

Educational (1900) Department.

ORDINARY MS.

G.O., No. 352

DATED 25-6-01

INDEXED.

[Despatch Abstract.]

Lawrence Asylum Press

Recording the report on the working
of the — & Madras and its branch
at Ootacamund for 1900.

G.O.	No.	Department.	Date.

FURTHER PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

Educational (190/) Department.

CURRENT No. ^(V) 807

From

[Name] The Honble Mr. G. H. Stuart. M.A. Barr-at-Law.

[Designation] Director of Public Instruction

[Station] Madras.

DESPATCHED

12 JUN. 1901

N. No. 646 of 1901

Dated 12 June 1901 190 .

Enclosures 2

Received 13 JUN. 1901 190 .

Registered 13 6 190/.

SUBJECT.

Submitting the Annual Report on the working of the Head Office and District Branch Presses for 1900.

BACK PAPERS.

to 44: 28-1-01
to 333: 2-8-00
to 475: 26-9-00
" 403: 31-8-00

to 256: 27-6-00
" 272: 12-5-99

FURTHER PAPERS.

To

The Secretary to Government,
Educational Department.

Sir,

Cur No 15
1901

LOVEDALE, OOTACAMUND.

29th May 1901

FROM

THE PRINCIPAL AND SECRETARY,

LAWRENCE ASYLUM,

OOTACAMUND.

TO

The Director of Public Instruction.
Madras.

SIR,

By direction of the Committee
of this Institution, I have the honor
to forward herewith the Annual
Report on the working of the Head Office
and Ootacamund Branch Prises for 1900
for submission to Government.

I have the honour to be,

Sir,

Your most obedient Servant,

L. A. S. S. S. S. S.
Acting
Principal and Secretary.

CURRENT No. 807

LAWRENCE ASYLUM PRESS,
MADRAS, 3rd May 1901.

No. 627—A.

FROM

THE AGENTS TO THE TRUSTEES
OF THE LAWRENCE ASYLUM PRESS,
Madras,

TO

THE SECRETARY TO GOVERNMENT,
EDUCATIONAL DEPARTMENT,
Ootacamund,

(THROUGH THE TRUSTEES OF THE
LAWRENCE ASYLUM).

SIR,

We have the honor to submit the Annual
Report on the working of the Head Office and
Ootacamund Branch Presses for 1900.

THE HEAD OFFICE.

2. The net out-turn, receipts and expen-
diture for the years 1900 and 1899 were as
follows:—

	1900.			1899.		
	RS.	A.	P.	RS.	A.	P.
Out-turn	1,51,826	9	3	1,46,270	10	1
Receipts	1,45,957	2	4	1,66,624	15	0
Expenditure	1,63,773	9	1	1,53,975	11	8

3. Of the out-turn of this and previous
years there remained uncollected at the close
of the year the sum of Rs. 52,569-3-8, which
has been reduced to Rs. 16,211-6-4 to the
16th April 1901.

4. The work done was as follows:—

	1900.			1899.		
	RS.	A.	P.	RS.	A.	P.
General work—						
Regular Constituents...	29,576	4	8	31,445	8	7
Other do. ...	15,733	7	11	15,482	5	6
Railway work—						
Madras Railway (under Contract)...	63,309	4	3	55,799	7	4
Do. (Miscellaneous).	4,712	12	4	4,796	5	7
Other Railways	7,929	14	11	2,715	2	7
Government work	14,511	15	10	16,001	11	6
District Municipalities work	16,052	13	4	15,371	14	9
Hyderabad Government work				4,658	2	3
Total Rs. ...	1,51,826	9	3	1,46,270	10	1

showing an increase in all classes of work
excepting for Government and for the Hyder-
abad Government.

5. The opening cash balance of the year was Rs. 27,402-4-6, the receipts were Rs. 1,45,957-2-4, and the disbursements Rs. 1,63,773-9-1, as against Rs. 24,253-1-2, Rs. 1,66,624-15-0 and Rs. 1,53,975-11-8 respectively during 1899. Two sums of Rs 5,000 invested in fixed deposit with the Bank of Madras in 1899 were cashed in September and December 1900 to meet the charges for stationery, &c., purchased from England. During January and May 1900 Rs. 10,000 and Rs. 5,000 respectively were invested in fixed deposit. With reference to the suggestion contained in the last audit report the Agents find that the cash balances at certain periods are not wholly available for investment as fixed securities, and it is considered preferable to retain them on fixed deposits earning interest to buying Government securities and selling them when required with a possible loss on each transaction. The closing balance was Rs. 4,585-13-9.

6. The percentage of profits calculated on outlay for the year was lower than that of 1899 and higher than that of 1898. In 1900 it was 24.5, in 1899, 29.0 and in 1898, 17.2.

