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Educational (1904) Department.

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G.O., No. 355

DATED 8. 6. 04

INDEXED.

ORIGINAL

[Despatch Abstract.]

Lawrence Asylum, Ceylon

Recording the report on the working
of the — during 1903.

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BACK PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

FURTHER PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

Government {1904} of Madras. EDUCATIONAL.

Recd.

Enclosures

Regd.

1904.

Spare copies

ORIGINAL

G.O., No. 355, 8th June 1904.

JUNE.

Lawrence Asylum, Ootacamund.

Recording the report on the working of the — during 1903.

GOVERNMENT OF MADRAS.

EDUCATIONAL DEPARTMENT.

Read—the following paper:—

From the Hon'ble Mr. A. G. BOURNE, D.Sc., F.R.S., Director of Public Instruction, to the Secretary to Government, Educational Department, dated Madras, 30th May 1904, C. No. 4843.

I have the honour to submit, for the information of Government, three copies of the report of the Committee of the Lawrence Asylum, Ootacamund, on the working of the institution during 1903 together with a copy of my Proceedings, Dis. No. 3210, dated 23rd May 1904, reviewing the same.

ENCLOSURE.

Proceedings of the Director of Public Instruction, Dis. No. 3210, dated 23rd May 1904.

Read—Report of the Committee of the Lawrence Asylum, Ootacamund, on the working of the institution during 1903.

MALE BRANCH.

Staff.—There was but one change in the staff, caused by the resignation of Miss Maddox.

2. *Library and museum.*—Notwithstanding the remarks in the last review no information has been given in this report in regard to the number of volumes in the library. The omission should now be supplied. The extent to which the library was used should also be stated.

3. *Strength and attendance.*—A sixth form was opened during the year; but it has not been stated how many pupils there were in the form, and how far the class proved a success. Excluding the five day scholars, there were on the rolls at the end of the year 297 pupils (125 Europeans and 172 Eurasians) against 287 at the beginning, 49 having left the institution during the year, while 59 were admitted. The report is again silent in regard to the classes and forms in which the pupils were studying. The information should be furnished. Of the 49 who left, 34 had been in the asylum not less than five years; one was in the F.A. class, eight were in the upper secondary stage and fifteen in the lower secondary stage of instruction at the time of leaving. Eleven pupils obtained employment, two in the Railway, two in the Telegraph department and seven in the Army; one joined the Medical College, Calcutta, and four were apprenticed at the Lawrence Asylum Press.

4. *Sanitation and health.*—A decided improvement is noticed in the general health of the inmates during the year; the daily average number on the sick list fell from 13.18 to 8.21. This is satisfactory.

5. *Examinations.*—It has not been stated whether any of the pupils of the sixth form went up for the Matriculation or the Upper Secondary examination. In regard to the Lower Secondary examination, an analysis of the subjects for which the 31 pupils appeared has not been given in the report, and in the absence of these particulars a correct idea of the results achieved by the institution cannot be formed. It should now be reported how many of the candidates went up for the complete test, how many for the compulsory subjects and one optional subject, how many for the compulsory subjects only and how many for the optional subjects only. Fewer boys appeared for the

Government Technical examinations in shorthand and typewriting, but there was a decided improvement in the percentage passed. Nine out of fifteen pupils passed the Elementary examination in drawing against three out of eleven in the previous year.

6. *Finance.*—Excluding the opening balance of Rs. 14,358, the receipts amounted to Rs. 1,10,967, while the charges aggregated Rs. 1,05,229, thus increasing the opening balance in favour of the institution to Rs. 20,096.

7. *General.*—Due attention was paid to physical education and the cadet companies worked satisfactorily.

FEMALE BRANCH.

8. *Strength and attendance.*—Excluding three day scholars, there were 65 boarders at the end of the year (49 Europeans and 16 Eurasians) against 64 at the beginning.

9. *Sanitation and health.*—Here also, as in the male branch, the general health shows an improvement.

10. *Examinations.*—All the eleven girls that went up for the Lower Secondary examination passed, but no information has been given as to the subjects for which each appeared and the subjects in which each passed. For the Technical examinations in shorthand and typewriting, six appeared—three for each—and two passed, one in each.

11. *Finance.*—There was a still further improvement in the financial condition of this branch. Excluding the opening *minus* balance of Rs. 869, the receipts during the year amounted to Rs. 22,147 and the charges to Rs. 21,168, and the year closed with a surplus of Rs. 110 in favour of the institution.

12. The efficient administration of the institution reflects credit on the Principal and the staff.

A. G. BOURNE,
Director of Public Instruction.

To the Principal, Lawrence Asylum, Ootacamund.

„ the Inspector of Schools, Western Circle.

„ „ of European and Training Schools.

„ the Inspectress of Girls' Schools, Southern Circle.

Copy to the Chairman, Lawrence Asylum Committee, } for information.
„ the Collector of the Nilgiris,
„ Government (with C.L.),

ORDER—No. 355, Educational, dated 8th June 1904.

Recorded.

(True Extract.)

H. D. TAYLOR,
Ag. Secretary to Government.

To the Director of Public Instruction.

„ Committee of the Lawrence Asylum,

through the Director of Public Instruction.

„ Deputy Adjutant-General, Madras Command (with C.L.).

Exd. P. Cunniah.

Educational (190⁴) Department.



CURRENT No. 974

From

[Name] The Hon'ble Mr. A.G. Bourne, D.Sc., F.R.S.,

[Designation] Director of Public Instruction,

[Station] Madras.

Handwritten signature/initials

C. No. 4843 of 04

Received 31 — 5 — 1904

Dated 31 May 1904

Enclosures 4

Registered 1 — 6 — 1904

SUBJECT.

Submitting 3 copies of the report of the Committee of the Lawrence Asylum, Ootacamund, on the working of the institution during 1903 together with a copy of Proceedings reviewing the same.

BACK PAPERS.

CO. 267872-6-03
Rule. CO. 689872-12-00
2428715-4-04

FURTHER PAPERS.

18
To

The Secretary to Government,

Educational Department.

Sir,

I have the honour to submit, for the information of Government, three copies of the report of the Committee of the Lawrence Asylum, Ootacamund, on the working of the institution during 1903 together with a copy of my Proceedings Dis.No. 3210 dated 23rd May 1904 reviewing the same.

I have the honour to be,

Sir,

Your most obedient servant,

S. Satchinadhan
For Director of Public Instruction.

S.S.
26-5-04

THE
FORTY-FOURTH REPORT

OF THE

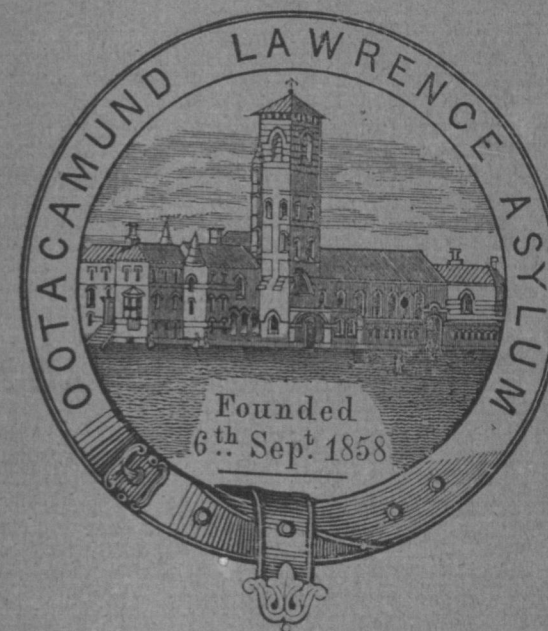
Ootacamund Lawrence Asylum,

FOR THE

YEAR ENDING 31st DECEMBER, 1903,

WITH

APPENDICES.



PRINTED AT THE LAWRENCE ASYLUM PRESS, MOUNT ROAD, MADRAS.

1904.

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THE FORTY-FOURTH REPORT
OF THE
OOTACAMUND LAWRENCE ASYLUM,
FOR
1903.

PREFACE.

THE Lawrence Asylum at Ootacamund was founded during 1858 in honour of the memory of Sir Henry Lawrence, K.C.B., by whom the establishment at some Hill Station, within the Madras Presidency, of an Institution similar to the Lawrence Asylum at Sanawar, had been suggested.

The Asylum at Ootacamund was managed by a Committee of gentlemen residing at that place, and was supported by donations and subscriptions from the general public; but as these proved inadequate to its maintenance, it was adopted by Government in 1860, and allowed a Grant-in-Aid.

A foundation, having a similar object, known as the "Madras Military Male Orphan Asylum," had been in existence since 1788, and being in a flourishing condition, it was considered desirable, for the mutual benefit of both Institutions, that they should be amalgamated, and that the inmates of the Madras Asylum should be transferred to Ootacamund.

This resolution was carried into effect on the 1st September 1871, with the approval of Government, and it was agreed that the united Asylums should be designated the "Ootacamund Lawrence Asylum."

The Lawrence Asylum is situated at Lovedale, 3 miles from Ootacamund, on the summit and centre of the Nilgiri Hills in the South of India, within the Presidency of Madras. It lies between the 11th and 12th degrees of North Latitude, and the 76th and 77th degrees of East Longitude, on the confines of the Provinces of Coimbatore and Malabar, at an elevation of 7,330 feet above the mean level of the sea, being 1,312 feet below Dodabetta, and 103 feet above the lake at Ootacamund, and 1,470 feet above the Barracks at Wellington. The mean annual temperature of the air at Lovedale is 58°; the mean maximum is 68°; the mean minimum is 48°; the mean annual range 16°. On or near the ground, however, water freezes nearly every night for three months in the year.

The school buildings and grounds cover 730·76 acres.

THE OOTACAMUND LAWRENCE ASYLUM

Amalgamated with the Madras Military Male Orphan Asylum on the 1st September 1871.

ESTABLISHED 6TH SEPTEMBER 1858.

