

Educational (1900) Department.

ORDINARY MS.

G.O., No. 333

DATED 2-8-00

INDEXED.

Origin - 12 -

[Despatch Abstract.]

Laurence any form presses

According with remark the annual report
on the working of the head office & local committee branches
presses of the Laurence any form for 1899

878

BACK PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

FURTHER PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.
710 807 of 01							

1900 (2)
Educational (189) Department.

CURRENT No. 840



From The Director of Public Instruction, Madras

No 5968

Dated 23 June 1900

Received }
Registered } 26 6 00

Enclosures

Spare copies

SUBJECT.

Submitting the annual report on the working of the Head Office of the Government of the Law Commission for 1899.

Order no 333 of 2-8-00

Recorded 25.7.00

2. The opening cash balance shown in para. 5 of the report should have been Rs 24,753-1-2, including the permanent advance of Rs 500-0-0. The opening stock balances given in paragraph 2, slightly differ from the closing balances entered in para. 6 of the report for 1898. The differences should have been explained.

5/7/00

23/00

18.7.1900

[Retained so as to follow the other papers, passed for cir. today.]

The Trustees of the Law Commission

A.G. 240

5.7.00

BACK PAPERS.

G.O.	No.	Department.	Date.

FURTHER PAPERS.

G.O.	No.	Department.	Date.

3

LAWRENCE ASYLUM PRESS,
MADRAS, 16th May 1900.

No. 1137

FROM

THE AGENTS TO THE TRUSTEES
OF THE LAWRENCE ASYLUM PRESS,
Madras,

TO

THE SECRETARY TO GOVERNMENT,
EDUCATIONAL DEPARTMENT,
Ootacamund,

(THROUGH THE TRUSTEES OF THE
LAWRENCE ASYLUM).

SIR,

We have the honor to submit the annual
Report on the working of the Head Office and
Ooty Branch Presses for 1899.

THE HEAD OFFICE.

2. The net out-turn, receipts and expen-
diture for the years 1899 and 1898 were as
follows:—

	1899.	1898.
Out-turn ... Rs.	1,46,270-10-1	Rs. 1,41,375-1-8 ✓
Receipts	1,66,624-15-0	1,56,202-15-2 ✓
Expenditure... ..	1,53,975-11-8	1,54,270-11-11 ✓

3. Of the out-turn of this and previous
years there remained uncollected at the close
of the year the sum of Rs. 30,883-10-11, which
has been reduced to Rs. 7,390-4-6 by collec-
tions to the 16th May 1900.

4. The work done was as follows:—

	1899.			1898.		
	Rs.	A.	P.	Rs.	A.	P.
General work						
Regular Constituents...	31,448	8	7	29,788	14	3
Other do. ...	15,482	5	6	20,357	7	2
Railway work						
Madras Railway (under Contract)...	55,799	7	4	52,426	0	0
Do. (Miscellaneous).	4,796	5	7	9,461	1	5
Other Railways ...	2,715	2	7	3,057	7	6
Government work. ...	16,001	11	6	12,517	2	6 ✓
District Municipalities work ...	15,371	14	9	13,767	0	10 ✓
Hyderabad Govt. work...	4,658	2	3			
Total Rs. ...	1,46,270-10-1			1,41,375-1-8 ✓		

showing an increase in all classes of work
excepting general or private work.

an important
explanation.

24753-1-2

5. The opening cash balance of the year was Rs. 24,253-1-2, the receipts were Rs. 1,66,624-15-0, and the disbursements Rs. 1,53,975-11-8 (inclusive of Rs. 153-2-9 paid on account of the Branch), as against Rs. 1,56,202-15-2 and Rs. 1,54,270-11-11, respectively, during 1898; Rs. 10,000 was invested on fixed deposit; and the closing balance was Rs. 27,402-4-6, of which a further Rs. 10,000 has been placed on fixed deposit.

6. The percentage of profits calculated on outlay for the year was higher than for the two preceding years. In 1899, it was 29; in 1898, 17-2; and in 1897, 13-1.

7. The following statement gives the opening stock balances, the purchases made, and the closing balances:—

1899.	Opening balances.		Purchases during the year.		Total.		Closing balance.	
	RS.	A. P.	RS.	A. P.	RS.	A. P.	RS.	A. P.
Plant, &c. ...	1,63,156	10 2	4,738	1 11	1,67,894	12 1	1,64,583	2 2
Stationery, &c. ...	34,625	2 8	44,856	5 3	79,481	7 11	26,861	8 4
W. O. Forms and Books ...	1,172	5 9	...	...	1,172	5 9	1,272	13 10
District Municipal Forms and Books ...	1,98,954	2 7	49,594	7 2	2,48,548	9 9	1,92,717	8 4
	134	15 10	...	...	134	15 10	68	6 11
Total Rs. ...	1,99,089	2 5	49,594	7 2	2,48,683	9 7	1,92,785	15 3

8. There are 8 hand presses and 20 printing machines in use. To facilitate operations a type foundry was added in June 1898 and 3 type-casting machines are at work.

