

Law (Edu.) (1926) Department.

His SERIES.

G.O. No. 473

DATED 29-3-26.

[Despatch Abstract.]

Examinations

Commissioners for Government.

Additional Clerk on Rs 40-65-

Sanctioned.

BACK PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

FURTHER PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

C.F. 30-41,000-8-9-24.

DEPARTMENT.

Received 192 . Registered 192 .

Subject.

Establishment - Additional Clerk - Employment.

ENCLOSURES.

No.

Spare copies

No. 2979/gl.

Station Madras , Dated the 19th September 1925.

From (Name) R. G. Grieve, Esq., M. A., F.R.G.S.,

(Designation) Ag. Commissioner for Government Examinations

To The Secretary to the Government of Madras,

LAW (EDUCATION) Department.

Sir. (Through the Accountant-General, Madras.)

I have the honour to request that, in the circumstances explained hereunder, Government will be pleased to sanction the employment in my office of an additional clerk on Rs.40-40-1½-55-1-65 per mensem, with effect from 1st November 1925.

2. Under the arrangement sanctioned by Government in their order No.546, Law (Education), dated 11th April 1923, for the constitution and working of the Text-Book Committee, the Secretary to the Commissioner for Government Examinations is ex-officio Secretary to the Text-Book Committee and effect was given to this arrangement from 1st November 1923. Prior to this date, one of the members of the committee was appointed

(E) vide rule 11 on p. 22 of 11-12-24

vide rule 11 on p. 59 of 11-12-24

Secretary

Secretary and he was given an allowance of Rs.55/- per mensem (vide G.O. (Education), No.1189, Home, dated 9th October 1920) for his own work and for clerical assistance. From 1st November 1923, however, the clerical work connected with the Text-Book Committee is being done in the office of the Commissioner for Government Examinations and it has been found by experience that unless a clerk is appointed to do the work, it is not possible to make satisfactory arrangements for the prompt despatch of the business connected with the Committee without detriment to other work which, I need hardly point out, is of a very onerous and exacting nature.

3. Nearly 600 books in 15 different languages are received every year for the consideration of the committee and these have to be dealt with in the manner prescribed in rules 29 to 31 of the rules laid down for the working of the Text-Book Committee, i.e., each book has to be sent to two members of the sub-committee concerned and their opinions regarding them which have to be obtained, have to be forwarded to the Chairman of the Sub-committee. The work of issuing notices of meetings, keeping minutes of the meetings of the committee and sub-committees and forwarding copies of the minutes to the Director ^{of Public Instruction,} maintaining a register showing the books received and the action taken at each stage, preparing lists of books for the consideration of the committee, &c., has also to be attended to in addition to correspondence with booksellers, authors and members. For want of adequate staff, it ^{is} not now found possible to assign a clerk separately for this work.

4. In this connection, I may state that there are other Text-Book Committees whose function it is to suggest text-books in the various languages for the Secondary School-Leaving Certificate and Training School Leaving Certificate courses. If an additional clerk be sanctioned, he could be placed in charge of all work connected with the several Text-Book Committees. This arrangement will, besides securing expedition and efficiency in the work of Text-Book Committees, afford some relief, inappreciable though it may be, to the office staff which is at present overworked. There has in recent years been a considerable increase in the volume of work done by this office and the members of the staff are consequently obliged to work at high pressure and to forego many holidays. I may add that this arrangement will cost Government less than the old

one,

one, for while the average cost of the additional clerk proposed is only Rs.52½ per mensem, the allowance paid to the Secretary formerly was Rs.55/- per mensem. 630/-

5. The scales of staff and pay sanctioned for the office are given below:

	Rs.
Assistant Secretary. ..	200-10-250 per mensem
Headclerk. ..	85- 4-125 ..
1 clerk. ..	Do ..
2 clerks each on	65- 4- 85 ..
11 ,, ..	40 - 65 ..
1 Attender. ..	23 - 35 ..

6. The extra expenditure in the current year will be Rs.160/-, which can be met from the savings anticipated under "Pay of Establishment" in the budget estimate of that year. The extra average expenditure involved by the proposal is Rs.52½ per mensem or Rs.630 per annum.

I have the honour to be,
Sir,
Your most obedient servant,

R. Krishna Rao Bhonsle
for Ag. Commissioner.

4 LE 2709 B
1004
4
OFFICE OF THE ACCOUNTANT-GENERAL, MADRAS,

Fort St. George, the 8th of October 1925.



No. Try P.A. If-761.

Forwarded.

