General's office who appear for the Subordinate Accounts Service examination. The Subordinate Accounts Service examination was not an obligatory one within the meaning of article 1116, so far as the clerks in the Local Fund branch of the Accountant-General's office were concerned, but the Accountant-General considered it desirable for the better recruitment of the department that members of the clerical service should be encouraged to go up for the examination. Submitted that the views of the Financial Department may be invited on the point.

P.K.M.—3-12-06.

Article 1116, Civil Service Regulations, says that an officer is entitled to travelling allowance twice, but not more than twice, for each standard, for journeys to and fro, consequent on attendance at (among other things) an obligatory departmental examination. The question is what is an obligatory departmental examination. It is submitted that it cannot be any examination required for admission to Government service—because the article applies only to officers in Government service. Type-writing examination though shown among the special qualifications required under article 3 of the Public Service Notification is really only an admission test. It is not required for promotion. It seems to follow that clerks travelling to attend the type-writing test are not eligible for any travelling allowance under article 1116 of the Civil Service Regulations.

2. The case of Précis-writing test seems to be different. It is required for promotion to posts on Rs. 60 and upwards and clerks who travel to attend the test seem to be eligible for travelling allowance under article 1116, Civil Service Regulations. Financial may however be consulted.

P. T. THARYAN—3-12-06.

C. G. MACKAY—4-12-06.

To the Financial Department.

FINANCIAL DEPARTMENT.

Put up K.W. to 813, Financial, dated 19th December 1904. I think that this question has been discussed before.

C. M. SCHMIDT—5-12-06.

The original of G.O., No. 813, Financial, dated 19th December 1904, is put up. The discussion in K.W. 78, Financial, dated 30th January 1906, is presumably referred to by the Registrar.

2. The Examiner of Public Works Accounts takes the expression "obligatory examination" to mean "an examination required to be passed to qualify for promotion" and bases his opinion on that of the Accountant-General, Public Works Department. Under the above interpretation, an officer of the Revenue Department,

No. This would not be an obligatory test or a departmental test so far as the clerk was concerned.

C. M. SCHMIDT.

say, a clerk on Rs. 15 in a Collector's office, would, if he appeared for the Sub-Assistant's test of the Educational department, be entitled under article 1116 of the Civil Service Regulations to

travelling allowance. This interpretation does not, it is submitted, appear to be correct. By "obligatory departmental examination" is presumably meant a departmental examination the passing of which is imposed as a condition precedent to promotion in the department or the office to which the officer belongs.

3. In G.O., No. 610, Educational, dated the 17th August 1894, the Government enjoined on all heads of departments that applications from subordinates for leave to appear for an examination must be complied with "unless compliance is distinctly

Letter No. 6511, dated 4th December 1895, in G.O., No. 31, Educational, dated 21st January 1896.

examinations only or whether University examinations were also included, the Government stated in reply that the Government Order in question related only to departmental examinations and that the question

of permitting Government servants to appear for University examinations should continue to be left entirely to the discretion of heads of offices. By departmental

Vide Hon'ble Mr. Grose's remarks in G.O., No. 31, Educational, dated 21st January 1896.

examinations is therefore apparently meant examinations held by Government to qualify for service or promotion in departments of Government or "service examinations."

4. The note to article 1116 of the Civil Service Regulations empowers Local Governments to "extend the provisions of this article to any departmental examination, even though it be *not obligatory*" and the following cases in which this power has been exercised are quoted :—

(i) The provisions of article 1116 of the Civil Service Regulations were extended to the Forestry test (a Government technical examination) prescribed in section 31 (b) of the Madras Forest Code with the restriction that travelling allowances should be given only in cases where the candidates appear for the test with the approval of the District Forest-officer.

(ii) The provisions of article 1116 of the Civil Service Regulations were extended to the clerks in the Local Fund branch of the Accountant-General's office appearing for the Subordinate Accounts examination.

5. Type-writing examination (Intermediate grade) is like the Forestry test referred to above (paragraph 4 *supra*) a Government technical examination. But as it is only an examination the passing of which is taken as a qualification for admission to typists' posts on Rs. 25—1—35, the opinion of the Educational department that travelling allowance for appearance at this examination is not admissible may, it is submitted, be accepted.

Submitted. Yes.

C. M. SCHMIDT.

6. Précis-writing examination is however an obligatory departmental examination like the Revenue, Account and Criminal Judicial tests and comes under article 1116 of the Civil Service Regulations. V.G.K.—7-1-07.

As regards the Type-writing test, the Examiner's reference refers to the *Intermediate* grade test. This test is not an admission test for a typist who has passed the *Elementary* grade test can obtain admission to Government service. The *Intermediate* test is, it is submitted, a *departmental* test for all type-writing clerks and it is *obligatory* on them if they desire to obtain promotion. It seems to fall under the terms of article 1116. Perhaps the Accountant-General may be asked for his views.

