

Educational (1902) Department.

ORDINARY MS.

G.O., No. 444

DATED 1-8-02

INDEXED.

[Despatch Abstract.]

Lawrence Asylum Presses

*Report on the working of — at Madras & Ootacamund
for the year 1901, recorded.*

BACK PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

FURTHER PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

Stock Form No. 127
2,000-1-5-02.

Educational (1902) Department.

CURRENT No. 1085

From

[Name] *The Honble Mr. G. H. Stuart Esq.*

[Designation] *Director of Public Instruction*

[Station] *Madras.*

DESPATCHED
19 JUL 1902

N. No. in File No. 5152 of 12

Received 19 JUL 1902 1902.

Dated 19 July 1902.

Enclosures *one*

Registered 21 July 1902.

SUBJECT.

*Submitting a report on the working of the Lawrence
Asylum Papers at Madras & Cochin, for
the year 1901.*

BACK PAPERS.

<i>Exp 756 of 16-12-01</i>	<i>Exp 352 of 25-6-01</i>
<i>565 7-10-01</i>	<i>" 400 of 26-1-01</i>
<i>506 10-9-01</i>	<i>" 333 of 28-00</i>
	<i>" 350 of 11-6-00</i>

FURTHER PAPERS.

Exp 1911

To

The Secretary to Government,
Educational Department.

Sir,



No. 1025.

LAWRENCE ASYLUM PRESS,
MADRAS, 9th July 1902.

FROM

THE AGENTS TO THE TRUSTEES
OF THE LAWRENCE ASYLUM PRESS,
Madras,

TO

THE SECRETARY TO GOVERNMENT,
EDUCATIONAL DEPARTMENT,
Ootacamund,
(THROUGH THE TRUSTEES OF THE
LAWRENCE ASYLUM).

SIR,

The Agents have the honor to submit
the Annual Report on the working of the
Head Office and Ootacamund Branch Presses
for 1901.

THE HEAD OFFICE.

2. The net out-turn, receipts and expendi-
ture for the years 1901 and 1900 were as
follows:—

	1901.			1900.		
	RS.	A.	P.	RS.	A.	P.
Out-turn	1,76,237	13	5	1,51,826	9	3
Receipts	1,88,339	13	9	1,45,957	2	4
Expenditure	1,78,020	3	4	1,63,773	9	1

3. Of the out-turn of this and previous
years, there remained uncollected at the close
of the year the sum of Rs. 62,736-2-2, which
has been reduced to Rs. 9,180-15-9 to the
25th June 1902.

4. The work done was as follows:—

	1901.			1900.		
	RS.	A.	P.	RS.	A.	P.
General work—						
Regular Constituents...	24,421	9	9	29,576	4	8
Other do. ...	14,926	7	5	15,733	7	11
Railway work—						
Madras Railway (under Contract)...	85,701	1	8	63,309	4	3
Do. (Miscellaneous).	12,768	5	9	4,712	12	4
Other Railways	3,336	11	10	7,929	14	11
Government work	14,028	5	0	14,511	15	10
District Municipalities work	17,739	3	6	16,052	13	4
Hyderabad Government work	3,816	0	6	...		
Total	1,76,237	13	5	1,51,826	9	3

showing a considerable increase under Contract
and Miscellaneous work for the Madras Rail-
way, and a decrease under General work
and Other Railways, the total increase being
Rs. 24,411-4-2.

5. The opening cash balance of the year
was Rs. 4,585-13-9, the receipts were
Rs. 1,88,339-13-9, and the disbursements
Rs. 1,78,020-3-4, as against Rs. 27,402-4-6,
Rs. 1,45,957-2-4 and Rs. 1,63,773-9-1, respect-
ively, during 1900. Rs. 10,000 were invested

in fixed deposit with the Bank of Madras in 1901, raising this reserve account to Rs. 25,000 again; the closing balance was Rs. 4,905-8-2.

6. The percentage of profits calculated on outlay for the year was higher than for 1900 and 1899. In 1901 it was 32.9, in 1900 24.5, and in 1899 29.0.

7. The following statement gives the opening stock balances, the purchases made, and the closing balances of plant, store and stationery for 1901:—

	RS.	A.	P.	RS.	A.	P.
Opening Balance ...	...	...	...	2,00,352	9	9
Plant—						
Types ...	1,04,143	8	1			
Machines and Presses ...	59,796	3	7			
Other articles ...	5,329	5	8			
	1,69,269	1	4			
Stores and Stationery ...	29,832	1	1			
Forms and Books ...	1,251	7	4			
	2,00,352	9	9			
Purchases during the year ...				82,748	12	2
Plant ...				9,584	2	6
Stores and Stationery ...				73,164	9	8
				82,748	12	2
Total Rs. ...				2,83,101	5	11
Closing Balance ...				2,08,407	12	6
Plant—						
Types ...	1,10,708	1	0			
Machines and Presses ...	63,092	15	3			
Other articles ...	5,269	0	5			
	1,79,070	0	8			
Stores and Stationery ...	28,329	9	6			
Forms and Books ...	1,008	2	4			
	2,08,407	12	6			

8. Two hand-presses and two double-royal printing machines were added; the total giving 10 hand-presses and 24 printing machines in use. In the type foundry 3 type-casting machines were at work and 2 more machines were ordered.