7. The following statement gives the opening stock balances, the purchases made, and the closing balances.

1900.	Opening balances.		Purchases during the year.		Total.		Closing balance.	
	RS.	A. P.	RS.	A. P.	RS.	A. P.	RS.	A. P.
Plant, &c. ...	1,64,583	2 2	9,212	11 11	1,73,795	14 1	1,69,269	1 4
Stationery, &c....	26,861	8 4	65,075	10 2	91,937	2 6	29,832	1 1
W. O. Forms and Books ...	1,272	13 10	...	...	1,272	13 10	1,122	1 10
District Municipal Forms and Books ...	1,92,717	8 4	74,288	6 1	2,67,005	14 5	2,00,223	4 3
Total Rs...	1,92,785	15 3	74,288	6 1	2,67,074	5 4	2,00,352	9 9

8. There are 8 hand-presses and 22 printing machines in use. To facilitate operations a type foundry was added in June 1898 and 3 type-casting machines are at work.

9. The value of the Press premises is Rs. 1,52,894-4-8, and cost of the land Rs. 20,800, total Rs. 1,73,694-4-8.

10. There were two Asylum apprentices at the commencement of the year; of these, one absconded, and the other joined his brother-in-law at Kamptee. The cost for their maintenance was Rs. 287-11-5.

THE OOTACAMUND BRANCH.

11. The net out-turn, receipts and expenditure for the years 1900 and 1899 were as follows:—

	1900.	1899.
Out-turn ...	Rs. 16,722-12-4	Rs. 16,129-10-1
Receipts ...	16,240-5-3	17,016-2-5
Expenditure ...	15,662-1-10	15,183-7-2

12. Of the out-turn of this and previous years there remained uncollected at the close of the year the sum of Rs. 3,491-13-11, which has been reduced to Rs. 551-1-5 to the 16th April 1901.

13. The work done was as follows:—

	1900.	1899.
General work ...	Rs. 5,064-11-8	Rs. 4,817-9-3
Government work. ...	11,638-5-10	11,157-7-7
Municipal work ...	19-10-10	154-9-3
Total Rs...	16,722 12-4	16,129-10-1

There has been a small increase in the value of the work done in the year as compared with the previous year.

14. The opening cash balance of the year was Rs. 3,655-4-3, the receipts were Rs. 16,240-5-3, and the disbursements Rs. 15,662-1-10, as against Rs. 2,822-9-0, Rs. 17,016-2-5 and Rs. 15,183-7-2 respectively during 1899. Rs. 1,000 invested in fixed deposit with the Bank of Madras in 1899 was cashed in November 1900 to meet the demands of the Press. The closing balance was Rs. 5,233-7-8.

15. The percentage of profits calculated on outlay for the year was higher than that of 1899 and lower than that of 1898. In 1900 it was 28.5, in 1899 26.7, and in 1898 38.6.

16. The following statement gives the opening stock balances, the purchases made, and the closing balances:—

1900.	Opening balances.		Purchases during the year.		Total.		Closing balance.	
	RS.	A. P.	RS.	A. P.	RS.	A. P.	RS.	A. P.
Plant, &c. ...	12,720	6 6	1,849	10 11	14,570	1 5	13,858	4 9
Stores and stationery (printing and writing).	2,348	3 10	1,652	15 0	4,001	2 10	1,385	8 0
Packing charges ...	...	...	33	3 0	33	3 0	...	...
Total Rs...	15,068	10 4	3,535	12 11	18,604	7 3	15,243	12 9

GENERAL REMARKS.

17. Captain R. F. R. Formby retired from the Directorate in June, and the Venerable

Archdeacon W. Weston Elwes retired in September 1900; Lieut.-Colonel W. J. B. Bird was appointed an Agent in July 1900.

18. The strength of the establishments on 31st December 1900 and 1899 was as follow:—

	Head Office.		Ootacamund Branch.	
	1900.	1899.	1900.	1899.
Secretary ...	...	...	1	1
Superintendent ...	1	1	...	...
Office ...	10	10	2	2
Stores, paper ...	2	2	1	1
„ publication ...	4	4	...	...
Composing department ...	148	156	15	16
Machine department ...	70	67	7	7
Binding and Ruling department ...	97	101	6	6
Stereo department and Type foundry ...	22	27	...	...
Mechanics, carpenters and blacksmiths ...	7	7	...	...
Peons ...	4	4	2	2
Menials ...	9	9	2	2
Total ...	374	388	36	37

19. During the year Rs. 18,000 were remitted by the Head Office, and Rs. 3,750 by the Ootacamund Branch, to the Trustees of the Lawrence Asylum out of the profits of the year; work to the value of Rs. 871-12-4 and Rs. 198-13-0 respectively was done gratis for the Asylum.

20 The Superintendent's quarters and a portion of the premises were whitewashed and painted at a cost of Rs. 1,569-9-4. A new engine shed was erected on the south-east side of the machine room at a cost of Rs. 2,026-15-2.