C. M. SCHMIDT—8-1-07.

To the Accountant-General for favour of remarks.

H. BRADLEY—11-1-07.

ACCOUNTANT-GENERAL'S OFFICE.

A I am doubtful whether the examination which is the subject of the correspondence should be considered an obligatory departmental examination. It is only in a minor degree that a public purpose is served by passing the examination. The interests of the typist are mainly concerned. There is another point of view from which the matter may be considered. Is Government prepared to accept the charge for travelling allowance of every person in Government service who may wish to present himself for examination? Government has already given a substantial inducement to men to pass the higher type-writing test by sanctioning an increase of pay to men who pass. Is it necessary to give further encouragement by undertaking to bear the cost of an officer's journey to and from Madras when presenting himself for examination?

W. DOBBIE—18-1-07.

FINANCIAL DEPARTMENT.

For orders whether the Accountant-General's view may be accepted. V.G.K.—21-1-07.

Submitted that, as regards the portion **A** of the Accountant-General's note, it is the case also that Government profits by a typist's passing the Intermediate type-writing test. They get better work and their property (type-writing machines) is likely to be looked after better. These typists draw small pay and the expense of travelling is a consideration to them. It does not appear to be advisable to exclude them from the concession of travelling allowance.

2. With reference to point **B** in the Accountant-General's note, it is submitted that travelling allowance for the *Intermediate* type-writing test should be admitted only in the case of typists in permanent Government employ.

C. M. SCHMIDT—21-1-07.

This seems to be correct. The type-writing technical tests are obligatory on men who wish for promotion as typists. **B** in the Accountant-General's note seems to have been written under some misapprehension. The type-writing test is not obligatory for men who are not typists. The file may be returned to Educational.

H. BRADLEY—23-1-07.

To the Educational Department.

EDUCATIONAL DEPARTMENT.

A draft order is submitted. If approved, it may be sent to Financial for acceptance.

P.K.M.—25-1-07.

K. RANGASWAMI AIYANGAR—26-1-07.

C. A. SOUTER—28-1-07.

To the Financial Department.

FINANCIAL DEPARTMENT.

May be accepted.

C. M. SCHMIDT—28-1-07.

Yes.

H. BRADLEY—29-1-07.

To the Educational Department.

EDUCATIONAL DEPARTMENT.

The draft is not in accordance with the views expressed by me in my note of 30th November 1906 on page 1 *supra*, and I am still of the same opinion.

2. These type-writing tests merely qualify for appointment to certain specific posts. The fact that a man has been appointed or temporarily exempted does not render it obligatory on him to pass. If he fails to do so there is a penalty—that is all. So for promotion to Rs. 25—1—35 a typist who has passed the Elementary grade and holds an appointment on Rs. 20—1—25 must pass the Intermediate examination

Is this argument not too wide?

G. S. F[ORBES].

before he can be promoted to Rupees 25—1—35; but it is not obligatory on him to pass the examination or to earn

promotion. The Government Technical Examinations in Type-writing are open to any one whether in Government service or not, and I do not think that it can be called a "departmental examination" in a proper sense. An obligatory departmental examination I take to be an examination which is restricted to officers employed in a certain department or certain grade of that department or which

they are compelled to pass before they can be confirmed or be entitled, in the ordinary course, to higher emoluments, such as Police Inspectors' tests, Departmental

But they are not bound to pass these examinations unless they look for promotion?

G. S. F[ORBES].

examinations of Junior Civilians, Hospital Assistants, Local Fund Engineers and the like, or the riding and Language examinations of Probationary and Acting Deputy Collectors.

An ordinary *Special* test which merely *qualifies* for promotion, but does not *entitle* to an appointment cannot, I think, be deemed an obligatory departmental examination.

3. Under the *note* to article 1116, Civil Service Regulations, the Government may declare any departmental examination, even though it be not obligatory, to come under the provision of the article. It seems open to Government to declare that article 1116 should apply to the type-writing examinations if they think fit, but the order should be in that form, whether the type-writing examinations which are open to the public are really departmental examinations at all seems open to doubt. The necessity for passing this test is not limited to a single department, but applies to all departments alike, and the examination merely *qualifies* for appointment.

4. However, as Financial do not object, that point need not be pressed. I would, however, make the order expressly declaratory under the note to article 1116, and not merely explanatory as it is in its present form. I would omit the *Précis*-writing test to which the order as drafted also applies.

H. D. TAYLOR—31-1-07.

I think Mr. Schmidt's qualification in his note of 21st January 1907 would meet the objections. The rule will apply to *permanent* typists in *Government* service going up for the Intermediate examination.