9. There were four Asylum apprentices at the commencement of the year. Of these, one absconded, one enlisted as a drummer in the 28th Regiment M. I., and there were two on the roll at the close of the year. They were employed as follows:—one in the Stereo and the other in the Composing department. The cost for their maintenance was Rs. 787-6-5.

THE OOTY BRANCH.

10. The net out-turn, receipts and expenditure for the years 1899 and 1898 were as follows:—

	1899.	1898.
Out-turn ...	Rs. 16,129-10-1	Rs. 18,319-11-11
Receipts ...	„ 17,016-2-5	„ 18,397-14-1
Expenditure ...	„ 15,183-7-2	„ 18,011-7-11

11. Of the outstandings uncollected at the close of the year, viz., Rs. 2,956-15-11, Rs. 1,755-13-3 was collected up to the 10th March 1900.

12. The work done was as follows:—

	1899.	1898.
General work ...	Rs. 4,817 9 3	Rs. 5,809-11-4
Government work. „	11,157 7 7	12,266-10-5
Municipal work ... „	154 9 3	243-6-2
Total Rs. ...	16,129 10 1	18,319-11-11

There has been a decrease of Rs. 2,000 in the value of the work done in the year as compared with the previous year.

13. The opening cash balance of the year was Rs. 2,822-9-0, the receipts were Rs. 17,016-2-5, and the disbursements Rs. 15,183-7-2, as against Rs. 18,397-14-1 and Rs. 18,011-7-11, respectively, during 1898; Rs. 1,000 was invested on fixed deposit; and the closing balance was Rs. 3,655-4-3.

14. The percentage of profits calculated on outlay for the year was lower than for the two preceding years. In 1899 it was 26-7, in 1898 38-6, and in 1897 38-1.

15. The following statement gives the opening stock balances, the purchases made, and the closing balances:—

1899.	Opening balances.		Purchases during the year.		Total.		Closing balance.	
	RS.	A. P.	RS.	A. P.	RS.	A. P.	RS.	A. P.
Plant, &c.	13,152	11 6	201	7 11	13,354	3 5	12,720	6 6
Stores and stationery (printing and writing).	2,765	6 3	2,209	7 4	4,974	13 7	2,348	3 10
Packing charges ...	...	...	80	3 0	80	3 0	...	...
Total Rs. ...	15,918	1 9	2,491	2 3	18,409	4 0	15,068	10 4

GENERAL REMARKS.

16. The Hon. Dr. D. Duncan retired from the Directorate in May 1899, and Captain R. F. R. Formby was appointed an Agent. On the 1st October Mr. Firth, the Secretary, took two months' leave; before the expiration of his leave he tendered his resignation, which was accepted by the Agents.

17. The strength of the establishments on 31st December 1899 and 1898 was as follow:—

	Head Office.		Ooty Branch.	
	1899.	1898.	1899.	1898.
Secretary ...	1	1	1	1
Superintendent ...	1	1	2	2
Office ...	10	15	16	16
Composing department ...	156	156	1	1
Stores Paper ...	2	2	...	...
„ Publication ...	4	5	7	7
Machine department ...	67	67	6	6
Binding and Ruling dept. ...	101	98	...	...
Stereo department and Type Foundry	27	15	...	...
Mechanics, Carpenters and Blacksmiths	7	7	...	...
Peons ...	3	3	2	2
Menials ...	10	9	2	2
Total ...	388	379	37	37

18. During the year Rs. 15,000 by the Head Office and Rs. 3,000 by the Branch were remitted to the Trustees of the Lawrence Asylum; work to the value of Rs. 512-1-9 and Rs. 203-9-6 respectively was done gratis; and the cost for maintaining the Asylum apprentices was Rs. 787-6-5.

19. The stock of stores at the Head Office was taken by the Superintendent, and that at the Ooty Branch by the Secretary.

20. The usual statements of Head Office and Ooty Branch Presses are appended.

I have the honor to be,

Sir,

Your most obedient servant,

H. P. S. S. S.
Superintendent
 for The Agents to the Trustees.

LAWRENCE ASYLUM PRESS.

STATEMENTS.

