

Law (Gdn) (192 6) Department.

His SERIES.

G.O. No. 1380

DATED 20/7/26

[Despatch Abstract.]

Establishment -

Temporary clerk - Office of the Inspector-General of Prisons -  
permanent retention from 1st August 1926 - S a n c t i o n e d.



# BACK PAPERS.

| G.O. | No. | Department. | Date. | G.O. | No. | Department. | Date. |
|------|-----|-------------|-------|------|-----|-------------|-------|
|      |     |             |       |      |     |             |       |

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| G.O. | No.              | Department. | Date. | G.O. | No. | Department. | Date. |
|------|------------------|-------------|-------|------|-----|-------------|-------|
|      | 8-128<br>28/1/27 |             |       |      |     |             |       |

CF. 30

DEPARTMENT.

Received



192

Registered

192

Subject.

Administration - Reformatory and Certified  
Schools - Temporary clerk.

3143  
8/2/26

g. 1234/25  
available only

17/2

## ENCLOSURES.

No.

No. G/ 1/2

Spare copies

Station Ootacamund Dated the 6th February 1926

From (Name) Lieut-Col. J.P. Cameron, C.I.E., I.M.S.,

(Designation) Inspector-General of Reformatory  
Schools.

To The Secretary to the Government of Madras

Law (General) Department.

Sir,

I have the honour to solicit a reference to my  
letters Nos. G/221, dated the 8th April 1925 and G/328,  
dated the 14th May 1925 disposed of in G.O.No. 1234, Law  
(Education), dated the 15th July 1925, and to state that  
the need for the permanent retention in service of the  
temporary clerk is keenly felt as the work in my office  
has greatly increased with the transfer of the administra-  
tion of the Reformatory and Certified Schools, and a  
great deal of work is entailed in bringing the accounts  
of the schools into line with this Department. Even with  
the help of this clerk, it is with the greatest difficulty  
that work is kept current.

M. 11-12 u(a)

M. 6-7 u(a)



2. I therefore recommend that Government may be pleased to sanction the permanent retention in service of this clerk with effect from the 1st August 1925.

3. Necessary provision has been made in the Budget Estimate 1926-1927 under 25 Jails and Convict Settlements (i) Superintendence - Pay of Establishment - Voted.

I have the honour to be,

Sir,

Your most obedient servant,

*J. C. Cunningham*

Lieut-Col, I.M.S.,  
Inspector-General of Reformatory Schools.

UN

DESPATCHED

17 MAR 1926

cur  
12.3.26

8/9  
13/3/26

plus  
13/3

The J. G. of Reformatory  
Schools.

Revised  
21-4-26

[C-214B]

memo: 31/8/1926

Temporary clerk -  
Permanent retention - His

letter N. G. 112 of 6.2.26 -

The J. G. of Reformatory schools is requested to support his proposal for the permanent retention of the temporary clerk by giving statistics of work before and after the transfer of the Reformatory and certified schools to his control.



DEPARTMENT.



192 . Registered . 192

Subject.

Temporary clerk - P-permanent Retention - Law  
Education Memo. No. 314 B-1, dated the 16th March 1926.

## ENCLOSURES.

No. ....

No. G/ 288

Spare copies .....

Station Ootacamund Dated the 20th April 1926

From (Name) Lieut-Col. J. P. Cameron, C.I.E., I.M.S.  
(Designation) Inspector-General of Prisons.

To The Secretary to the Government of Madras  
Law (Education) Department.

Sir,

Adverting to Government Memorandum No. 314 B-1,  
Law (Education), dated the 16th March 1926, I have the  
honour to furnish the statistics of work called for therein.

Receipts. Disposals.

|                                                                    | Receipts. | Disposals. |                                                                                                 |
|--------------------------------------------------------------------|-----------|------------|-------------------------------------------------------------------------------------------------|
| Before the transfer of the<br>Schools.<br>August to December 1924. | 7354      | 5247       | 2. It will be<br>seen from a<br>comparison of<br>the number of<br>receipts and<br>disposals for |
| do do 1925.<br>After the transfer of the<br>Schools.               | 8439      | 6628.      |                                                                                                 |

the four months from August to December 1925, with the  
corresponding period of 1924, that there has been a  
steady increase.