2. I agree as to the *Précis* in the case of those Government employés who have to pass it for promotion in their own department.

G. S. F[ORBES]—5-2-07.

Financial should see again before issue.

H. D. TAYLOR—6-2-07.

To the Financial Department.

FINANCIAL DEPARTMENT.

It is not quite clear what form Educational intend the draft to take. If the Type-writing Intermediate is alone to be brought under article 1116, it would perhaps be best to say—

"The Type-writing examination, Intermediate grade, should in the case of typists who are already permanently employed by Government be treated as an obligatory departmental examination for the purposes of article 1116 of the Civil Service Regulations."

But it is not quite certain that the Honourable Member intends the *Précis*-writing test to be excluded entirely from article 1116.

C. M. SCHMIDT—6-2-07.

Will Educational accept the above amendment. I do not think the Honourable Member intends anything to be said in the Government order about the *Précis*-writing test.

H. BRADLEY—7-2-07.

To the Educational Department.

EDUCATIONAL DEPARTMENT.

A revised draft is submitted for approval.

T.K.—12-2-07.

K. RANGASWAMI AIYANGAR—12-2-07.

C. A. SOUTER—14-2-07.

Issue.

H. D. TAYLOR—14-2-07.

[G.O., No. 77, Educational, dated 15th February 1907.]

CURRENT FILE.

PAPERS PUT UP WITH CURRENT No. 12564

Papers of the Department to which the current belongs.

Back papers.

Number.	Date.	Original (= O.) or spare copy (= S. C.).	Remarks. (Note.—When an original is removed from this file the fact should be noted against the paper and its destination mentioned.)
1317W	19.5.99	O.	
507W	10.2.96	O.	

Further papers.

--	--	--	--

Papers of other departments to be returned.

Department.	Number.	Date.	Original (= O.) or spare copy (= S. C.).	Date of return.

Stock Form No. 141
10,000—16-11-05.

PUBLIC WORKS DEPARTMENT.

CURRENT No. 12564

ENCLOSURES. { Plans No.
Others No.

Received 25.11. 1906

Registered 26.11. 1906

SPARE COPIES

Total

Passed on by Registering Clerk ...

U. R. Clerk ...

Referencer 28.11.06

Record Superintendent.

Drafting Officer ...

Subject.

Typewriting Examination, Intermediate Grade:-

Requests orders as to whether the ---- may be treated
as a departmental examination.

No. 942 A/E.

Station Madras. Dated the 23rd November 1906.

From (Name) C. R. T. Balston, Esq.,

(Designation) Examiner of P.W. Accounts, Madras and Coorg.

To The Chief Engineer
The Secretary to the Government of Madras,

Public Works Department.

Sir,

J. Tammiraju Pantulu, permanent typist (Elementary Grade), Ganjam Division, claimed Travelling Allowance in the bill for May 1906 to attend the type-writing examination, Intermediate Grade, under Civil Service Regulations, article 1116 (1). A similar claim had been passed by this office on the ground that the examination in question was an obligatory departmental examination, the words "obligatory examination" - having been defined by the Accountant-General, Public Works Department, as meaning an examination required to be passed

to qualify for promotion. The question has however now arisen as to whether the type-writing examination, Intermediate Grade, can be regarded as a "Departmental Examination", pending the settlement of which the claim of J. Tammiraju has been placed under objection.

2. By "Departmental Examination" I understand any examination held by Government which has to be passed by an officer to qualify him for advancement in the Department. The type-writing examination, Intermediate Grade, may, I think be regarded as a "Departmental Examination", as it would have had to be held by the Department but that Government have made arrangements for this and similar special test examinations to be held by the Commissioner for Government Examinations. This may also be inferred from G.O.No.31-Educational, dated 21st January 1906, which indicates that men should be encouraged to qualify for promotion and increase their efficiency, and who by passing a special test give a direct guarantee of their intention to continue in Government service. It is however observed. Vide page 96 of the Madras Supplement to the Civil Service Regulations, notes under article 1116 - that in several instances Government have by a special order declared certain examinations to be obligatory departmental examinations.

3. Orders are solicited as to whether the type-writing examination, Intermediate Grade, may be regarded as a departmental examination for the purposes of Civil Service Regulations 1116 (1). In this connection I would also request orders as to whether the Precise-writing Examination may be similarly treated.

Art. 1116
23/11/06
C.