The following Table exhibits the mean temperature of the air at Calcutta, Bombay, Madras, London and Ootacamund, for January, April, July and October:—

Months.	Calcutta.	Bombay.	Madras.	London.	Ootacamund.
January.....	69°—1	77°	78°	36°—6	50°— 2
April.....	87°—1	83°	89°—4	49°—9	61°— 5
July.....	82°—1	81°	89°	61°	56°— 26
October.....	82°—3	84°	85°—7	48°—4	56°

The following Table exhibits the mean temperature of the air at Calcutta, Bombay, Madras, London and Ootacamund, for January, April, July and October:—

THE OOTACAMUND LAWRENCE ASYLUM

THE OOTACAMUND LAWRENCE ASYLUM.

Amalgamated with the Madras Military Male Orphan Asylum on the 1st September 1871.

ESTABLISHED 6TH SEPTEMBER 1858.

PATRONS.

HIS EXCELLENCY THE LIEUTENANT-GENERAL COMMANDING THE FORCES, MADRAS COMMAND.

THE RIGHT REVEREND THE LORD BISHOP OF MADRAS.

COMMITTEE OF MANAGEMENT.

Ex-officio Members.

THE GENERAL COMMANDING THE SOUTHERN DISTRICT (*Chairman*).

THE COLLECTOR OF THE NILGIRIS (*Vice-Chairman*).

THE ASSISTANT ADJUTANT-GENERAL.

THE ASSISTANT QUARTERMASTER-GENERAL.

THE SENIOR MEDICAL OFFICER, OOTACAMUND.

THE COMMANDANT, DEPÔT, WELLINGTON.

Non-official Members.

SIR FREDERICK PRICE, K.C.S.I. | W. E. SCHMIDT, Esq.

COLONEL K. F. STEVENSON.

PRINCIPAL, SECRETARY AND CHAPLAIN.

REVEREND AUG. WM. ATKINSON, M.A.,

Fellow of the Calcutta and Madras Universities.

LADY VISITORS.

MRS. A. W. ATKINSON.

" STUDD.

" LIARDET.

LADY PRICE.

MRS. C. M. MULLALLY.

" STEVENSON.

THE FORTY-FOURTH REPORT

OF THE

OOTACAMUND LAWRENCE ASYLUM,

FOR THE YEAR 1903.

As directed in the Proceedings of the Director of Public Instruction, No. 1472, dated 11th March 1901, Para. 4, the Committee of the Ootacamund Lawrence Asylum, has the honour to submit, for the information of Government, the Forty-fourth Annual Report of the Institution for the Calendar year 1903.

I.—MALE BRANCH.

1. Tabular statements are annexed which give the required statistics, in both Branches of the Asylum.

2. The Departures in Table D are thus summarised :—

Removed, parents leaving the Presidency	...	8
Removed, owing to illness		2
Removed, over age		6
Removed, no particular reasons being given	...	13
Removed on termination of Scholarship	...	1
Employed on the Railway		2
Enlisted in European Regiments		7
Removed on termination of apprenticeship at the workshops		3
Joined the Calcutta Medical College		1
Entered the Government Telegraph Department	...	2
Apprenticed at Lawrence Asylum Press		4

Total ... 49

3. The 38 overaged boys in Table E are thus accounted for:—

At the Madras Municipal Workshops	...	...	7
In the Telegraph Training class	...	...	14
In the Fourth, Fifth and Sixth Forms	...	...	10
Probationers in the Cable Telegraph Company	...	...	2
Holding Scholarship for continuing studies for the			
Matriculation Examination	...	...	2
About to be removed	...	...	3

Total ... 38

4. *Table G.*—Fees are received for 21 boys, and the monthly payments are Rs. 291, which is Rs. 44 less than in the year previous.

5. *Table H* shows 48 children awaiting admission.

6. *Telegraph Class.*—A circular has been received from the Director-General of Telegraphs raising the Standards for both the Entrance and Final Examinations of the classes. These tests are in fact a return to the old arrangement, before the present pass for the Lower Secondary Examination was accepted as the Entrance Examination for the Junior class.

7. *Changes in the staff.*—Miss Maddox resigned in March last and was succeeded by Mrs. O'Kelly.

Miss Butters was relieved of the duties of Acting Matron of the Nursery by Mrs. Hackett, who, owing to ill-health, resigned in October when Miss Butters was permanently appointed to the post.

First Junior Sergeant A. Butters died on the 1st April. There were many changes among the Junior Sergeants after his death among the effective soldiers who were sent from the Regiment stationed at Wellington. Arrangements are, however, now being made to secure the services of a steady pensioned soldier instead.

8. The Report of the Medical Officer is appended and shows that the average daily sick was 8.21.

The large masonry cistern and the Nursery latrine were completed during the year. The improvements in the lavatories have not yet been completed. The Public Works Department as usual carries out the annual white and color washing and repairs.

Petty repairs are carried out by the Asylum; but the allowance of Rs. 100 per mensem by that department for the work is insufficient as the buildings now over 33 years in existence, require more repairs as the years go by. At one time, Rs. 200 a month were allowed.

A Police Station was established in April.

9. Examinations—

For the Telegraph Department.—Two appeared and both passed.

Lower Secondary Examination.—Thirty-one boys were sent up and passed thus: nine completed their certificates; one in the compulsory subjects and in one optional subject; four in the compulsory subjects only; one in two optional subjects; nine in one optional subject only.

Shorthand, Elementary.—Four appeared and two passed.

Typewriting, Elementary.—Four appeared and three passed.

Drawing, Elementary.—Fifteen appeared but the results are not yet published.

10. *Volunteers.*—The Cadet Corps numbers 193 and it continues to be effective.

11. Financial—

	RS.	A.	P.
Balance to Credit, 1st January 1903	14,358	4	9
Total Receipts, 1903	1,10,966	15	9
„ Expenditure, 1903	1,05,229	8	0
Balance to Credit, 31st December 1903.	20,095	12	6

A Statement of Receipts and Expenditure for the Calendar year is appended.

The Committee records its thanks for the following gifts:—

	RS.	A.	P.
The President, Regimental Institute,			
2nd Battalion, Royal Scots—to the			
Funds	75	0	0
Ex-pupils, Messrs. Booth and Pitcher—			
Special Money Prizes to Boys and			
Girls	50	0	0
Mrs. Liardet—Prizes to Boys and Girls.	40	0	0
Mrs. McIvor—do. do.	25	0	0
Lady and Sir Frederick Price—Prizes			
to Boys and Girls	30	0	0

	RS.	A.	P.
Mrs. Richards—Prizes to Girls only ...	10	0	0
Donation by Quartermaster-Sergeant Aldridge.	5	0	0
Do. by Mr. Wadia ...	5	0	0

The Armstrong Medal for good conduct was awarded to Cross.

12. The School was inspected by C. W. Moss, Esq., in May and his report contains the results of his inspection.

The Sixth Form was opened in February last, sanction for which was accorded in the Proceedings of the Director of Public Instruction, No. 2532, dated 24th April 1903.

13. The work done for the Girls' School, in the Tailors' Shop, amounted to Rs. 26.

The made-up-clothing in Store on the 31st December 1903 was estimated at Rs. 1,791.

14. The average cost per boy is calculated thus:—

	RS.	A.	P.
Expenditure under Heads I to VI ...	1,00,015	3	1
Add value of Stock, 1st January 1903... (vide page 11 of last report).	8,679	10	3
Total...	1,08,694	13	4

Deduct—

(a) *Stock left on the 31st December 1903—*

	RS.	A.	P.
(1) Steward's stores ...	6,274	14	7
(2) Carpenters' tools ...	141	7	9 will be disposed of.
(3) Tailors' shop ...	1,791	0	0
(4) Garden tools ...	64	4	0
(5) Office stationery ...	92	2	6
	8,363	12	10

(b) *Receipts—*

(iv) Industries ...	1,238	3	5
(v) Miscellaneous Nos. 1 and 6 ...	658	1	4
	1,896	4	9
	10,260	1	7

The Net Result is Rs. 98,434-11-9 which divided by 295, the average number of boys during the year, gives Rs. 333-10-10 as the cost per head.

Annual Medical Report of the Boys' School, Ootacamund Lawrence Asylum, for the year 1903.

LOVEDALE,
31st December 1903.

The average strength of the boys during the year was 295. The year under report has been a fairly healthy one. There were 611 in and out-door patients treated as compared with 1,099 of the previous year. The average daily sick was 8.21. There were no deaths.

Sanitation—Water-supply.—The year was marked by an unusual rainfall. The cistern above the reservoir was completed during the year and contains a sufficient supply of water to meet all demands.

Lavatories and Plunge Bath.—The improvements in the lavatories are being carried out and will soon be completed. The plunge bath has been greatly improved and affords ample bathing accommodation.

Latrines.—These are kept clean and well looked after. The new latrine for the Nursery has been completed and is very convenient to the children. There is no latrine for native servants.

Washing.—The washing has been carried out by contract and has been very satisfactory. The dhoby lines are regularly inspected.

Dietary.—Sufficient and good. The food is cooked in a variety of ways to suit the tastes of the children.

Gymnastics and Exercise.—These are regularly attended to under competent supervision and contribute much to the health and general physique of the boys. There are about 150 cadets using the carbine.

Hospital.—This is repaired annually by the P.W.D. and oftener when necessary. The furniture and fittings are ample. The necessity for an infectious ward is receiving attention. Mrs. Forkgen, the matron, has given every satisfaction in the performance of her duties.

Vaccination.—There were 52 boys re-vaccinated during the year with lanoline paste, 42 were successful and 10 unsuccessful.

R. C. D. PRINCE,
*Senior Asst. Surgeon,
In Medl. Ch., O. L. Asylum.*

F. J. CRAWFORD, M.D., MAJOR, I.M.S.,
*Consulting Medical Officer,
Ootacamund Lawrence Asylum.*

FEMALE BRANCH.

1. Sixty-five girls were borne on the Rolls on the last day of the year.

2. The departures are thus summarised :—

Obtained employment as typist ...	1
Entered domestic service ...	3
Removed, over-age ...	2
Removed, no particular reasons being given.	4

Total ... 10

3. There were 63 girls registered for admission.

4. Mrs. Richards, the Headmistress (referred to in last year's report) joined on the 9th January. Miss Mergler having resigned in August, Miss Butters was appointed temporarily until Mrs. O'Neill joined (23rd October).

