[E.]

800—17-12-02.

Educational (1905) Department.

ORDINARY MS.

G.O., No. 508

DATED 25. 7. 05

INDEXED

[Despatch Abstract.]

Lawrence Asylum Presses.

Recording the report on the working of the —, Madras + Calicut for the year 1904.

BACK PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

FURTHER PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

ES 1289

Stock Form No. 135
8,700—17-6-05.

EDUCATIONAL DEPARTMENT.

2

Received 13 JUL 1905 LOCAL & MUNICIPAL SECRETARIAT 190 , Registered 13-7- 190 5.

Subject.

Submitting report on the working of the Lawrence asylum Head office and Ootacamund Branch Presses for the year 1904.

ENCLOSURES.
No. 3
Spare copies

N. Ref. no. for No. 5916 of 05

Station Madras, Dated the 11th July 1905.

From (Name) The Hon'ble Mr. A.G. Bourne B.A. F.R.S.

(Designation) Director of Public Instruction

To The Secretary to the Government of Madras,
Educational Department.

Sir,

The Annual report has not yet been received. I do not therefore append a copy. Value of stock appears to have increased from Rs 17000 - as balance appears to have risen from Rs 5000 to Rs 15000. I do not consider the figures satisfactory but hope Rs 25000 will be attained during the year.

I have the honour to be
Sir
Your most obedient servant

LOCAL & MUNICIPAL
13 JUL1905
SECRETARIAT.

DIRECTOR OF PUBLIC INSTRUCTION
RECEIVED
10 JUL 1905
G. No.....
MADRAS.

3

LAWRENCE ASYLUM PRESS,
No. 1953 MADRAS, *4th July* 1905.

FROM

THE AGENTS TO THE TRUSTEES
OF THE LAWRENCE ASYLUM PRESS,
Madras,

TO

THE SECRETARY TO GOVERNMENT,
EDUCATIONAL DEPARTMENT,
Ootacamund,

(THROUGH THE TRUSTEES OF THE
LAWRENCE ASYLUM).

SIR,

The Agents have the honor to submit their Annual Report on the working of the Head Office and Ootacamund Branch Presses for 1904.

THE HEAD OFFICE.

2. The net out-turn, receipts and expenditure for the years 1904 and 1903 were as follows:—

	1904. Rs.	A.	P.	1903. Rs.	A.	P.
Out-turn ...	2,06,578	0	11	1,67,135	5	7
Receipts ...	2,16,592	0	8	1,89,069	10	5
Expenditure ...	2,02,042	5	5	1,88,445	0	7

3. Of the out-turn of this and previous years, there remained uncollected at the close of the year the sum of Rs. 40,352-10-5, which has been reduced to Rs. 5,458-8-9 to the 31st May, 1905.

4. The value of work done was as follows:—

	1904. Rs.	A.	P.	1903. Rs.	A.	P.
General work—						
Regular Constituents...	27,115	14	0	24,579	11	1
Other do. ...	14,365	5	9	13,751	9	10
Railway work—						
Madras Railway (under Contract)...	1,17,300	6	0	89,522	1	7
Do. (Miscellaneous).	19,151	6	6	14,479	9	1
Other Railways ...	737	15	9	279	9	8
Government work ..	15,312	12	5	11,608	13	10
District Municipalities work	12,594	4	6	12,913	14	6
Total ...	2,06,578	0	11	1,67,135	5	7

showing a considerable increase under Madras Railway Contract, Miscellaneous, Government and other works, and a small decrease under District Municipalities work, the total increase being Rs. 39,442-11-4.

5. The opening cash balance of the year was Rs 3,705-1-3 and the closing balance was Rs. 18,254-12-6.

6. The following statement gives the opening stock balances, the purchases made, and the closing balances of plant, stationery and stores for 1904 :—

	Rs.	A.	P.	Rs.	A.	P.
Opening Balance on 1st January 1904...	...	...	...	2,28,189	14	8
Plant—						
Types	1,19,944	10	9			
Machines and Presses	73,454	14	5			
Furniture and other Articles ...	4,968	7	3			
	1,98,368	0	5			
Papers	22,210	2	11			
Stores	7,088	1	9			
Forms and Books	523	9	7			
	2,28,189	14	8			
Purchases during the year	...	...	...	93,647	10	3
Plant—						
Types and other Articles ...	998	7	0			
Machines and Presses	14,307	6	1			
	15,305	13	1			
Papers	61,065	3	4			
Stores	17,276	9	10			
	93,647	10	3			
Total Rs. ...	...	...	...	3,21,837	8	11
Closing Balance on 31st December 1904.	...	...	...	2,45,156	3	10
Plant—						
Types	1,23,425	7	7			
Machines and Presses	81,645	7	7			
Furniture and other Articles ...	6,422	8	4			
	2,11,493	7	6			
Papers	16,728	9	4			
Stores	6,863	1	6			
Forms and Books	10,071	1	0			
Total Rs. ...	2,45,156	3	10			

7. Two ruling machines, 1 double royal Wharfedale machine, 2 double crown Wharfedale machines, 3 numbering machines, 2 lead and rule cutters and an electrotyping plant were purchased during the year, at a cost of Rs. 14,307-6-1.