Amud
23/11/06

V:K

C.No 125624



Flag f
(5076/96)

P.W. No DN 1315
29. XI. 06

Ed. u. o. 402A
30-XI-06

Please put up any order, if available. I do not see how either of the two examinations referred to can, without shaming the term, be considered to be 'departmental examinations'. They are not examinations which an officer is by the rule of the Dept. bound to take for, or pass within a specified time. They are merely examinations which qualify for

The Examiner asks for a ruling on the question whether the following examinations - viz (a) Type writing - Intermediate & R (b) Precise writing are "departmental examinations" for the purposes of Art. 1116 C.S.R.

The Educational Dept. may be asked to decide.

R.S.
29.11.06

Educational u.o. in favour of remarks.

R.S.
29/11/06

3 P.W. Dept. 1.8
Notes Contingency 77 Ed. 15-27

provision to posts carrying a certain salary, in the Dept. It is optional for the parties to pay them or not. If they fail to pay the loss is their own. ~~They are not to be~~

Wm
Journ

L Please see go. no. 813, Financial, dated 19th December 1904, in which, under the note to Article 1116 of the Civil Service Regulations, the Govt. sanctioned the extension of the provisions of that article to the clerks in the Local Fund Branch of the Accountant General's Office who appear for the Subordinate Accounts Service Examination. The Subordinate Accounts Service Examination was ^{not} an obligatory one within the meaning of article 1116. so far as the clerks in the Local Fund Branch of the A. G.'s were concerned, but the A. G. considered it desirable for the better recruitment of the department that members of the clerical service should be encouraged to go up for the examination. Submitted that the views of the Financial Dept. may be invited on the point.

Wm
3/1/06.

para 2 of the A. G.'s letter printed with go. no. 813 dated 11/12/04



L

para 2 of the A. G.'s letter printed with go. no. 813 dated 11/12/04

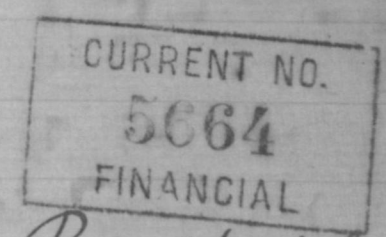
[Faint, mostly illegible handwritten text, likely bleed-through from the reverse side of the page.]

Article 1116 C.S.R. says that an officer is entitled to travelling allowance twice but not more than twice, for each standard. for journey to & fro, Consequence on attendance at (among other things) an obligatory departmental examination. The question is what is an obligatory departmental examination. It is submitted that it cannot be any examination required for admission to Govt. service, because the article applies only to officers in Govt. service. Typewriting examination though shown among the special qualifications required under article 20 of the Public Service notification is really only an admission test. It is not required for promotion. It seems to follow that clerks travelling to attend the typewriting test are not eligible for any travelling allowance under article 1116 of the C.S.R.

2. The case of précis writing test seems to be different. It is required for promotion to posts on Rs 60 & upwards and clerks who travel to attend the test seem to be eligible for travelling allowance under article 1116 C.S.R. Financial may however be consulted.

PH 2/12/06
 2/12/06
 2/12/06

4/12/06



Regd. 4/12/06

Put up 1000 to 813 of 19. 12.06. 2
 think that this question has been
 discussed before

Cul
 5.12.06

Page 3 Note Notification M.

The original of G.O. No. 813, Financial,
 dated 19th December 1904 is put up. The discussion
 in K.W. 78, Financial, dated 30th January 1906 is
 presumably referred to by the Registrar.
 2. The expression "obligatory examination"
 The Examiner of P.W. Accounts takes to mean "an
 examination required to be passed to qualify for
 "promotion" and bases his opinion on that of the
 Accountant-General, Public Works department. Under
 the above interpretation, an officer of the Revenue
 department, say a clerk on Rs. 15 in a Collector's
 office, would, if he appeared for the Sub Assistant's
 test of the Educational dept., be entitled under
 article 1116 of the Civil Service Regulations to
 travelling allowance. This interpretation does not
 it is submitted appear to be correct. By "obligatory
 departmental examination" is presumably meant a
 departmental examination the passing of which is
 imposed as a condition precedent to promotion in
 the department or the office to which the officer
 belongs.
 In G.O. 610, Educational, dated the 17th
 August 1894, the Government enjoined on all heads of
 departments that applications from subordinates for
 leave to appear for an examination must be complied
 with "unless compliance is distinctly inconsistent
 "with public interests". On a reference from the
 Inspector-General of Prisons as to whether the above
 ruling referred to appearance at Departmental examina
tions only or whether University Examinations were
 also included the Government stated in reply that
 the

No. This is not to
 an obligatory list or
 a departmental list so
 far as the clerk was
 concerned
 Cml

Letter 6511, d/ 4-12-95
 in G.O. 31, Educational,
 d/ 21-1-96.