MADRAS OFFICE :—

PAGE

Balance Sheet...	...	...	...	...	...	6—7
Profit and Loss Account	...	...	...	...	...	8—9
Cash Account...	...	...	...	...	...	10—13

OOTY BRANCH :—

Balance Sheet...	...	...	...	...	...	14—15
Profit and Loss Account	...	...	...	...	...	16—17
Cash Account...	...	...	...	...	...	18—19

Dr.

HEAD OFFICE.—BALANCE SHEET

1899.			L. F.	Rs.	A.	P.	Rs.	A.	P.
Jan.	1	To LIABILITIES AT THIS DATE:—	5	...	...	...	31,736	14	4
		Sundries (Employés Securities)	...	...	...	...	...	...	...
		Do. (Contractors)	...	2,081	2	0	...	...	...
		Do. (stock purchased in England)	...	1,708	12	0	...	...	...
		Do. (Impersonal Accounts)	...	7,443	0	3	...	...	...
		Personal Ledger Accounts	...	4,400	5	4	...	...	...
			...	16,103	10	9	...	...	...
			...	31,736	14	4	...	...	...
Dec.	31	To ASSETS AT THIS DATE:—	...	...	...	...	4,84,379	5	1
		Cash and Drafts on hand	...	...	...	...	...	...	...
		With Bank of Madras	...	...	...	...	...	...	...
		Contingent Advance on hand	...	26,902	4	6	...	...	...
		STAMPS, &c., ON HAND:—	...	500	0	0	...	...	...
		Postage Stamps	...	57	8	6	...	...	...
		Post-cards printed	...	48 10 0	53		...	...	...
		Receipt Stamps	...	4 8 6	77		...	...	...
			...	4 6 0	54		...	...	...
			...	57 8 6			...	...	...
		STOCK ON HAND:—	...	...	...	...	...	...	...
		Dead Stock Plant	...	1,59,982	1	1	1,92,785	15	3
		Furniture, &c.	...	4,601	1	1	...	...	...
		Stores in use in Departments.	...	25,785	7	0	...	...	...
		Stores, Papers, &c., (Printing)	...	1,076	1	4	...	...	...
		Do. (Writing or Depository.)	...	1,272	13	10	...	...	...
		India Army Forms & Books...	...	68	6	11	...	...	...
		District Municipal Forms & Books.	...	1,92,785	15	3	...	...	...
		Press Premises	...	73	1,72,008	13	6	...	...
		Investment of Superannuation Fund	...	76	36,828	8	1	...	...
		Do. of Employés Securities	...	12	2,250	0	0	...	...
		Do. of Contractors, do	...	6	655	0	0	...	...
		Interest realized from Pension Fund	...	69	9,221	4	3	...	...
		Lawrence Asylum Press, Ooty Branch, Account	...	10	163	7	5	...	...
		Deposit with Tender (Agent and Manager, Madras Railway Company)	...	76	2,122	12	8	...	...
		Fixed Deposit	...	71	10,000	0	0	...	...
		Rent Miss Linsell	...	55	150	0	0	...	...
		„ Mr. Brown	...	...	26	0	0	...	...
		Personal Ledger Accounts	...	...	30,707	10	11	...	...
			...	...	4,84,379	5	1	...	...
		Rupees...	...	...	...	...	5,16,116	3	5

R. A. Press
Accountant, L. A. Press, Madras.

OR ACCOUNT FOR 1899.

Cr.