8. The value of the Head Office premises is Rs. 1,48,709-3-11 and of the land Rs. 20,800, the total being Rs. 1,69,509-3-11.

THE OOTACAMUND BRANCH.

9. The net out-turn, receipts and expenditure for the years 1904 and 1903 were as follows :—

	1904. Rs.	A.	P.	1903. Rs.	A.	P.
Out-turn ...	12,812	4	11	14,605	0	1
Receipts ...	12,110	10	1	13,415	3	2
Expenditure ...	12,568	10	10	13,846	15	9

10. Of the out-turn of this and previous years there remained uncollected at the close of the year the sum of Rs. 4,403-14-7, which has been reduced to Rs. 782-2-0, to the 31st May 1905.

11. The work done was as follows :—

	1904. Rs.	A.	P.	1903. Rs.	A.	P.
General work ...	1,848	15	3	2,978	6	11
Government work ...	10,306	13	3	10,952	5	4
Municipal work ...	656	8	5	674	3	10
Total ...	12,812	4	11	14,605	0	1

There has been a decrease of Rs. 1,792-11-2 in the work done during the year as compared with the previous year.

12. The opening cash balance of the year was Rs. 3,051-2-8, and the closing balance was Rs. 2,593-1-11.

13. The following statement gives the opening stock balances, the purchases made, and the closing balances of plant, stationery and stores for 1904 :—

	Rs.	A.	P.	Rs.	A.	P.
Opening Balance on 1st January 1904...	...	...	...	15,759	2	1
Plant—						
Types	9,080	15	7			
Machines and Presses	3,409	7	3			
Other articles	2,474	5	3			
	14,964	12	1			
Stationery and Stores	794	6	0			
	15,759	2	1			
Purchases during the year	...	...	...	1,406	14	4
Plant	350	10	6			
Stationery and Stores	1,050	12	10			
Packing Charges	5	7	0			
	1,406	14	4			
Total Rs ..	...	...	...	17,166	0	5
Closing Balance on 31st December 1904.	...	...	...	15,131	9	1
Plant—						
Types	9,755	14	10			
Machines and Presses	3,418	7	4			
Other articles	1,224	7	4			
	14,398	13	6			
Stationery and Stores	732	11	7			
	15,131	9	1			

14. The strength of the establishments on 31st December 1904 and 1903 was as follow:—

—	Head Office.		Ootacamund Branch.	
	1904.	1903.	1904.	1903.
Superintendent and Deputy.	2	2	1	1
Account department ...	10	10	2	2
Stores, publication ...	5	4	...	...
do. paper	2	2	1	1
Railway Parcelling dept, ...	4	...	...	...
Examining department ...	12	12	2	1
Composing department ...	160	151	17	13
Machine and Press dept. ...	86	80	4	5
Binding department ...	117	99	7	5
Type foundry	20	26	...	...
Carpentry and Smithy ...	7	7	...	...
Servants	13	13	4	4
Asylum Lads*	1	4	...	...
Total...	439	410	38	32

* Three lads left the Press during the year, one having obtained employment on the Madras Railway, and another with the Madras Municipality, and the third proceeding to the Kolar Gold Fields.

15. During the year Rs. 26,000 were remitted by the Head Office and Rs. 2,000 by the Ootacamund Branch to the Trustees of the Lawrence Asylum out of the profits of the year; work to the value of Rs. 955-14-1 and Rs. 148-14-0, respectively, was done gratis for the Asylum.

16. The stock of stores at the Head Office was taken on the 31st December 1904 by the Superintendent and at the Branch Press the stock was taken by the Superintendent there.

17. The usual statements of Head Office and Ootacamund Branch Presses are appended.

I have the honor to be,

Sir,

Your most obedient servant,

R. F. R. Fowler Major St

One of the Agents to the Trustees,

For the Agents to the Trustees,

L. A. Press, Madras.

LAWRENCE ASYLUM PRESS.

STATEMENTS.

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Cash Account ... ... 18—19

Dr.

Head Office.—Balance Sheet

1904.			Rs.	A.	P.	L. F.	Rs.	A.	P.	Rs.	A.	P.
Dec.	31	To Assets on 31st December 1904				...	...	...	...	5,66,186	4	2
		„ Cash and Drafts on hand	71	14	0	15	17,754	12	6			
		„ With Bank of Madras	17,682	14	6							
			17,754	12	6							
		„ Contingent Advance on hand				15	500	0	0			
		„ Stamps, etc., on hand				...	163	5	6			
		Postage Stamps	154	1	0	48						
		Post-cards printed	6	15	6	49						
		Receipt Stamps	2	5	0	49						
			163	5	6							
		To Stock on hand				...	2,45,156	3	10			
		„ Dead Stock Plant	2,05,747	8	4							
		„ Furniture, etc.	5,745	15	2							
		„ Papers	16,728	9	4							
		„ Stores	6,863	1	6							
		„ War Office Forms and Books	75	14	1							
		„ District Municipal Forms and Books	198	2	0							
		„ Railway Forms and Books	9,797	1	5							
			2,45,156	3	10							
		„ Press Premises				7	1,69,509	3	11			
		„ Investment of Superannuation Fund				14	37,500	0	0			
		„ Do. of Employés' Securities				10	2,750	0	0			
		„ Deposit with Tender (Agent and Manager, Madras Railway Company)				14	2,000	0	0			
		„ Reserve Deposit in Government Promissory Notes				13	50,000	0	0			
		„ Investment of Contractor's Securities...				10	500	0	0			
		„ Personal Ledger Accounts				90	40,352	10	5			
							5,66,186	4	2			
		Rupees ...					...	...	...	5,66,186	4	2