Article 1116, C.S.R. says that an officer is entitled to
 travelling allowance, but not more than twice the
 rate standard for journey to & from, consequently on attendance
 at examination. The original of G.O. No. 813, Financial,
 dated 19th December 1904 is put up. The discussion
 in K.W. 78, Financial, dated 30th January 1906 is
 presumably referred to by the Registrar.
 2. The expression "obligatory examination"
 The Examiner of P.W. Accounts takes to mean "an
 examination required to be passed to qualify for
 "promotion" and bases his opinion on that of the
 Accountant-General, Public Works department. Under
 the above interpretation, an officer of the Revenue
 department, say a clerk on Rs. 15 in a Collector's
 office, would, if he appeared for the Sub Assistant's
 test of the Educational dept., be entitled under
 article 1116 of the Civil Service Regulations to
 travelling allowance. This interpretation does not
 it is submitted appear to be correct. By "obligatory
 departmental examination" is presumably meant a
 departmental examination the passing of which is
 imposed as a condition precedent to promotion in
 the department or the office to which the officer
 belongs.
 In G.O. 610, Educational, dated the 17th
 August 1894, the Government enjoined on all heads of
 departments that applications from subordinates for
 leave to appear for an examination must be complied
 with "unless compliance is distinctly inconsistent
 "with public interests". On a reference from the
 Inspector-General of Prisons as to whether the above
 ruling referred to appearance at Departmental examina
tions only or whether University Examinations were
 also included the Government stated in reply that
 the

G.O. 31, Educl., dated
21-1-96.

Vide Hon. Mr. Grose's
remarks in G.O. 31,
Educl., d/ 21-1-96.

G.O. 1121, Rev., dated
5-10-04.

G. O. 813, Finl., dated
19-12-04.

57 1158

the G.O. in question related only to departmental examinations and that the question of permitting Government servants to appear for University examinations should continue to be left entirely to the ~~discretion~~ of heads of offices. By departmental examinations, is therefore apparently meant, examinations held by Government to qualify for service or promotion in departments of Government or "service examinations".

4. The note to article 1116 of the Civil Service Regulations empowers Local Governments to "extend the provisions of this (1116) article to any "departmental examination, even though it be ~~not~~ obligatory" and the following cases in which this power has been exercised are quoted:-

(i) The provisions of article 1116 of the Civil

Service Regulations were extended to the Forestry test (a Government Technical examination) prescribed in section 31(b) of the Madras Forest Code with the restriction that travelling allowances should be given only in cases where the candidates appear for the test with the approval of the District Forest Officer.

(ii) The provisions of article 1116 of the Civil

Service Regulations were extended to the clerks in the Local Fund branch of the Accountant-General's office appearing for the subordinate Accounts examination.

5. Typewriting examination (intermediate grade) is like the forestry test referred to ~~in~~ ^{above} (para. 4 supra) a Government technical examination. But as it is only an examination the passing of which is taken as a qualification for admission to typists' posts on Rs. 25 - 1 - 35, the opinion of the

Educ. order 3.12.06 on page 3 supra

Sub? Yes
C. S.

6/8
V.P.
Educational department that travelling allowance for appearance at this examination is not admissible, may, if it is submitted, be accepted.

6. Precise-writing examination is however an obligatory departmental examination like the Revenue ~~test~~, Account, and Criminal Judicial tests, and comes under article 1116 of the C.S.R.

6/8
7.1.07.

C.S. As regards the Typewriting Test

The Examiner's reference upon to the ^{Test} ~~Typewriting~~ Intermediate grade. This test is not an admission test for a typist who has passed the Elementary grade, can obtain admission to the Gen. Service. The Intermediate test is it is sub? a Departmental test for all typewriting clerks & it is obligatory on them if they desire to obtain promotion. It seems to fall under the terms of article 1116. Perhaps the A.G. may be asked for his views.

C. S.
8.1.07



Final No. 5664-1 To the A.G. for favour of remarks u.o.
11-1-07
John Bonally

Ad 1211

W. G. No. 152 9

Acc^{ts} Gen^l Office

I am doubtful whether the examination which is the subject of the correspondence should be considered an obligatory Departmental Examination. It is only in a minor degree that a public purpose is served by passing the examination. The interests of the Typist are mainly concerned. There is another point of view from which the matter may be considered. Is Government prepared to accept the charge for travelling allowance of every person in Government service who may wish to present himself for examination? Government has already given a substantial inducement to men to pass the higher Typewriting Test by sanctioning an increase of pay to men who pass. Is it necessary to give further encouragement by undertaking to bear the cost of an officer's journey to and from Madras when presenting himself for examination?



18-1-07.

B. D.
18.1.07.

A. G.

FINANCIAL DEPARTMENT.

For orders whether the Acc^{ts} Gen^l's view may be accepted.