5. The Medical report is appended. The average daily sick was .01.

6. *Examinations*—

Lower Secondary Examination.—Eleven appeared, all of whom passed.

Shorthand, Elementary.—Three appeared and one passed.

Type-writing, Elementary.—Three appeared and one passed.

The school was inspected by Miss Arnold in April. Her report was forwarded direct to the Director of Public Instruction.

7. Financial—

	RS.	A.	P.
Debtor balance, 1st January 1903 ...	869	3	8
Total receipts, 1903 ...	22,147	0	10
Total expenditure, 1903 ...	21,167	10	4
Balance to credit, 31st December 1903.	110	2	10
Total expenditure—Heads I to VI ...	20,752	10	4
Add stock, 1st January 1903 ...	1,595	0	4

Total ... 22,347 10 8

Deduct—

	RS.	A.	P.
(1) Recoveries in cash ...	186	15	0
(2) Value of stock, 31st December 1903 ...	1,377	1	3
	1,564	0	3

20,783 10 5

The average cost per head of 64 girls, the average number for the year, is Rs. 324-11-10.

Annual Medical Report of the Girls' School, Ootacamund Lawrence Asylum, for the year 1903.

The average strength of the girls during the year was 64. The year under report has been a healthy one and the children have kept extremely well except for a few trifling ailments from which there were 4 admissions. The average daily sick was .01. There were no deaths.

Sanitation—Water supply.—Sufficient and good.

Lavatories.—Arrangements good. A few more taps were put into the bathrooms.

Latrines.—The day and night latrines are kept clean.

Dietary.—Ample and good. No change has been made in the diet scale.

Exercise.—Various forms of light exercise are practised under competent supervision.

Vaccination.—Eleven girls were re-vaccinated during the year, ten were successful and one unsuccessful.

R. C. D. PRINCE,
Senior Asst. Surgeon,
In Medl. Ch., O. L. Asylum.

F. J. CRAWFORD, M.D., MAJOR, I.M.S.,
Consulting Medical Officer,
Ootacamund Lawrence Asylum.

LOVEDALE,
31st December, 1903.

TABLE A.

	BOYS.			GIRLS.		
	Boarders.	Day Scholars.	TOTAL.	Boarders.	Day Scholars.	Total.
On the Rolls, 31st December 1902 ...	287	4	291	64	4	68
Admissions, 1903 ...	59	1	60	11	1	12
Departures, 1903 ...	49	...	49	10	2	12
On the Rolls, 31st December 1903 ...	297	5	302	65	3	68

TABLE B.—Admissions—Boarders.

Branch.	RACE.			With both parents living.	CLASS, RULE 39.					SERVICE.					RELIGION.	EDUCATIONAL STANDARD.											
	Europeans.	Eurasians.	Pure Orphans.		Fatherless.	Motherless.	Class III	Class IV.	Class V.	Class VI.	Class VII.	Class VIII.	British Army.	Native Army.		Military Medical.	Artificer Corps.	Governor's Band.	Volunteers.	Civilians.	Protestant.	Roman Catholic.	Infant Class.	First Class.	Second Class.	Third Class.	Fourth Class.
Boys	28	31	5	28	4	22	16	2	16	10	11	4	31	10	2	2	1	9	4	52	7	30	10	15	2	2	...
Girls	11	...	...	11	...	...	11	...	...	...	...	...	11	...	...	...	...	...	...	11	...	4	...	2	1	3	1

TABLE C.—Admissions.

Ages on Admission.	BOYS.			GIRLS.		
	Europeans.	Eurasians.	Total.	Europeans.	Eurasians.	Total.
Between 5 and 6 years of age ...	4	...	4	...	...	...
" 6 " 7 " ...	6	3	9	1	...	1
" 7 " 8 " ...	1	8	9	2	...	2
" 8 " 9 " ...	3	5	8	2	...	2
" 9 " 10 " ...	4	5	9	...	...	...
" 10 " 11 " ...	7	6	13	2	...	2
" 11 " 12 " ...	2	4	6	2	...	2
Above 12 years of age ...	1	...	1	2	...	2
Total ...	28	31	59	11	...	11

TABLE D.—Departures—Boarders—Boys.

No.	NAMES.	Age on leaving the Asylum.		How long in the Asylum.	Literary Standard on leaving.	REMARKS.
		y.	m.	y.	m.	
1	Dickson, R. G. ...	12	4	5	8	IV. Removed, parents leaving the Presidency.
2	Dickson, H. E. ...	10	2	5	2	II. Do. do. do.
3	Dickson, P. J. ...	9	1	3	11	I. Do. do. do.
4	Murcutt, F. A. ...	11	8	...	10	IV. Do. do. do.
5	Murcutt, S. B. ...	7	7	...	10	Infant. Do. do. do.
6	Davies, C. H. L. ...	17	7	10	...	F. A. Scholarship lapsed.
7	Wate, A. E. ...	17	11	6	5	IV Form. Employed on the Railway.
8	Ainley, H. M. ...	12	5	1	9	IV. Removed owing to illness.
9	Lawrent, S. ...	13	11	7	6	1-V. Removed.
10	Ryan, A. T. ...	17	...	6	8	IV Form. Removed, over age.
11	Tims, A. E. J. ...	18	2	5	11	Tel. Do. do.
12	Walmsley, R. B. ...	14	11	8	11	2-VI. Enlisted in Middlesex Regiment.
13	Lewis, A. H. ...	16	6	11	1	3-VII. Enlisted in Royal Artillery.
14	Tizzard, B. S. ...	18	7	11	1	3-VII. Apprenticeship ceased at Municipal Workshops.
15	Freeman, A. G. ...	14	7	9	1	III Form. Enlisted in Royal Artillery.
16	Hanson, F. G. ...	19	5	7	6	IV. Apprenticeship ceased at Municipal Workshops.
17	Baker, B. O. ...	16	3	7	...	2-VI. Removed, over age.
18	Davies, A. ...	16	8	7	6	3-VII. Enlisted in Royal Artillery.
19	Smith, J. W. ...	15	7	5	...	IV Form. Removed, over age.
20	Thomas, J. F. ...	7	3	2	1	Infant. Removed, to attend another School.
21	Slark, W. ...	10	...	10	1	1-V. Apprenticeship ceased at Municipal Workshops.
22	Whitlock, W. H. M. ...	17	7	8	8	VI Form. Obtained employment on E. C. Railway.
23	McLeod, C. B. ...	17	5	8	2	3-VII. Apprenticed to L. A. Press.
24	Cooper, B. D. ...	17	11	7	3	Tel. Removed, over age.
25	Cole, D. C. ...	18	7	10	9	Tel. Apprenticed to L. A. Press.
26	Alderson, J. I. ...	15	11	5	11	III. Do. do.

TABLE D.—Departures—Borders—Boys—concl'd.

No.	NAMES.	Age on leaving the Asylum.		How long in the Asylum.		Literary Standard on leaving.	REMARKS.
		y.	m.	y.	m.		
27	Brown, A. M. ...	12	11	4	1	I-V.	Removed.
28	Kyte, F. H. ...	14	6	9	2	IV Form.	Enlisted in Warwick Regiment.
29	Lincoln E. H. ...	12	10	1	2	I-V.	Removed.
30	Lincoln, J. H. ...	11	1	1	2	II.	Do.
31	Brindley, A. H. ...	12	2	6	11	IV.	Removed.
32	Arthur, S. ...	15	6	6	2	III.	Enlisted in Royal Artillery.
33	Twiddle, J. E. S. ...	10	...	4	9	I.	Removed.
34	Wintle, C. L. ...	15	2	6	2	I-V.	Do.
35	Peacock, C. R. ...	15	6	7	...	I-V.	Do.
36	Fisher, E. J. ...	16	6	7	9	VI Form.	Joined Calcutta Medical College.
37	Gough, A. E. ...	10	...	...	4	I.	Removed.
38	Collins, A. W. ...	16	7	11	6	IV Form.	Removed, over age.
39	Sackett, G. H. ...	14	10	8	5	III.	Removed.
40	Whitlock, C. M. ...	15	10	8	10	V Form.	Apprenticed to L. A. Press.
41	Cook, C. A. ...	14	...	2	6	2-VI.	Removed, parents leaving the Presidency.
42	Clarke, J. F. ...	16	8	9	5	Tel.	Entered the Govt. Telegraph Dept.
43	McDonald, J. F. ...	17	12	12	...	Tel.	Do. do.
44	Algar, E. A. ...	15	4	1	4	I-V.	Removed.
45	Hughes, C. N. ...	13	10	5	5	IV.	Do.
46	Jarvis, E. A. ...	7	1	2	6	Infant.	Removed, owing to illness.
47	Pearston, J. A. ...	10	5	...	5	II.	Removed, parents leaving the Presidency.
48	Pearston, J. M. ...	7	11	...	5	Infant.	Do. do.
49	O'Keefe, F. N. ...	14	7	5	6	IV.	Enlisted in Royal Artillery.

TABLE D.—Departures—Borders.—Girls.

No.	NAMES.	Age on leaving the Asylum.		How long in the Asylum.		Literary Standard on leaving.	REMARKS.
		y.	m.	y.	m.		
1	Walmsley, L. M. ...	18	4	8	9	L. S.	Removed, over age.
2	Mann, E. M. ...	15	...	5	...	II Form.	Removed.
3	Mann, A. M. ...	13	11	5	...	II	Do.
4	Mann, E. J. ...	12	4	5	...	I	Do.
5	Mann, E. ...	10	6	5	...	IV	Do.
6	Forkgen, J. L. ...	18	3	8	10	L. S.	Do. over age.
7	Duckworth, T. G. ...	17	9	5	11	L. S.	Obtained employment as Typist.
8	Sullivan, F. K. ...	17	11	11	5	L. S.	Entered service in Government House.
9	Milne, F. A. ...	17	10	6	4	II Form.	Obtained service.
10	Hebblethwait, E. M. ...	19	...	7	4	L. S.	Do.