21. The stock of stores at the Head Office was taken by the Agent Mr. R. Hill, and that at the Ootacamund Branch by the Secretary.

22. During the year Mr. W. Fennesy, machine overseer, was permitted to attend the technical classes at the Government Press, and later on he appeared for the Government Technical Examination in machine and press work and passed in machine work in the Elementary grade. Apprentice G. Donohoe also studied at the Government Press for the Technical Examination in stereotyping, but prior to the examination he left the Press.

23. The usual statements of Head Office and Ootacamund Branch Presses are appended.

I have the honor to be,

Sir,

Your most obedient servant,

R Hill

One of the Agents to the Trustees,
L. A. Press Madras.

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HEAD OFFICE BALANCE SHEET

LAWRENCE ASYLUM PRESS.

STATEMENTS.

MADRAS OFFICE:—

	PAGE.
Balance Sheet...	6—7
Profit and Loss Account	8—9
Cash Account...	10—13

OOTACAMUND BRANCH:—

Balance Sheet	14—15
Profit and Loss Account	16—17
Cash Account	18—19

Dr.

HEAD OFFICE.—BALANCE SHEET

1900.			L. F.	Rs.	A.	P.	Rs.	A.	P.
Jan.	1	To LIABILITIES AT THIS DATE:—					15,307	15	0
		Sundries (Employés' Securities)		2,781	2	0			
		Do. (Contractors)		968	11	0			
		Do. (Stock purchased in England)		1,287	10	8			
		Personal Ledger Accounts		10,270	7	4			
				15,307	15	0			
Dec.	31	To ASSETS AT THIS DATE:—					5,00,880	15	8
		Cash and Drafts on hand		3,668	9	3			
		With Bank of Madras	14	4,685	13	9			
		Contingent Advance on hand		500	0	0			
		STAMPS, &c., ON HAND:—		91	10	3			
		Postage Stamps		87	2	0			
		Post-cards printed		0	14	3			
		Receipt Stamps		3	10	0			
				91	10	3			
		STOCK ON HAND:—		2,00,352	9	9			
		Dead Stock Plant		1,64,699	6	5			
		Furniture, &c.		4,569	10	11			
		Stores in use in Departments		28,831	7	3			
		Stores, papers, &c., (Printing)		1,000	9	10			
		Do. (Writing or Depository)		1,122	1	10			
		India Army Forms and Books		129	5	6			
		District Municipal Forms and Books		2,00,352	9	9			
		Press Premises	75	1,73,694	4	8			
		Investment of Superannuation Fund	78	36,828	8	1			
		Do. of Employés' Securities		2,750	0	0			
		Do. of Contractors' do		655	0	0			
		Interest realized from Pension Fund	12	10,443	9	6			
		Lawrence Asylum Press, Ootacamund Branch, Account	7	1,787	7	4			
		Deposit with Tender (Agent and Manager, Madras Railway Company)	11	2,122	12	8			
		Fixed Deposit	76	15,000	0	0			
		Personal Ledger Accounts		52,569	3	8			
				5,00,880	15	8			
		Total...					5,16,188	14	8

(Signed) C. ANNAMALAY MUDALIAR,
Accountant, L. A. Press, Madras.

OR ACCOUNT FOR 1900.

Cr.

1900.			L. F.	Rs.	A.	P.	Rs.	A.	P.
Jan.	1	By ASSETS AT THIS DATE:—					4,84,379	5	1
		Cash and Drafts on hand		4,282	7	4			
		Bank of Madras		22,619	13	2			
		Contingent Advance on hand					26,902	4	6
		Stamps, &c., on hand					500	0	0
		Postage Stamps		48	10	6	57	8	6
		Post cards printed		4	8	6			
		Receipt Stamps		4	6	0			
				57	8	6			
		By Stock on hand					1,92,785	15	3
		Dead Stock Plant		1,59,982	1	1			
		Furniture, &c.		4,601	1	1			
		Stores in use in Departments		25,785	7	0			
		Stores, papers, &c., (Printing)		1,076	1	4			
		Do. (Writing or Depository)		1,272	13	10			
		India Army Forms and Books		68	6	11			
		District Municipal Forms and Books		1,92,785	15	3			
		By Press Premises					1,72,008	13	6
		Investment of Superannuation Fund					36,828	8	1
		Do. of Employés' Securities					2,250	0	0
		Do. of Contractors' do					655	0	0
		Interest realized from Pension Fund					9,221	4	3
		Lawrence Asylum Press, Ootacamund Branch					163	7	5
		Deposit with Tender (Agent and Manager, Madras Railway)					2,122	12	8
		Fixed Deposit					10,000	0	0
		Personal Ledger Accounts					30,883	10	11
							4,84,379	5	1
Dec.	31	By LIABILITIES AT THIS DATE:—					20,298	13	2
		Sundries (Employés' Securities)—							
		C. Annamalai Mudaliar	77	1,000	0	0			
		Mr. E. David, Ootacamund Branch		500	0	0			
		Kistnasawmy Naidu		200	0	0			
		C. Singaravallu Moodally	77	250	0	0			
		C. Lutchmiah Naidu	77	400	0	0			
		O. Moonusawmy Chetty		400	0	0			
		Sundries (Contractors' Securities)—							
		V. Peramaull Chetty & Sons	11	655	0	0			
		N. Soobroya Charry & Sons		80	0	0			
		Sreenivasa Charry	11	25	0	0			
		Mungapathy Naidu	10	25	0	0			
		Sundries (for Stock purchased in England)—							
		Messrs. John Dickinson & Co., London	335	635	3	4			
		Do. Bombay	336	1,111	12	0			
		Personal Ledger Accounts		15,016	13	10			
				20,298	13	2			
		By Balance					5,04,678	2	3
							11,510	12	5
		Rupees...					5,16,188	14	8