9. The value of the Head Office premises is Rs. 1,51,657-8-4 and cost of the land Rs. 20,800, the total being Rs. 1,72,457-8-4.

THE OOTACAMUND BRANCH.

10. The net out-turn, receipts and expenditure for the years 1901 and 1900 were as follows:—

	1901.	1900.
	RS. A. P.	RS. A. P.
Out-turn ...	15,462 5 6	16,722 12 4
Receipts ...	16,661 13 1	16,240 5 3
Expenditure ...	19,128 15 6	15,662 1 10

11. Of the out-turn of this and previous years there remained uncollected at the close of the year the sum of Rs. 1,890-7-4, which has been reduced to Rs. 529-1-11 to the 23rd June 1902.

12. The work done was as follows:—

	1901.	1900.
	RS. A. P.	RS. A. P.
General work ...	5,239 2 9	5,064 11 8
Government work ...	10,174 4 11	11,638 5 10
Municipal work ...	48 13 10	19 10 10
Total ...	15,462 5 6	16,722 12 4

There has been a decrease of Rs. 1,260 in the work done during the year as compared with the previous year.

13. The opening cash balance of the year was Rs. 5,233-7-8, the receipts were Rs. 16,661-13-1, and the disbursements Rs. 19,128-15-6, against Rs. 16,240-5-3 and Rs. 15,662-1-10, respectively, during 1900, the closing balance was Rs. 2,766-5-3.

14. The percentage of profits calculated on outlay for the year was lower than that of 1900 and 1899. In 1901 it was 20.4, in 1900 28.5, in 1899 26.7.

15. The following statement gives the opening stock balances, the purchases made, and the closing balances of plant, store and stationery for 1901:—

	RS.	A.	P.	RS.	A.	P.
Opening Balance ...	...	...	...	15,241	12	9
Plant—						
Types ...	7,996	13	7			
Machines and Presses ...	3,625	0	2			
Other articles ...	2,284	7	0			
	13,856	4	9			
Stores and Stationery ...	1,385	8	0			
	15,241	12	9			
Purchases during the year ...				1,844	7	3
Plant ...				39	1	3
Stores and Stationery ...				1,790	11	0
Packing Charges ...				14	11	0
				1,844	7	3
Total Rs. ...				17,086	4	0
Closing Balance ...				18,839	1	1
Plant—						
Types ...	7,609	11	5			
Machines and Presses ...	3,444	12	7			
Other articles ...	2,170	11	3			
	13,225	3	3			
Stores and Stationery ...	613	13	10			
	13,839	1	1			

GENERAL REMARKS.

16. The Hon'ble Mr. J. N. Atkinson, I.C.S., was appointed an Agent in January 1901. Lieut.-Col. W. J. B. Bird retired in November 1901, and Major R. F. R. Formby was appointed in his stead. Mr. R. Hill continued to supervise the Press during the year.

17. The strength of the establishments on 31st December 1901 and 1900 was as follow:—

—	Head Office.		Ootacamund Branch.	
	1901.	1900.	1901.	1900.
Secretary ...	...	...	1	1
Superintendent ...	1	1	...	...
Account department ...	10	10	2	2
Stores, publication ...	4	4	...	...
do. paper ...	2	2	1	1
Examining department ...	9	9	1	1
Composing department ...	161	139	15	14
Machine and Press dept. ...	70	70	7	7
Binding department ...	86	97	6	6
Type foundry ...	18	22	...	...
Carpentry and Smithy ...	7	7	...	...
Servants ...	13	13	4	4
Total ...	381	374	37	36

18. *Madras Railway contract.*—The Agents have pleasure in stating that they have been able to secure for the third time a contract for three years with the Madras Railway for the printing of its forms, etc. In August 1901 the question of the continuance of the contract was considered, and after several interviews with the Agent and Manager and some correspondence, the tender offered for a further three years' contract from 1st January 1902 was accepted. The Agents were also able to enter into an agreement with an English firm for the supply of the required paper for this contract as the rates were favourable.