ENCLOSURES. 2

p. 3 ante

2. The scale of the establishment as given in para 5 of the letter has been compared with the Registers of this office and found correct.

3. There is no audit objection to the proposal being sanctioned by Government.

4. The present rate of progress of actuals under the unit "pay of establishment" of the Secretary to the Commissioner for Government examinations indicates that there will be a very little saving at the end of the year. It is for orders of Government as to whether the proposed establishment should be treated as a joint one in view of the Commissioner's recommendation in para 4 of his reference, if not the whole cost may be debited under Text Book Committee under "31 Education - General - Miscellaneous"

The C.G.E. considers that the extra exp. in the current year can be met from the provision in his budget.

p. 2 ante

K.C.R/8-10.

W. M. S. S.
Deputy Accountant General.
En

To

The Secretary to the Government of Madras,
Law (Edn) Department.

Law (Edw) dept

Additional clerk - c.g.'s office

pp. 1-3 CF [E-2709 D] From the C. G. E., No. 2979 (gl. 8) 19.9.25

p. 4 CF End: by the A. G., No. Trg. P. A. I-761 8.10.25

pp. 1-3 CF In the circumstances explained by the C. G. E., this dept. may support his proposal that an addl. clerk on Rs. 40-65 may be employed in his office with effect from 1-11-25.

p. 4 CF
p. 2 CF
K
2. Paragraph 4 of A. G.'s End: In view of paragraph 4 of the commissioner's letter, provision for the ^(pay of the) clerk may be made under the head "37 c - Miscellaneous Dept. - Examinations - (i) Govt. Examination - By the commissioner". The budget under this head for 1926-27 has been sent already to ^{Finance} ~~that~~ dept. they may be requested to include therein necessary provision for the addl. clerk. The proposal does not involve any extra expenditure over + above what was spent till last year on the allowance of the Secretary to the Text Book Committee. A draft order is



27/09/25
15 XW

36472 ER.
15-10-25 cvv
12.10.25
8/9
14.10.25

submitted. The file may be sent to Finance w. A V.K.
14.10.25 15/10.
For U.O.

6

Finance etc

E

p/p 1. 2 CF.

In the circumstances reported by the
Commissioner for Govt. Examinations,
Finance need not object to the employment
of an additional clerk to do the clerical
work connected with the Text Book Committee.

As the proposal is an item of new
expenditure not contemplated in the
current year's budget and as it
commits Govt. to a recurring liability
of Rs 630 per annum, it may be placed
before the Finance Committee. The necessity
for this additional clerk
proposed does not appear to be over-
imperatively urgent and the proposal
should therefore
be treated as a Part II scheme for 1926-27.

(As regards head of
sent vide p/p 4 of
A.C.'s list on page 4
and for him marked K in
the Law Dept. note on
page 1 ante).

800
25.10.25

Through B.E. III

TSU
25.10.25

23.10.25

D.S.
5

800
25.10.25

27.10.25

Law

296/13
29/10/25
Bin. 20.636472 ER-1

Law Secy
If the proposal should be
treated as a Part II scheme for 1926-27,
a note for the Finance committee is
submitted. It may be sent to Finance
as for adding their portion of the
note.

Fin. No 39191 BSEW



2.11.25
B.E. IV

Fin II. D

21.10.25
V.F.
2.11

29.10.25
30.10.25

Finance (B.E. IV)

The draft note for the Finance Committee
put up by the Law (Secy) Dept. may be
accepted subject to the additions
indicated in pencil and the following may
be added as the Finance note :-

"The proposal may be placed before the
Finance Committee as a Part II Scheme
for 1926-27."

796
4.11.25

800
4.11.25

S

5/11/25

Law

Fin No 39191 BSEW-1
5.11.25

Cor 3057 b
5/11/25

Maybe sub. for approval

5/11

V.F.
6.11

M2

C4

11/11/25

11/11/25



Note for the Finance Committee.

Subject.- Part II of Budget Estimates for 1926-27-employment of an additional clerk in the office of the Commissioner for Government Examinations.

Proposals of the C.G.E.

The Text Book Committee consists of 40 members exclusive of the President(who is the D.P.I.) It has power to appoint Sub Committees for the purpose of dealing with different subjects and languages. Prior to 1st November 1923, one of the members of the committee was appointed Secretary and given an allowance of Rs.55 a month for his own work and for clerical assistance. In November 1923, certain changes were effected in the constitution of the Committee and in that connection the Secretary to the Commissioner for Govt.Examinations was made ex-officio Secretary to the Text-Book Committee. The clerical work connected with the committee has since ^{then} been done in the office of the Commissioner for Govt.Examinations. The Commissioner states that it has been found by experience that a separate clerk is necessary for the prompt despatch of the business connected with the committee.