(Signed) C. ANNAMALAY MUDALIAR,
Accountant, L. A. Press, Madras.

Cr.

or Account for 1904.

1904.			L. F.	Rs.	A.	P.	Rs.	A.	P.
Jan.	1	By General Press or Capital Account	...	...	...	...	5,21,310	8	9
Dec.	31	„ Liabilities at this date:—							
		Sundries (Contractors' Securities)—							
		Mr. S. Ramakrishna Naidoo	10	25	0	0			
		„ Mungapathy Naidoo	11	25	0	0			
		„ C. Periasawmy Naieker	11	3	5	5			
		Messrs. V. Perumall Chetty & Sons	11	500	0	0			
		Sundries (Employés' Securities)—							
		Mr. C. Annamalay Mudaliar	12	1,000	0	0			
		„ M. C. Chinnathamby Pillay	11	500	0	0			
		„ C. Lutchmiah Naidoo	12	400	0	0			
		„ O. Moonusawmy Chetty	12	400	0	0			
		„ C. Singaravaloo Moodally...	12	250	0	0			
		„ B. Kistnasawmy Naidoo	12	200	0	0			
		Sundries (Stock purchased)—							
		Messrs. John Dickinson & Co., London	325	1,717	11	0			
		Do. do. Madras Paper contract ...	327	12,255	15	5			
		Messrs. Spicer Bros., London	329	1,460	4	0			
		„ V. Peramall Chetty & Sons	745	584	7	6			
		Personal Ledger Accounts	90	625	8	7	19,947	3	11
		By Balance		...	..	...	24,928	7	6
		Rupees...	...	...	...	...	5,66,186	4	2

(Signed) R. F. R. FORMBY, Major, I.A.,
One of the Agents to the Trustees,
for the Agents to the Trustees,
L. A. Press, Madras.

Dr.

Head Office.—Profit and Loss Account for 1904.

Cr.

1904.		EXPENDITURE.	L. F.	Rs.	A.	P.	Rs.	A.	P.
Dec.	31	To Stock :—	...	...	...	...	3,30,523	1	9
		„ Balance of Stock on hand on 31st December 1903	68	2,28,189	14	8			
		„ Types, and Machines purchased during the year	33	15,305	13	1			
		„ Stores from England purchased during the year	34	9,027	4	3			
		„ Stationery, from England do	34	3,889	2	6			
		„ Country articles Purchased during the year	39	312	14	2			
		„ Packing Materials purchased	48	410	11	6			
		„ Teakwood	53	676	8	3			
		„ Furniture	38	1,047	0	0			
		„ Stationery English and Country purchased in the Country during the year	35	57,176	0	10			
		„ Stores do do do	36	8,249	5	7			
		„ Stock as per Journal folios 5 and 11, dated 31st March and 22nd December 1904	68	6,238	6	11			
				3,30,523	1	9			
			Rs.	A.	P				
		To Working Expenses:—					68,692	8	4
		Establishment							
		Superintendent and Deputy Superintendent	7,685	8	3	18			
		Account and Store Departments	6,022	7	11	18			
		Composing Department	15,995	11	10	19			
		Examining Department	2,133	14	7	19			
		Press and Machine Department	9,606	8	2	20			
		Binding and Ruling Department	8,352	14	10	20			
		Type Foundry and Stereo Department	1,861	9	5	21			
		Carpenters'	717	7	5	21			
		Mechanic, Fitter and Hammerman	659	8	3	22			
		Servants	925	9	8	22			
			53,961	4	4		53,961	4	4
		Overtime:—							
		Composing Department	575	1	2	...			
		Examining Department	47	13	8	...			
		Press and Machine Department	687	0	2	...			
		Binding and Ruling do.	814	1	11	...			
		Type Foundry	50	8	3	...			
		Mechanic, Fitter and Hammerman	18	5	0	...			
		Servants	8	7	1	...			
			2,201	5	3	...	2,201	5	3
		To Contingencies:—					12,529	14	9
		Repairs to Buildings	1,838	10	8	42			
		Do. to Machines	128	5	9	42			
		Coolies and Cart hire	1,202	4	3	44			
		Coal	74	12	9	45			
		Firewood for Engine and Stereo	2,030	6	7	46			
		Postage	294	9	9	48			
		Receipt Stamps	24	4	0	49			
		Telephone Charges	225	0	0	50			
		Taxes	1,288	10	0	60			
		Insurance	1,079	11	0	51			
		Lighting Charges	293	6	9	51			
		Audit Fee	300	0	0	52			
		Advertisement	255	5	3	46			
		Office Expenses	1,222	0	11	55			
		Discount and Commission	42	11	11	3			
		Stationery supplied to different Departments	1,858	12	11	27			
		Post Card printed	3	6	3	49			
		Outfit Allowance for New Superintendent	217	8	0	23			
		Hotel Expenses for New Superintendent during repairs to his quarters	150	0	0	23			
			12,529	14	9				
		To Allowances:—							
		Compiling Almanacs				31	754	9	8
		Amount written off on Bills				32	279	9	11
		Pensionary charges				31	932	2	1
		Compassionate Allowance				30	70	0	0
							4,01,251	15	9
		Depreciation allowed on Press Premises				8	1,123	12	0
		Do. do. Stock				...	11,763	5	6
							4,14,139	1	3
		To Balance (Gross Profit)				...	52,214	11	1
							4,66,353	12	4
		„ Contribution to the Lawrence Asylum				96	26,000	0	0
		„ Work done gratis for the Principal and Secretary, Lawrence Asylum				...	955	4	1
		„ Upkeep of Asylum Lads				96	330	15	6
							27,286	3	7
		Balance (Net Profit)				...	24,928	7	6
		Rupees...				...	52,214	11	1