19. *Sale of the Press.*—In April 1883 a memorial was submitted to Government complaining that this Press in 1860 had made a change in its management and had gradually entered into competition and was making efforts to supplant and rival local tradesmen in the printing business, and in reply the memorialists were informed that they had no cause for complaint. In 1890 further petitions were presented to Government by the local printers. In March 1896 Government approved of the draft advertisement for the sale or lease of the press, but the tender offered for the lease of the press was not accepted. The press was again advertised for sale in January 1897, and the two tenders offered were not accepted. In June 1897

the Government requested the Agents to suggest proposals for the future management of the press, and in April 1898 the Trades Association petitioned against the interference of the press in the printing trade. In July 1900 the Government again directed the sale of the press upon certain conditions. In May 1901 the Agents pointed out to Government how impossible it would be to effect a sale upon the conditions named, and stated the efforts the Agents had made to effect a private sale of the press, but without success. In December 1901 Government expressed themselves as being convinced that there was no chance whatever of the press fetching a sum which could yield the income required. They also considered that the press did not compete on unfair terms with the printing trade of Madras, and they had arrived at the conclusion that so long as the business of the press was conducted by the Agents as at present, there was no real basis for such complaints. The proposal to sell the press will therefore be finally abandoned, and the Trustees will be left to manage the business on the present lines to the best profit of the Asylum.

20. *Pensions.*—Previous to 1876 pensions and gratuities were granted to the employés and paid out of annual revenue. In 1876 a share of the annual profits was set apart for a pension fund, the interest to be used towards pensions. In 1882 the fund amounted to Rs. 32,000, and the interest sufficed to cover existing pensions and leave a balance of interest to be invested to increase the capital of the fund. The Directors at the same time informed the employés that no pension can be claimed as a right, and that any gratuities or pensions that the Directors may be pleased to sanction will be kept within the limits of the interest accruing from the fund. In 1886 the fund amounted to Rs. 37,500, and the annual interest now is Rs. 1,309-3-6. Between 1883 and 1890 all pensions were paid out of the interest money. Between 1891 and 1897 the Directors increased the number of pensioners, and the required amount for these pensioners was again paid out of annual revenue. In April 1898 the Agents explained to Government the existing position of the fund and made certain proposals for increasing the capital of the fund; they also submitted a revised pension scale for the employés. In reply to this letter the Government regretted its inability to

756 Sale slip X
16-12-01

350 Sale slip R
11-6-02

accept the proposals of the Agents as regards the pension scheme, and decided that the practice of granting pensions should therefore cease as regards all future employés. No pension fund is provided in private presses. The Agents in 1898 and 1901, in considering this order of Government, were of opinion that no more new pensions could be paid out of revenue, and that as vacancies arose the revenue pensioners should be transferred to the pension fund until revenue is freed from pensionary charges, when the question of disposal of the pension fund would be considered. In 1898 Rs. 2,762 were paid to pensioners, of which Rs. 1,453 were from annual revenue; in 1901 Rs. 549 only were paid from annual revenue. Three employés retired in 1901, but no pensions have been granted.

21. During the year Rs. 20,500 were remitted by the Head Office and Rs. 3,500 by the Ootacamund Branch to the Trustees of the Lawrence Asylum out of the profits of the year; work to the value of Rs. 668-10-9 and Rs. 179, respectively, was done gratis for the Asylum.

22. The stock of stores at the Head Office was taken by the Agent, Mr. R. Hill, and that at the Ootacamund Branch by the Secretary.

23. The usual statements of Head Office and Ootacamund Branch Presses are appended.

I have the honor to be,

Sir,

Your most obedient servant,

R. Hill

One of the Agents to the Trustees,
L. A. Press, Madras.

LAWRENCE ASYLUM PRESS.

STATEMENTS.

MADRAS OFFICE :—

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OOTACAMUND BRANCH :—

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Dr.

HEAD OFFICE.—BALANCE SHEET

1901.					L. F.	Rs.	A.	P.	Rs.	A.	P.
Jan.	1	To LIABILITIES AT THIS DATE:—							20,298	13	2
		" Sundries (Employés' Securities)				2,750	0	0			
		" Do. (Contractors)				785	0	0			
		" Do. (Stock purchased in England)				1,746	15	4			
		" Personal Ledger Accounts				15,016	13	10			
						20,298	13	2			
		For Amount of Pension paid in excess of Interest realized to end of 1899 shown as an asset in annual accounts of 1900 transferred to the Capital Account, vide G.O., No. 565, dated 7th October 1901.				9,221	4	3			
		Do. do. do.				567	11	6	9,788	15	9
		To amount of depreciation deducted in the Capital Account vide G.O., No. 565 dated 7th October 1901, on Press Premises							30,087	12	11
		" Interest on Fixed Deposit transferred from Capital Account							350	0	0
Dec.	31	To ASSETS AT THIS DATE:—							5,16,113	12	11
		" Cash and Drafts on hand				1,260	1	2			
		" With Bank of Madras				3,145	7	0			
		" Contingent Advance on hand							500	0	0
		" Stamps, etc., on hand							188	9	6
		" Postage Stamps				173	11	9			
		" Post-cards printed				7	13	9			
		" Receipt Stamps				7	0	0			
						188	9	6			
		To Stock on hand							2,08,407	12	6
		" Dead Stock Plant				1,74,503	9	9			
		" Furniture, etc.				4,566	6	11			
		" Stores in use in Departments				27,589	6	2			
		" Do. papers, etc. (Printing)							740	3	4
		" Do. (Writing or Depository)							848	11	4
		" India Army Forms and Books							159	7	0
		" District Municipal Forms and Books									
						2,08,407	12	6			
		" Press Premises							1,72,457	8	4
		" Investment of Superannuation Fund							36,828	8	1
		" Do. of Employés' Securities							2,750	0	0
		" Lawrence Asylum Press, Ootacamund Branch, Account							716	15	6
		" Deposit with Tender (Agent and Manager, Madras Railway Company)							2,122	12	8
		" Fixed Deposit							25,000	0	0
		" Personal Ledger Accounts							62,736	2	2
									5,16,113	12	11
		Rupees ...							5,47,854	5	2

(Signed) C. ANNAMALAY MUDALIAR,
Accountant, L. A. Press, Madras.