Nearly 600 books in 15 different languages are received every year for the consideration of the committee. Each book has to be sent to two members of the sub-committee concerned and their opinions, when received, have to be forwarded to the Chairman of the Sub-Committee. The work of issuing notices of meetings, of keeping minutes of the meetings of the committee and sub-committees and forwarding copies of the minutes to the D.P.I., of maintaining a register showing the books received and the action taken at each stage, of preparing lists of books for the consideration of the committee &c., has also to be attended to in addition to the correspondence with book-sellers, authoris and members.

9
There are also two other committees whose function^{is} to suggest text-books in the various languages for the S.S.L.C. Certificate and Training School Leaving Certificate courses. The Commissioner states that in recent years there has been a ~~considerable~~ considerable increase in the volume of work done by his office and that the members of the staff are consequently obliged to work at high pressure and to forego many holidays. He therefore proposes that a separate clerk may be employed to attend to the clerical duties connected with these committees and sub-committees. He points out that this arrangement will cost Government less than the old one, for while the average cost of the additional clerk proposed is only Rs.52½ a month, the allowance paid to the Secretary formerly was Rs.55 a month.

Note by the Law(Education)Department.

In the circumstances explained by the C.G.E. the employment of an additional clerk on Rs.40-65 in his office may be agreed to. The ultimate recurring cost of the proposal^{is} Rs.630. If the clerk is employed from the 1st April 1926 the additional expenditure involved in 1926-27 will be Rs.440. This amount may be provided in the next year's budget estimate under the head "37-e-Miscellaneous Departments-Examinations-(i)Government Examinations-by the Commissioner-pay of establishments-voted-Permanent".

V.T.Krishnama Achariyar,
2-11-25.

Note by the Finance Department.

The proposal may be placed before the Finance committee as a Part II Scheme for 1926-27.

G.T.Boag,
5-11-25.

S.P.R.16-11-25.

Employment of an
addl. clerk in the
C.G.E.'s office

Cost.
Rs. 440 -

Placed in class II.

Provision for the scheme dealt with in this file has been made in the next year's budget. The addl. clerk is to be sanctioned from 1st April 1926.

2. Draft order already approved has been slightly amended. It may be sent to Finance no. for acceptance and registry of sanction. The order will be issued after the budget is voted by the council.

cur
17.3.26
8/4
21.3.26.

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273
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V.T.K.
2/2

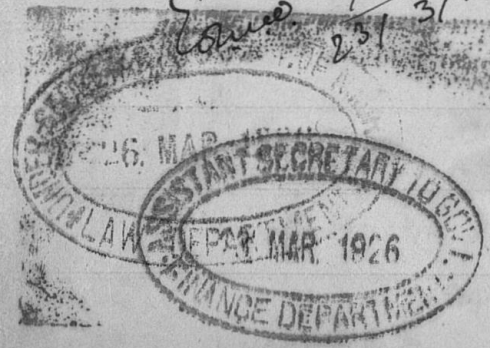
Fin 40

Finance E.T.

Subject to the voting of funds by the legislative council the draft order may be accepted and the sanction registered as No 41 of 1926-27.

H.
24.3.26. bus
25.3.26

Law E.T.
16.3.26



9961

Finance
no 9961 ET-1
26.3.26.

Law (Edu) DEPARTMENT.

Examinations.

Commr. for Govt. — Addl.
clerk on Rs. 40-65 — Sanctioned.

READ ALSO :—

End: by the A.G. Try. P.A. 8-10. 1925.
1/761

192

ORDER.

mis

No. 473, dated 29. 3. 192

The Govt. sanction
the employment, with effect
from the 1st ^{April 1926} ~~September 1925~~,
of an additional clerk on
Rs. 40-40-1 $\frac{1}{2}$ -55-1-65 a
month in the office of the
Commr. for Govt. Examina-
tions.

2. This sanction
is registered as No. 41 of
192⁶~~5~~-2⁷~~6~~.

DESPATCHED
92 30 MAR 1928

70

The C. G. E. ✓
 .. A. G. (thro' Finance) ✓
 .. Finance Dept ✓

curv
12.10.25

8/9
14.10.25

14. cons

~~V.TK~~
~~15/11~~

Note for the Finance Committee.