(Signed) R. HILL,
One of the Agents to the Trustees,
L. A. Press, Madras.

Dr.

HEAD OFFICE.—PROFIT AND

1900.	Dec.	31	EXPENDITURE.	L. F.	Rs.	A.	P.	Rs.	A.	P.
			To Stock:—					2,67,074	5	4
			Balance of Stock on hand on 31st December 1899	79	1,92,785	15	3			
			Type, Machines, &c., Plant received during the year		9,212	11	11			
			Stores from England with loss in Exchange received during the year		12,927	10	0			
			Stores and Stationery, English and Country, purchased in Country during the year	50,968	7	3				
			Purchase of Petty Europe articles in the Country during the year	74	1	7				
			Do. Country do. do. do. do.	144	1	11		51,186	10	9
			Packing Materials purchased		664	2	5			
			Contingencies—Teakwood		297	3	0			
					2,67,074	5	4			
			To WORKING EXPENSES:—					57,255	9	2
			ESTABLISHMENT		45,674	7	0			
			Superintendent		3,500	0	0			
			Account and Store Departments		4,730	6	1			
			Composing Department		16,027	8	10			
			Examining Department		2,482	8	4			
			Press and Machine Department		8,400	4	2			
			Binding including Ruling Department		6,384	3	0			
			Type Foundry including Stereo Department		2,162	6	4			
			Carpenters' Department		596	13	4			
			Blacksmiths' Department including Fitter		488	10	6			
			Servants		901	10	5			
					45,674	7	0			
			OVERTIME:—					913	3	10
			Composing Department		153	9	8			
			Press and Machine do.		277	8	7			
			Binding Department including Ruling Department		378	9	4			
			Type Foundry		36	2	9			
			Blacksmith including Fitter		2	8	7			
			Account and Store Departments		37	2	0			
			Examining Department		18	8	3			
			Servants		3	6	5			
			Carpentry		3	7	1			
			Machine		2	5	2			
					913	3	10			
			CONTINGENCIES:—					10,667	14	4
			Repairs to Buildings		1,569	9	4			
			Do. Machines		40	10	6			
			Coolies and Cart hire		660	12	9			
			Coal		117	4	0			
			Firewood for Engine and Stereo, &c.		1,549	9	4			
			Postage		173	6	3			
			Receipt Stamps		18	9	0			
			Telephone Charges		225	0	0			
			Taxes, &c.		1,354	4	0			
			Insurances		1,270	5	0			
			Lighting Charges		199	8	0			
			Audit Fee		300	0	0			
			Advertisement		332	6	0			
			Office Expenses		938	6	2			
			Law Charges		254	15	0			
			Stock-taking Fee		1,050	0	0			
			Press Premises		341	8	0			
			MISCELLANEOUS:—							
			Discount and Commission and Stationery supplied to different Departments		271	13	0			
					10,667	14	4			
			ALLOWANCES:—					57,255	9	2
			Compiling Almanacs					710	3	2
			Deductions for disputed Bills					781	15	0
			Pensionary charges					1,876	15	0
			To Balance (Gross Profit)					3,27,698	15	8
								30,670	4	2
								3,58,369	3	10
			Contribution to the Lawrence Asylum		18,000	0	0			
			Up-keep of apprentices		287	11	5			
			Work done gratis for the Principal and Secretary, Lawrence Asylum		871	12	4	19,159	7	9
			Balance (Net Profit)					11,510	12	5
			Rupees ...					30,670	4	2

(Signed) C. ANNAMALAY MUDALIAR,
Accountant, L. A. Press, Madras.

LOSS ACCOUNT FOR 1900.

Cr.