TABLE E.—Boarders.

Ages on 31st December 1903.	BOYS.			GIRLS.		
	Europeans.	Eurasians.	TOTAL.	Europeans.	Eurasians.	TOTAL.
Between 5 and 6 years of age ...	4	...	4	...	...	...
" 6 " 7 " ...	5	4	9	2	1	3
" 7 " 8 " ...	10	10	20	2	...	2
" 8 " 9 " ...	4	12	16	3	2	5
" 9 " 10 " ...	16	18	34	1	3	4
" 10 " 11 " ...	14	14	28	6	1	7
" 11 " 12 " ...	14	14	28	4	2	6
" 12 " 13 " ...	13	16	29	6	1	7
" 13 " 14 " ...	14	21	35	8	1	9
" 14 " 15 " ...	10	19	29	5	2	7
" 15 " 16 " ...	9	18	27	4	2	6
Above 16 years of age ...	12	26	38	8	1	9
Total ...	125	172	297	49	16	65

TABLE F.—Boarders.

Branch.	Pure Orphans.	Fatherless.	Motherless.	With both parents living.	RULE 39.								SERVICE.								RELI- GION.		
					Class I.	Class III.	Class IV.	Class V.	Class VI.	Class VII.	Class VIII.	Class IX.	British Army.	Native Army.	Military Medical.	Volunteers.	Artificer Corps.	Civilians.	Marine.	Governor's Band.	Police.	Protestant.	Roman Catholic.
Boys	... 23	147	23	104	...	102	16	48	84	18	16	13	192	36	7	29	14	13	1	4	1	263	34
Girls	... 8	57	...	...	1	62	2	...	...	...	...	...	58	...	7	...	...	...	...	...	...	60	5

TABLE G.—Boarders paying fees under Rule 42.

No.	Service.	Monthly Income.	Monthly Fees.	For	REMARKS.
1	Volunteer Force...	Rs. 210 ...	Rs. 38	2 boys.	Bangalore Rifle Volunteers.
2	British Army ...	„ 80—100 ...	20	2 „	Pensioned and in Civil employ.
3	Do. ...	„ 150—200 ...	18	1 boy.	Do.
4	Do. ...	„ 60—80 ...	9	1 „	In Civil employ.
5	Do. ...	„ 150—200 ...	33	2 boys.	Pensioned and in Civil employ.
6	Do. ...	„ 100—150 ...	25	2 „	Do.
7	Do. ...	„ 80—100 ...	12	1 boy.	Do.
8	Do. ...	„ 100—150 ...	25	2 boys.	Effective East Coast Rifle Volunteers.
9	Do. ...	„ 100—150 ...	15	1 boy.	Pensioned and in Civil employ.
10	Do. ...	„ 100—150 ...	15	1 „	Do.
11	Do. ...	„ 60—80 ...	15	2 boys.	Do.
12	Do. ...	„ 150—200 ...	18	1 boy.	Effective Nilgiri Rifle Volunteers.
13	Do. ...	} 150—200 ...	33	1 „	} One of the two lads is a step-son.
14	Military Medical...			1 „	
15	British Army ...	„ 100—150 ...	15	1 „	Pensioned and employed in the Police.

TABLE H.—Children registered for admission on 31st December 1903.

		Boys.	Girls.			Boys.	Girls.
In Class	I ...	...	...	In Class	VI ...	6	17
Do.	II ...	...	...	Do.	VII ...	4	7
Do.	III ...	...	2	Do.	VIII ...	19	4
Do.	IV ...	...	1	Do.	IX ...	7	1
Do.	V ...	...	12	Do.	X ...	10	10
				Total ...		48	63

The following statement gives the total number of entries into the Government Telegraph Department since the foundation of the School to 31st December 1903 :—

They are thus accounted for—

Died	...	...	...	...	31
Resigned for other employments	...	...	...	...	34
Invalided	...	...	...	...	4
Dismissed	...	...	...	...	15
Pensioned	...	...	...	...	2
Number in the Department on the date ...	...	...	...	...	211

Total ... 297*

* Includes nine Day Scholars.

Distributed according to rank—

Sub-Assistant Superintendents	...	...	24
Telegraph Masters	...	...	40
Signallers	...	...	147

Total ... 211

Classed according to Examinations passed—

First grade Sub-Assistant Superintendents	...	11
Second do. do. do.	...	13
In the Superior Grade	...	39
In the Good Grade	...	65
In the Average Grade	...	82
Indifferent	...	1

Total ... 211

Arranged according to salaries they are now drawing—

Drawing less than Rs. 100 per mensem	...	77
Do. between Rs. 100 and Rs. 200 per mensem.	...	86
Do. do. Rs. 200 and Rs. 300 do.	...	37
Do. over Rs. 300 per mensem	...	11

Total ... 211

List of Departures of Boys since the foundation (1858) to the 31st December 1903 :—

Died	...	...	...	44
Absconded and struck off	...	...	...	5
Obtained employment in the Post office	...	...	...	4
Do. do. in Government Bakery	...	...	...	2
Do. do. under Tradesmen	...	...	...	13
Do. do. in Lawrence Asylum	...	...	...	3
Do. do. on the Railway	...	...	...	17
Do. do. on Plantations	...	...	...	11
Do. do. in Gold Mines	...	...	...	5
Do. do. in Workshops	...	...	...	8
Do. do. in Revenue Survey Department	...	...	...	14

Carried over ... 126

Brought forward	...	126
Obtained employment in Topographical Department.	3	
Do. do. in Public Works Department	6	
Do. do. under Quinologist	...	2
Do. do. as Schoolmasters	...	2
Pupil teachers resigned	...	5
Emigrated to Australia	...	7
Entered the Engineering College	...	1
Do. the Medical Colleges, Madras and Calcutta.	6	
Do. Government offices	...	3
Apprenticed at the Lawrence Asylum Press	...	126
Sent to Lunatic Asylum	...	2
Entered the Cable Telegraph Company	...	21
Do. the Government Telegraph Department...	288	
Enlisted in European Regiments	...	165
Do. in Native Regiments	...	18
Entered the Gun Carriage Factory	...	5
Appointed as a Bugler in Nilgiri Volunteer Rifles.	1	
Sent to Industrial School	...	2
Obtained Scholarships	...	3
Expelled	...	8
Removed, over age	...	249
Do. no particular reasons being given	...	557
Do. parents leaving the Presidency or India...	132	
Do. owing to ill-health	...	49
Do. to attend other schools	...	32
Do. for various employments	...	25
Do. having failed to pass the Final Telegraph Examination	...	15
Do. owing to misconduct	...	42
Do. requiring home care	...	1
Do. for enlistment	...	18
Do. parents being unable to pay fees	...	26
Do. parents leaving the Asylum	...	2
Do. parents not satisfied with the boys' progress	...	1
Do. children being wanted at home	...	2

Carried over ... 1,951

Brought forward	...	1,951
Removed, after brother's death	...	3
Do. mother having re-married	...	4
Do. to be sent to sea	...	1
Do. parents being able to provide for them...	3	
Do. father having re-married	...	1
Do. as mother was fretting	...	3
Total	...	1,966

List of Departures of Girls, since the foundation to the 31st December 1903.

Removed, no particular reasons being given	...	193
Do. owing to ill-health	...	9
Do. over age	...	35
Do. parents leaving the Presidency or India.	45	
Do. parents declining to pay the required fees	...	4
Do. father being in a position to maintain them	...	3
Do. to attend the Training School for Teachers	...	1
Do. to attend another school	...	3
Do. to help at home	...	7
Married	...	17
Entered service	...	31
Died	...	5
Obtained employment as School Mistresses	...	9
Do. Scholarships	...	5
Do. employment in a Draper's shop	...	1
Do. do. as a Typist	...	1
Total	...	369

List of Establishment, 31st December 1903.

Heads to which debited.	Number.	Designation.	Salary per mensem.	Special allowance.	REMARKS.
I. Education	...	1 Head Master	Rs. 300	Rs. ...	
Do.	...	1 Second do.	150	...	
Do.	...	1 Third do.	125	30	As Organist Rs. 25 to Male Branch, and Rs. 5 to Female Branch.
Do.	...	1 Fourth do.	100	...	
Do.	...	1 Fifth do.	85	...	
Do.	...	1 Sixth do.	75	...	
Do.	...	1 Seventh do.	70	...	
Do.	...	1 Eighth do.	65	...	
Do.	...	1 Nursery Teacher.	60	...	
Do.	...	1 Asst. do.	50	...	
Do.	...	1 Telegraph Instructor.	100	...	
Do.	...	1 Drawing Master.	50	...	
Do.	...	1 Type-writing Instructor.	40	...	
I. Education and } III. Household.	1	Band-Sergeant	85	...	Rs. 42-8-0 to each head.
Do.	1	Sergeant-Instructor of Gymnastics.	80	...	Rs. 40 to each head.
II. Victualling and } III. Household.	1	Steward	85	20	Shoeing supervision.
Do.	...	1 Senior Sergeant	100	...	
Do.	...	2 Junior Sergeants.	80	...	Rs. 50 and Rs. 30.
Do.	...	1 Upper School Matron.	50	...	
Do.	...	1 Lower School Matron.	40	...	
Do.	...	Boy Non-Commissioned Officers.	22½	...	
III. Hospital	...	1 Matron	50	...	
Do.	...	1 Consulting Physician.	50	...	Rs. 42 to Male Branch and Rs. 8 to Female Branch.
Do.	...	1 Resident Medical Officer.	50	...	Do. do.
IV. General	...	1 Principal and Secretary.	800	...	Rs. 667 to Male Branch and Rs. 133 to Female Branch.
Do.	...	1 Office Manager	200	...	Rs. 167 to Male Branch and Rs. 33 to Female Branch.
Do.	...	1 Office Assistant	35	...	Rs. 29 to Male Branch and Rs. 6 to Female Branch.

Native Establishment.