1899.			L. F.	Rs.	A.	P.	Rs.	A.	P.
Jan.	1	By ASSETS AT THIS DATE:—	5	...	...	...	4,84,347	15	4
		Cash and Drafts on hand	...	...	...	...	...	...	...
		Bank of Madras	...	24,253	1	2	...	...	...
		Contingent Advance on hand	...	500	0	0	...	...	...
		Stamps, &c., on hand	...	53	13	0	...	...	...
		Postage Stamps	...	39 7 6	...	...	...	...	...
		Post Cards printed	...	8 3 6	...	...	...	...	...
		Receipt Stamps	...	6 2 0	...	...	...	...	...
			...	53 13 0	...	...	...	...	...
		By Stock on hand	...	...	...	...	1,99,089	2	5
		Dead Stock Plant	...	158,331	1	0	...	...	...
		Furniture, &c.	...	4,825	9	2	...	...	...
		Stores in use in Departments,	...	33,323	11	2	...	...	...
		Stores Papers, &c. (Printing)	...	1,301	7	6	...	...	...
		Do. Writing or Depository	...	1,172	5	9	...	...	...
		India Army Forms and Books	...	134	15	10	...	...	...
		District Municipal Forms and Books	...	199,089	2	5	...	...	...
		By Press Premises	...	...	...	...	1,71,330	13	8
		Investment of Superannuation Fund	...	...	...	...	36,828	8	1
		Do. of Employés Securities	...	...	...	...	1,550	0	0
		Do. of Contractors do.	...	...	...	...	1,655	0	0
		Interest	...	...	...	...	34	4	6
		Interest realized from Pension Fund	...	...	...	...	9,281	0	9
		Lawrence Asylum Press, Ooty Branch,	...	...	...	...	88	8	0
		Deposit with Tender (Agent & Manager, Madras Railway)	...	...	...	...	2,122	12	8
		Personal Ledger Accounts...	...	...	...	...	37,560	15	1
			...	...	...	...	4,84,347	15	4
Dec.	31	By LIABILITIES AT THIS DATE:—	...	...	...	...	15,307	15	0
		Sundries (Employés Securities)—	...	...	...	...	...	...	...
		L. Vencatarungum Naidu	...	12	1,000	0	0	...	...
		Mr. E. David, Ooty Branch	...	...	500	0	0	...	...
		C. Singaravalo Moodally	...	...	250	0	0	...	...
		C. Lutchmiah Naidu	...	71	250	0	0	...	...
		O. Moonusawmy Chetty	...	...	250	0	0	...	...
		Mr. A. D. Cardis	...	12	531	2	0	...	...
		Sundries (Contractors Securities)—	...	...	...	...	...	...	...
		Kathervallu & Co.	...	6	108	0	0	...	...
		V. Peramaull Chetty & Sons...	...	...	655	0	0	...	...
		N. Soobroya Charry & Sons	...	...	30	0	0	...	...
		V. Vadamall	...	...	16	0	0	...	...
		M. Alwar Chetty & Co.	...	...	34	11	0	...	...
		Sreenwasa Charry	...	19	25	0	0	...	...
		Soobroya Charry & Sons, 1900	...	...	50	0	0	...	...
		Rungasawmy Moodaliar	...	...	25	0	0	...	...
		G. A. Abdool Razack & Co.	...	...	25	0	0	...	...
		Sundries (for Stock purchased England)—	...	...	...	...	...	...	...
		Messrs Spicer Brothers, London	...	394	1,277	8	0	...	...
		Do. John Dickinson & Co., London	...	395	10	2	8	...	...
		Personal Ledger Accounts	...	...	10,270	7	4	...	...
			...	...	15,307	15	0	...	...
		By Balance	...	...	...	...	4,99,655	14	4
			...	...	...	...	16,460	5	1
		Rupees...	...	...	...	...	5,16,116	3	5

(Signed) H. PLUMBE, Superintendent.

for The Agents to the Trustees,
L. A. Press, Madras.

Dr.

HEAD OFFICE.—PROFIT AND

1899.		EXPENDITURE.	L. F.	Rs.	A.	P.	Rs.	A.	P.
Dec. 31	To STOCK:—						248,683	9	7
	Balance of Stock on hand on 31st Dec. 1898	76	199,089	2	5				
	Type, Machines, &c., Plant received during the year		4,738	1	11				
	Stores from England with loss in English Exchange received during the year		7,086	0	8				
	Stores and Stationery, English and Country, purchased in Country during the year	36,775 11 0							
	Purchase of Petty Europe articles in the Country during the year	93 15 4							
	Do. Country do. do. do. do.	77 1 7	36,946	11	11				
	Packing Materials purchased		514	7	6				
	Contingencies—Teakwood		309	1	2				
			248,683	9	7				
	To WORKING EXPENSES:—					57,680	10	2	
	ESTABLISHMENT		49,357	14	8				
	Secretary and Superintendent	5,750 0 0							
	Account and Store Departments	5,994 10 0							
	Composing Department	16,534 2 8							
	Examining Department	2,479 6 8							
	Press and Machine Department	8,038 11 10							
	Binding including Ruling Department	6,434 7 11							
	Type Foundry including Stereo Department	2,174 12 10							
	Carpenters Departments	590 14 3							
	Blacksmith Department including Fitter	463 3 10							
	Servants	897 8 8							
		49,357 14 8							
	OVERTIME:—		629	12	2				
	Composing Department	200 0 3							
	Press and Machine do.	169 11 7							
	Binding Department including Ruling Department	104 7 8							
	Type Foundry	114 9 5							
	Blacksmith including Fitter	2 13 5							
	Account and Store Departments	17 6 7							
	Examining do.	18 14 10							
	Servants	1 12 5							
		629 12 2							
	CONTINGENCIES:—		7,692	15	4				
	Repairs to Buildings	815 14 9							
	Do. Machines	39 7 4							
	Coolies and Cart hire	528 2 9							
	Coal	671 0 0							
	Firewood for Engine and Stereo, &c.	1,090 14 10							
	Postage	202 8 6							
	Receipt Stamps	19 6 0							
	Telephone Charges	225 0 0							
	Taxes, &c.	1,677 7 2							
	Insurances	1,270 5 0							
	Lighting Charges	144 1 6							
	Audit Fee	500 0 0							
	Advertisement	47 4 0							
	Office Expenses	209 11 1							
	Law Charges	84 10 0							
	MISCELLANEOUS:—								
	Discount Commission and Stationery supplied to different Departments	167 2 5							
		7,692 15 4							
			57,680	10	2				
	ALLOWANCES:—								
	Compiling Almanacs		881	1	7				
	Deductions for disputed Bills		813	8	7				
	Pensionary charges		1,904	0	9				
			309,962	17	8				
	To Balance (Gross Profit)		33,247	2	11				
			343,210	1	7				
	Contribution to the Lawrence Asylum, Ooty	94	15,000	0	0				
	Up-keep of apprentices		787	6	5				
	Work done gratis for the Principal and Secretary, Lawrence Asylum, Ooty		512	1	9				
	Bad Debts	74	487	5	8	16,786	13	10	
	Balance (Net Profit)					16,460	5	1	
						33,247	2	11	
		Rupees							