(Signed) C. ANNAMALAY MUDALIAR,
Accountant, L. A. Press, Madras.

1904.		INCOME.	L. F.	Rs.	A.	P.	Rs.	A.	P.
Dec.	31	By Value of outturn in Printing Department	96	...	...	...	38,851	15	2
		„ Do. Binding Department	57	...	...	...	7,504	4	2
		„ Do. Miscellaneous	96	...	...	...	1,133	5	7
		„ Commission realised on sale of Books	66	...	...	...	23	7	4
		„ Petty Balance	100	...	...	...	6	3	0
		„ Stock—	...	...	...	...	1,71,911	13	6
		Printing Stationery	57	11,407	1	8			
		Writing do.	59	352	0	10			
		Almanacs	59	4,435	3	0			
		Do. Pocket	62	56	2	5			
		Do. Sheet	62	107	2	4			
		Civil Lists	60	5,739	10	1			
		History of Services of Gazetted Officers	63	1,233	13	7			
		War Office Forms	60	2,395	10	2			
		Do. Books	61	257	15	8			
		Plant, Types, etc.	65	918	0	9			
		Packing	63	1,306	0	1			
		Stereo Blocks	58	700	3	6			
		Madras Railway Contract	64	1,17,300	6	0			
		District Municipal Forms and Books	65	12,101	2	11			
		Commission on Customer's Paper	68	1,724	4	11			
		Exchange	67	35	8	1			
		Stock as per Journal, Folio 5, dated 31st March 1904	68	78	2	0			
		Depreciation on Stock	8	11,763	5	6			
				1,71,911	13	6			
		Interest on the Deposit of Madras Railway	8	68	2	10			
		„ on Government Pro-Notes for half-year	9	863	11	2			
		„ Rents	56	180	0	0			
		„ Interest from Pension Fund for half-year	10	654	9	9	1,766	7	9
				1,766	7	9			
		„ Stock on hand—	...	...	...	...	2,45,156	3	10
		Dead Stock Plant	...	2,05,747	8	4			
		Furniture	...	5,745	15	2			
		Papers	...	16,728	9	4			
		Stores	...	6,863	1	6			
		War Office Forms and Books	...	75	14	1			
		District Municipal Forms and Books	...	198	2	0			
		Railway Forms and Books	...	9,797	1	5			
				2,45,156	3	10			
							4,66,353	12	4
		Balance (Gross Profit)	...	...	...	...	52,214	11	1
		Rupees...	...	...	...	...	52,214	11	1

(Signed) R, F. R. FORMBY, Major, I.A.,
One of the Agents to the Trustees,
for the Agents to the Trustees,
L. A. Press, Madras.

Dr. **Head Office.—Abstract of the Cash Account for 1904.** *Cr.*

Date.	PARTICULARS.	Ledger Folio.	Amount as per Cash Book.			Amount as per Contingent Book.			Total.		
1904.	RECEIPTS.		Rs.	A.	P.	Rs.	A.	P.	Rs.	A.	P.
Jan. 1	To Balance on hand—								3,705	1	3
	Cash and Drafts		366	6	5	500	0	0			
	With Bank of Madras		2,838	10	10						
			3,205	1	3	500	0	0			
Dec. 31	To Total Receipts in the year—								2,16,592	0	8
	Sale of Books on Commission		150	7	7						
	Lawrence Asylum Press, Ooty Branch, Account		1,498	6	10						
	Interest on the Deposit of Madras Railway		68	2	10						
	Do. realized on Pension Fund		654	9	9						
	Do. Employés' Securities		87	8	0						
	Do. on Govt. Pro. Note		863	11	2						
	Collection with Bills		1,99,999	6	9						
	Do. without Bills		12,021	8	3						
	Cash Sales		300	0	11						
	Discount and Commission		5	6	4						
	Rent		210	0	0						
	Outfit of Asylum Lads		24	0	0						
	Coolies and cart hire		71	4	0						
	Tenders with Deposits for supply of Articles.		485	0	0						
	Office Expenses		53	0	0						
	Establishment—		Rs.	A.	P.						
	Account and Stores department		45	6	0						
	Composing		22	14	10						
	Press and Machine		15	15	5						
	Binding and Ruling		5	4	4						
	Servants		0	4	3						
									89	12	10
	Overtime :—		Rs.	A.	P.						
	Composing		3	9	5						
	Press and Machine		0	9	11						
	Binding and Ruling		4	14	3						
	Type Foundry and Steoreo		0	9	10						
									9	11	5
	Carried over								2,20,297	1	11

