

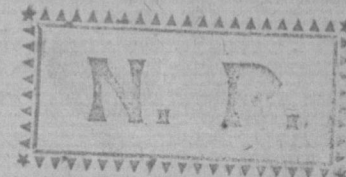
[13.]
Educational (190 /) Department.

ORDINARY PRINTED. (6)

G.O., No. 724

DATED 7. 12. 01 ✓

INDEXED. (C)



ORIGINAL

[Despatch Abstract.]

Reports & Returns

Comg. progs. Public dept on the subject of the
submission to the Govt. of India of an amalgamated
statement of — (to the S.P.D., the C.G.E. & the
S.G. In) & requesting them to submit a statement
of all reports & returns rendered by them to Govt.
or to themselves or to their sub-ordinate
authorities.

BACK PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

FURTHER PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

Government {1901} of Madras. 2 EDUCATIONAL.

Recd.

Regd.

} 1901.

Enclosures

Spare copies

ORIGINAL

G.O., No. 724, 7th December 1901.

N. P.

DECEMBER.

Reports and Returns.

Communicating to the Director of Public Instruction, the Commissioner for Government Examinations and the Superintendent, Government Museum, proceedings, Public department, on the subject of the submission to the Government of India of an amalgamated statement of —, and requesting them to submit a statement of all reports and returns rendered by them to Government or to themselves or to their subordinate authorities.

GOVERNMENT OF MADRAS.

EDUCATIONAL DEPARTMENT.

Read—the following paper :—

G.O., No. 1144, Public, dated 16th November 1901.

Read—again the following papers :—

G.O., No. 519, Public, dated 22nd May 1901.

ABSTRACT.—Recording resolution of the Government of India enunciating certain general principles which should be followed in the preparation of periodical reports and returns and in the drawing up of reviews of such reports, and stating that separate orders on the subject of fixing a date for the submission of reports will be passed in each department of the Secretariat.

G.O., Nos. 558, 559, Public, dated 3rd June 1901.

ABSTRACT.—Recording resolution of the Government of India regarding the curtailment and reduction of periodical reports and returns; stating that the question of finally determining the limit of each report will be considered in the departments of the Secretariat concerned in communication with the heads of departments, but that the appointment of a special officer in this Presidency to inquire into the subject of the curtailment and reduction of periodical reports and returns is unnecessary; and requesting the Inspector-General of Prisons to submit a brief annual report on the working of the European Vagrancy Act.

Read—also the following paper :—

From A. WILLIAMS, Esq., Deputy Secretary to the Government of India, Home Department (Public), to the Chief Secretary to the Government of Madras, dated Simla, 30th September 1901, No. 5395.

The scope of the orders conveyed in paragraph 17 of Home department resolution No. 987-1013, dated the 25th February 1901, as to the submission to the Government of India of an amalgamated statement of reports and returns having been misapprehended in some provinces, I am directed to explain that the orders quoted require the submission of an amalgamated statement of all reports and returns, whether prepared in obedience to the orders of the Government of India, or prescribed for the purposes of the local Government or Administration or of any authority subordinate to it. It is also intended that this statement should be forwarded, together with a copy of the orders passed by the local Government or Administration in respect of the curtailment of reports and returns, at the close of the inquiries of the special officer appointed in accordance with the instructions of the Government of India.

Order—No. 1144, Public, dated 16th November 1901.

Recorded.

2. In paragraph 2 of G.O., No. 558, Public, dated 3rd June 1901, it was decided that the appointment of a special officer in this Presidency was unnecessary, and that the question of finally determining the limit of each report mentioned by the Government of India should be considered in the departments of the Secretariat concerned in communication with heads of departments. After orders on the subject have been passed, the Public department will be furnished in the form prescribed at page 9 of

G.O., No. 519, Public, dated 22nd May 1901, with a complete statement of all reports and returns received in each department, and by each authority subordinate to such department. The statement will be accompanied by copies of any orders which may have been passed since the receipt of Home department resolution No. 987, dated 25th February 1901. An amalgamated statement of all reports and returns submitted in the Presidency will then be forwarded to the Government of India.

3. All heads of departments under the Public department will be requested to submit, in the above-mentioned form, statements of the reports and returns rendered by them to Government, or to themselves, or to their subordinate authorities.

(True Extract.)

G. STOKES,
Chief Secretary.

To all Departments of the Secretariat.
„ Heads of Departments under the
Public Department.

ORDER—No. 724, Educational, dated 7th December 1901.