Ramamurthy
Accountant, L. A. Press, Madras.

LOSS ACCOUNT FOR 1899.

Cr.

1899.		INCOME.	L. F.	Rs.	A.	P.	Rs.	A.	P.
Dec. 31	By Value of out-turn in Printing Department	94	39,528	15	0				
	Do. Binding Department	64	5,216	15	3				
	Commission realised—Sale of Books	68	567	12	2				
	Lithography	58	35	8	0				
			1,01,502	11	11				
	STOCK—								
	Printing Stationery	65	13,232	2	9				
	Writing do.	66	385	8	8				
	Almanacs	66	4,218	9	7				
	Do. Pocket	72	76	15	7				
	Do. Sheet	66	74	14	0				
	Civil Lists	62	5,022	9	11				
	History of Services of Gazetted Officers	67	1,191	13	7				
	War Office Forms	79	2,770	9	4				
	Do. Books	79	380	4	6				
	Plants, Types, &c.	75	175	8	8				
	Do. Office furnitures	62	57	13	0				
	Packing	64	1,456	4	2				
	Stereo Blocks	78	1,288	4	1				
	Madras Railway Contract	80	55,799	7	4				
	Districts Municipal Forms and Books	80	15,371	14	9				
			1,01,502	11	11				
						1,46,851	14	4	
	STOCK ON HAND:—					1,92,785	15	3	
	Dead Stock Plant		1,59,982	1	1				
	Furniture, &c.		4,601	1	1				
	Stores in use in Departments		25,785	7	0				
	Do. Papers, &c., Printing		1,076	1	4				
	Do. Writing or Depository		1,272	13	10				
	Indian Army Forms and Books		68	6	11				
	District Municipal Forms								
			1,92,785	15	3				
	Discount and Commission		11	6	7				
	Rents		912	0	0				
	Amount written off subsequently recovered		5	7	0				
	Interest		251	14	6				
	Petty Balances		487	7	2	1,668	3	3	
						1,904	0	9	
	Pensionary Charges								
						3,43,210	1	7	
	Balance (Gross Profit)					33,247	2	11	
						33,247	2	11	
		Rupees							

(Signed.) H. PLUMBE, Superintendent,

for The Agents to the Trustees,

L. A. Press, Madras.

Dr.

HEAD OFFICE.—ABSTRACT OF

Date.	PARTICULARS.	Ledger Folio.	Amount as per Cash Book.			Amount as per Contingent Book.			Total.		
			Rs.	A.	P.	Rs.	A.	P.	Rs.	A.	P.
1899.	RECEIPTS.										
Jan. 1	To BALANCE ON HAND:—										
	Cash and Drafts ...		1,726	8	4	500	0	0	✓		
	With Bank of Madras ...		22,526	8	10						
			24,253	1	2	500	0	0	24,753	1	2
Dec. 31	To TOTAL RECEIPTS IN THE YEAR:—										
	Sale of Books on Commission ...		12,239	5	11						
	L. A. Press, Ooty Branch, Account ...		1,766	5	6						
	Interest on Security for Tender ...		16	11	7						
	Do. realized on Pension Fund ...		1,963	13	3						
	Do. Employés' Securities ...		61	2	6						
	Interest ...		286	3	0						
	Investment of Employes Securities ...		200	0	0						
	Do. of Contractors Securities ...		170	0	0						
	Collection with Bills ...		1,43,715	9	1						
	Collection without Bills ...		4,065	5	6						
	Cash Sales ...		528	4	8						
	Discount and Commission ...		11	6	7						
	Amount written off to Bad Debt. repaid ...		5	7	0						
	Rent ...		701	0	0						
	Coolies & Cart hire ...		4	4	0						
	Maintaining and educating Apprentices ...		8	0	0						
	Allowance for Compiling Almanacs ...		10	0	0						
	Postages ...		0	5	0						
	Plant:—Office Furniture &c. ...		57	13	0						
	Office Expense ...		0	1	0						
	Tenders with Deposits for supply of Articles..		760	0	0						
	ESTABLISHMENT:—										
	Account and Store ...	17 9 11									
	Composing ...	19 5 5									
	Press and Machine ...	7 9 5									
	Binding and Ruling ...	4 10 0									
	Type Foundry ...	1 10 8									
	Blacksmith ...	1 13 5									
	Servants ...	0 5 4	53	0	2	✓					
	OVERTIME:—										
	Press and Machine... ..	0 11 1									
	Binding and Ruling ...	0 2 2	0	13	3	✓			1,66,624	15	0
	Carried over ...								1,91,378	0	2