1900.	Dec.	31	INCOME.	L. F.	Rs.	A.	P.	Rs.	A.	P.
			By Value of out-turn in Printing Department					36,707	8	3
			Do. Binding Department					6,611	14	4
			Commission realised—Sale of Books					1,243	4	10
			Lithography					24	10	0
			STOCK—					1,10,522	7	9
			Printing Stationery		11,971	6	11			
			Writing do.		414	13	6			
			Almanacs		4,242	8	0			
			Do. Pocket		73	0	0			
			Do. Sheet		83	9	1			
			Civil Lists		4,890	14	3			
			History of Services of Gazetted Officers		1,194	4	0			
			War Office Forms		3,656	15	3			
			Do. Books		415	1	9			
			Plant, Types, &c.		1,798	3	8			
			Do. Office furnitures		3	1	6			
			Packing		1,493	14	5			
			Stereo Blocks		922	9	10			
			Madras Railway Contract		63,309	4	3			
			District Municipal Forms and Books		16,052	13	4			
					1,10,522	7	9	1,55,109	13	2
			STOCK ON HAND:—					2,00,352	9	9
			Dead Stock Plant		1,64,699	6	5			
			Furniture, ...		4,569	10	11			
			Stores in use in Departments ...		28,831	7	3			
			Do. papers, &c., Printing		1,000	9	10			
			Do. (Writing or Depository)		1,122	1	10			
			India Army Forms and Books		129	5	6			
			District Municipal Forms and Books		2,00,352	9	9			
			Discount and Commission		10	7	8			
			Rents		660	0	0			
			Interest on Fixed Deposits		350	0	0			
			Petty Balances		9	6	3	1,029	13	11
			Pensionary charges...					1,876	15	0
			Balance Gross Profit					30,670	4	2
			Rupees ...					30,670	4	2

(Signed) R. HILL,
One of the Agents to the Trustees,
L. A. Press, Madras.

Dr.

HEAD OFFICE.—ABSTRACT OF

Date.	PARTICULARS.	Ledger Folio.	Amount as per Cash Book.			Amount as per Contingent Book.			Total.		
			Rs.	A.	P.	Rs.	A.	P.	Rs.	A.	P.
1900.	<u>RECEIPTS.</u>										
Jan. 1	To Fixed Deposit								10,000	0	0
	To BALANCE ON HAND:—										
	Cash and Drafts		4,282	7	4	500	0	0			
	With Bank of Madras		22,619	13	2						
			26,902	4	6	500	0	0	27,402	4	6
Dec. 31	To TOTAL RECEIPTS IN THE YEAR:—								1,45,957	2	4
	Sale of Books on Commission		9,068	13	7						
	Lawrence Asylum Press, Ootacamund Branch,										
	Account		1,861	5	0						
	Interest on Security for Tender		25	14	9						
	Do. realized on Pension Fund		654	9	9						
	Do. Employés' Securities		46	4	0						
	Interest on Fixed Deposit		350	0	0						
	Collection with Bills		1,28,154	15	10						
	Collection without Bills		4,293	12	7						
	Cash Sales		484	9	3						
	Discount and Commission		10	5	2						
	Rent		656	0	0						
	Stores Stationery		11	8	6						
	Maintaining and educating Apprentices		16	4	0						
	Plant:—Types and Machines		62	4	0						
	Office Furniture, &c.		3	1	6						
	Tenders with Deposits for supply of articles..		247	8	0						
	ESTABLISHMENT:—										
	Composing	8 14 5									
	Servants	1 0 0	9	14	5						
			1,45,957	2	4						
	Carried over								1,83,359	6	10

Cr.

THE CASH ACCOUNT FOR 1900.

