

Educational (1904) Department.

ORDINARY MS.

G.O., No. 179

DATED 14.3.04

INDEXED.

[Despatch Abstract.]

University of Madras.

Recording letter from the Registrar of
the — forwarding copy of a letter to the
A.G. explaining certain points raised
by him to the audit report of
the accounts of the University.

BACK PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

FURTHER PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

Educational (1904) Department.

CURRENT No.439

From

[Name] _____

[Designation] The Registrar University of Madras.

[Station] _____

N.

11/3/4

order no. 179 d/4.3.04

Recd.

2.3.4

7/4
11-3-04

11/3/4

No. 955

Received 9 3 1904.

Dated 8 3 1904.

Enclosures _____

Registered 9 3 1904.

SUBJECT.

Communicating copy of a letter to the Accountant General with reference to G.O. No. 9 dated 7th Jan 1904, passing orders on the audit report on the University accounts for 1902-1903

BACK PAPERS.

FURTHER PAPERS.

9/3/4

University of Madras

Senate House 8th March
1904.

No. 955

From

The Registrar

University of Madras.

To

The Accountant General

Madras. C. A. Paterson

Sir,

W
With reference to para 3 of your letter No. OAD/10141 dated the 23rd December 1903 printed in Government Order No. 9 dated the 7th January 1904, I have the honour to point out that the tradesman's cash memo for the sale of the peon's clothing mentioned in item (2) is signed by the tradesman and is marked with the audit office rubber stamp. The tradesman had no receipt stamp with him at the time of the sale, so he gave the clerk one anna and told him to buy a stamp and give a receipt for the amount. The clerk thus gave a receipt as agent for the tradesman and not as clerk. It might have been better simply to have affixed the stamp to the cash memo.

✓ 11
As to item (1). When the Law College could not accommodate the candidates for the F.L. examination arrangements had to be made to hold the examination elsewhere and to procure furniture for it. It was doubtful whether a sufficient number of tables and chairs could be hired and the sum demanded for the hire of such as could be obtained (Rs 1-2-0 per table and chair for the 3 days) seemed very high. So I asked a clerk and a peon to work out of office hours and on a Sunday making arrangements to obtain the necessary furniture from schools and colleges and thus to save the cost of ~~procuring~~ hiring about 350 chairs and tables. I then gave a gratuity of Rs 8 for this extra work. The Syndicate has sanctioned the payment. The sum was paid out of petty cash and the payment is entered in the petty cash book. This explains why there is no separate receipt.

A Committee of the Syndicate gave instructions to

repair the oil portraits referred to in item (3) and the Finance Committee gave instructions for the ordering of a new gown and cap (not lace as mentioned in your letter under item (4)) for the use of the Registrar at Convocation. The Syndicate has approved of the expenditure under both item (3) and item (4).

I have the honour to be
Sir

Your most obedient servant

Sd. C. A. Paterson
Registrar.

No. 956

Copy communicated to the Secretary to Government, Educational Department with reference to para 1 of Government Order No. 9 dated the 7th January 1904.

Senate House, 8th March 1904.

C. A. Paterson
Registrar.

University of Madras.

Senate House 8th March 1904.

No. 956

From

The Registrar

University of Madras.

To

The Accountant General

Madras.

Sir,

With reference to para 3 of your letter No. 1011 dated the 23rd December 1903 printed in Government Order No. 9 dated the 7th January 1904, I have the honour to point out that the President's cash memo for the sale of the person's clothing mentioned in item (2) is signed by the President and is marked with the audit office stamp. The President had no receipt stamp with him at the time of the sale, as he gave the clerk one and told him to give a stamp and give a receipt for the amount. The clerk then gave a receipt and a receipt for the cash memo and not as clerk. It might have been better simply to have attached the stamp to the cash memo. As to item (1), when the Law College could not accommodate the candidates for the B.L. examination arrangements had to be made to hold the examination elsewhere and to procure furniture for the same. It was doubtful whether a sufficient number of tables and chairs could be hired and the sum demanded for the hire of such as could be obtained (Rs. 1-3-0 per table and chair for the 3 days) seemed very high. So I asked a clerk and a peon to work out of office hours and on a Sunday making arrangements to obtain the necessary furniture from schools and colleges and thus to save the cost of hiring about 350 chairs and tables. I then gave a gratuity of Rs. 7-8 for this extra work. The Syndicate has sanctioned the payment. The sum was paid out of petty cash and the payment is entered in the petty cash book. This explains why there is no separate receipt. A Committee of the Syndicate gave instructions to

reads the (1) portrait referred to in (2) and the Finance
 Committee gave instructions for the order of a new gown and
 cap (not lace as mentioned in your letter under item (4)) for the
 use of the Registrar at Government. The Committee has approved
 of the expenditure under both items (3) and item (4).
 I have the honor to be
 Sir

Your most obedient servant

Sd. C. A. Paterson

Registrar.

No. 926

Copy communicated to the Secretary to Government,
 Educational Department with reference to para 1 of Government
 Order No. 9 dated the 7th January 1904.

C. A. Paterson
 Registrar.

Senate House, 8th March 1904.

When given for copying _____
 When copied _____
 When examined _____
 When signed _____

190 .

READ AGAIN G.O., No. _____
 190 .

, DATED

CURRENT No.

ENCLOSURES to C. No.

ORDER OF GOVERNMENT

A A A A A A A

LETTER OF GOVERNMENT.

STATEMENT WITH DITTO.

PAGES NOT FILED UP, BEING MEANT FOR DESPATCH
 IN ORIGINAL.

N.B.—

A = Copy in full.
 B = Not to be copied.
 P = Copy abstract only.
 Q = Copy heading only.