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Law & Education (192 6) Department.

Preliminary SERIES.

G.O. No. 1723.

DATED 6-9-1926

[Despatch Abstract.]

Library.

Connemara Public---Temporary establishment--cataloguing of
books--retention till 30th November 1927--sanctioned.

No 973
 28.5.26
 No 453
 26.3.26

No 2088
 2-9-27

DEPARTMENT.

Received 191 . Registered 191 .



8/30/26
 29/7/26

ENCLOSURES
No.
Spare copies

No. 206-2CL
26

Station MADRAS, Dated the 29th JULY 1926

From (Name) F. H. Gravely, Esqr., D.Sc.,

(Designation) Principal Librarian, Connemara Public Library.

To The Secretary to the Government of Madras,
Law (Education) Department.

Sir,

(R)

(XXI) With reference to G.O. No. 453 dated 26th March 1926 and G.O. No. 973 dated 28th May 1926 sanctioning temporary staff for cataloguing for a period of six months, I have the honour to request that the Government will be pleased to sanction the establishment for a total period of one and half years from the 1st June 1926 as explained by me in person on the 9th instant. It was originally expected when the work was commenced that the cataloguing work would be over in about a year and the Government was accordingly addressed for the necessary staff for this period in my letters No. 89-1 dated 10-2-1926 and No. 206-1 dated 8-4-1926. It has however been found in the course

10-2-9-G.O.
 No. 453 26
 28.3.26

29/7/26
 28/3/26

of actual cataloguing that more work is involved in forming all the registers necessary for reference and for stock-taking than was anticipated and that consequently the cataloguing work cannot be finished within the period of one year. Of the total period of 18 months for which the staff will be employed nine months expenditure has to be met during the current official year which can be met from the appropriation under "Temporary Establishment" in the Budget Estimate for 1926-27. The remaining nine months expenditure has to be provided in the Budget Estimate of the next official year for which proposals are separately submitted.

I have the honour to be,
Sir,

Your most obedient servant

F. H. Gravelly
Principal Librarian.

H

DEPARTMENT.

Received 191 . Registered 191 .

Subject.

ENCLOSURES	
No.	<i>one</i>
Spare copies	

No. *206-3ch*
26

Station *MADRAS*, Dated the *29th* July 191*6*

From (Name) *F. H. Gravelly, Esqr., D.Sc.,*

(Designation) *Principal Librarian, Connemara
Public Library.*

To The Secretary to the Government of Madras,
Law (Education) Department.

Sir,

101-2 and

With reference to my letter of this date regarding the employment of the temporary staff required for cataloguing serials for a total period of 18 months I have the honour to forward the accompanying budget estimate for the year 1927-28, as a Part II Scheme, to provide for the nine months' expenditure in the year.

b 4 infra

I have the honour to be,
Sir,
Your most obedient servant;

F. H. Gravelly
Principal Librarian.

H

306 - Scientific Departments. Provincial Museums - Transferred.

Units of Appropriation Primary Secondary	Strength 1926-27 1927-28	Details by Sub-heads Secondary units and items	Figures by units of appropriation			
			Actuals 1925-26	Budget Estimates 1926-27	Revised Estimates 1926-27	Budget Estimates 1927-28
Connemara Public Library						
Pay of 18- Establishments (Voted)	1 1	Attendant on Rs 40/- p.m. Attender on Rs 23/- p.m.	- -	378 567	567 567	567 567

(X) Sanctioned in G.O. No. 453 dated 26th March 1926 and G.O. No. 973 dated 28th May 1926 for six months from 1-6-1926.
@ Rs. 65/- per mensem from June to February inclusive 1926-27

* For the months of March to November 1927

Government Museum,
Madras, 29th July 1926

F. H. Gravey.
Superintendent
Principal Librarian.

C.No. 2394 C - From the Principal Librarian, Connemara Public Library, No. 206-2 C.L.
dated 29-7-26.

Connemara Public Library - Cataloguing of ~~books~~ ^{periodicals} -
Continuance of temporary staff.