THE CASH ACCOUNT FOR 1899.

Cr.

Date.	PARTICULARS.	Ledger Folio.	Amount as per Cash Book.			Amount as per Contingent Book.			Total.		Grand Total.	
			Rs.	A.	P.	Rs.	A.	P.	Rs.	A.	P.	
1899	DISBURSEMENTS.											
Dec. 31	By WORKING EXPENSES:—											63,864 4 9 ✓
	ESTABLISHMENT:—											
	Secretary and Superintendent ...	6,250 0 0										
	Account and Store ...	6,558 4 6										
	Composing ...	17,990 8 7										
	Examining ...	2,649 5 4										
	Press and Machine ...	8,667 14 10										
	Binding and Ruling ...	6,960 4 0										
	Type Foundry and Stereo ...	2,313 7 3										
	Carpentry ...	641 14 3										
	Blacksmith ...	503 12 10										
	Servants ...	974 5 3										
		53,539 12 10	53,342	11	0	197	1	10	53,539	12	10	✓
	OVERTIME:—											
	Account and Store ...	17 6 7										
	Composing ...	212 6 7										
	Examining ...	19 13 6										
	Press and Machine ...	232 0 9										
	Binding and Ruling ...	168 5 7										
	Type Foundry and Stereo ...	114 9 5										
	Blacksmith ...	2 13 5										
	Servants ...	2 10 10										
		770 2 8	768	7	2	1	11	6	770	2	8	✓
	ALLOWANCES:—											
	Compiling Almanacs ...		666	3	2	24	14	5	691	1	7	✓
	CONTINGENCIES:—											
	Repairs to Buildings ...	810 14 9										
	to Machines ...	39 7 4										
	Coolies and Cart hire ...	536 9 9										
	Coal ...	783 0 0										
	Firewood for Engine and Stereo, &c. ...	1,090 14 10										
	Advertisement... ..	179 6 6										
	Postage and Receipt Stamp ...	1,213 8 0										
	Telephone charges ...	225 0 0										
	Taxes Insurance, &c. ...	2,947 12 2										
	Lighting charges ...	145 10 6										
	Law charges ...	84 10 0										
	Office expenses ...	286 7 1										
	Miscellaneous: Disct. and Comm. ...	19 14 9										
	Audit Fee ...	500 0 0										
		8,863 3 8	6,687	5	10	2,175	13	10	8,863	3	8	✓
			61,464	11	2	2,399	9	7	63,864	4	9	✓
	By OTHER PAYMENTS:—											27,688 1 4 ✓
	Maintaining and educating Appren- tices, &c. ...	775 6 5										
	Pocket Allowance to do. ...	22 0 0										
		797 6 5	685	4	0	112	2	5	797	6	5	✓
	Pensionary Charges ...		2,130	7	10				2,130	7	10	
	L. A. Press Ooty. Branch, Account ...					153	2	9	153	2	9	
	L. A. Ooty. contribution ...		15,000	0	0				15,000	0	0	
	Sale of Books on Commission ...		5,228	6	10	10	11	0	5,239	1	10	
	Interest from Employés' Securities ...		34	2	5	10	0	0	44	2	5	
	Investments of do. ...		200	0	0				200	0	0	
	do. Contractor's Securities ...		170	0	0				170	0	0	
	Tenders with Deposit for supply of articles ...		600	0	0				600	0	0	
	Payments on Parties' Account ...		789	11	10	1,869	4	11	2,659	0	9	
	Interest on Security for Tender ...					16	11	6	16	11	6	
	Press Premises ...		668	0	10	9	15	0	677	15	10	
			25,506	1	9	2,181	15	7	27,688	1	4	✓
	Carried over ...											91,552 6 1 ✓

Chinnay Ind
Accountant, L. A. Press, Madras.