II. Clothing	...	4 Tailors	...	61	...	
Do.	...	3 Chucklers	...	32	...	
II. Victualling	...	1 Head Cook	...	20	...	
Do.	...	3 Assistant Cooks	...	27	...	
Do.	...	4 Scullions	...	36	...	
Do.	...	1 Buttermen	...	8	...	
Do.	...	1 Biscuitmaker	...	12	...	Provisions.
Do.	...	1 Cooly	...	8	...	Cleaning cowsheds.
III. Household	...	1 Nursery Maty	...	9	...	
Do.	...	1 Mussalchie	...	10	...	
Do.	...	8 Coolies	...	64	...	For wood-cutting.

List of Establishment, 31st December 1903—concluded.

Heads to which debited.	Number.	Designation.	Salary per mensem.	Special allowance.	REMARKS.
<i>Native Establishment—concluded.</i>					
III. Hospital	...	1 Cook	...	8	...
Do.	...	1 Maty	...	8	...
Do.	...	1 Cooly	...	4	...
III. Sanitation	...	8 Scavengers	...	64	...
Do.	...	4 Coolies	...	32	...
IV. General	...	1 Peon	...	8	...
Do.	...	2 Gardeners	...	16	...
III. Household and } Sanitation	1	Maistry	...	25	...
IV. General	...	1 General cooly	...	10	...
Do.	...	1 Errands	...	8	...

Native Establishment—concluded.

III. Hospital	...	1 Cook	...	8	...	
Do.	...	1 Maty	...	8	...	
Do.	...	1 Cooly	...	4	...	Contingencies.
III. Sanitation	...	8 Scavengers	...	64	...	
Do.	...	4 Coolies	...	32	...	Roads, drains, &c., &c.
IV. General	...	1 Peon	...	8	...	Allowed to the Principal.
Do.	...	2 Gardeners	...	16	...	
III. Household and } Sanitation	1	Maistry	...	25	...	Rs. 12-8-0 to each head.
IV. General	...	1 General cooly	...	10	...	
Do.	...	1 Errands	...	8	...	

Female Branch.

I. Education	...	1 Head Mistress	...	150	...	
Do.	...	1 Second do.	...	60	...	
Do.	...	1 Third do.	...	40	...	
Do.	...	1 Fourth do.	...	30	...	
II. Clothing	...	1 Matron	...	25	...	
II. Victualling	...	1 Do.	...	25	...	With board, &c.

Native Establishment.

II. Victualling	...	1 Kitchen help	...	8	...	
III. Household	...	1 Man servant	...	8	...	
III. Sanitation	...	2 Scavengers	...	12	...	

AUG. WM. ATKINSON, M.A.,

31st December 1903.

Principal and Secretary.

Statement of Accounts, 1903—Male Branch.

RECEIPTS.	Actuals, 1903.		
	RS.	A.	P.
Opening Balance ...	14,358	4	9
I.—FROM GOVERNMENT—			
1. Grant-in-Aid ...	28,800	0	0
II.—PROFITS ON ASYLUM PROPERTY—			
1. Donation and Interest on Government Securities ...	39,123	3	10
2. Donation from Lawrence Asylum Presses ...	27,000	0	0
III.—SPECIAL FUNDS—			
1. Subsistence Allowance ...	9,022	11	3
2. Pensions from Funds ...	213	11	0
3. Fees ...	3,760	3	0
4. Telegraph Department ...	770	0	0
IV.—INDUSTRIES—			
1. Tailors' Shop ...	26	0	0
2. Boot-making Shop ...	157	14	0
3. Recoveries from the Public Works Department ...	1,054	5	5
V.—MISCELLANEOUS—			
1. Sale of stores ...	335	1	0
2. From Nilgiri Volunteer Rifles—Compensation for boots ...	150	0	0
3. Other items ...	55	13	11
4. Boarding money ...	323	0	4
5. Special money prizes ...	100	0	0
6. Donation ...	75	0	0
Total ...	1,25,325	4	6

Statement of Accounts, 1903—Male Branch.

EXPENDITURE.	Actuals, 1903.		
	RS.	A.	P.
I.—EDUCATION—			
(a) Scholastic—			
1. Establishment ...	12,960	0	0
2. Books, Prizes and Stationery ...	673	7	1
3. Library and Museum ...	331	14	0
4. Examination Fees ...	146	0	0
5. Special money prizes ...	177	8	0
(b) Artistic—			
1. Band Establishment ...	810	0	0
2. Band Instruments, Music and Repairs ...	401	8	11
3. Gymnastic Establishment ...	460	0	0
4. Apparatus and Games ...	214	3	0
(c) Telegraph—			
1. Establishment ...	1,200	0	0
2. Premia ...	30	0	0
(d) Drawing—			
1. Establishment ...	600	0	0
2. Materials and Models, &c. ...	107	8	0
(e) Type-writing, &c.—			
1. Establishment ...	480	0	0
2. Machines, Materials, and Repairs, &c. ...	172	6	0
II.—CLOTHING AND VICTUALLING—			
(a) Clothing—			
1. Establishment ...	455	8	0
2. Material, &c. ...	5,340	14	8
3. Contract work and extra Tailors ...	2,850	4	6
4. Shoeing ...	4,169	10	6
5. Sergeants' ...	129	7	0
6. Servants' ...	187	8	0
(b) Victualling—			
1. Establishment ...	1,694	7	0
2. Provisions ...	31,144	4	3
3. Kitchen and Dining-room utensils ...	501	8	9
4. Boarders ...	1,572	13	6
III.—HOUSEHOLD, HOSPITAL AND SANITATION—			
(a) Household—			
1. Establishment ...	5,129	4	0
2. Washing ...	1,706	8	0
3. Lighting ...	793	6	0
4. Woodcutting ...	920	0	0
5. Bedding and Towelling ...	299	10	0
6. Hardware, Soap, Brushes, &c. ...	711	6	6
7. Furniture, Carpets, &c. ...	828	13	8
8. Contingencies—Cleaning doors, &c. ...	103	3	5
Carried over ...			

Statement of Accounts, 1903—Male Branch—concluded.

EXPENDITURE.	Actuals, 1902.		
	RS.	A.	P.
Brought forward ...			
III.—HOUSEHOLD, &c.—concluded.			
(b) Hospital—			
1. Establishment ...	1,818	14	4
2. Medicines and Wines ...	393	11	8
3. Extra Nursing ...	58	10	4
4. Contingencies ...	5	7	0
5. Plague duty ...	293	15	2
(c) Sanitation—			
1. Establishment ...	755	14	0
2. Tar and Phenyle ...	85	10	0
3. Repairs to roads, drains, and bush-cutting ...	515	4	0
IV.—GENERAL—			
1. Establishment ...	10,778	0	0
2. Stationery, Office ...	150	1	0
V.—INDUSTRIES—			
(a) Carpenters and Smiths—			
1. Labour and material ...	515	2	0
(b) Buildings and Repairs—			
1. Labour and material ...	3,555	13	1
VI.—MISCELLANEOUS—			
1. Carrying Charges and Travelling Expenses ...	2,092	12	11
2. Postage, Telegrams and Advertisements ...	422	1	10
3. Audit Fee ...	580	0	0
4. Contingencies ...	690	13	0
VII.—OTHER CHARGES—			
1. Pensions ...	600	0	0
2. Out-boarders ...	60	0	0
VIII.—EXTRAORDINARY—			
1. Chapel improvements ...	464	9	8
2. Improvements to Lavatories, &c. ...	600	0	0
3. Payment for Organ ...	3,123	11	3
4. Fire Extinguishers ...	366	0	0
Credit Balance 31st December 1903 ...	1,05,229	8	0
Total ...	20,095	12	6
Total ...	1,25,325	4	6

Statement of Accounts, 1903—Female Branch.

RECEIPTS.	Actuals, 1903.		
	RS.	A.	P.
Opening Balance ...	—869	3	8
I.—FROM GOVERNMENT—			
1. Grant-in-Aid ...	19,200	0	0
II.—PROFITS ON ASYLUM PROPERTY—			
1. Interest on Securities ...	698	4	0
III.—SPECIAL FUNDS—			
1. Subsistence allowance ...	1,728	5	10
2. Pensions from Funds ...	243	8	0
IV.—MISCELLANEOUS—			
1. Sale of stores ...	76	15	0
2. Boarding money ...	110	0	0
3. Special money prizes ...	90	0	0
Total ...	21,277	13	2

Statement of Accounts, 1903—Female Branch.

EXPENDITURE.		Actuals, 1903.	
		RS.	A. P.
I.—EDUCATION—			
1. Establishment ...	...	3,381	4 7
2. Books, Prizes and Stationery ...	...	396	4 7
3. Library ...	...	148	7 0
4. Examination Fees ...	...	56	0 0
5. Games ...	...	70	5 7
6. Type-writing Machine, Repairs, &c. ...	...	47	7 0
7. Tuning Piano ...	...	45	0 0
8. Special money prizes ...	...	77	8 0
II.—CLOTHING AND VICTUALLING—			
<i>(a) Clothing—</i>			
1. Establishment ...	...	300	0 0
2. Materials ...	...	2,069	8 6
3. Extra Tailors ...	...	6	0 0
4. Shoeing ...	...	604	8 0
5. Out-fit Allowance ...	...	210	0 0
<i>(b) Victualling—</i>			
1. Establishment ...	...	396	0 0
2. Provisions ...	...	8,096	0 1
3. Kitchen and Dining-room utensils ...	...	308	8 10
III.—HOUSEHOLD, HOSPITAL AND SANITATION—			
<i>(a) Household—</i>			
1. Establishment ...	...	95	4 0
2. Washing ...	...	567	0 0
3. Lighting ...	...	237	4 6
4. Bedding and Towelling ...	...	230	14 0
5. Hardware, Soap and Brushes ...	...	218	5 6
6. Furniture and Repairs ...	...	143	12 4
7. Contingencies ...	...	58	10 9
<i>(b) Hospital—</i>			
1. Establishment ...	...	195	10 11
2. Medicines and Wines ...	...	7	0 0
3. Plague duty ...	...	58	12 6
<i>(c) Sanitation—</i>			
1. Establishment ...	...	143	0 0
IV.—GENERAL—			
1. Establishment ...	...	2,064	0 0
V.—BUILDINGS AND REPAIRS			
	...	3	12 0
Carried over ...			