9th School  
was transferred  
from 1st August  
1925



3. The work connected with the administration of the Reformatory and Certified Schools is far too much to be carried out by one clerk, as his time is wholly taken up with the auditing of accounts, checking of monthly returns and attending the correspondence thereon. The work, in consequence of the control of expenditure scheme, is considerable and the services of one Senior Accountant have to be solely utilised for the preparation of the -- Monthly Return of Expenditure, reconciling the Departmental figures with those of the Accountant-General and referencing on the returns received from Jails and District Magistrates.

4. I have examined the question of the inadequacy of the present staff and the necessity for its increase and I am convinced that the proposed permanent retention in -- service of the clerk sanctioned in G.O.No. 1234, Law -- (Education), dated the 15th July 1925, is absolutely -- necessary. Further, I would urge that an Attender on -- Rs.20-1-35 be sanctioned to assist him. There are over 1000 files, and referencing is considerably delayed as the attender attached to the general records is unable to cope with the work in addition to his legitimate duties.

5. To work overtime both in the morning and late at night, foregoing Sundays and holidays as a rule, has been systematically the practice in my office, for some considerable time past, and clerks in the Audit and Record Sections are the worst sufferers in this respect.

6. It is requested that early orders may be passed sanctioning the permanent retention of the temporary clerk referred to and the entertainment of an Attender solely to look after the records of the Certified Schools.

I have the honour to be,  
Sir,  
Your most obedient servant,

*M. Cameron*  
Lieut-Col, I. M. S.,  
Inspector-General of Ref. Schools.



Received ..... 192 . Registered

Subject.

Administration - Reformatory and Certified Schools -  
Temporary clerk - permanent retention.

ENCLOSURES.

No. ....

No. G/ 340

Spare copies .....

Station Ootacamund Dated the 11th May 1926

From (Name) Lieut-Col. J.P.Cameron, C.I.E., I.M.S.,  
(Designation) Inspector-General of Ref. Schools.

To The Secretary to the Government of Madras  
Law (General) Department.

Sir,

I have the honour to request that early orders be passed on this office letter No. G/288, dated the 20th April 1926.

I have the honour to be,  
Sir,

Your most obedient servant,

*M. Cameron*  
Lieut-Col, I.M.S.,  
Inspector-General of Ref. Schools.



ET

(b) 7

+

Law (Edy)

Additional clerk in the office  
of the J. G. of Prisons.

CF [C-314B] From the J. G. of Reformatory  
school, n. g. 112 & b. 2. 26.

Attention is invited to  
the notes on pp. 39-42 of g. 1234 &  
15. 7. 25. In the circumstances now  
stated by the J. G., the permanent  
retention of the clerk may be  
agreed to. The J. G. recommends  
the permanent retention from the  
1<sup>st</sup> August 1925. It would seem  
sufficient if this is sanctioned  
from 1-3-26.

2. A draft order is  
submitted. The file may be sent  
to Finance <sup>no</sup>.

314/101  
18/2/26

cov  
17.2.26  
8x  
17.2.26

17/2  
J. T. K. 17.2  
Finance W



5534 ER  
19-2-26



The office establishment of the I.G. of Prisons consists of:-

|            |    |                     |
|------------|----|---------------------|
| 1 Manager. | .. | Rs. 200-10-250      |
| 1 Clerk    | .. | Rs. 125-5-150       |
| 2 clerks   | .. | Rs. 80-4-120 (each) |
| 5 "        | .. | Rs. 60-4-80 "       |
| 3+4 "      | .. | Rs. 35--60 "        |
| 1 Typist.  | .. | Rs. 35--60          |

3+14

2. An additional clerk on Rs. 35 was temporarily sanctioned in G.O. No. 1234 Law (Edn.), dated 15-7-25 to cope with the extra work thrown on his office by the new scheme for the control of expenditure and by the transfer of Reformatory and Certified schools from the D.P.I.'s office to the office of the I.G. of Prisons. The sanction for the temporary clerk expired on 1-3-1926. The Law department now recommends the permanent retention of the clerk.

3. When agreeing to the additional clerk in July last, the Dy. Secretary has noted as follows:--  
 "The I.G. should give full details in justification of further retention if he considers  
 "after experience that the clerk is required"  
 Excepting the ~~late~~ statement that "the need for the permanent retention in service of the temporary clerk is keenly felt as the work in my office has greatly increased with the transfer of the administration of the Reformatory and Certified schools, and a great deal of work is entailed in bringing the accounts of the schools into line with this department and that even with the help of this clerk, it is with great difficulty that work is kept current", the I.G. has not furnished any details in support of his request. It is also submitted that

p. 2. 40  $\frac{1163 \text{ L. 60}}{22.8.21}$  (I)

p. 157 CBE for 1926-27.

para. 3. p. 44-45 (Q)

p. 1 ante

p. 42 (Q)

p. 1 of



9 2. 3

that once the accounts are brought into line with those maintained in the Jail department, the extra work in the I.G.'s office on account of the transfer of the control of those institutions may not be so heavy. ~~In view of the large staff already sanctioned~~ It is for consideration whether Finance need agree to the permanent retention of the clerk without further justification.