Date.	PARTICULARS.	Ledger Folio.	Amount as per Cash Book.			Amount as per Contingent Book.			Total.			Grand Total.		
1904	DISBURSEMENTS.		Rs.	A.	P.	Rs.	A.	P.	Rs.	A.	P.	Rs.	A.	P.
Dec. 31	By Working Expenses :—											69,335	13	2
	Establishment :—													
	Superintendent and Deputy Superintendent		7,685	8	3									
	Account and Store		6,055	13	11	12	0	0						
	Composing		15,998	0	8	20	10	0						
	Examining		2,117	6	7	16	8	0						
	Press and Machine		9,612	5	10	10	1	9						
	Binding and Ruling		8,358	3	2									
	Type Foundry and Stereo		1,854	12	7	6	12	10						
	Carpentry		717	7	5									
	Blacksmith		659	8	3									
	Servants		925	13	11									
			53,925	0	7	66	0	7	54,051	1	2			
	Overtime :—													
	Composing		558	10	7	20	0	0						
	Examining		41	13	8	6	0	0						
	Press and Machine		677	0	0	10	10	1						
	Binding and Ruling		819	0	2									
	Type Foundry and Stereo		49	13	0	1	5	1						
	Blacksmith		13	13	3	4	7	9						
	Servants		8	7	1									
			2,168	9	9	42	6	11	2,211	0	8			
	Allowances :—													
	Compiling Almanacs		656	12	10	87	12	10	744	9	8			
	Contingencies :—													
	Repairs to Buildings		1,851	7	2	9	1	0						
	,, to Machines		93	14	0	34	7	9						
	Coolies and Cart hire		59	0	0	1,215	12	3						
	Coal					74	12	9						
	Firewood for Engine and Stereo, &c.		2,199	0	7									
	Advertisement		76	12	0	88	9	3						
	Postage and Receipt Stamps					1,110	8	6						
	Telephone charges		225	0	0									
	Taxes and Insurance		2,344	3	0	24	2	0						
	Lighting charges		294	7	6	8	4	0						
	Plant Furniture		1,047	0	0									
	Office expenses		861	11	1	362	14	7						
	Discount and Commission		12	0	0	36	2	3						
	Audit Fee		300	0	0									
			9,364	7	4	2,964	10	4	69,335	13	2			
	By Other Payments :—		Rs.	A.	P.							36,637	9	6
	Outfit of Asylum Lads		26	0	0									
	Pocket allowance do.		41	4	0									
	Boarding of do.		316	0	0									
	Charges on account of do.		22	11	6									
			405	15	6	248	4	0	157	11	6	405	15	6
	Pensionary Charges and Compassionate Allowance					992	2	1	10	0	0	1,002	2	1
	Lawrence Asylum Press, Ootacamund Branch, Account					122	0	0	136	2	0	258	2	0
	Lawrence Asylum contribution					26,000	0	0				26,000	0	0
	Sale of Books on Commission					861	1	3				861	1	3
	Interest on Employés' Securities					35	0	0	36	12	0	71	12	0
	Tenders with Deposit for supply of articles					485	0	0				485	0	0
	Payments on Parties' Account					5,932	10	0	1,400	14	8	7,333	8	8
	Investment of Employés' Securities					250	0	0				250	0	0
						34,926	1	4	1,741	8	2	36,667	9	6
	Carried over											1,06,003	6	8

Dr.

Head Office.—Abstract of

Date.		PARTICULARS.	Ledger Folio.	Amount as per Cash Book.			Amount as per Contingent Book.			Total.		
1904.		RECEIPTS—(*Continued.*)		Rs.	A.	P.	Rs.	A.	P.	Rs.	A.	P.
Dec.	31	Brought over		...	...	...	...	...	...	2,20,297	1	11
		Rupees ...		...	...	...	...	...	...	2,20,297	1	11

(Signed) C. ANNAMALAY MUDALIAR,
Accountant, L. A. Press, Madras.

Cr.

the Cash Account for 1904—(*Continued*).