Statement of Accounts, 1903—Female Branch—concluded.

EXPENDITURE.		Actuals, 1903.	
		RS.	A. P.
Brought forward ...			
VI.—MISCELLANEOUS—			
1. Carrying charges and Travelling expenses	...	345	4 6
2. Postage, telegrams and advertisements	...	41	0 9
3. Audit fee	...	120	0 0
4. Contingencies	...	30	0 6
VII.—OTHER CHARGES—			
1. Out-boarders	...	200	0 0
2. Scholarships	...	215	0 0
		21,167	10 4
Credit Balance on 31st December 1903	...	110	2 10
Total	...	21,277	13 2

DIETARY SCALE. MALE BRANCH.

DAYS.	BREAKFAST.	DINNER.	SUPPER.
SUNDAY ...	White bread and tea, stew for boys above 10 years, and $\frac{1}{2}$ pint fresh milk for those under 10.	Salt beef or roast beef, potatoes, vegetables and plum pudding.	White bread, butter and tea.
MONDAY ...	Brown do. ...	Dhal, soup, beef and vegetable curry, rice, and a slice of bread.	Brown bread, treacle and tea.
TUESDAY ...	Do. do. ...	Beef roast, boiled or stewed potatoes, vegetables and suet pudding.	Brown bread, butter and tea.
WEDNESDAY ...	White do. ...	Mutton fried, dhal mulgani, rice and vegetables.	White bread, butter and tea.
THURSDAY ...	Brown do. ...	Dhal, soup, beef and vegetable curry and rice.	Brown bread, treacle and tea.
FRIDAY ...	Do. do. ...	Beef roast, boiled or stewed potatoes, vegetables and suet pudding.	Brown bread, butter and tea.
SATURDAY ...	Do. do. ...	Mutton and vegetable curry and rice, and a slice of bread.	Brown bread, treacle and tea.

PROPORTION, ETC., FOR 1ST DIVISION OR BOYS OVER 10 YEARS.

Raw rice for each boy...	5 oz.	Vegetables for each boy ...	3 oz.
Mutton or beef (with bone) for each boy, including breakfast meat ...	13 oz.	Potatoes for each boy (on Sunday, Tuesday and Friday) ...	5 oz.
Vegetables for each boy ...	4 oz.	Bread for each boy ...	12 oz.
Potatoes for each boy (on Sunday, Tuesday and Friday) ...	6 oz.	Ghee for each boy (for curry) ...	$\frac{1}{4}$ oz.
Bread for each boy ...	1 lb.	Salt for each boy, per diem ...	$\frac{1}{8}$ oz.
Ghee for each boy (for curry) ...	$\frac{1}{4}$ oz.	Pepper for each boy, per diem ...	$\frac{1}{8}$ oz.
Salt for each boy, per diem ...	$\frac{1}{8}$ oz.	Onions (for curry or stew) ...	$\frac{1}{4}$ oz.
Pepper for each boy, per diem ...	$\frac{1}{8}$ oz.	Jaggery for each boy ...	1 $\frac{1}{2}$ oz.
Onions for each boy (for curry or stew) ...	$\frac{1}{4}$ oz.	Dhal for each boy ...	1 oz.
Jaggery for each boy (for treacle) ...	1 $\frac{1}{2}$ oz.	Butter for each boy ...	$\frac{1}{4}$ oz.
Dhal for each boy (for curry) ...	2 oz.	Curry powder ...	$\frac{1}{4}$ oz.
Butter for each boy ...	$\frac{1}{4}$ oz.	Milk ...	$\frac{1}{2}$ pt.
Curry powder ...	$\frac{1}{4}$ oz.		

To make $\frac{1}{2}$ pint of Tea.

Tea for each boy ...	$\frac{1}{8}$ oz.
Brown sugar ...	$\frac{1}{4}$ oz.
Milk ...	4 oz.

To make Suet Pudding.

Flour ...	2 $\frac{1}{2}$ oz.
Suet ...	$\frac{1}{4}$ oz.
Brown sugar ...	$\frac{1}{4}$ oz.

Salt as much as required.

To make Plum Pudding.

Flour ...	2 oz.
Suet ...	$\frac{1}{4}$ oz.
Sugar ...	$\frac{1}{4}$ oz.
Plums ...	$\frac{1}{4}$ oz.
Eggs for each boy ...	One.

Salt as much as required.

Receipt for Curry Powder.

Chillies ...	2 lbs.
Coriander ...	3 $\frac{1}{2}$ lbs.
Saffron ...	1 lb.
Cummin seed ...	$\frac{1}{2}$ lb.
Mustard seed ...	$\frac{1}{2}$ lb.
Garlic ...	$\frac{1}{2}$ lb.

Total ... 8 $\frac{1}{2}$ lbs.

PROPORTION, ETC., FOR 2ND DIVISION OR BOYS UNDER 10 YEARS.

Raw rice for each boy...	5 oz.
Mutton or beef (with bone) for each boy ...	8 oz.

N.B.—Chota Hazri at 5-45 A.M., when each boy receives a 2 oz. Biscuit and a Cup of Coffee.

DIETARY SCALE, FEMALE BRANCH.

DAYS.	BREAKFAST.	DINNER.	SUPPER.
SUNDAY ...	White bread, stew and tea or coffee.	Boiled salt beef or roast beef, potatoes, vegetables and plum pudding.	White bread, tea and butter.
MONDAY ...	Brown bread, stew and tea. ...	Beef and dhal curry, rice and vegetables.	Brown bread, treacle and tea.
TUESDAY ...	Brown do. ...	Beef roast, boiled or stewed, potatoes, vegetables and suet pudding.	Brown bread, butter and tea.
WEDNESDAY ...	White do. ...	Mutton curry, rice and vegetables.	White bread, treacle and tea.
THURSDAY ...	Brown do. ...	Beef and dhal curry, rice and vegetables.	Brown bread, treacle and tea.
FRIDAY ...	Do. do. ...	Beef roast, boiled or stewed potatoes, vegetables and suet pudding.	Brown bread, butter and tea.
SATURDAY ...	Do. do. ...	Mutton curry, rice and vegetables.	Brown bread, treacle and tea.

Salt fish occasionally in lieu of meat.

Raw rice for each girl ...	3 oz.
Mutton or beef (with bone) for each girl, including breakfast meat ...	11 oz.
Vegetables for each girl ...	4 oz.
Potatoes for each girl (on Sunday, Tuesday and Friday) ...	4 oz.
Bread for each girl ...	10 $\frac{1}{2}$ oz.
Ghee for each girl for curry ...	$\frac{1}{4}$ oz.
Salt for each girl, per diem ...	$\frac{1}{8}$ oz.
Pepper for each girl, per diem ...	$\frac{1}{8}$ oz.
Onions for each girl (for curry or stew) ...	$\frac{1}{4}$ oz.
Jaggery for each girl (for treacle) ...	1 $\frac{1}{2}$ oz.
Dhal for each girl (for curry) ...	1 $\frac{1}{4}$ oz.
Butter for each girl ...	$\frac{1}{4}$ oz.

To make Suet Pudding.

Flour for each girl ...	2 $\frac{1}{4}$ oz.
Suet for each girl ...	$\frac{1}{4}$ oz.
Brown sugar ...	1 oz.
Salt as much as required.	

To make Plum Pudding.

Flour for each girl ...	2 oz.
Suet for each girl ...	$\frac{1}{4}$ oz.
Brown sugar for each girl ...	1 oz.
Plums for each girl ...	1 oz.
Eggs for each girl ...	One.

Salt as much as required.

Receipt for Curry Powder.

Chillies ...	2 $\frac{1}{2}$ lbs.
Coriander ...	3 $\frac{1}{2}$ lbs.
Saffron ...	1 lb.
Cummin seed ...	$\frac{1}{2}$ lb.
Mustard seed ...	$\frac{1}{2}$ lb.
Garlic ...	$\frac{1}{2}$ lb.

Total ... 8 $\frac{1}{2}$ lbs.

To make $\frac{1}{2}$ pint of Tea.

Tea for each girl ...	$\frac{1}{8}$ oz.
Brown sugar ...	$\frac{1}{4}$ oz.
Milk ...	4 oz.

Rules regulating the Constitution and Working of the Lawrence Asylum, Ootacamund.

Fort St. George, December 22, 1900.

No. 4—1. The following code of rules relating to the constitution and working of the Lawrence Asylum, Ootacamund, has been sanctioned by Government, and shall have effect from 1st January 1901.

In these rules the term "Eurasian" shall be restricted to the children of European fathers by Eurasian or native mothers, and of Eurasian fathers and mothers of whom both are the children of Europeans.

OBJECT.

2. The object of the institution, which shall consist of a male and a female branch, is to secure for European and Eurasian children of the classes specified in rule 39 a healthy and invigorating climate, to remove them from objectionable surroundings, to afford them secular and religious education, and to train them to earn a livelihood.

CONTROL.

3. The management of the asylum shall be vested in a committee, consisting of the Brigadier-General Commanding the southern district as *ex-officio* chairman, the Collector of the Nilgiris as *ex-officio* vice-chairman, the Assistant Adjutant-General, the Assistant Quartermaster-General, the senior medical officer at Ootacamund, and the Commandant of the depôt at Wellington, as official members, and three non-official members resident at Ootacamund and elected by the committee. The committee shall be directly responsible to Government for the administration of the asylum, and shall carry out all the orders of Government relating thereto. The Principal shall ordinarily be the secretary to the committee; but if the Principal be not a clergyman of the Church of England, a clergyman of that Church shall be appointed as chaplain, and the committee may empower the latter to perform the duties of secretary, and, with the sanction of Government, fix his remuneration as chaplain and secretary and define his duties in relation to those of the Principal.