4. If, however, it is considered that the I.G. should be allowed to retain the clerk permanently, the Law Deptt. may be requested to place the proposal before the Finance Committee as it involves a permanent increase in recurring expenditure.

30/3/26  
7.3.26

I think that the S.G. should be asked to support his proposals by statistics, before & after the transfer of Reformatory & Certified Schools.

Law (Edn.)  
103/26

Law (Edn.)

Draft memo: to the S.G. is sent.

cur  
12.3.26  
8/9  
13.3.26

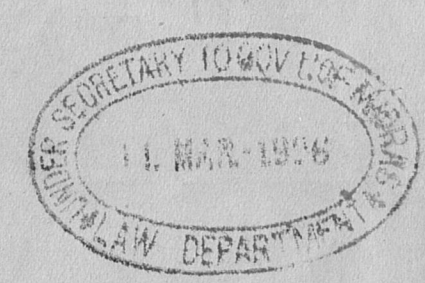
flm  
13/3

[Memo No 314 B - 13.3.26]

CN-1052 A. From the S.G. of Prisons No 4.288  
20.4.26.

The S.G. has furnished statistics relating to the increase of work in his office. The sanction for the employment

Fin W.G. 5534 E.R.-1  
16.3.26.  
G.W. 7035  
11/3/26



Page 4 of 5 of cf.

9 10 4

of the <sup>temporary</sup> clerk expired on 1.3.26. The Finance Deptt. may be requested to agree to the permanent retention of the post.

Page 5 of cf.

2. In his present letter the S.G. also asks for the sanction to the employment of an additional attender in his office. There are at present two attenders in his office. As the <sup>transfer of control of</sup> ~~work holding~~ the certified schools has added materially to the work of the S.G.'s office the proposal may be accepted.

3. The file may be sent to Finance.

3/4/26  
26.4.26  
J.K.M.

V.T.K.  
27.4  
Fin U.O.



13697 E.R.  
28.4.26  
K.R.M. Q

Finance (E.R.)

Previous Finance notes on pages 2-3 ante. From the statistics now furnished by the I.G. of Prisons it would appear that a case has been made out for the permanent retention of the additional clerk sanctioned in G.O.No.1234 Law(Edn.) dated 15-7-1925. It may also be mentioned ~~in this connection~~ that in connection with the control of expenditure scheme permanent clerks have been allowed for offices of heads of departments such as the I.G. of Police, the Board of Revenue, Commissioner of Police and the Surgeon-General. As the additional clerk sanctioned in G.O.No.1234 Law (Edn.) dated 15-7-1925 is employed on similar work, Finance may agree to his permanent retention.

papers not put up

P. 41 of Q  
18/3/26

The



11 5  
The proposal has, however, to be placed before the Finance Committee. The Law Deptt. may be requested to prepare the necessary note for the Committee.

The existing sanction for the additional temporary clerk expired on 28-2-1926. As the Finance Committee is not likely to meet before July next, it will be necessary to sanction the temporary retention of the clerk until orders are passed on the I.G.'s present proposal. The Law Deptt. may be requested to issue orders accordingly.

2. As regards the additional attender asked for by the I.G. of Prisons, it is submitted that considering the existing strength\* of attenders sanctioned for his office, it does not appear that the increase in work would justify an increase in the number of attenders. It may also be remarked that in the offices noted in the margin the sanctioned number of attenders is only two or less. The Law Deptt. may, therefore, be requested to negative the proposal.

3. Funds: Necessary funds have been provided in the Budget Estimates for 1926-27 for the retention of the temporary clerk throughout the year.

20/5/26

11/5

Law is

Law (Govt) Deptt.

The Finance Committee may meet only in July. The retention of the clerk up to the 31<sup>st</sup> July 1926 may now be sanctioned. A draft order

BDR

80. 1234 Law Govt A  
15-7-25 (para: 3 of  
the order)

BDR

p. 5 CF

\* 2 attenders.

p. 4 CF

C.C. of Forests p. 68 CBE  
Secy of L.F. Acob. p. 115 CBE  
Commr of Police p. 169 CBE  
Mr. of Pub. Instruction p. 237 CBE  
Supdt. C.V.D. p. 320 CBE  
Regn. Coop. Societies p. 326 CBE  
Secy of Fisheries p. 347 CBE

p. 157 CBE

KRC.