Date.		PARTICULARS.	Ledger Folio.	Amount as per Cash Book.			Amount as per Contingent Book.			Total.			Grand Total.		
1901.		DISBURSEMENTS—(*Continued*).		Rs.	A.	P	Rs.	A.	P.	Rs.	A.	P.	Rs.	A.	P.
Dec.	31	Brought over... ...		...	...	...	...	...	...	...	...	...	1,06,003	6	8
		By PAYMENT ON ACCOUNT OF STOCK:— ...		...	...	...	...	...	.	..	...	...	96,038	14	9
		Types and Machine, &c.		17,273	0	6	42	2	0	17,315	2	6			
		Stores from England		7,256	3	10	...	...	...	7,256	3	10			
		Papers do.		4,487	13	3	...	...	...	4,487	13	3			
		Stores purchased in the Country ...		7,734	4	6	639	12	2	8,374	0	8			
		Papers do. ...		56,543	2	8	13	8	0	56,556	10	8			
		Packing Materials		416	15	6	...	...	...	416	15	6			
		CONTINGENCIES:—													
		Teakwood		683	7	3	...	...	...	683	7	3			
		Customs Duty		655	1	4	13	9	0	668	10	4			
		Landing charges		260	7	6	6	7	3	266	14	9			
		Refunded to Controller of Stationery, Calcutta		...	...	...	13	0	0	13	0	0			
				95,310	8	4	728	6	5	96,038	14	9	2,02,042	5	5
		By BALANCE ON HAND:—		...	...	...	...	...	...	...	...	...	18,254	12	6
		„ Cash and Drafts		71	14	0	500	0	0	571	14	0			
		„ Balance with Bank of Madras		17,682	14	6	...	...	...	17,682	14	6			
		Rupees		17,754	12	6	500	0	0	18,254	12	6	2,20,297	1	11

(Signed) R. F. R. FORMBY, MAJOR, I.A.,
One of the Agents to the Trustees,
for the Agents to the Trustees,
L. A. Press, Madras.

Ootacamund Branch.—Balance Sheet or Account for 1904.

Dr. *Cr.*

1904.			Rs.	A.	P.	L. F.	Rs.	A.	P.	Rs.	A.	P.
January.	1	To LIABILITIES AT THIS DATE :—								216	0	0
		Lawrence Asylum Press, Madras					30	15	6			
		Personal Ledger Accounts					185	0	6			
							216	0	0			
Dec.	31	To ASSETS AT THIS DATE :—								22,129	7	4
		Cash on hand										
		With Bank of Madras, Ootacamund	2,582	6	8	13	2,582	6	8			
		Contingent Advance				7	10	11	3			
		Postage Stamps on hand				12	0	6	9			
		Receipt Stamps on hand					0	7	0			
		STOCK ON HAND :—										
		Plant, &c., Dead Stock	14,393	13	6							
		Stationery—Printing	658	9	11							
		„ Writing	74	1	8		15,131	9	1			
		Personal Ledger Accounts					4,403	14	7			
							22,129	7	4			
		To Balance								364	3	3
		Rupees								22,709	10	7

1904.			Rs.	A.	P.	L. F.	Rs.	A.	P.	Rs.	A.	P.
January.	1	By ASSETS AT THIS DATE :—								22,488	10	1
		Cash on hand	10	6	0							
		With Bank of Madras, Ootacamund	2,991	12	8	13	3,002	2	8			
		Contingent Advance				5	49	0	0			
		Postage Stamps on hand				11	0	3	9			
		Receipt Stamps on hand				11	0	8	0			
		STOCK ON HAND :—										
		Plant, &c., Dead Stock	14,964	12	1							
		Stationery :—Printing	671	8	3							
		Do. Writing	122	13	9		15,759	2	1			
		Personal Ledger Accounts					3,677	9	7			
							22,488	10	1			
Dec.	31	By LIABILITIES AT THIS DATE :—								221	0	6
		Lawrence Asylum Press, Madras					41	0	6			
		Personal Ledger Accounts					180	0	0			
							221	0	6			
		Rupees								22,709	10	7

(Signed) W. G. WRIGHT,
Superintendent,
L. A. Press, Ootacamund Branch.