4. A meeting of the committee shall be held every month for the transaction of business. Three members shall form a quorum. In the absence of the chairman and the vice-chairman, the committee shall elect its own chairman.

5. Any three members shall have the power of convening an extraordinary meeting on giving the chairman, or, in his absence, the vice-chairman, through the secretary, one week's notice.

6. A non-official member may at any time resign by giving notice, in writing, to the chairman, or, in his absence, the vice-chairman, through the secretary. He shall also be held to have vacated his appointment if he ceases for a period of three consecutive months to reside at Ootacamund, or if he fails to attend three consecutive meetings of the committee. The committee shall supply any vacancy which occurs and report the appointment to Government.

7. The chairman, or, in his absence, the vice-chairman, shall have power to defer declaring a resolution to have been carried, until he shall have obtained in writing the opinion, on the point at issue, of members who may have been absent from the meeting.

8. All letters to Government shall be passed by the committee and shall be signed by the chairman or the vice-chairman, or, during the absence of both from head-quarters, by the secretary for the chairman, and shall be submitted through the Director of Public Instruction.

9. The committee shall, at each monthly meeting, appoint two of their members to visit the institution during the ensuing month. These shall record any remarks they may have to make in a book provided for that purpose. The book shall be laid on the table at each monthly meeting.

10. The committee shall elect six ladies resident in Ootacamund as visitors, two of whom shall be appointed at each monthly meeting to visit the female branch during the ensuing month. These shall record any remarks they may have to make in a book provided for that purpose. This book shall be laid on the table at each monthly meeting.

STAFF.

11. The Principal shall be appointed by Government on the nomination of the committee, to which he shall be directly responsible and subordinate. All other appointments shall be made by the Principal, subject to the confirmation of the committee. The approval of the inspector or the inspectress, as the case may be, shall be obtained before the appointments of teachers are confirmed.

12. The Principal, besides possessing suitable educational and administrative qualifications, shall be a member of the Church of England and a clergyman. If, however, at any time, a duly qualified clergyman is not available, a military officer, who is a member of the Church of England, may be appointed.

13. Government may dispense with the services of the Principal at any time on giving him six months' notice or six months' salary in lieu of notice. Before resigning his appointment, the Principal shall give six months' notice, unless a shorter notice be accepted by Government.

14. The Principal shall perform such duties as may be enjoined on him by the committee. He shall be responsible for the moral and intellectual

training of the pupils. If a clergyman, he shall have pastoral charge of the institution. He shall be the executive officer of the committee and shall be held responsible for the accounts; and he shall make all necessary disbursements, subject to the provisions of rule 62. He shall communicate with the chairman, or, in his absence, with the vice-chairman, either directly or through the secretary, if there be a separate secretary, on all important matters which cannot be conveniently postponed to the next meeting of the committee and shall generally be immediately subordinate to the chairman or vice-chairman as representing the committee.

15. The Principal or the chaplain specially appointed by the committee under rule 3 shall, besides performing all such religious services as he may be required to perform by the committee with the sanction of Government, give religious catechetical instruction to all the pupils, except such as are exempted by these rules.

16. The headmaster shall superintend the tuition in the male branch, and take such part in the teaching as the Principal may direct.

17. The headmistress shall superintend the tuition in the female branch and take such part in the teaching as the Principal may direct. She shall also be responsible for the moral and intellectual training of the girls, who shall be subject to her control, both in and out of school.

18. The assistant teachers in the male branch shall be under the immediate direction of the headmaster, subject to the general authority of the Principal.

19. The assistant teachers in the female branch shall be under the immediate direction of the headmistress, and shall assist her both in and out of school, subject to the general authority of the Principal.

20. The domestic arrangements of the male branch shall be under the control of the Principal. Those of the female branch shall, subject to the approval of the Principal, be carried out by a matron subordinate to the headmistress. The matron shall instruct the girls in the duties of housewifery and be present at their meals. In her absence, the headmistress or one of the assistant mistresses shall be present at meals.

ACCOMMODATION, FURNITURE AND APPLIANCES.

21. The institution shall be provided with such accommodation, furniture and appliances as the committee may consider necessary and as are prescribed by the Madras educational rules to be necessary for efficient instruction. The advice of the senior medical officer shall be obtained in medical and sanitary matters.

COURSES OF INSTRUCTION.

22. *Instruction in literary subjects.*—The courses of instruction prescribed in the educational rules shall be followed. In the male branch

instruction shall be given up to the standard of the upper secondary, and in the female branch up to that of the lower secondary, examination. All boys shall be taught up to the lower secondary standard and shall receive manual training by means of wood-work, or metal or other work, in accordance with a scheme to be approved of by the Director of Public Instruction. On passing the lower secondary examination, such of the boys of good and approved character as are bright and possess literary tastes shall be taken on the upper secondary course.

23. *Instruction in technical subjects.*—In the male branch instruction shall be given in drawing, in music, in commercial correspondence and in shorthand or type-writing up to the standard of the intermediate technical examination, and in telegraphy up to the standard required for the telegraph department. Boys who are selected to enter on the upper secondary course, shall be taught, in addition to drawing, two other optional subjects, in lieu of a second language as prescribed for the upper secondary examination. Other boys, after passing the lower secondary examination, will be taught telegraphy or music, or be prepared for the civil and military medical entrance examinations or for the examination of Inspectors' assistants for the Madras and other railways.

24. *Instruction in religion.*—The work of the day shall commence with religious teaching. The authorized version of the Bible shall be used, and the main truths of Christianity shall be taught without allusion to controverted points of faith and practice. The children of the Roman Catholic faith shall not be compelled to receive religious instruction from other than a clergyman or layman of their own faith. At the time when religious instruction is given in school, clergymen of the Church of Rome, or ministers of the Church of Scotland or other Presbyterian church or of a nonconformist body, may, on giving previous notice to the Principal, attend and give instruction to the children of their respective communions in a place set apart for that purpose.

DIVINE SERVICE.

25. Divine service, in accordance with the rites of the Church of England, shall be performed twice on each Sunday.

26. On the application of a clergyman of the Church of Rome, or a minister of the Church of Scotland, or other Presbyterian church or nonconformist body, requesting permission to perform divine service on a Sunday, with such of the pupils or officers of the institution as are members of his communion, a place shall be set apart for the purpose. Such applications, however, shall be made to the Principal on or before the previous Saturday. The children of the Roman Catholic faith shall not be compelled to attend divine service conducted otherwise than in accordance with the rites of the Church of Rome.

27. The pupils shall be assembled daily, morning and evening, when the sanctioned form of prayer shall be read by the Principal or by such officer as he may appoint, subject to the condition in the preceding rule.

28. Clergymen of the Church of Rome, and ministers of the Church of Scotland or other Presbyterian church, or of a nonconformist body, shall have free access to the sick of their respective communions in the hospital on giving notice to the Principal.

STANDARDS AND CLASSES.

29. *General education and technical classes.*—The scheme of standards or classes shall correspond with that prescribed in the educational rules and the Government technical examination notification.

30. *Telegraph class.*—The telegraph class shall contain pupils preparing for the test examination of the telegraph department.

31. *Special class.*—Special classes may be held for pupils preparing for the medical and railway examinations.

STRENGTH.

32. The maximum strength, exclusive of day scholars, of the male branch, shall be 300, and of the female branch, 65. There shall be no limits to the strength of any particular class, except such as are laid down in chapter III of the educational rules.

ADMISSIONS AND WITHDRAWALS.

33. Applications for admission shall be made through officers commanding regiments, or the heads of the departments to which the parents or guardians belong; and, in the case of pensioners, through their paymasters or employers. In other cases applications shall be made through any person of known respectability. All applications shall be addressed to the secretary, who shall furnish printed forms of application and descriptive rolls to be filled up. The baptismal certificate of the candidate shall also be required, with the last-pay certificate, if he is in receipt of a Government allowance; also a leaving certificate if the candidate had attended a recognized school. Application forms shall contain a provision to the effect that, on withdrawing a pupil, the parent or guardian shall state his reason for doing so.

34. No candidate shall be admitted under five, nor above twelve, years of age, except in special cases to be decided by the committee.

35. The secretary, in announcing to the parent or guardian the election of a candidate, shall fix a reasonable time for the candidate to join. If the candidate does not join within the period fixed, the fact shall be reported to the committee.

36. On any boy attaining the age of sixteen (or eighteen in the case of boys allowed to enter on their upper secondary course) or any girl that of eighteen, the Principal shall report the circumstances to the committee, and the committee shall call upon the parent or guardian to remove the pupil. In the event of such pupil having neither parent nor guardian, the committee shall take such measures as may seem best for the pupil's settlement in life. This rule, however, shall not prevent the committee from accepting any suitable situation for a girl who shall have attained the age of sixteen years.

QUALIFICATIONS FOR ADMISSION.

37. The legitimate children of Europeans and Eurasians, being officers or soldiers of Her Majesty's British and Indian military and marine services, or persons employed in the military and civil medical services, or effective volunteers, or civilians whether connected with the public service or not, shall be eligible for admission. The cases of illegitimate orphan children shall be dealt with specially by the committee.

38. Children labouring under any form of disease, mental or physical, which is likely to incapacitate them for the ordinary duties of life, and, except with the special sanction of the committee, the children of soldiers who have been dismissed the service by sentence of court-martial, shall not be admitted.

SELECTION OF PUPILS.

39. The following is the order in which claims for admission shall be considered :—

- (1) The orphan children of fathers who have been killed in action, or have died on service, preference being given to children of pure European parentage.
- (2) Orphan children of European commissioned officers and of civil medical officers, if left destitute.
- (3) Orphan children of European officers and soldiers, and of Europeans in the marine and medical services, preference being given to those who have lost both parents.
- (4) Orphan children of Eurasian officers and soldiers, and of Eurasians in the medical service, preference being given to those who have lost both parents.
- (5) Children of any of the above whose fathers are living, preference being given to children of European fathers.
- (6) Children of European or Eurasian officers and soldiers, and of Europeans or Eurasians in the medical service, transferred to the invalid or pension establishments, preference being given to the children of European fathers.
- (7) Orphan children of volunteers, who at the time of their death were borne on the rolls.