Subject: Part II of Budget Estimates for 1926 - 27 -
Employment of an additional clerk in the office of
the Commissioner for Government Examinations.

Proposals of the C. G. E.

The Text-Book Committee consists of 40 members exclusive of the President (who is the D.P.I.). It has power to appoint sub-committees for the purpose of dealing with different subjects and languages. Prior to 1st November 1923, one of the members of the Committee was appointed Secretary to and ~~was~~ given an allowance of Rs 55 a month for his own work and for clerical assistance ~~to~~ him. In November 1923, certain changes were effected in the constitution of the Committee, and in that connection the Secretary to the ~~C.G.E.~~ ^{Com. for Govt Examinations} was made ex-Officio Secretary to the Text Book Committee. The clerical work connected with the Committee has since then been done in the office of the Commissioner for Government Examinations. The Commissioner states that it has been found by experience that a separate clerk is necessary for the prompt despatch of the business connected with the committee.

Nearly 600 books in 15 different languages are received every year for the consideration of the Committee. Each book has to be sent to two members of the sub-committee concerned and their opinions, when received, have to be forwarded to the Chairman of the sub-committee. The work of issuing notices of meetings, of keeping minutes of the meetings of the committee and sub-committees and forwarding copies of the minutes to the D.P.I.,

CTB

Please furnish
30 copies

cut
N 13/14-15
10/11

Rules 9+11 on p. 21 1/2

§. 546 (E)
11.4.23

Rule 12 on p. 6 1/2
§. 1184 §. 11.12.20 (D)

Rule 11 on p. 5 1/2

§. 1189 (O)
9.12.20

§. 11 (E)

CT

Handwritten notes in a box, possibly a signature or initials.

of maintaining a register showing the books received and the action taken at each stage, of preparing lists of books for the consideration of the committee etc., has also to be attended to in addition to the correspondence with book-sellers, authors and members.

There are also ^{two} other committees whose function it is to suggest text-books in the various languages for the S.S.L. Certificate and Training School-Leaving Certificate courses. The Commissioner states that in recent years there has been a considerable increase in the volume of work done by his office and that the members of the staff are consequently obliged to work at high pressure and to forego many holidays. He therefore proposes that ^(a) separate clerk may be employed to attend to the clerical duties connected with these committees and ~~xxxx~~ sub-Committees. He points out that this arrangement will cost Government less than the old one, for while the average cost of the additional clerk proposed is only Rs 52½ a month, the allowance paid to the Secretary formerly was Rs 55 a month.

Note by the Law (Edn) Department.

In the circumstances explained by the C.G.E., the employment of an additional clerk on Rs 40 - 65 in his office may be agreed to. If the clerk is employed from the 1st April 1926, the additional expenditure involved in 1926-27 will be Rs 440. This amount may be provided in the next year's budget estimate under the head "37-e - Mis. Depts - Examinations - (i) Govt. Examinations by the Commr - Pay of establishments - Voted".

The ultimate recurring cost of the proposals Rs 630.

Note by the Finance Department.

The proposal may be placed before the Finance Committee as a Part II scheme for 1926-27.
Edn. T. B. 5.11.25.

OFFICE OF THE COMMISSIONER FOR GOVERNMENT EXAMINATIONS,
Date 20th August 1941 Hours Minutes Madras.
POST COPY TELEPHONIC MESSAGE
From The Secretary to the Commissioner for Government Examinations, Madras.
To The Assistant Secretary, Education Dept., Port St. George.

33147

Please furnish me with a copy of the Commissioner's letter, No. 2979 Gl. dated 19th September 1925, disposed of in G.O. No. Ms. 473 Law (Education), dated 29-3-1926, as the connected disposal is not easily traceable in this office.

m.a./21-8.

SECRETARY.

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22/8/4

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(Klein's spirit)

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(Del) H. T. B. 5-11-25

of maintaining a
received and the
preparing lists of
the committee etc.
addition to the co
authors and member

are ar

*submitting
the proposals*

Examinations - (i) Gov
Pay of establishments

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20.10.25
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30.10.25 Note by the

*The proposal may
Committee as a*

11.11.15 5.11.25

When given for copying
When copied
When examined
When signed

192

READ AGAIN G.O. No.

192

, DATED

CURRENT No.

ENCLOSURES TO C. No.

ORDER OF GOVERNMENT

A A A A A A A

LETTER OF GOVERNMENT

STATEMENT WITH DITTO

PAPERS NOT FIELD OF, BEING PREPARED FOR DESPATCH
IN ORIGINAL.

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