Dr. Ootacamund Branch.—Profit and Loss Account for 1904. *Cr.*

1904.		EXPENDITURE.	L. F.	Rs.	A.	P.	Rs.	A.	P.
Dec.	31	To Stock :—	...	...	...	...	17,166	0	5
		Balance of Stock on hand on 31st Dec. 1903— Rs. A. P.							
		Plant, &c., Dead Stock 14,964 12 1							
		Stationery—Printing 671 8 3							
		Do. Writing 122 13 9	...	15,759	2	1			
		Plants, Dead Stock, &c., received during the year	...	9	350	10	6		
		Stationery and Stores (Printing and Writing) do.	...	8	1,050	12	10		
		Railway Fare, Cooly and Packing Materials do.	...	7	5	7	0		
					17,166	0	5		
		To Working Expenses		...	...	...	8,992	13	2
		Establishment—							
		Account and Store Department	1	1,445	8	3			
		Composing do.	2	2,702	15	8			
		Examining do.	...	460	2	10			
		Press and Machine do.	3	750	6	6			
		Binding and Ruling do.	...	570	12	5			
		Servants	4	261	0	0			
		Overtime :—							
		Composing Department	5	141	11	5			
		Examining do.	5	17	10	2			
		Press and Machine do.	6	23	13	3			
		Binding and Ruling	6	5	10	4			
		Receipt Stamps	12	6	1	0			
		Postages	...	26	0	6			
		Superintendent	1	1,440	0	0			
		Rent of premises	4	600	0	0			
		Office expenses	11	269	9	10			
		Audit fees	13	200	0	0			
		Warm clothing for peons	14	25	0	0			
		Law charges	15	5	0	0			
		Trade Tax	...	12	8	0			
		Stationery, Printing and Binding for the Press during the year	174	28	15	0			
				8,992	13	2			
		To Deductions for disputed Bills	20	...	...	...	0	5	8
							26,159	3	3
		To Balance (Gross Profit)		...	...	...	1,784	10	9
							27,943	14	0
		To Contribution to Lawrence Asylum	14	2,000	0	0			
		„ Principal and Secretary, Lawrence Asylum, for work done gratis	29	148	14	0	2,148	14	0
		Rupees		...	...	...	2,148	14	0

1904.		INCOME.	L. F.	Rs.	A.	P.	Rs.	A.	P.
Dec.	31	By Presses	...	...	...	...	10,231	5	2
		Printing	16	10,002	15	3			
		Die Press	19	121	7	9			
		Card Press	18	45	0	0			
		Miscellaneous	20	61	14	2			
				10,231	5	2			
		By Binding	16	...	...	...	1,175	6	8
		Stock	...	...	...	...	1,405	9	1
		Stationery, Printing	17	904	10	2			
		Do. Writing	...	80	14	11			
		Binding Materials	18	417	6	0			
		Packing	19	2	10	0			
				1,405	9	1			
		By Balance of Stock on hand at this date :—	...	...	...	...	15,131	9	1
		Plant Dead Stock, etc.	...	14,398	13	6			
		Stationery—Printing	...	658	9	11			
		Do. Writing	...	74	1	8			
				15,131	9	1			
							27,943	14	0
		By Balance (Gross Profit)	...	...	...	...	1,784	10	9
		„ Over Expenditure	...	...	...	...	364	3	3
		Rupees ...	...	...	...	...	2,148	14	0

(Signed) W. G. WRIGHT,
Superintendent,
I. A. Press, Ootacamund Branch.

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Dr. **Ootacamund Branch.—Abstract of Cash Account for 1904.** *Cr.*

Date.		PARTICULARS.	Ledger Folio.	Amount as per Cash Book. Rs.	A.	P.	Amount as per Contingent Book. Rs.	A.	P.	Total. Rs.	A.	P.
1904.		**RECEIPTS.**										
Jan.	1	To Balance on hand		...	...	...	...	...	...	3,051	2	8
		Cash and Drafts		10	6	0	49	0	0			
		With Bank of Madras, Ootacamund...		2,991	12	8	...	...	...			
				3,002	2	8	49	0	0			
Dec.	31	To Total Receipts in the year:—		...	...	...	...	...	...	12,110	10	1
		Cash Sales		38	14	6						
		Collection with Bills		11,794	10	8						
		Do. without Bills		277	0	11						
				12,110	10	1						
		Rupees								15,161	12	9

Date.		PARTICULARS.	Ledger Folio.	Amount as per Cash Book. Rs.	A.	P.	Amount as per Contingent Book. Rs.	A.	P.	Total. Rs.	A.	P.	Grand Total. Rs.	A.	P.
1904.		**DISBURSEMENTS.**													
Dec.	31	By Working Expenses:—		...	...	...	...	...	...	...	...	...	8,864	11	7
		Establishment:—													
				Rs.	A.	P.									
		Superintendent		...		...				1,440	0	0			
		Account and Store		1,446	0	0									
		Composing		2,702	15	8									
		Examining		460	2	10									
		Press and Machine		751	3	8									
		Binding and Ruling... ...		570	12	5									
		Servants		261	0	0									
				6,192	2	7				6,192	2	7			
		Overtime:—													
		Composing		141	11	5									
		Examining		17	10	2									
		Press and Machine		23	13	3									
		Binding and Ruling ...		5	10	4									
				188	13	2				188	13	2			
		Law charges		...		...				...	..	...			
		Rent of Premises		...		...				600	0	0			
		Postage on letters		...		...				...	...	...			
		Receipt Stamps		...		...				...	...	...			
		Current Expenses		...		...				25	14	0			
		Warm clothing for peons ...		...		...				25	0	0			
		Audit fee		...		...				200	0	0			
		Trade Tax		...		...				12	8	0			
										8,684	5	9			
		By Other Payments:—		...		...				...	...	...	3,454	0	9
		Lawrence Asylum Press, Madras ...		...		...				1,163	12	3			
		Lawrence Asylum contribution ...		...		...				2,000	0	0			
		Payments on Parties' Account ...		...		...				250	0	0			
										3,413	12	3			
		By Payments, on account of Stock:— ...		...		...				...	...	...	249	14	6
		Merchandise purchased		...		...				38	10	0			
		Railway Fare, etc.		...		...				...	...	...			
		Types, Machines, etc.		...		...				38	14	0			
										77	8	0			
													12,568	10	10
		By Balance on hand		...		...				...	...	...	2,593	1	11
		Cash and Draft...		...		...				10	11	3			
		With Bank of Madras, Ootacamund ...		2,582	6	8				...	...	...			
				2,582	6	8				10	11	3			
		Rupees		...		...				...	...	...	15,161	12	9

(Signed) W. G. WRIGHT,
Superintendent,
I. A. Press, Ootacamund Branch.