13907 E.R. 1  
10-5-26

1184 B  
1. 822336

1957/26.



R

is submitted below. A note for the Finance Committee is also placed below. It may be sent to Finance.

81  
13-5-26.

As regards the note for the Fin Committee I think the fin deptt. wanted that notes should be in ~~some~~ different form. Some orders were issued I think recently. I think please verify and amend the note if necessary.

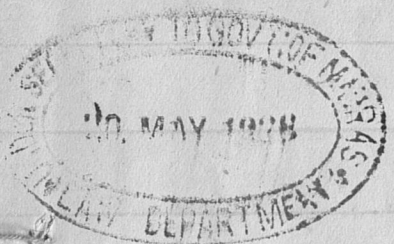
14/5

Submitted that the proposal regarding the amendment of the form of the note for the Finance Committee is still under consideration in Finance. ~~It is understood from Finance that orders are likely to be issued shortly.~~ The note for the Fin. Committee in this case may be amended on receipt of those orders. The draft order below may now be issued.

81  
17-5-26.

19/5

19-5



The committee is to meet only in July. There is no need to wait for this in this case. The note may go to Fin for adding to its note.

VJK

19-5

15464 E.R. 314 B-4  
20-5-26



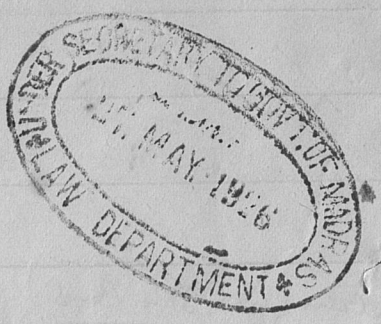


13

7

Finance ER.

[Previous Finance Dept. note on pages 4-5 ante] - The draft order and the draft note for the Finance Committee may be accepted; the following may be added to as the Finance dept. note to the latter:



"The proposal may be placed before the Finance Committee."

2. It is presumed that Law (General) will recast the note when final orders are passed prescribing the form of the note for the Finance Committee.

h.  
21.5.26.

Law (Edn) is  
BRR 25/5/26

Law (Edn) Dept.

The draft order may now be issued.  
2. If the note for the Finance Committee is to be revised as proposed in paragraph 2 of of the Finance Dept note above, the present note need not ~~perhaps~~ be circulated to C<sub>3</sub> + C<sub>4</sub>. The file may be circulated after the note has been revised.

Sta  
27.5.26.

V.TK  
28/5.

Law (Edn) is  
15464 E.R.  
47.5.26  
K. De 1327B  
27/5/26.

x Issued as fr. No. 985  
3 28.5.26.

V.TK  
8/5

10

87

14

8

A note for the Finance Committee in the new form prescribed by the Finance Dept. is placed below. It may be sent to the Dept.

Sta  
17.6.26.

18/6

Finance 10



Law (Edn) is 314 B-5  
22.6.26.



+  
Vide portion 18014 ER  
22.6.26.  
marked "Z" on  
p. 7 ante.

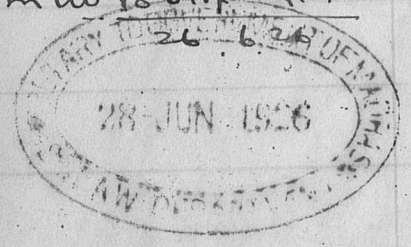
Finance ER  
The note for the Finance Committee may be accepted. The Finance dept. note has already been indicated on p. 7 ante.

Sta  
15.6.26.

26.6.26

Law

In no 18014 ER-1

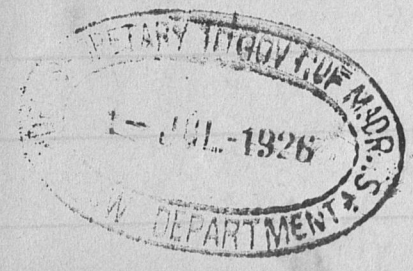


For approval

V.TK  
28/6  
C<sub>3</sub>  
C<sub>4</sub>

26/6/26

29/6/26





Note for the Finance Committee.