21.1.07 C.B.

Sub? that as regards the portion A of the A's note, it is the case also that for profit is a Typist's passing the Intermediate Typewriting test. They get better work & their property (typewriting machines) is looked after better. These Typists draw small pay & the

the expense of travelling

It is a consideration to them. It does not appear to be advisable to exclude them from the concession of T. A.

With reference to point B in the AG's note it is sub. that T. A. for the Intermediate Typewriting test should be admitted only in the case of Permanent Typists in Govt. employ.

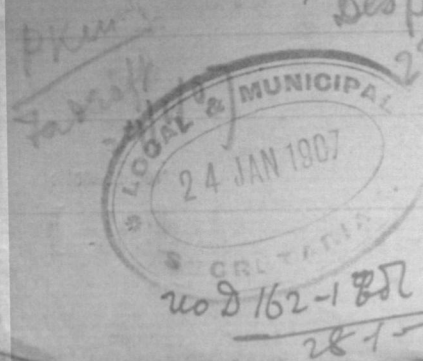
Cul
21/1/07

This seems to be correct. The typewriting technical tests are obligatory on men who wish for promotion as typists. B in the AG's note seems to have been written under some misapprehension. The typewriting test is not obligatory for men who are not typists. The file may be returned to Educational

NS
23/1/07

File No. 5664-2
23-1-07

No. 1628
23/1/07



Vol. no

A draft order is submitted. If approved, it may be sent to Financial for acceptance.

25/1/07
26-1-07

Fin. no.

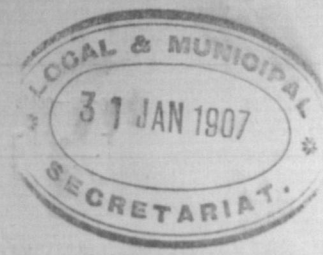
28.1.07

[Faint handwritten text, mostly illegible]

[Faint handwritten text, mostly illegible]

Would this argument not
be wide?

See A. on p 3. of the
P.L. Notification Reg M.



CS

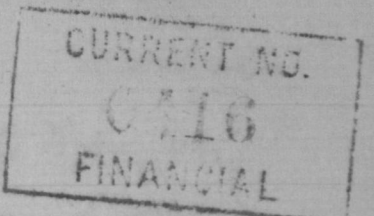
May be accepted

Civil
28.1.07

28.1.07

17 Educational Dept (vvo)

File No D 416-1
28.1.07.



Regd. 28-4-07.

The draft is not in accordance with the views
expressed by me in my note of 30/11/06 on page 1 & 2
supra, and I am still of the same opinion.
These type writing tests newly qualify
for appointment to certain specific posts
The fact that a man has been appointed
on temporary accepted does not render
it obligatory on him to pass. If he fails
to do so there is a penalty, that is all.
So for promotion to R25-1-35 ^{at least} ~~the man~~
must pass who has passed the elementary
stage. To do so appointment on 20-1-25
must pass the intermediate examination
before he can be promoted to 25-1-35. It is
not obligatory on him to pass the
examination & he can promote.
The Govt technical examinations in type
writing are open to any one whether
in Govt service or not. I do not think

11 19 1 98

new

But they are not
bound to pass these
exams unless they
look for promotion?

877

1220
10 P
That it can be called a "Departmental
Examination" in a proper sense. An obligatory
departmental examination. I take to be an
examination which is required to officers
employed in a certain dept. or certain
grade of that dept. & which they are compelled
to pass before they can be promoted or be
entitled, in the ordinary course, to higher
appointments - such as Police Inspector
etc., departmental examinations of Junior
Civilians, Hospital Assistants, L.F. Engineers
and the like, or the riding and language
examinations of Probationary, acting
Dr. Collection.

An ordinary special test which
nearly qualifies for promotion, but does
not entitle to an appointment case, I
think, be deemed an obligatory departmental
Test Examination.

3. Under the rule to art 1116 CIR the
Govt may declare any departmental
examination, even though it be not
obligatory, to come under the provision
of the article. ~~For~~ It seems open to
Govt. to declare that art 1116 shall
apply to the Typewriting examinations
if they are fit - but the order shall
be in that form. Whether the Typewriting

C. No. _____ From the _____, Dated _____, 1901

DEPARTMENT.

5,000-2-2-05.
[3]

13 21
 examinations which are open to the public, are really departmental examinations at all seem open to doubt. The necessity for passing the test is not limited to a single department, but applies to all departments alike, & the examination must qualify for appointment.

However, a Council do not object, that point ^{has} ~~may~~ not be pressed. I would however make the order expressly declaratory under the note that it is, and not merely explanatory as it is in its present form. I would omit the precise writing test to which the order applies also applies.