Ootacamund Lawrence Asylum.

From

The PRINCIPAL and SECRETARY,

LAWRENCE ASYLUM,

Lovedale, Nilgiris, 7th July 1905.

To

The Director

of Public Instruction

Madras

Sir.

I have the honor to report the despatch per Book Post today 3 Copies of the Press Report for 1904. As it is overdue will you kindly submit it to Government at an early date.

I have the honor to be

Sir

Your most obedt servt

Jno. Wm. Robinson

Principal & Secretary.

N Lefonsur No 59/6/05 11 July 05

Submitted to Government

J R Scott

For Director of Public Instruction

14

When received by the Examr. 10. 7. 05

" Copy ready 11. 7. 05

" Examd "

" Numbrd "

" Recd. by Despr "

[L. & M. / 48]
1,030—11.

Educational
~~Local and Municipal~~ Department.

Again G.O., No. , dated 190 .
Current No. 1289, from the D. P. I. , No. 5916, dated 11. 7. 1905.
Current No. from the , No. , dated 190 .

SUBJECT.
Report on the working of the Lawrence Asylum Presses, Madras and Ootacamund.

Has Auditor's report been received? and does his agree? Value of Stock appears to have increased by Rs. 17,000 and cash balance appears to have risen from Rs. 3,000 to Rs. 18,000. I do not quite see how the figures, net profit Rs. 25,000 approximately is arrived at?

H. D. T.
13. 7. 05.

The report on the audit of the accounts of the Lawrence Asylum Press, Madras, for the calendar year 1904, has not yet been received. But the audit report on the accounts of the Branch Press at Ootacamund has been received. The figures relating to the Branch Press which are entered in the present report

G

Pages 14-15 of the Report-

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have been compared with the audited figures and are found to agree.

2. As regards the Secretary's query about the net profit entered in the accounts of the Lawrence Asylum Press, Madras. The following shows how the figure Rs.25,000 approximately is arrived at:—

Page 9 of the report	Income of the Press from small sources	Rs. 4,66,353-12-4
Page 8 — do —	Expenditure incurred on account of the Press proper	Rs. 4,14,139-1-3
do	Contribution to the Lawrence Asylum, Ooty	Rs. 26,000-0-0
	Work done gratis for the Principal & Secretary Lawrence Asylum, Ooty	Rs. 955-4-1
	Upkeep of Asylum Lads	Rs. 330-15-6
	Total expenditure	Rs. 4,41,425-4-10

The calculation of the profit depends on the amount written off for depreciation — which of course is only a rough estimate. The amount entered under depreciation is about Rs 13,000

Balance Rs. 24,928-7-6

approximately Rs. 25,000.

A2R 17/5/05 7.11. 17.5.05

When is the L. A. Press, Madras, Audit Report due?

20/7/05

The Madras Lawrence asylum Press audit report is due on the 15th of September next - Vide entry

underlined
~~marked~~ in pencil on page 13 of the Current year's Calendar of the Educational and Legislative Department.

Such Rec'd 21/7/15 Pty 21/7/15 21/7/15

The report may be Recorded:
The years' working was satisfactory.

HDD 23-7-015

Recorded
25/7/15

The order above has been separately copied and is submitted below.

Rec'd 25/7/15 Pty 25/7/15

18

EDUCATIONAL DEPARTMENT.

[E. 12.]

1,000—11-6-05.

READ AGAIN G.O., No. ....., dated ..... 190 .

" " " " ....., " ..... 190 .

READ ALSO:—

C. No. 1289, From the D. P. I. Rc. No. 5916, dated 11 — 7 — 1905

" " ....., " " ....., " ....., " ..... 190 .

" " ....., " " ....., " ....., " ..... 190 .

ORDER No. 508, dated 25-7- 1905.

Prio

Dup 25/7/5

Recorded.

J.T.
25.7.5

To the D. P. I.
A.G.V

31/7/5

When given for copying ——
When copied ——
When examined —— } 190 .
When signed ——

READ AGAIN G.O., No. , DATED
190 .

CURRENT No.

ENCLOSURES TO C. No.

ORDER OF GOVERNMENT	A	A	A	A	A	A	A	
LETTER OF GOVERNMENT.								
STATEMENT WITH DITTO.								
PAPERS NOT FILED UP, BEING MEANT FOR DESPATCH IN ORIGINAL.								

N.B.—
A = Copy in full.
B = Not to be copied.
P = Copy abstract only.
Q = Copy heading only.