Date.	PARTICULARS.	Ledger Folio.	Amount as per Cash Book.			Amount as per Contingent Book.			Total.	Grand Total.	
			Rs.	A.	P.	Rs.	A.	P.	Rs.	A.	P.
1900	DISBURSEMENTS.										
Dec. 31	By WORKING EXPENSES:—									57,205	11 10
	ESTABLISHMENT:—										
	Superintendent	3,500 0 0									
	Account and Store	4,730 6 1									
	Composing	16 036 7 3									
	Examining	2,482 8 4									
	Press and Machine	8,400 4 2									
	Binding and Ruling	6,354 3 0									
	Type Foundry and Stereo	2,162 6 4									
	Carpentry	596 13 4									
	Blacksmith	488 10 6									
	Servants	902 10 5									
		45,684 5 5	45,600	4 8	84	0 9	45,684	5 5			
	OVERTIME:—										
	Account and Store	37 2 0									
	Composing	153 9 8									
	Examining	13 8 3									
	Press and Machine	277 8 7									
	Binding and Ruling	378 9 4									
	Type Foundry and Stereo	38 7 11									
	Carpentry	3 7 1									
	Blacksmith	2 8 7									
	Servants	3 6 5									
		913 3 10	913	3 10			913	3 10			
	ALLOWANCES:—										
	Compiling Almanacs		700	3 2			700	3 2			
	CONTINGENCIES:—										
	Repairs to Buildings	1,569 9 4									
	" to Machines	40 10 6									
	Coolies and Cart hire	661 4 9									
	Coal	209 12 0									
	Firewood for Engine and Stereo, &c.	1,457 1 4									
	Advertisement	161 9 0									
	Postage and Receipt Stamps	1,307 0 0									
	Telephone charges	225 0 0									
	Taxes, Insurance, &c.	2,624 9 0									
	Lighting charges	149 11 0									
	Law charges	254 15 0									
	Office expenses	891 0 2									
	Miscellaneous: Disct. and Comm.	55 13 4									
	Audit Fee	300 0 0									
		9,907 15 5	7,678	8 5	2,229	7 0	9,907	15 5			
			54,892	4 1	2,313	7 9	57,205	11 10			
	By OTHER PAYMENTS:—									39,094	9 1
	Maintaining and educating Apprentices, &c.	296 11 5									
	Pocket Allowance to Apprentices	6 8 0									
		303 3 5	121	11 0	181	8 5	303	3 5			
	Pensionary Charges		1,876	15 0			1,876	15 0			
	Lawrence Asylum Press, Ootacamund Branch, Account		346	12 0	195	7 9	542	3 9			
	Lawrence Asylum contribution		18,000	0 0			18,000	0 0			
	Sale of Books on Commission		8,530	0 6	18	5 0	8,548	5 6			
	Investments of Employés' Securities		1,500	0 0	28	12 0	1,528	12 0			
	Tenders with Deposit for supply of articles		390	3 0	16	0 0	406	3 0			
	Payments on Parties' Account		2,932	15 9	1,853	0 9	4,786	0 6			
	Interest on Security for Tender		25	13 9		1 0	25	14 9			
	Press Premises		2,026	15 2			2,026	15 2			
	Stock-taking Fee		1,050	0 0			1,050	0 0			
			36,801	6 2	2,293	2 11	39,094	9 1			
	Carried over								96,800	4 11	

Dr.

HEAD OFFICE.—ABSTRACT OF

[illegible]

(Signed) C. ANNAMALAY MUDALIAR,
Accountant, L. A. Press, Madras.

THE CASH ACCOUNT FOR 1900—(Continued).

Cr.

[illegible]

(Signed) R. HILL,
One of the Agents to the Trustees,
L. A. Press, Madras.

Dr.

OOTACAMUND BRANCH.—BALANCE

1900.					L. F.	Rs.	A.	P.	Rs.	A.	P.
January.	1	To LIABILITIES AT THIS DATE:—	...	...	...	...	...	...	330	1	11
		Lawrence Asylum Press, Madras	...	...	...	163	7	5			
		Personal Ledger Account	...	...	...	166	10	6			
						330	1	11			
Dec.	31	To ASSETS AT THIS DATE:—	...	...	...	...	...	...	23,969	15	1
		Cash on hand	...	...	...	19	15	2			
		With Bank of Madras, Ootacamund	...	...	...	5,205	6	6			
		Contingent Advance	...	...	...	5	8	2			
		STOCK ON HAND:—									
		Postage Stamps	...	...	...	0	2	9			
		Receipt Stamps	...	...	...	0	10	0			
		STOCK:—									
		Plant, &c., Dead Stock	...	...	...	13,858	4	9			
		STATIONERY:—									
		Printing	...	...	...	572	11	0			
		Depository	...	...	...	812	13	0			
		Personal Ledger Accounts	...	...	...	3,491	13	11			
						23,969	15	1			
		To Balance	...	...	...	...	...	...	235	5	1
		Rupees	...	...	...	...	...	...	24,535	6	1

Cr.

SHEET OR ACCOUNT FOR 1900.

1900.						L. F.	Rs.	A.	P.	Rs.	A.	P.
January.	1	By ASSETS AT THIS DATE:—	...	...	...	...	...	...	...	22,681	10	6
		Cash on hand	...	...	...	...	57	3	7			
		Bank of Madras, Ootacamund	...	...	...	...	3,567	14	3			
		Contingent Advance	...	...	...	...	2	30	2			
		STOCK ON HAND:—										
		Postage Stamps	...	...	...	...	0	3	0			
		Receipt Stamps	...	...	...	...	0	9	0			
		STOCK:—										
		Plant, &c., Dead Stock	...	...	...	...	12,720	6	6			
		STATIONERY:—										
		Printing	...	...	...	...	1,199	11	2			
		Depository	...	...	...	...	1,148	8	8			
		Fixed Deposit in Madras Bank, Ootacamund	...	...	...	...	...	...	...			
		Personal Ledger Accounts	...	...	...	...	...	...	...			
							22,681	10	6			
Dec.	31	By LIABILITIES AT THIS DATE:—	...	...	...	...	...	...	...	1,853	11	7
		Lawrence Asylum Press, Madras	...	...	...	...	1,787	7	4			
		Personal Ledger Accounts	...	...	...	...	66	4	3			
							1,853	11	7			
										24,535	6	1
		Rupees	...	...	...	...	...	...	...	24,535	6	1

(Signed) A. M. JONES,
 Secretary,
 L. A. Press, Ootacamund Branch.

