

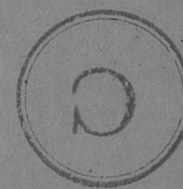
Educational (1900) Department.

ORDINARY MS.

G.O., No. 175

DATED 26-3-07.

INDEXED.



[Despatch Abstract.]

Say, with remarks, the purchase of two
bicycles for the use of the Director's
office at a cost not exceeding Rs 400/-

BACK PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

FURTHER PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.
	7c 595 of 01						

1,000-16-11-00.

Urgent Educational (190/) Department.

CURRENT No. 408

From

[Name] The Honble Mr. G. H. Stuart, M.A. Bar-at-Law

[Designation] Director of Public Instruction,

[Station] Madras



Current No. 2457/01

Dated 19th March 190/.

Received 20. 3. 190/.

Enclosures

Registered 20. 3. 190/.

SUBJECT.
Requesting early sanction for the purchase of a Remington Typewriter and two bicycles for the use of this office.

BACK PAPERS.

To 243:29.6-97 R	243:29.6-97 R
168 in 712.3-01	168 in 712.3-01
310 in 723.7-10	310 in 723.7-10
445 in 729.6-99	445 in 729.6-99

FURTHER PAPERS.

See 23/3/01

To

The Secretary to Government,

Educational Department.

Sir,

I have the honour to request that the Superintendent of Stationery may be instructed to supply a Remington Typewriter with the necessary accessories for the use of my office. There is at present one "Yost" machine which is used for typewriting all letters to Government and all copies of communications which have to be sent to two or more officers. The same machine has also to be used by the confidential clerk for all lengthy confidential letters addressed to Government and whenever it is so employed the regular work in the fair copying section, which has of late considerably increased, is delayed. I am unable, however, to recommend any reduction in the establishment as required by G.O. No 446, Financial, dated 13th May 1897, as the necessity for a typewriter is occasioned by the increasing pressure of work in the office.

2. I have also to request that the early sanction of Government may be obtained for the purchase of two bicycles for office use at a cost not exceeding Rs. 400. Owing to the distance at which this office is situated from most of the public offices with which it transacts business, great difficulty is often experienced in regard to the prompt and speedy despatch of work. I request that early orders may be passed on this letter, so that the purchase may be made before the close of the current official year.

3. The charge can be met from the savings of Rs. 678-7-9 available under contingencies in the current year's budget.

I have the honour to be,

Sir,

Your most obedient servant,

G. H. Stuart

Director of Public Instruction.

[E.
17]

500-6-11-00.

EDUCATIONAL DEPARTMENT.

Cno 408.

NOTE FOR THE ASSISTANT SECRETARY.

Under G.O. No 220 Fint dt 13th March 1901, the Director has to certify that he has on his establishment, or can secure, a properly trained typewriting clerk, before the supply of a machine can be sanctioned. No such certificate is submitted but from the Director's letter it is evident that he has on his establishment properly trained typewriting clerks. May not the issue of a machine be ^{therefore} authorized? ^{at once?} As the supply will be made from the Stationery office the Director need not pay for it.

2. The purchase of two ^{bicycles} ~~tricycles~~ may be sanctioned.

P.H.
23/3/01

He must give the certificate.

M.P.
25-3-1

The draft below may issue.

P.H.
25/3/01

Secy -

M.P.
25/3 600
25-3

” ” ” ” ”

C. No. 408, From the D. P. I. C No. 2457, dated 19th March 1901.

,, ,, ... ,, ,, ... ,, ... ,, ... 190

mis

2. Orders ~~for~~ the supply of a type-writing machine will issue on the Director certifying, as required by G.O. no. 220 Fintl & 13th March 1901, that he has on his establishment, or can secure, a properly trained

25-3-1

To

The D.P. 1

A.G. page 1 only

60 68 75
26/3 25 23

7K
23-3-01 15/3/0

When given for copying _____
When copied _____ } 190 .
When examined _____
When signed _____

READ AGAIN G.O., No. _____, DATED
190 .

CURRENT No.

ENCLOSURES TO C. No.

ORDER OF GOVERNMENT

A A A A A A A

LETTER OF GOVERNMENT.

STATEMENT WITH DITTO.

PAPERS NOT FILED UP, BEING MEANT FOR DESPATCH
IN ORIGINAL.

N.B.—

A = Copy in full.
B = Not to be copied.
P = Copy abstract only.
Q = Copy heading only.