OR ACCOUNT FOR 1901.

Cr.

1901.					L. F.	Rs.	A.	P.	Rs.	A.	P.
Jan.	1	By ASSETS AT THIS DATE:—							500,880	15	8
		" Cash and Drafts on hand				3,668	9	3			
		" With Bank of Madras				417	4	6	4,085	13	9
		" Contingent Advance on hand							500	0	0
		" STAMPS, &c., ON HAND:—							91	10	3
		" Postage Stamps				87	2	0			
		" Post-cards printed				0	14	3			
		" Receipt Stamps				3	10	0			
						91	10	3			
		" STOCK ON HAND:—							2,00,352	9	9
		" Dead Stock Plant				1,61,699	6	5			
		" Furniture, &c.				4,569	10	11			
		" Stores in use in Departments				28,831	7	3			
		" Stores, papers, etc. (Printing)							1,000	9	10
		" Do. (Writing or Depository)							1,122	1	10
		" India Army Forms and Books							129	5	6
		" District Municipal Forms and Books									
						2,00,352	9	9			
		By Press Premises							1,73,694	4	8
		" Investment of Superannuation Fund							36,828	8	1
		" Do. of Employés' Securities							2,750	0	0
		" Do. of Contractors' do.							655	0	0
		" Interest realized from Pension Fund							10,443	9	6
		" Lawrence Asylum Press, Ootacamund Branch Account							1,787	7	4
		" Deposit with Tender (Agent and Manager, Madras Railway)							2,122	12	8
		" Fixed Deposit							15,000	0	0
		" Personal Ledger Accounts							52,569	3	8
									5,00,880	15	8
		By Amount transferred to the Capital Account from the Ootacamund Branch							3,000	0	0
		By LIABILITIES AT THIS DATE:—							21,658	12	4
		" Sundries (Employés' Securities)—									
		" Mr. C. Annamalai Mudaliar							1,000	0	0
		" C. Lutchmiah Naidu							400	0	0
		" O. Moonusawmy Chetty							400	0	0
		" C. Singaravaloo Moodally							250	0	0
		" Mr. E. David, Ootacamund Branch							500	0	0
		" Kistnasawmy Naidu							200	0	0
		" Sundries (Contractors' Securities)—									
		" Messrs. V. Perumal Chetty & Sons							265	0	0
		" Mungapathy Naidu							25	0	0
		" Mr. P. Condacharry & Son							25	0	0
		" Periasawmy Naiker							25	0	0
		" Sundries (for Stock purchased in England)—									
		" Messrs. John Dickinson & Co., London							1,845	6	8
		" Do. Bombay							1,747	2	0
		" Spicer Brothers, London							263	6	4
		" Sundries (for Stock purchased Locally)—									
		" Messrs. Dymes & Co., Madras							9,390	2	10
		" V. Peramaull Chetty & Sons							1,195	4	8
		" Interest on Fixed Deposit							875	0	0
		" Personal Ledger Accounts							3,252	5	10
		Rupees ...							21,658	12	4
		By Balance									
									22,314	9	2
									5,47,854	5	2

(Signed) R. HILL,

One of the Agents to the Trustees,
L. A. Press, Madras.

Dr.