Wm
 31-107

I think Mr Schmidt's qualification in his note of 21/1/07 w^d. meet the objections. The rule will apply to permanent typists in post service going up for the next rate date examⁿ.

I agree as to the Precis in the case of those post employees who have to pass it for promotion in their own dept

8.7.37

14-22 18 128

Financial Rules see again before issue

W. M. 6-2-07

No 162-2 Edl
6-2-7

CURRENT NO.
0613
FINANCIAL

Regd 6-2-07



C. S.

It is not quite clear what form Educational intend the draft to take. If the Typewriting Intermediate is alone to be brought under article 1116, it would perhaps be best to say

" The Typewriting Examination Intermediate grade should in the case of typists who are already permanently employed by Govt. be treated as obligatory departmental examination for the purposes of article 1116 of the C.S.R."

But it is not quite certain that the H.M. intends the Précis Writing Test to be excluded entirely from article 1116.

C.M.S.

6-2-07.

Will Ed accept the above amendment. I do not think it is in line with anything to be said in No 80 about the Précis writing test.

The undersigned, Secy
Genl (Genl Secy)
Genl Secy



No 162-2 Edl
6-2-07

W. M. 7-2-07

[Faint, illegible handwritten text on the left page]

C. No. _____, From the _____, Dated _____, 1907

DEPARTMENT.

[6-2-07]

15 23

19 138

A revised draft is placed below for approval.

T.H.
12-20-07

Sec
Car
14-2-07

Doc. 102
14-2-07

(Gono. 11 Feb 14 15-2-07)

...the case of typist who is
permanently employed...
...treated as an...
...mental examination...

Will be except to show
...in the...
...the...
...the...

” ” ” ” ” 190 .

C. No. 162. From the Examiner P.W. Account No. 942 $\frac{A}{2}$, dated 23-11-1906.

[illegible]

" " ; " " ; " ; " 190

No. 77, dated 15 - 2 - 1907.

see p
1412

The Typewriting Examination, Intermediate grade, should, in the case of typists who are already permanently employed by Govt., be treated as an obligatory departmental examination for the purposes of article 1116 of the C. S. R.

T.H.
12207

2.2.07

Ches

14-2.07

$$\frac{107}{1620}$$

To
The P. W. D. - with copy of notes
- Finl. Dept.
Other depts of the Secretariat.
- D.P.I. ✓