The desirability of arranging for a stocktaking of the books and periodicals in the Connemara Public Library has been urged on Government in recent years.

As a preliminary to such stocktaking, the Principal Librarian proposed in February last that the work of cataloguing the serial publications in the Library should be expedited and that, to this end, a special staff consisting of an attendant and an attender should be employed ^{in the library} for a period of one year.

In G.O. No. 453, dated the 26th March 1926, sanction was accorded to the employment of this temporary staff for a period of six months to begin with. In G.O. No. 973 dated the 28th May 1926, the Principal Librarian was informed that the question of extending the period of employment of the temporary staff would be considered on receipt of a progress report from him in September 1926.

2. From the letters now received from the Principal Librarian it is observed that the temporary staff was employed from the 1st June 1926. Under present sanction, the staff can continue up to 1st December ~~November~~ next. The Principal Librarian now states that the work to be done in connection with the cataloguing of the periodicals that it will take 18 months to complete the work connected with the cataloguing of the periodicals and that the temporary staff already employed should be continued for the whole of the current official year and for 9 months in the next year. In May last, the Principal Librarian stated that the work connected with the

He has already explained that the work of cataloguing of serials would involve the preparation of not less than 27,000 catalogue cards ~~which~~ that these cards ~~would~~ ^{will} have to be fair-copied and placed in card cabinets and ^{that} a consolidated catalogue should ~~be~~ thereafter be prepared and printed. As it is essential ^{and the stocktaking undertaken} that the catalogue should be prepared ~~without~~ further delay. The Principal Librarian's present proposal may be accepted. The retention of the staff may, for the present, be sanctioned up to the 31st March 1927 and necessary provision may be entered in the next year's budget for the continuance of the temporary establishment for 9 months in that year. The file may be sent to the Finance Department for acceptance of the proposal.

P.M.
8th
9.8.26.

Q
198
V.T.K.
11-8

For U.O

Finance (E.T.)

In the circumstances stated Finance may agree to the ~~employment~~ ^{retention} of the staff of one attendant on Rs. 40 p.m. and one attender on Rs. 23 p.m. ~~sanctioned~~ for 6 months in G.O. No. 453 Law (Edu.) of 26-3-26 for a further period of 3 months i.e., till the end of the current year (1926-27). The cost is proposed to be

Rs. met from the provision for 'Temporary Establishment' 16.8.26. in the Budget. - p 2 of.

one
16.8.26

Finance (Budget)

In Jan'y 1926, the Finance Committee accepted a proposal to grant an honorarium of Rs 400 ~~per~~ for the stock-taking of books in the Cannemana public library. This was

By 64
80. 972
245/26

CURRENT NO
12 8 26
FINANCIAL

For 23082 E-T.
12-8-26.

(XXI)

This Budget
(Balance)

pp 16-17 of G.O. 453
(S.M.) 8.26.26

accepted by the Cabinet and provision made in the budget estimate for 1926-27.

On 21.2.26, the Law Dept. stated that the ~~books~~ serial publications in the Library should be catalogued as a preliminary to stock-taking and asked for a staff of an attendant + an attender for six months in the first instance. The proposal was accepted in Finance, but was not placed before the Finance Committee on the ground that the cost was trivial. It may be noted that the Imp. Nat. Museum had asked for the staff for one year. He now states that the work will last for a year and a half. The Law Dept. propose to sanction the ~~of~~ staff for 9 months in the first instance and to provide for quarters in the next year's budget for the continuance of the staff.

2. The cost of the staff for 18 months is Rs 1,134. Though the establishment is strictly temporary, the sanction extends to the next financial year, and there is no

pp 21-22 of G.O. 453
(S.M.) 8.26.26.

(XXI)

Page 23 of 2

Page 2 of 2

Page 1-2 of 2

* from the date of employment - (1st June 1926)

Page 2 ante

Rs 63 x 18 = 1134

Certainty that a further extension will not be asked for. It seems therefore that the case cannot be brought within the exception in para. 4 (a) (ii) of O.O. No. 6 & 25.1.26 & that the proposals should be placed before the Finance Committee.