Scheme for introduction in the current year. ~~approximate~~

Subject.- Permanent retention of the temporary clerk in the office of the I.G. of Prisons.

| Item of expenditure. | Ultimate cost per annum. | Cost in 1926-27 |
|----------------------|--------------------------|-----------------|
|----------------------|--------------------------|-----------------|

|                                                                                                                                       |     |  |
|---------------------------------------------------------------------------------------------------------------------------------------|-----|--|
| Permanent retention of the temporary clerk on Rs 35 in the office of the I.G. of Prisons and fixing his pay in the scale of Rs 35-60. | 570 |  |
|---------------------------------------------------------------------------------------------------------------------------------------|-----|--|

The control of the Reformatory and Certified schools was transferred from the Director of Public Instruction to the I.G. of Prisons with effect from 1-8-25. In order to enable the office of the I.G. to cope with the additional work thrown on it by the transfer of control of these schools and also to attend to the work connected with the new scheme for the control of expenditure the Government sanctioned last year the employment of a temporary clerk on Rs 35 a month in the I.G.'s office till the end of February 1926. The period for which the employment of the clerk was sanctioned has recently been extended up to 31st July 1926. The I.G. states that the work in his office has considerably increased with the transfer of the administration of the reformatory and certified schools and has furnished the following figures showing the number of papers received and disposed of:-

|                                                    | Receipts | Disposals |
|----------------------------------------------------|----------|-----------|
| Before the transfer of the schools (Aug-Dec, 1924) | 7,354    | 5,247     |
| After the transfer of the schools (Aug-Dec, 1925)  | 8,439    | 6,628     |



16-10  
The I.G. proposes that the temporary clerk may be retained permanently.

The proposal of the I.G. may be accepted and the clerk retained permanently from 1.8.26.  
Note by the Finance Department. 18.6.26

The proposal may be placed before the Finance Committee.

G.T.B. 26.6.26.



Extract of proceedings of the Finance Committee of 11.7.26

The proposal ~~may be~~ is recommended for acceptance.

U.S.

A draft order is submitted. It may go to Finance for registry of sanction.  
COA 13.7.26  
S.A. 13.7.26.

Plus S.  
14/7  
V.T.K. 14.7  
Finance no

The draft order may be accepted, the sanction being registered as no 127 of 1926-27

TSB 16.7.26 Law (Educ) info

Issue  
V.T.K. 19.7.26

20393 ER

15.7.26

20393 ER  
17.7.26

Seckt. II-5 (b)-25,000-25-11-25. (6)

|                                 | Date. | Initials. |
|---------------------------------|-------|-----------|
| When received for Fair-copying. | 20/7  | W         |
| When copied                     | 21/7  | W         |
| When examined                   | 21/7  | W         |
| When signed                     |       |           |
| When despatched                 |       |           |

17 Edu

DEPARTMENT.

Establishment.

Temporary Clerk - Office of the I.G. of Prisons permanent retention from 1.8.26 Sanctioned.

READ AGAIN G.O. No. 1234 Law (Edu) dated 15.7.25 1926  
" " " " 985 " " 28.5.26.1926

READ ALSO:-  
C. No. 314 B From the I.G. of Reformatory Schools No. G. 112, dated 6.2.1926  
" " " " " " " " 1926  
" " " " " " " " 1926

ORDER.

No. 1380 dated 20.7.1926

This

The Govt sanction the permanent retention from the 1st August 1926 of the Temporary Clerk sanctioned for the Office of the I.G. of Prisons in paragraph 3 of fo. no. 1234 Law (Edu) of 15.7.26. The pay of the clerk will be fixed at Rs. 35-6-0 a month.  
This sanction is registered as no 127 of 1926-27.

DESPATCHED  
22-JUL-1926

The I.G. of Reformatory Schools  
A.G. (thru Finance)  
Finance Dept.

COA 13.7.26  
S.A. 13.7.26.

Plus  
V.T.K. 14/7



When given for copying \_\_\_\_\_  
 When copied \_\_\_\_\_  
 When examined \_\_\_\_\_  
 When signed \_\_\_\_\_

192

READ AGAIN G.O. No. \_\_\_\_\_  
 192 \_\_\_\_\_ DATED \_\_\_\_\_

CURRENT No. \_\_\_\_\_

ENCLOSURES TO C. No. \_\_\_\_\_

ORDER OF GOVERNMENT . . . . . A A A A A A A

LETTER OF GOVERNMENT. \_\_\_\_\_

STATEMENT WITH DITTO. \_\_\_\_\_

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