Communicated to the Director of Public Instruction, the Commissioner for Government Examinations and the Superintendent, Government Museum, with the request that they will submit in the appended form a statement of all reports and returns rendered (i) to themselves, (ii) by them to Government. The Director will include in his statement the reports and returns rendered to his subordinate authorities.

(True Extract.)

C. J. WEIR,
Ag. Secretary to Government.

To the Director of Public Instruction, with form.
„ Commissioner for Government Examinations.
„ Superintendent, Government Museum.

APPENDIX.

STATEMENT of reports and returns prepared by, or under the orders of, the Government of , or any other authority, with information as to their size and method of disposal.

Subject.	Period covered by report or return.	By whom prepared.	Under what authority.	Date of submission by local officer to the local Government or any authority subordinate to the local Government.	Date of submission by local Government to the Government of India (or to the India Office).	Average size of			Method of disposal.	
						Report or return.	Statistics.	Review.	By local officer or authority.	By local Government.
						Pages.	Pages.	Pages.		Remarks.

EDUCATIONAL DEPARTMENT.

NOTES CONNECTED WITH G.O., No. 724, EDUCATIONAL,
DATED 7TH DECEMBER 1901.

[SUBJECT.—*Reports and returns.*]

From the Public department, No. 1144, dated 16th November 1901.

Why should the Director of Public Instruction "include reports rendered to subordinates of his subordinate authorities" [Qy. subordinates]? It will be quite a job.

A. T. PRINGLE.
27-11-01.

The intention is to deal with all official reports and returns by or to whomsoever rendered. Please see pages 8 and 9 (portion marked in pencil) of G.O., No. 519, Public, dated 22nd May 1901, and page 2 of the current.

I am afraid it will be quite a job, but it is the mandate of the Government of India.

P. T. THARYAN.
27-11-01.

Secretary—

I believe the amount of work involved in the Educational department may be very considerable, if every form rendered by, say, masters to supervisors, and supervisors to sub-assistant inspectors, and the latter to the authority next above them is to be included; and there is a pressure on the department just at present. It may be desirable, so far as educational returns go, to telegraph to Home and ask whether the intention is that returns rendered under the rules to subordinates of the Director of Public Instruction by subordinates of those subordinates shall be included: I should read Home's letter as perhaps meaning that all returns down as far as those rendered by heads of departments, whether sent to Government to review or drawn up under orders of Government for statistical purposes for use by the department, should be tabulated. We may ask the Director of Public Instruction whether much labour will be involved.

A. T. PRINGLE.
28-11-01.

I think it is clear that the Government of India want a statement of all *returns* and *reports* whether to Government or subordinate authorities. It is nearly as important to stop subordinates from being overwhelmed by reports as it is to deliver Government. The Director of Public Instruction should be asked at the same time to say whether he suggests any curtailment or discontinuance of these reports. We can't help the extra work involved.

C. J. WEIR.
3-12-01.

Director of Public Instruction u.o.

EDUCATIONAL DEPARTMENT.

ASSISTANT SECY TO GOVT
6 DEC 1961
MUNICIPAL ALBANY DEP

AGAIN G.O., No., dated 190

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EDUCATIONAL DEPARTMENT.

A. T. PRINGLE.
6-12-01.

C. J. WEIR.
6-12-01.

ORDER No 724, dated 7-12-1901

p.s.

desk
6/11/11

* Page 9 of 31 519 Public
d/ 22nd May 1901.

V

Communicated to the D.P.S.,
the C. G. E. and the Supot. Govt.
Museum with the request that
they will submit in the appended
form ^a statement of ^{all} ~~the~~ reports
and returns rendered ⁽ⁱ⁾ to themselves
⁽ⁱⁱ⁾ ~~and~~ by them to Govt. The Director
will include in his statement
the reports and returns rendered
to his subordinate authorities.

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First copy sent to Press.
Returned for signature.
Despatched in print.

Order complete. 60
Letter only.
Order complete with Letter.

READ AGAIN G.O., No.
190

DATED

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Print with
notes & letters
7/12/07

ENCLOSURE No.

ENCLOSURES TO G.O.

ORDER OF GOVERNMENT.

LETTER OF GOVERNMENT.

STATEMENT WITH INTRO.

PAPERS NOT FILLED UP, BRING HEART FOR DESPATCH
IN ORIGINAL.

N.B.

A = Print in full.
B = Not to be printed.
P = Print abstract only.
Q = Print heading only.