(S)

The proposals may be placed before the Finance Committee.

Law (Edn)

Law (Education) Deptt.

A draft note for the Finance Committee is submitted. It may be sent to Finance for adding their portion of the note. It is presumed that provision for the staff may be made in the budget estimate for 1927-28 without further reference to the proposal being again placed before the Finance Committee.

22.8.26

24/8

VTK 25/8

Fin. no.

Finance (ET)

The note for the Finance Committee may be accepted & the following added as Finance note:-

"The proposal may be placed before the Finance Committee."

26.8.26

26/8
Law (Edn)

Fin. no 23682 ET-1
18.8.26.



Special
R. no 2703C
19/8/26



Fin. no. 25143 ET-1
26.8.26.

In approval.
26-8-26

6/6

27/8/26

M2

C3

VTK 27.8

29/8/26



Note for the Finance Committee.

Scheme for introduction in the current year
by re-appropriation.

Continuance of the temporary staff
employed in the Connemara Public Library
for the cataloguing of periodicals.

Note by the Law (Education) Department.

Summary.

Items of expenditure.

1 attendant on Rs.40 a month and
1 attender on Rs.23 a month for
3 months in 1926-27 - Rs.63 x 3.

-do- for 18 months from
1-6-26.

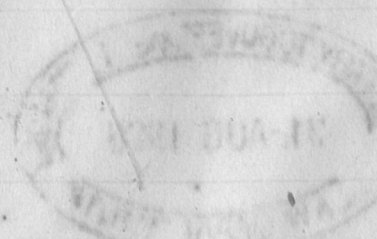
Ultimate cost. Rs.	Extra cost in 1926-27. Rs.
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..	189
1134.	

2. On the recommendation of the
Special Officer who examined the contingent
and stock registers of the Connemara Public
Library and the Government Museum in Feb-
ruary 1924, the Government decided that a
stock-taking of the books and periodicals
in the Connemara Public Library should be
undertaken. As a preliminary to such
stock-taking, the Principal Librarian pro-
posed in February last that the serial
publications in the Library should be
catalogued and that for this purpose a
special staff consisting of an attendant
and an attender should be employed to
assist the Sub-Librarian for a period
of one year. In March 1926 the Government
sanctioned the employment of an Attendant
on Rs.40 a month and an attender on Rs.23

Paras of 1226 B
28.7.24

1226 B
26.3.26



P. 20

a month for a period of six months, the question of their employment for a further period being determined on receipt of a progress report from the Principal Librarian.

3. The Principal Librarian now submits a ~~report~~ ^{report} stating that the temporary staff ~~employed~~ ^{employed} from the 1st June 1926 and that it will ~~be~~ ^{be} required ~~for~~ ^{to complete} 18 months ~~in order~~ ^{so that} that the work may be completed. It is stated that the work involves the preparation of not less than 27,000 catalogue cards, ^{have to be prepared} that these cards have to be fair-copied and placed in card cabinets and that a consolidated catalogue should thereafter be prepared and printed. As it is essential that the serial catalogue should be prepared without further delay ^{so that} in order that the stock-taking might be undertaken, the Principal Librarian's proposal may be accepted. The proposal involves an aggregate expenditure of Rs.1,134. Of this, Rs.567 will be incurred in the current year and this can be met by reappropriation from the provision in the Museum Budget for 1926-27 under "Temporary Establishments". The balance of Rs.567 may be provided in the next year's budget under "30-b. Scientific Departments - Provincial Museums - Pay of Establishments - Voted - Temporary."

Note by the Finance Department.

The proposal may be placed before the Finance Committee

G. T. B. 26/8

8/12/26
No. 973 Ed. (R)
28.5.26

C. 7.

P. 6 of No. 973 Ed. (R)
28.5.26

Finance Committee

8/12/26
8/12/26
Law and Education Dept

Scheme for introduction in the current year

Temporary staff catalogue of books in the Government Public Library. Continuance.

Twenty copies of the note for the Finance Committee on the above subject may be sent to Finance.