HEAD OFFICE.—PROFIT AND

1901.		EXPENDITURE.	L. F.	Rs.	A.	P.	Rs.	A.	P.
Dec. 31	To Stock:—	...	...	...	...	...	2,83,101	5	11
	Balance of Stock on hand on 31st December 1900	...	...	...	...	...	2,00,352	9	9
	Types, Machine and Plant received during the year	...	...	...	...	...	9,560	2	6
	Plant Office, Furniture	...	...	...	...	...	24	0	0
	Stores from England, with loss in Exchange received during the year	...	...	...	...	...	17,758	15	0
	Stores and Stationery, English and Country, purchased in the Country during the year	...	...	...	...	...	53,903	15	10
	Purchase of Petty Europe articles in the Country during the year	...	...	...	...	...	32	1	10
	Do. Country do. do. do.	...	...	...	...	...	313	1	9
	Packing Materials purchased	...	...	...	...	...	688	1	6
	Contingencies—Teakwood	...	...	...	...	...	468	5	9
		...	...	...	...	...	2,83,101	5	11
	To WORKING EXPENSES:—	...	...	...	...	...	56,940	15	9
	ESTABLISHMENT	...	...	...	...	...	46,296	9	9
	Superintendent	...	...	...	...	...	3,600	0	0
	Account and Store Departments	...	...	...	...	...	4,885	15	8
	Composing Department	...	...	...	...	...	16,429	2	11
	Examining Department	...	...	...	...	...	2,387	7	2
	Press and Machine Department	...	...	...	...	...	8,579	15	0
	Binding including Ruling Department	...	...	...	...	...	6,325	0	1
	Type Foundry including Stereo Department	...	...	...	...	...	2,037	14	0
	Carpenters' and Mechanics' Department	...	...	...	...	...	598	2	11
	Blacksmiths' Department including Fitter	...	...	...	...	...	569	10	6
	Servants	...	...	...	...	...	883	5	6
		...	...	...	...	...	46,296	9	9
	OVERTIME:—	...	...	...	...	...	2,207	6	4
	Composing Department	...	...	...	...	...	591	14	6
	Press and Machine do.	...	...	...	...	...	809	5	10
	Binding Department including Ruling Department	...	...	...	...	...	397	14	3
	Type Foundry	...	...	...	...	...	266	6	3
	Blacksmith including Fitter	...	...	...	...	...	5	12	3
	Account and Store Departments	...	...	...	...	...	116	5	7
	Examining Department	...	...	...	...	...	9	2	10
	Servants	...	...	...	...	...	10	8	10
	Carpentry	...	...	...	...	...	2,207	6	4
	To CONTINGENCIES:—	...	...	...	...	...	8,436	15	8
	Repairs to Buildings	...	...	...	...	...	1,273	3	1
	Do. to Machines	...	...	...	...	...	140	0	0
	Coolies and Cart hire	...	...	...	...	...	708	15	4
	Coal	...	...	...	...	...	39	14	0
	Firewood for Engine and Stereo	...	...	...	...	...	1,941	1	10
	Postage	...	...	...	...	...	162	4	0
	Receipt Stamps	...	...	...	...	...	20	9	0
	Telephone Charges	...	...	...	...	...	225	0	0
	Taxes, &c.	...	...	...	...	...	1,458	9	7
	Insurances	...	...	...	...	...	1,144	11	0
	Lighting Charges	...	...	...	...	...	224	10	0
	Audit Fee	...	...	...	...	...	300	0	0
	Advertisement	...	...	...	...	...	183	6	0
	Office Expenses	...	...	...	...	...	383	11	6
	Law Charges	...	...	...	...	...	31	8	8
	To MISCELLANEOUS:—	...	...	...	...	...	56,940	15	9
	Discount and Commission and Stationery supplied to different Departments	...	...	...	...	...	199	7	8
		...	...	...	...	...	8,436	15	8
	To ALLOWANCES:—	...	...	...	...	...	887	0	0
	Compiling Almanacs	...	...	...	...	...	478	11	6
	Deductions for disputed Bills	...	...	...	...	...	1,858	4	4
	Pensionary charges	...	...	...	...	...	3	0	9
	Petty balance	...	...	...	...	...	1	10	10
	Books and commission sale	...	...	...	...	...	88	6	0
	Lithography	...	...	...	...	...	3,43,309	7	1
		...	...	...	...	...	1,136	15	0
	Depreciation allowed on Press Premises	...	...	...	...	...	3,44,446	6	1
		...	...	...	...	...	43,975	11	8
	To Balance (Gross Profit)	...	...	...	...	...	3,88,422	1	9
	Contribution to the Lawrence Asylum	...	...	...	...	...	20,500	0	0
	Work done gratis for the Principal and Secretary, Lawrence Asylum	...	...	...	...	...	668	10	9
	Bad debt	...	...	...	...	...	492	7	9
		...	...	...	...	...	21,661	2	6
	Balance (Net Profit)	...	...	...	...	...	22,314	9	2
		...	...	...	...	...	43,975	11	8
	Rupees ...	...	...	...	...	...	43,975	11	8

(Signed) C. ANNAMALAY MUDALIAR,
Accountant, L. A. Press, Madras.

LOSS ACCOUNT FOR 1901.

Cr.