77 78 79 80 81 82 83 84 85 86 87 88 89 90 91 92 93 94 95 96 97 98 99 100 101 102 103 104 105 106 107 108 109 110 111 112 113 114 115 116 117 118 119 120 121 122 123 124 125 126 127 128 129 130 131 132 133 134 135 136 137 138 139 140 141 142 143 144 145 146 147 148 149 150 151 152 153 154 155 156 157 158 159 160 161 162 163 164 165 166 167 168 169 170 171 172 173 174 175 176 177 178 179 180 181 182 183 184 185 186 187 188 189 190 191 192 193 194 195 196 197 198 199 200 201 202 203 204 205 206 207 208 209 210 211 212 213 214 215 216 217 218 219 220 221 222 223 224 225 226 227 228 229 230 231 232 233 234 235 236 237 238 239 240 241 242 243 244 245 246 247 248 249 250 251 252 253 254 255 256 257 258 259 260 261 262 263 264 265 266 267 268 269 270 271 272 273 274 275 276 277 278 279 280 281 282 283 284 285 286 287 288 289 290 291 292 293 294 295 296 297 298 299 300 301 302 303 304 305 306 307 308 309 310 311 312 313 314 315 316 317 318 319 320 321 322 323 324 325 326 327 328 329 330 331 332 333 334 335 336 337 338 339 340 341 342 343 344 345 346 347 348 349 350 351 352 353 354 355 356 357 358 359 360 361 362 363 364 365 366 367 368 369 370 371 372 373 374 375 376 377 378 379 380 381 382 383 384 385 386 387 388 389 390 391 392 393 394 395 396 397 398 399 400 401 402 403 404 405 406 407 408 409 410 411 412 413 414 415 416 417 418 419 420 421 422 423 424 425 426 427 428 429 430 431 432 433 434 435 436 437 438 439 440 441 442 443 444 445 446 447 448 449 450 451 452 453 454 455 456 457 458 459 460 461 462 463 464 465 466 467 468 469 470 471 472 473 474 475 476 477 478 479 480 481 482 483 484 485 486 487 488 489 490 491 492 493 494 495 496 497 498 499 500 501 502 503 504 505 506 507 508 509 510 511 512 513 514 515 516 517 518 519 520 521 522 523 524 525 526 527 528 529 530 531 532 533 534 535 536 537 538 539 540 541 542 543 544 545 546 547 548 549 550 551 552 553 554 555 556 557 558 559 560 561 562 563 564 565 566 567 568 569 570 571 572 573 574 575 576 577 578 579 580 581 582 583 584 585 586 587 588 589 590 591 592 593 594 595 596 597 598 599 600 601 602 603 604 605 606 607 608 609 610 611 612 613 614 615 616 617 618 619 620 621 622 623 624 625 626 627 628 629 630 631 632 633 634 635 636 637 638 639 640 641 642 643 644 645 646 647 648 649 650 651 652 653 654 655 656 657 658 659 660 661 662 663 664 665 666 667 668 669 670 671 672 673 674 675 676 677 678 679 680 681 682 683 684 685 686 687 688 689 690 691 692 693 694 695 696 697 698 699 700 701 702 703 704 705 706 707 708 709 710 711 712 713 714 715 716 717 718 719 720 721 722 723 724 725 726 727 728 729 730 731 732 733 734 735 736 737 738 739 740 741 742 743 744 745 746 747 748 749 750 751 752 753 754 755 756 757 758 759 760 761 762 763 764 765 766 767 768 769 770 771 772 773 774 775 776 777 778 779 780 781 782 783 784 785 786 787 788 789 790 791 792 793 794 795 796 797 798 799 800 801 802 803 804 805 806 807 808 809 810 811 812 813 814 815 816 817 818 819 820 821 822 823 824 825 826 827 828 829 830 831 832 833 834 835 836 837 838 839 840 841 842 843 844 845 846 847 848 849 850 851 852 853 854 855 856 857 858 859 860 861 862 863 864 865 866 867 868 869 870 871 872 873 874 875 876 877 878 879 880 881 882 883 884 885 886 887 888 889 890 891 892 893 894 895 896 897 898 899 900 901 902 903 904 905 906 907 908 909 910 911 912 913 914 915 916 917 918 919 920 921 922 923 924 925 926 927 928 929 930 931 932 933 934 935 936 937 938 939 940 941 942 943 944 945 946 947 948 949 950 951 952 953 954 955 956 957 958 959 960 961 962 963 964 965 966 967 968 969 970 971 972 973 974 975 976 977 978 979 980 981 982 983 984 985 986 987 988 989 990 991 992 993 994 995 996 997 998 999 1000 1001 1002 1003 1004 1005 1006 1007 1008 1009 1010 1011 1012 1013 1014 1015 1016 1017 1018 1019 1020 1021 1022 1023 1024 1025 1026 1027 1028 1029 1030 1031 1032 1033 1034 1035 1036 1037 1038 1039 1040 1041 1042 1043 1044 1045 1046 1047 1048 1049 1050 1051 1052 1053 1054 1055 1056 1057 1058 1059 1060 1061 1062 1063 1064 1065 1066 1067 1068 1069 1070 1071 1072 1073 1074 1075 1076 1077 1078 1079 1080 1081 1082 1083 1084

C. No. 162, From the Examiner, P.W. Accounts, No. 942 1/2, dated 23.11.1906

” ” ” ” ” ” ” ” ” 190

190

No. , dated 190

Use the notation as in the
the first, here I added the
position of the whole to
the 'Type writing examination
in moderate phase'.

The Examiner of P.W. Accounts,
Madras + Coorg, will be informed
that ~~the~~ Precis Writing test
~~and~~ the Typewriting Examination
Intermediate grade ^{is a} ~~(and)~~ "De-
partmental examinations"
for the purposes of Article 111/b
of the Civil Service Regulations.
It is observed that travelling
allowance for appearing for the
Intermediate typewriting Exa-
mination should be admitted only
in the case of typists ^{who are already} ~~as permanent~~
~~permanently employed by~~
~~government employ.~~
Government. Cas
25/11/02 28.1.02

12-11-83

The Government of India
Ministry of Education
New Delhi
12-11-83
To the Director of Public Instruction
Bombay
Subject: ...
Reference: ...
Enclosed for the Director are ...
Yours faithfully,
[Signature]

First copy sent to Press.

Returned for signature.

Despatched in print.

READ AGAIN G.O. No. 190

DATE

CURRENT No. 12564

A

ENCLOSURES TO G. No.

ORDER OF GOVERNMENT

A

LETTER TO GOVERNMENT

STATEMENT WITH PHOTO

PAPERS NOT FILED IN BEING HEART FOR DEFAYLE IN ORIGINAL

N.B.

- A = Print in full.
- B = Not to be printed.
- T = Print abstract only.
- O = Print heading only.

NUMBER OF COPIES REQUIRED { Order complete. Letter only. Order complete with letter.

3 P
with 1-130

Please
write rules
15/10/83