Blue 1/9/26
1-9-26
1-9-26
Finance



25745 (Regl)
1-9-26

6 months from 1-6-26 - para 2 and 3 of the note for the Finance Committee below

Finance (Budget)

There will be no further meeting of the Finance Committee till the constitution of a new Committee after the coming elections. The note in the present case cannot therefore be placed before the Committee till Decr 1926 or Jan'y. 1927, while the existing sanction for the staff expires by 30.11.26. As the total expenditure involved in the scheme is small and is of a non-recurring nature, it is for consideration whether the scheme may be proceeded with without a ^{prior} reference to the Finance

SECRETARY TO GOVERNMENT
13 FEB-1926
DEPARTMENT

Note for the Finance Committee.

Paper placed on the Table.

Continuance of the temporary staff employed in the Connemara Public Library for the cataloguing of books and -- periodicals.

On the recommendation of the Special Officer who examined the contingent and stock registers of the Connemara Public Library and the Government Museum in February 1924, the Government decided that a stock-taking of the books and periodicals in the Connemara Public Library should be undertaken. As a preliminary to such stock-taking, the Principal Librarian proposed in February last that the serial publications in the Library should be catalogued and that for this purpose a special staff consisting of an attendant and an attender should be employed to assist the Sub-Librarian for a period of one year. In March 1926 the Government sanctioned the employment of an attendant on Rs.40 a month and an attender on Rs.23 a month for a period of six months, the question of their employment for a further period ^{being left to be decided} ~~being~~ determined on receipt of a progress report from the Principal Librarian.

2. In July last the Principal Librarian submitted a report stating that the temporary staff was entertained on the 1st June 1926 and that it would

require 18 months to complete the work.

It was stated that not less than 27,000

catalogue cards ~~had~~ to be prepared;

that these cards ~~had~~ to be fair-copied

and placed in card cabinets and that ~~hereafter~~

a consolidated catalogue ~~should there-~~

~~after~~ be prepared and printed. As it

was considered essential that the serial

catalogue should be prepared without

~~further~~ delay the further retention

of the staff as proposed by the Principal

Librarian ~~has been~~ sanctioned. ^{by Govt} The

proposal could not be placed before the

Committee as there was no meeting of the

committee subsequent to August 1926.

The proposal involves an aggregate expendi-

ture of Rs. 1,134, one-half of which is to

be incurred in 1926-27 and will be found

by reappropriation within the Museum

budget. The ~~other half~~ ^{balance} will be provided

~~in~~ in the budget estimate for next year.

8/9/26

CR
8/9

VTK

Note by the Finance Dept

The note may be placed before the Finance Committee.

A.T.B.

13/9/1926.

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	Date.	Initials.
When received for Fair-copying.		
When copied		
When examined		
When signed		
When despatched		

Law and Education DEPARTMENT.

Library - Connemara Public -

Temporary establishment - Cataloguing
Retention till 30-11-1927 -
of books - ~~Sanctioned~~ - Sanctioned.

READ AGAIN G.O. No. 453 L. E., dated 26 - 3 - 1926 (XXI)

" " " " 973 L. E. " 28 - 5 - 1926 (R)

READ ALSO :-

C. No. 2394 C From the , No. , dated 192

" " " " " " 192

" " " " " " 192

ORDER.

No. 1723 dated 6. 9. 1926

Misc.

The Government sanction the retention till the 30th November 1927 of the attendant on Rs.40 and the attender on Rs23 a month employed in the Connemara Public Library for the cataloguing of the books and periodicals in it.

2. The extra expenditure in the current year will be met from the provision under '30 b. Scientific Departments - Provincial Museums - Pay of establishments - Temporary - Voted' in the Civil Budget Estimate for 1926-27.

Principal Librarian
3. The ~~Superintendent~~ is requested to include the necessary provision in

DESPATCHED
9/7- SEP 1926

To The Principal Librarian (with refce. the next year's budget. to his letter No. 206/263 dated 29-7-1926)
" A.G. thro' the Finance Deptt.
" Finance Deptt.

8/9

3.9.26

CR
4/9

VTK
6.9