1901.		INCOME.	L. F.	Rs.	A.	P.	Rs.	A.	P.
Dec. 31	By Value of out-turn in Printing Department	...	...	...	...	...	39,081	4	3
	Do. Binding Department	...	...	...	...	...	7,476	11	11
	Do. in Miscellaneous	...	...	...	...	...	497	12	0
	Stock—	...	...	...	...	...	1,30,819	5	7
	Printing Stationery	...	...	...	...	...	9,833	10	3
	Writing do.	...	...	...	...	...	425	1	8
	Almanacs	...	...	...	...	...	4,264	14	4
	Do. Pocket	...	...	...	...	...	70	11	2
	Do. Sheet	...	...	...	...	...	85	10	0
	Civil Lists	...	...	...	...	...	5,063	1	2
	History of Services of Gazetted Officers	...	...	...	...	...	1,223	10	5
	War Office Forms	...	...	...	...	...	2,419	5	5
	Do. Books	...	...	...	...	...	513	6	2
	Plant, Types, etc.	...	...	...	...	...	28	9	9
	Types to Constituents	...	...	...	...	...	867	11	7
	Packing	...	...	...	...	...	1,455	6	0
	Stereo Blocks	...	...	...	...	...	1,127	14	6
	Madras Railway Contract	...	...	...	...	...	85,701	1	8
	District Municipal Forms and Books	...	...	...	...	...	17,739	3	6
		...	...	...	...	...	1,30,819	5	7
		...	...	...	...	...	1,77,875	1	9
	Rents	...	...	...	...	...	830	0	0
	Interest from Pension Fund	...	...	...	...	...	1,309	3	6
		...	...	...	...	...	2,139	3	6
	Stock ON HAND—	...	...	...	...	...	2,08,407	12	6
	Dead Stock Plant	...	...	...	...	...	1,74,503	9	9
	Furniture	...	...	...	...	...	4,566	6	11
	Stores in use in Departments ... }	...	...	...	...	...	27,589	6	2
	Do. papers, etc., Printing }	...	...	...	...	...	740	3	4
	Do. (Writing or Depository)	...	...	...	...	...	848	11	4
	India Army Forms and Books	...	...	...	...	...	159	7	0
	District Municipal Forms and Books	...	...	...	...	...	2,08,407	12	6
		...	...	...	...	...	3,88,422	1	9
	Balance (Gross Profit)	...	...	...	...	...	43,975	11	8
	Rupees ...	...	...	...	...	...	43,975	11	8

(Signed) R. HILL,
One of the Agents to the Trustees,
L. A. Press, Madras.

Dr.

HEAD OFFICE.—ABSTRACT OF

Date.	PARTICULARS.	Ledger Folio.	Amount as per Cash Book.			Amount as per Contingent Book.			Total.		
			Rs.	A.	P.	Rs.	A.	P.	Rs.	A.	P.
1901.	RECEIPTS.										
Jan. 1	To Fixed Deposit		...	...	...	...	...	...	15,000	0	0
	To BALANCE ON HAND—										
	Cash and Drafts		3,668	9	3	500	0	0			
	With Bank of Madras		417	4	6	...	...	...			
			4,085	13	9	500	0	0	4,585	13	9
Dec. 31	To TOTAL RECEIPTS IN THE YEAR—		...	...	...	...	...	...	1,88,339	13	9
	Sale of Books on Commission		8,004	0	1						
	Lawrence Asylum Press, Ooty Branch, Account		5,656	13	1						
	Interest on Security for Tender		32	12	0						
	Do. realized on Pension Fund		1,963	13	3						
	Do. on Employés' Securities		111	4	0						
	Do. on Fixed Deposit		525	0	0						
	Do. of Contractor's Securities		655	0	0						
	Collection with Bills		1,65,789	0	6						
	Do. without Bills		3,172	2	11						
	Cash Sales		420	15	6						
	Discount and Commission		4	14	10						
	Rent		980	0	0						
	Coolies' and Cart hire		1	2	0						
	Deposit with Tender for S. I. Ry. works		500	0	0						
	Office Expense		0	2	0						
	Tenders with Deposits for supply of Articles.		522	8	0						
	ESTABLISHMENT—										
	Composing		Rs. A. P.								
			0	4	3						
	Binding and Ruling		0	1	4						
			1,88,339	13	9						
	Carried over		...	...	...	...	...	...	2,07,925	11	6

THE CASH ACCOUNT FOR 1901.

Cr.