Dr.

OOTY BRANCH—BALANCE SHEET

1899.						L. F.	Rs.	A.	P.	Rs.	A.	P.
January.	1	To LIABILITIES AT THIS DATE:—	...	...	...	...	...	...	...	310	8	9
		Lawrence Asylum Press, Madras	...	...	...	...	88	8	0	✓		
		Personal Ledger Account	...	...	...	...	222	6	9	✓		
							310	8	9	✓		
Dec.	31	To ASSETS AT THIS DATE:—	...	...	...	...	...	...	...	22,681	10	6
		Cash on hand	...	...	57 3 7	...						
		With Bank of Madras, Ootacamund	...	3,567 14 3	5	3,625	1	10	✓			
		Contingent Advance	...	...	2	30	2	5	✓			
		STOCK ON HAND:—										
		Postage Stamps	...	...	0 3 0	7						
		Receipt Stamps	...	...	0 9 0	...	0	12	0	✓		
		Stock:—										
		Plant, &c., Dead Stock	...	...	12,720 6 6	...						
		Stationery:—										
		Printing	...	1,199 11 2	2,348 3 10	✓	15,068	10	4	✓		
		Depository	...	1,148 8 8								
		Fixed Deposit in Madras Bank, Ootacamund	...	...	...	1,000	0	0	✓			
		Personal Ledger Accounts	...	...	...	2,956	15	11	✓			
						22,681	10	6	✓			
		To Balance	...	...	...	...				148	14	3
		Rupees	...	...	...	...	...	...	...	23,141	1	6

OR ACCOUNT FOR 1899.

Cr.

1899.						L. F.	Rs.	A.	P.	Rs.	A.	P.
January.	1	By	ASSETS AT THIS DATE:—	...	...	...	...	...	...	22,810	15	7
			Cash on hand	...	...	1 15 9	✓					
			Bank of Madras, Ootacamund	...	...	2,797 13 0	✓	2,799	12 9			
			Contingent Advance	...	...	...		22	12 3			
			STOCK ON HAND:—									
			Postage Stamps	...	...	0 15 0	✓					
			Receipt Stamps	...	...	1 0 0	✓	1	15 0			
			STOCK:—									
			Plant, &c., Dead Stock	...	...	13,152 11 6	✓					
			Stationery:—									
			Printing	...	670 15 9		✓	15,918	1 9			
			Depository	...	2,094 6 6	2,765 6 3	✓					
			Personal Ledger Accounts	...	...	...		4,068	5 10			
								22,810	15 7			
Dec.	31	By	LIABILITIES AT THIS DATE:—	...	...	...	...	...	...	330	1	11
			Lawrence Asylum Press, Madras	...	...	...		163	7 5			
			Personal Ledger Accounts	...	...	...		166	10 6			
								330	1 11			
										23,141	1	6
			Rupees	...	...	...				23,141	1	6

(Signed) A. M. JONES,
Secretary,
L. A. Press, Ooty Branch.

Dr.

OOTY BRANCH.—PROFIT AND

1899.		EXPENDITURE.	L. F.	Rs.	A.	P.	Rs.	A.	P.
Dec.	31	To Stock:—					18,409	4	0
		Balance of Stock on hand on 31st Dec. 1898							
		Plant, tools, furniture &c. of the Press		13,152	11	6			
		Stationery:—							
		Printing		670	15	9			
		Depository		2,094	6	6	2,765	6	3
		Plants, Tools, Furniture, &c., received during the year	9	201	7	11			
		Stores and Stationery (Printing and Writing) do.	17	2,209	7	4			
		Railway Fare, Cooly and Packing Materials do.	6	80	3	0			
				18,409	4	0			
		To WORKING EXPENSES					9,384	4	4
		ESTABLISHMENT—							
		Account and Store Department							
		Composing do.							
		Examining do.							
		Press and Machine do.							
		Binding do.							
		OVERTIME:—							
		Composing Department							
		Press and Machine do.							
		Binding do.							
		Other do.							
		Receipt Stamps	7	9	8	0			
		Postages		16	12	0			
		Secretary's allowance	2	1,440	0	0			
		Rent of Premises	4	600	0	0			
		Office Expenses	16	142	9	0			
		Audit fees	8	200	0	0			
		Warm clothing for Peons	18	25	0	0			
				9,384	4	4			
		To Deductions for disputed Bills	13					3	3
							27,793	11	7
		To Balance (Gross Profit)					3,404	12	1
							31,198	7	8
		To Contribution to Lawrence Asylum Ooty	19				3,000	0	0
		„ Principal and Secretary, Lawrence Asylum, Ooty, for work done gratis	12				203	9	6
		„ Bad Debts	13				350	0	10
		Rupees					3,553	10	4

LOSS ACCOUNT FOR 1899.