Dr.

OOTACAMUND BRANCH.—PROFIT

1900.		EXPENDITURE.	L. F.	Rs.	A.	P.	Rs.	A.	P.
Dec.	31	To Stock:—					18,604	7	3
		Balance of Stock on hand on 31st Dec. 1899							
		Plant, tools, furniture, &c., of the Press		12,720	6	6			
		Stationery:—							
		Printing		1,199	11	2			
		Depository		1,148	8	8	2,348	3	10
		Plants, Tools, Furniture, &c., received during the year	7	1,849	10	11			
		Stores and Stationery (Printing and Writing) do.	9	1,652	15	0			
		Railway Fare, Cooly and Packing Materials do.	6	33	3	0			
				18,604	7	3			
		To WORKING EXPENSES					9,633	7	5
		ESTABLISHMENT—							
		Account and Store Department	1	1,380	0	0			
		Composing do.	2	2,971	6	0			
		Examining do.		360	0	0			
		Press and Machine do.	3	1,145	10	6			
		Binding do.		664	4	7			
		Servants	4	308	12	0			
		OVERTIME:—							
		Composing Department	17	28	5	10			
		Press and Machine do.	18	2	0	9			
		Examining do.	17	5	1	7			
		Binding do.	18	1	8	2			
		Receipt Stamps	7	10	0	0			
		Postages	6	19	12	3			
		Secretary's allowance	1	1,440	0	0			
		Rent of Premises	5	600	0	0			
		Office Expenses	4	274	9	9			
		Audit fees	8	200	0	0			
		Stock-taking fee		200	0	0			
		Warm clothing for Peons	19	22	0	0			
				9,633	7	5			
		To Deductions for disputed Bills	11				16	5	6
							28,254	4	2
		To Balance (Gross Profit)					3,713	7	11
							31,967	12	1
		To Contribution to Lawrence Asylum	16				3,750	0	0
		Principal and Secretary, Lawrence Asylum, for work done gratis	8				198	13	0
		Rupees					3,948	13	0

Cr.

AND LOSS ACCOUNT FOR 1900.

1900.		INCOME.	L. F.	Rs.	A.	P.	Rs.	A.	P.
Dec.	31	By Presses					12,623	9	11
		Printing	12	12,363	0	7			
		Die Press		148	4	0			
		Card Press		72	12	0			
		Miscellaneous		39	9	4			
				12,623	9	11			
		By Binding	12				1,758	0	11
		Stock					2,342	4	6
		Stationery, Printing	13	1,535	6	7			
		Do. Depository		316	1	5			
		Do. Binding	15	490	2	0			
		Packing	16	0	10	6			
				2,342	4	6			
		By Balance of Stock on hand at this date:—					16,723	15	4
		Plant and Dead Stock, etc.					15,243	12	9
		STATIONERY:—							
		Printing		572	11	0			
		Depository		812	13	0	1,385	8	0
							15,243	12	9
		By Balance (Gross Profit)					31,967	12	1
		Over Expenditure					3,713	7	11
							235	5	1
		Rupees					3,948	13	0

(Signed) A. M. JONES,
Secretary,
L. A. Press, Ootacamund Branch.

Dr.

OOTACAMUND BRANCH.—ABSTRACT

Date.	PARTICULARS.	Ledger Folio.	Amount as per Cash Book.			Amount as per Contingent Book.			Total.		
			Rs.	A.	P.	Rs.	A.	P.	Rs.	A.	P.
1900.	RECEIPTS.										
Jan. 1	To FIXED DEPOSIT ...								1,000	0	0
	Balance on hand ...								3,655	4	3
	Cash and Drafts ...		57	3	7	30	2	5			
	With Bank of Madras, Ootacamund...		3,567	14	3						
			3,625	1	10	30	2	5			
Dec. 31	To TOTAL RECEIPTS IN THE YEAR:—								16,240	5	3
	Cash Sales ...		55	0	0						
	Collection with Bills ...		15,878	2	0						
	Do. without Bills ...		272	3	3						
	Interest realized on Fixed Deposit of Rs. 1,000 for one year ...		35	0	0						
			16,240	5	3						
	Rupees ...								20,895	9	6

Cr.

OF CASH ACCOUNT FOR 1900.