Date.	PARTICULARS.	Ledger Folio	Amount as per Cash Book.			Amount as per Contingent Book.			Total.			Grand Total.			
			Rs.	A.	P.	Rs.	A.	P.	Rs.	A.	P.	Rs.	A.	P.	
1901	DISBURSEMENTS.														
Dec. 31	By WORKING EXPENSES:—														
	ESTABLISHMENT:—														
	Superintendent	...	3,600	0	0										
	Account and Store	...	4,885	15	8										
	Composing	...	16,429	7	2										
	Examining	...	2,387	7	2										
	Press and Machine	...	8,579	15	0										
	Binding and Ruling	...	6,325	1	5										
	Type Foundry and Stereo	...	2,037	14	0										
	Carpentry	...	598	2	11										
	Blacksmith	...	569	10	6										
	Servants	...	883	5	6										
			46,296	15	4	...	46,135	15	6	160	15	10	46,296	15	4
	OVERTIME:—														
	Account and Store	...													
	Examining	...	116	5	7										
	Composing	...	591	14	6										
	Press and Machine	...	809	5	10										
	Binding and Ruling	...	397	14	3										
	Type Foundry and Stereo	...	266	6	3										
	Carpentry	...	10	8	10										
	Blacksmith	...	5	12	3										
	Servants	...	9	2	10										
			2,207	6	4	...	2,187	6	4	20	0	0	2,207	6	4
	ALLOWANCES:—														
	Compiling Almanacs	...				...	820	0	0	57	0	0	877	0	0
	CONTINGENCIES:—														
	Repairs to Buildings	...	1,209	1	1										
	to Machines	...	140	0	0										
	Coolies and Cart hire	...	705	13	4										
	Coal	...	39	14	0										
	Firewood for Engine and Stereo, &c.	...	1,751	13	10										
	Advertisement...	...	202	0	0										
	Postage and Receipt Stamps	...	1,101	10	6										
	Telephone charges	...	225	0	0										
	Taxes, Insurance, &c.	...	2,603	4	7										
	Lighting charges	...	228	7	3										
	Law charges	...	31	8	8										
	Office expenses	...	440	11	6										
	Miscellaneous: Disct. and Comn.	...	21	13	9										
	Audit Fee	...	300	0	0										
			9,001	2	6	...	6,867	13	2	2,133	5	4	9,001	2	6
							56,011	3	0	2,371	5	2	58,382	8	2
	By OTHER PAYMENTS:—														
	Periodicals	...				...	12	5	4				12	5	4
	Pensionary Charges	...				...	1,858	4	4				1,858	4	4
	Lawrence Asylum Press, Ootacamund Branch, Account	...				...				192	3	6	192	3	6
	Lawrence Asylum Ooty contribution	...				...	20,500	0	0				20,500	0	0
	Sale of Books on Commission	...				...	8,959	4	3	5	5	0	8,964	9	3
	Interest from Employés' Securities	...				...	50	0	0	36	12	0	86	12	0
	Investments of do.	...				...									
	do. Contractor's Securities	...				...									
	Tenders with Deposit for supply of articles	...				...	967	8	0				967	8	0
	Payments on Parties' Account	...				...	2,420	4	4	3,363	12	9	5,784	1	1
	Interest on Security for Tender	...				...	32	12	0	0	1	0	32	13	0
	Press Premises	...				...	1,202	14	0				1,202	14	0
	Deposit with Tender for S. I. Ry.	...				...	500	0	0	6	0	0	506	0	0
						...	36,503	4	3	3,604	2	3	40,107	6	6
	Carried over	...				...									
						...							98,489	14	8

Dr.

OOTACAMUND BRANCH—BALANCE

1901.					L. F.	Rs.	A.	P.	Rs.	A.	P.
January.	1	To LIABILITIES AT THIS DATE:—	...	...	...	...	...	...	1,853	11	7
		Lawrence Asylum Press, Madras	...	...	...	1,787	7	4			
		Personal Ledger Accounts	...	...	...	66	4	3			
						1,853	11	7			
		Amount paid to the Head Office from the Capital Account as per Head Office letter No. ⁶⁷ O. B. dated 5th Sept. 1901.	...	...	...	3,000	0	0			
Dec.	31	To ASSETS AT THIS DATE:—	...	...	...	18,497	13	2			
		Cash on hand	...	...	...	6	8	0			
		With Bank of Madras, Ootacamund	...	...	...	2,749	3	6			
		Contingent Advance	...	...	...	5	10	9			
		STOCK ON HAND:—									
		Postage Stamps	...	...	...	0	8	6			
		Receipt Stamps	...	...	...	1	7	0			
		STOCK:—									
		Plant, &c., Dead Stock	...	...	...	13,225	3	3			
		STATIONERY:—									
		Printing	...	...	...	425	10	3			
		Depository	...	...	...	188	3	7			
		Personal Ledger Accounts	...	...	...	1,890	7	4			
						18,497	13	2			
		To Balance	...	...	...	1,334	7	4			
		Rupees	...	...	...	24,686	0	1			

SHEET OR ACCOUNT FOR 1901.

Cr.

1901.					L. F.	Rs.	A.	P.	Rs.	A.	P.
January.	1	By ASSETS AT THIS DATE:—	...	...	...	...	...	...	23,967	15	1
		Cash on hand	...	...	...	19	15	2			
		With Bank of Madras, Ootacamund	...	...	...	5,205	6	6			
		Contingent Advance	...	...	...	5	8	2			
		STOCK ON HAND:—									
		Postage Stamps	...	...	...	0	2	9			
		Receipt Stamps	...	...	...	0	10	0			
		STOCK:—									
		Plant, &c., Dead Stock	...	...	...	13,856	4	9			
		Stationery:—									
		Printing	...	...	...	572	11	0			
		Depository	...	...	...	812	13	0			
		Personal Ledger Accounts	...	...	...	1,385	8	0			
						15,241	12	9			
						3,491	13	11			
						23,967	15	1			
Dec.	31	By LIABILITIES AT THIS DATE:—	...	...	...	...	...	...	718	1	0
		Lawrence Asylum Press, Madras	...	...	...	716	15	6			
		Personal Ledger Accounts	...	...	...	1	1	6			
						718	1	0			
						24,686	0	1			
		Rupees	...	...	...	24,686	0	1			

(Signed) A. M. JONES,

Secretary,

L. A. Press, Ootacamund Branch.

Dr.