(8) Orphan children of civilians, connected or unconnected with the public service, one of whose parents is or was of pure European descent, and who are destitute.

(9) Children of volunteers who are living and who have had seven years' effective service.

(10) Children of civilians, not being orphans and destitute.

40. Donors of Rs. 300, or subscribers of Rs. 50 per annum for four years, shall have the right to nominate one pupil, who shall take precedence over the other candidates belonging to the same class.

FEES.

41. The children of soldiers of the rank of corporal or private, or of pensioners who are drawing only the pay of those ranks, shall be admitted free of charge.

42. Children whose fathers or step-fathers are above the rank of corporal shall be charged for according to the following scale, except under extraordinary circumstances, when the power of exemption from or reduction of payment shall be exercised by the committee:—

	First child.	Second child.	Third child.	Fourth child.
Sergeants	Rs. 3	Rs. 2	Free.	Free.
Sergeant-Majors	" 4	" 2½	Re. 1	Free.
Soldiers retired or in staff or private employ, if drawing Rs. 60, but less than Rs. 80 per mensem	" 9	" 6	Rs. 3	Free.
Soldiers retired or in staff or private employ, if drawing Rs. 80, but less than Rs. 100 per mensem	" 12	" 8	" 5	Free.
Soldiers retired or in staff or private employ, if drawing Rs. 100, but less than Rs. 150 per mensem	" 15	" 10	" 8	Free.
Soldiers retired or in staff or private employ, if drawing Rs. 150, but less than Rs. 200 per mensem	" 18	" 15	" 10	Rs. 6
Soldiers retired or in staff or private employ, if drawing Rs. 200 and upwards	" 20	" 18	" 15	" 12
In addition to the Government allowance (if any) of Rs. 2-8-0 per mensem.				

43. Children of Europeans and Eurasians in the marine and medical services and of volunteers shall be admitted on payment of fees according to the above scale in proportion to the salary drawn by the father or step-father.

44. The children of civilians, not being orphan and destitute, may be admitted on payment of Rs. 20 per mensem for a child under 12 years of age, and Rs. 25 per mensem for a child above 12 years of age: Provided that such children shall only be admitted if vacancies exist, which no eligible children belonging to the classes specified in rule 39 are available to fill.

SCHOLARSHIPS AND STIPENDS.

45. A scholarship of Rs. 15 per mensem, tenable for three years, may be awarded annually to any boy who has passed the lower secondary examination in the first class, to enable him to proceed to a recognized school, approved of by the committee, to study for the matriculation examination. On his passing that examination he shall be awarded a scholarship of Rs. 20, tenable for two years, on similar terms, to enable him to study for the first examination in arts. If he passes this examination and undertakes to study in an approved college for the B.A. degree examination the scholarship shall be raised to Rs. 25 for the first year of the B.A. course and to Rs. 30 for the second year.

46. Two scholarships of the value of Rs. 15 each per mensem, and tenable for two or more years, may be awarded annually to boys who show an aptitude for any particular trade or industry to enable them to learn that trade or industry in some well-known firm or institution approved of by the committee. Such pupils shall, if living in Madras, be boarded and lodged ordinarily in the Civil Orphan Asylum (with the consent of the committee of that asylum), and their scholarships shall be paid to the trustees in view to defraying their boarding and other expenses. The names of pupils thus sent out shall be borne on the strength of the asylum.

47. A stipend of the value of Rs. 20 per mensem, tenable for one year, shall be annually awarded to a girl who has passed the lower secondary examination with credit, with a view to her being trained as a schoolmistress in a training school approved of by the committee.

48. Scholarships and stipends shall be liable to reduction or withdrawal for misconduct, idleness, or want of progress. Brief half-yearly reports on the conduct and progress of scholarship holders and stipendiaries shall be furnished to the committee by the head of the institutions in which they study.

49. Stipendiaries sent to training institutions shall be required to enter with the committee into an agreement of the kind prescribed for Government stipendiaries in chapter VI of the educational rules.

TIME-TABLE.

50. The Principal shall regulate the hours of attendance in the several classes in both branches. Five hours at least shall be devoted every day to general instruction.

VACATIONS AND HOLIDAYS.

51. The school shall be closed for the Christmas vacation for a period not exceeding six weeks, and there shall be no midsummer vacation. The Principal shall have power to grant such of the miscellaneous holidays mentioned in chapter III of the educational rules as he may consider necessary with reference to the special character of the institution.

LEAVE AND DISMISSAL.

52. The Principal shall have power to grant such leave as he may consider necessary to pupils on application by their parents or guardians. He shall also have power, subject to the confirmation of the committee, to dismiss any pupil for grave misconduct, provided that the pupil shall not be sent out of the institution until the parents or guardians have been communicated with and have either in person or otherwise taken charge of the pupil.

53. The children of members of the staff and establishment shall be admitted to the classes as day scholars without payment of any fee.

EXAMINATION AND INSPECTION.

54. *Public Examinations.*—The pupils of the third and sixth forms shall ordinarily be presented for the lower secondary and upper secondary examinations respectively. The pupils of the telegraph class shall be presented for examination in telegraphy in accordance with the regulations of the telegraph department.

55. Arrangements will also be made for preparing some of the boys who have passed the lower secondary examination for the civil and military medical entrance examinations and for the examination for inspectors' assistants in the Madras and other railways. Pupils will also be prepared for the Government technical examinations in the subjects taught in the asylum.

56. *Inspection.*—The male branch shall be annually inspected and examined by the inspector of schools and the female branch by the inspectress of girls' schools in accordance with the Madras educational rules. In addition to the annual inspection of the male branch by the inspector, the technical class shall be inspected and examined by such other officer or officers as may, from time to time, be appointed by the Director.

CERTIFICATES.

57. Every pupil shall, on leaving the institution in accordance with rule 36, be furnished by the Principal with a certificate as to general conduct, the period of residence, and the highest examination passed in literary and technical subjects.

EMPLOYMENT OF PUPILS.

58. The Principal shall keep a register of all pupils who leave the institution and who have not obtained employment. He shall furnish the president of the Eurasian and Anglo-Indian Association and the agents and managers of the Madras and South Indian railways with extracts therefrom, and shall afford the students all reasonable assistance in his power in securing for them a fair start in life. Each pupil shall be required to furnish the Principal half-yearly for three years after leaving the institution with information as to how he is employed, in order that the history of former pupils may be correctly kept.

REGISTERS.

59. In addition to a time-table and a log-book, the following registers shall be kept in accordance with the educational rules :—

- (1) A register of admissions and withdrawals for each class.
- (2) A monthly register of attendance and fees.
- (3) An acquittance roll.
- (4) A library catalogue and register.
- (5) A register of drill and gymnastics.
- (6) A register of corporal punishments.
- (7) A register of scholarships.
- (8) A history of former pupils.

ACCOUNTS.

60. The committee shall, not later than the 15th February in each year, submit in print, for the sanction of the Governor in Council, a budget for the ensuing official year. Such budget shall be drawn up in the form prescribed by Government.

61. The committee shall see that the expenditure of the year is in accordance with the budget as sanctioned by Government. When any important variations in the allotments are necessary, the committee shall obtain the sanction of Government for such change. The committee shall appoint a finance sub-committee of two members to scrutinize the accounts and to pass, pending the sanction of Government, such charges as are urgent and unforeseen and for which no allotment has been made in the budget.

62. All moneys belonging to the institution shall be lodged with the Bank of Madras in the names of the chairman and vice-chairman, one of whom, or, in the absence of both of them, the Assistant Adjutant-General, Madras Command, shall countersign all drafts thereon which are signed by the Principal. The committee shall invest all surplus income, after providing a sufficient cash balance, in Government securities or in the Post Office in the names of the trustees appointed by Government, viz., the Director of Public Instruction and the Collector of the Nilgiris.

63. The accounts shall be audited each year by a superior officer of the account department.

ANNUAL REPORT.

64. The committee shall, not later than the 31st August of each year, submit to Government, through the Director of Public Instruction, a report upon the condition and progress of the asylum during the preceding official year, the following documents forming appendices thereto :—

- (a) A statement of accounts, in which the actual expenditure under each head shall be compared with the budget provision.

(b) Extracts from the reports of inspecting officers and special examiners.

(c) A statement showing the history of former pupils.

MISCELLANEOUS.

65. The Lieutenant-General Commanding the Forces in Madras and the Right Reverend the Lord Bishop of Madras shall be *ex-officio* patrons of the institution, and shall be at liberty to visit the asylum at any time and to refer to the committee, or to the Government, any matter they may consider demanding attention.

66. The senior medical officer at Ootacamund shall be in medical charge of the asylum, and shall visit the institution at least once a week and whenever it is necessary.

67. This code, with such alterations as may have been made during the preceding twelve months, shall be published annually in the Lawrence Asylum Press Almanac, and copies of it shall be sent to the Commanding Officers of the regiments and batteries serving in the Madras Presidency.

[$\frac{E.}{2}$]

1,590-7-10-03.

C. No. 974 From the D.P.O.

No 4843, dated 30-5-1904.

SUBJECT.

Lawrence Asylum report for 1903.

The draft placed below is submitted for approval.

Re
6/6/14

AM
6/6/14

5/7
7/6

to be
for

READ AGAIN G.O., No. , dated 190

" " " " " " 190

READ ALSO:—

C. No. 974, From the , No. 4843, dated 30-5- 1904

" " " " " " 190

" " " " " " 190

ORDER No. 355, dated 8-6- 1904

P.D.

Rem

12/1

Recorded.

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H. 6. u.

402
660.4

To the 2009 ✓
Committee of the L.A.
The 2009
2009 with C.S. 2009

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Returned for signature.

Despatched in print.

READ AGAIN G.O., No.
190

DATE

CURRENT No.

ENCLOSURES TO C. No.

ORDER OF GOVERNMENT.

LETTER OF GOVERNMENT.

STATEMENT WITH DITTO.

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