Date.			PARTICULARS.			Ledger Folio.	Amount as per Cash Book.			Amount as per Contingent Book.			Total.			Grand Total.		
							Rs. A. P.			Rs. A. P.			Rs. A. P.			Rs. A. P.		
1900.			DISBURSEMENTS.															
Dec. 31			By WORKING EXPENSES:—													9,290 8 5		
			ESTABLISHMENT:—															
			Secretary's Allowance ...				1,380 0 0						1,440 0 0					
			Account and Store ...				2,971 6 0											
			Composing ...				560 0 0											
			Examining ...				1,146 3 9											
			Press and Machine ...				664 4 7											
			Binding and Ruling ...				308 12 0											
			Servants ...															
			6,830 10 4				6,830 10 4						6,830 10 4					
			OVERTIME:—															
			Composing ...				28 5 10											
			Examining ...				5 1 7											
			Press and Machine ...				2 0 9											
			Binding and Ruling ...				1 8 2											
			37 0 4				37 0 4						37 0 4					
			Rent of Premises ...				600 0 0						600 0 0					
			Postage on letters ...							23 0 0			23 0 0					
			Receipt Stamps ...							10 0 0			10 0 0					
			Current Expenses ...				103 2 0			24 11 9			127 13 9					
			Warm clothing for Peons...				22 0 0						22 0 0					
			Audit fee ...				200 0 0						200 0 0					
			9,232 12 8				57 11 9						9,290 8 5					
			By OTHER PAYMENTS:—													5,801 11 5		
			Lawrence Asylum Press, Madras ...				1,663 10 2			17 7 0			1,681 1 2					
			Lawrence Asylum contribution ...				3,750 0 0						3,750 0 0					
			Payments on Parties' Account ...				200 0 0			170 10 3			370 10 3					
			5,613 10 2				188 1 3						5,801 11 5					
			By PAYMENTS, ON ACCOUNT OF STOCK:—													569 14 0		
			Merchandise purchased ...				477 12 0			43 9 0			521 5 0					
			Railway Fare, etc. ...							33 3 0			33 3 0					
			Types, Machines, etc. ...							15 6 0			15 6 0					
			477 12 0				92 2 0						569 14 0					
			By BALANCE ON HAND ...													15,662 11 0		
			Cash and Draft...				19 15 2			8 2 0			28 1 2			5,233 7 8		
			With Bank of Madras, Ootacamund ...				5,205 6 6						5,205 6 6					
			5,225 5 8				8 2 0						5,233 7 8					
			Rupees ...													20,695 9 6		

(Signed) A. M. JONES,
Secretary,
L. A. Press, Ootacamund Branch.

N Ref Vol C no $\frac{645}{3}$ of 1901.

12th June 1901

Submitted to Government

J H Street
Director of Public Instruction.



Cur: No. 807, from the Dir: of Pub: Instrn., Ref. on C.No.645/3,d/12-6-01.

Annual report on the working of the Lawrence
Asylum presses for 1900.

A I assume the report has been checked and that
no remark is open to us or required.

J.T[homson]
18-6-01.

Assistant Secretary

I dont think there is anything which require
B notice by Government. Do you?.

C.J.W.
19-6-01.

Secretary

A Yes. The examination is as complete in the cases
which are simply recorded as in those in which a long
order is passed.

B I think not.

A.T.P.
20-6-01.

Hon'ble Member

The receipts were lower but the out-turn larger ap-
parantly owing to uncollected bills on April 1st. Ex-
penditure was higher but stock balances were almost
equally so. I dont think any remarks are required.

C.J.W.
20-6-01.

4 23607

seen by Dr. 2576

READ ALSO :—

" " " " , " "

190

190

ORDER No. 352, dated 25. 6. 1901

mis

Recorded

PH
15761

17.6.1

686

17.6-57

7A
14-6-01

I assume the report
has been ^{*}checked &
that no remark is
open to us & required

Examⁿ is as complete^{ly} as
in the cases which are
simply recorded as in those
in which a long order is
perpet.

MS
2016

To The Trustees of the L.A. Press } thro' the
-- Agents to do. } O.P.I.

... 2.9 ✓ 20/10
3/7

63

८५/२

6th don't think there is anything
which requires notice by Govt. & you

I think not

646

20-67

1960

When given for copying _____
 When copied _____
 When examined _____
 When signed _____

100

READ AGAIN G.O., No. _____, DATED
 199 .

CURRENT No.

ENCLOSURES TO C. No.

ORDER OF GOVERNMENT A A A A A A A

LETTER OF GOVERNMENT.

STATEMENT WITH DITTO.

PAPERS NOT FILED UP, BEING MEANT FOR DESPATCH
 IN ORIGINAL.

N.B.—

- A = Copy in full.
- B = Not to be copied.
- P = Copy abstract only.
- U = Copy heading only.