Cr

1899.		INCOME.	L. F.	Rs.	A.	P.	Rs.	A.	P.
Dec.	31	By Presses					11,671	3	5
		Printing					144	4	0
		Die Press					51	12	0
		Card Press					34	0	2
		Miscellaneous					11,901	3	7
		By Binding							
		Stock					1,025	10	2
		Stationery, Printing					874	13	11
		Do. Depository					190	1	0
		Do. Binding					0	13	6
		Packing					2,091	6	7
		By Balance of Stock on hand at this date:—							
		Plant, and Dead Stock, etc.,					12,720	6	6
		Stationery:—							
		Printing		1,199	11	2			
		Depository		1,148	8	8	2,348	3	10
							15,068	10	4
		By Balance (Gross Profit)							
		„ Over Expenditure							
							31,198	7	8
							3,404	12	1
							148	14	3
		Rupees					3,553	10	4

(Signed) A. M. JONES,
Secretary,
L. A. Press, Ooty Branch.

[illegible]

Date,	PARTICULARS.	Ledger Folio.	Amount as per Cash Book.		Amount as per Contingent Book.		Total.	Grand Total.
1899.	<u>DISBURSEMENTS.</u>		R.s.	A. P.	R.s.	A. P.	R.s. A. P.	R.s. A. P.
Dec. 31	By WORKING EXPENSES :—		Rs.	A. P.	Rs.	A. P.	Rs. A. P.	Rs. A. P.
	Establishment		6,843	1 1	...	...	6,843 1 1	9,385 5 7 ✓
	Overtime		112	12 0	...	...	112 12 0	
	Secretary's Allowance		1,440	0 0	...	...	1,440 0 0	
	Rent of Premises		600	0 0	...	...	600 0 0	
	Postage on letters		...	...	18	6 0	18 6 0	
	Receipt Stamps		...	...	9	0 0	9 0 0	
	Current Expenses		125	15 6	11	3 0	137 2 6	
	Warm clothing for Peons... ..		22	0 0	3	0 0	25 0 0	
	Audit fee		200	0 0	...	...	200 0 0	
			9,343	12 7	41	9 0	9,385 5 7	
	By OTHER PAYMENTS :—		...	...	...	...	...	5,155 3 4 ✓
	Lawrence Asylum Press, Madras		1,759	7 0	16	15 1	1,776 6 1	
	Lawrence Asylum Ooty contribution		3,000	0 0	...	...	3,000 0 0	
	Payments on Parties' Account		200	0 0	178	13 3	378 13 3	
			4,959	7 0	195	12 4	5,155 3 4	
	By PAYMENTS, ON ACCOUNT OF STOCK :—		...	...	...	...	...	642 14 3 ✓
	Merchandise purchased		492	5 0	55	5 3	547 10 3	
	Railway Fare, etc.		43	0 6	31	11 6	74 12 0	
	Types, Machines, etc.		...	...	20	8 0	20 8 0	
			535	5 6	107	8 9	642 14 3	
								15,183 7 2
	By Fixed Deposit		1,000	0 0	...	...	1,000 0 0	1,000 0 0
	Balance on hand		...	...	...	...	...	3,655 4 3
	Cash and Draft... ..		57	3 7	30	2 5	87 6 0	
	With Bank of Madras, Ooty		3,567	14 3	...	...	3,567 14 3	
			3,625	1 10	30	2 5	3,655 4 3	
								19,838 11 5
	Rupees		...	...	...	...	...	

(Signed) A. M. JONES,
Secretary,
L. A. Press, Ooty Branch.



Forwarded to the Director
of Public Instruction,
Madras, for submission
to Government.

J. W. A. Pearson M.A.
Principal Secretary
Lawrence Avenue.
13th June 1900.

Ed. CURRENT No. 840

No. 5968 d 23. 6. 00

Submitted to Government

G. H. Stuart

Director of Public Instruction

When given for copying _____
When copied _____
When examined _____
When signed _____

READ AGAIN G.O., No. _____, DATED
1900

CURRENT No.

ENCLOSURES TO C. No.

ORDER OF GOVERNMENT A A A A A A A

LETTER OF GOVERNMENT.

STATEMENT WITH DITTO.

PAPERS NOT FILED UP, BEING MEANT FOR DESPATCH
IN ORIGINAL.

N.B.—

A = Copy in full.
B = Not to be copied.
P = Copy abstract only.
Q = Copy heading only.