OOTACAMUND BRANCH.—PROFIT

1901.		EXPENDITURE.	L. F.	Rs.	A.	P.	Rs.	A.	P.
Dec.	31	To Stock:—					17,086	4	0
		Balance of Stock on hand on 31st Dec. 1900							
		Plant, tools, furniture, etc., of the Press		13,856	4	9			
		Stationery:—							
		Printing		572	11	0			
		Depository		812	13	0	1,385	8	0
		Plants, Tools, Furniture, etc., received during the year		39	1	3			
		Stores and Stationery (Printing and Writing) do.		1,790	11	0			
		Railway Fare, Cooly and Packing Materials do.		14	11	0			
				17,085	4	0			
		To WORKING EXPENSES					9,603	14	8
		ESTABLISHMENT—							
		Account and Store Department	1	1,597	0	0			
		Composing do.	2	2,943	14	4			
		Examining do.		365	0	0			
		Press and Machine do.	3	1,146	6	3			
		Binding and Ruling do.		724	1	4			
		Servants	4	309	0	0			
		OVERTIME:—							
		Composing Department	16	72	7	5			
		Examining do.	17	1	3	4			
		Press and Machine do.	16	6	3	9			
		Receipt Stamps	6	10	3	0			
		Postages	5	26	0	0			
		Secretary's allowance	1	1,440	0	0			
		Rent of premises	4	600	0	0			
		Office expenses	41	134	15	3			
		Audit fees	7	200	0	0			
		Warm clothing for peons	18	25	0	0			
		Law charges		2	8	0			
				9,603	14	8			
							26,690	2	8
		To Balance (Gross Profit)					2,630	14	11
							29,321	1	7
		To Contribution to Lawrence Asylum	9				3,500	0	0
		„ Principal and Secretary, Lawrence Asylum, for work done gratis	8				179	0	0
		„ Bad debts					286	6	3
		Rupees					3,965	6	3

AND LOSS ACCOUNT FOR 1901.

Cr.

1901.		INCOME.	L. F.	Rs.	A.	P.	Rs.	A.	P.
Dec.	31	By Presses					12,050	13	3
		Printing		11,789	3	8			
		Die Press		101	11	0			
		Card Press		93	4	0			
		Miscellaneous		66	10	7			
				12,050	13	3			
		By Binding					1,407	11	9
		Stock					2,003	12	6
		Stationery, Printing		1,368	7	7			
		Do. Depository		293	2	5			
		Do. Binding		341	12	6			
		Packing		0	6	0			
				2,003	12	6			
							15,462	5	6
		By amount written off subsequently recovered					19	11	0
		By Balance of Stock on hand at this date:—					13,839	1	1
		Plant and Dead Stock, etc.		Rs. A. P.					
				13,225	3	3			
		STATIONERY:—							
		Printing		Rs. A. P.					
				425	10	3			
		Depository		188	3	7	613	13	10
							13,839	1	1
							29,321	1	7
		By Balance (Gross Profit)					2,630	14	11
		„ Over Expenditure					1,334	7	
		Rupees					3,965	6	3

(Signed) A. M. JONES,
Secretary,
I. A. Press, Ootacamund Branch.

Dr.

OOTACAMUND BRANCH.—ABSTRACT

[illegible]

OF CASH ACCOUNT FOR 1901.

Cr.

[illegible]

(Signed) A. M. JONES,

Secretary,

L. A. Press, Ootacamund Branch

no 819.

12th July

190 2

FROM

THE PRINCIPAL AND SECRETARY,

LAWRENCE ASYLUM,

OOTACAMUND.



The Director of Public Instruction.
Madras

SIR,

I have the honor to forward herewith a printed copy of the Annual Report on the working of the Presses at Madras, and at Coatacamund, respectively, for submission to Government.

I have the honour to be,

Sir,

Your ~~most~~ obedient Servant,

Your most obedient Servant

Aug. Wm. Benson

Principal and S

Principal and Secretary.

Encl 1085

$$\left[\frac{E_c}{4} \right]$$

Submitted to Government.

G. H. Stuart
Director of Public Instruction

” ” ” ” ” 190

C. No. 1085, From the D.P. 2. 4 No. 5152, dated 19th July 1902

” ” ” ” ” ” ” ” 190

ORDER No. 444, dated 1-8- 1902

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Recorded.

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To
The D.P.I. 1406 ^{5/8}
-- A.G. at ^{5/8}

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When examined _____
When signed _____

190

READ AGAIN G.O., No.
190

DATED

CURRENT No.

ENCLOSURES TO C. No.

ORDER OF GOVERNMENT A A A A A A A

LETTER OF GOVERNMENT.

STATEMENT WITH DITTO.

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IN ORIGINAL.

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