

Law (1925) Department.
(Education)

Ordinary SERIES.

G.O. No. 5

DATED 4-1-1926

[Despatch Abstract.]

Reformatory.

Proposals for the employment of an Assistant Superintendent
and revision of the pay of the peons--~~xxxxxx~~ Reformatory school--vetoed.

BACK PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.
8.	6058	12-9-99		8.	1448	4-2-16	
..	5528	1-11-00		..	11648	25-10-15	
..	5838	22-9-02		..	1989	Law (Genl)	23-11-21
..	7238	8-8-12 (M)		..	147	.. 8	16-1-23
..	7148	5-8-13 (P)		..	801	L.C.	9-6-23 (M)
..	8138	2-9-13		..	3314	L.C.	24-11-24

FURTHER PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.
8.	180	5-2-26		8.	1870		
8.	181	5-2-26			28/9/27		

Received



192

Registered

192

Inspection report - Reformatory and Senior Certified School, Chingleput.

ENCLOSURES.

No.

No. G.643

Spare copies

Station Ootacamund

Dated the 4th September 1925

From (Name) Lieut-Col J.P. Cameron C.I.E., I.M.S.,
(Designation) Inspector-General of Reformatory Schools.

To The Secretary to the Government of Madras,
Law (General) Department.

Sir, During my recent inspection of the Reformatory and Senior Certified School, Chingleput, I was not altogether satisfied with the Medical arrangement of the School. There are over 220 boys in the School, and I consider that the medical work is too much for a junior Sub Assistant Surgeon.

The District Medical Officer, Chingleput, should be appointed Medical Officer of the School, with a permanent Sub Assistant Surgeon working under him. In District Jails of the same size as the Reformatory School the District Medical Officer is required to visit the jail daily - Vide Rules 32(2), 49 and 50 Jail Manual-in spite of the fact that a permanent Sub Assistant Surgeon is attached to each

Jail.

I would like a similar arrangement to be made at Chingleput in connection with the Reformatory School, where it is most necessary for a gazetted medical officer of -- experience to be in medical charge.

2. To assist the Superintendent in his executive --- functions, there is a Sergeant, at present, on Rs. 50-2-80. This appointment should be replaced by the appointment of Deputy Jailer (to be designated Assistant Superintendent, as in the Tanjore Borstal School) on Rs. 70-5-150. The --- present Sergeant is unsuitable and an experienced Assistant Superintendent is required. If my proposal is accepted the services of the Sergeant will be dispensed with and an --- officer of the Deputy Jailer grade posted as Assistant. -- Superintendent.

3. There are 15 peons, on Rs. 12-18 each, employed in the School. Most of them are unsuitable and I desire to replace them by efficient Ex-service men. I therefore recommend that their pay be revised on the basis of the Warder Establishment in Jails, i.e., 1 Selection grade on Rs. 25-1-30 and 14 ordinary grade on Rs. 17-22. These should be designated 'Petty -- Officers', and given the same uniform as worn by Petty officers in the Borstal School, Tanjore.

4. If my proposals are approved I will forward a --- reappropriation statement for necessary sanction.

I have the honour to be,

Sir,

Your most obedient servant,

M. G.
Lieut-Col I.M.S.,
Inspector-General of Reformatory Schools.

Assistant Superintendent.

The Assistant Superintendent is the Superintendent's immediate subordinate and assistant. During the absence of the Superintendent the Assistant Superintendent shall be responsible for the executive work of the School.

2. He shall be present when the dormitories are unlocked in the morning and locked up at night;
3. He shall keep in his personal custody the keys of the dormitories and sleeping wards at night and see that the entrance gates are properly guarded both day and night.
4. He shall be present at drill and all other -- parades whenever possible.
5. He shall be responsible for the correct issue of rations to the kitchen and for the correct maintenance of the books and accounts relating thereto.
6. He shall supervise the work of the ^{ration clerk} peons and cooks and other menial servants.
7. He shall be responsible for the maintenance of ~~the~~ discipline among the subordinates and pupils and for the general observance of all rules and orders.
8. He shall see that the pupils are clean and -- order at all times and that they have the correct amount of clothing and bedding.
9. He shall be responsible conjointly with the Sub Assistant Surgeon for the proper preparation and distribution of food.
10. He shall visit every part of the school daily and shall see every pupil at least once in 24 hours.
11. He shall keep a report book, in which he shall duly record:-
 - (a) the hour of unlocking and locking and by what officers they are performed.
 - (b) the number of pupils admitted, discharged and ^{in the School} locked-up.

(c) all reports made against subordinates and pupils, the offence charged, the time of its occurrence and other circumstances connected with it.

(d) all cases in which he may have found it necessary to use restraint to any pupil.

(e) how far he has omitted any of the duties required by these rules, and the reason thereof; .

(f) the absence of any subordinate from duty, and requests for leave of absence;

(g) requests for the employment of pupils in any special manner; -

(h) any representations or recommendations he may deem proper, to make;

(i) any unusual occurrence or matter of importance;

(j) any matter on which he may require orders.

12. The report book shall be laid daily, and oftener if necessary, before the Superintendent for his perusal and the issue of such orders as may be necessary.

13. At least once a week, at uncertain times he shall visit the school after 8 p.m. and satisfy himself that the sentries are present, and on the alert; that the rounds are being properly maintained and that everything is in order. A report of such visit shall be made in his report book.

14. The following duties shall also appertain to the Assistant Superintendent, viz.,

(a) the admission of newly received pupils; the removal of private clothing and the issue of School clothing and bedding;

(b) the examination and weighment of grain and other rations purchased.

(c) the proper maintenance of the attendance registers of subordinates and pupils.

15. In addition to the duties specified above the Superintendent

may, by an order to be recorded in the order book, allot to the Assistant Superintendent any other specified duty or duties.

16. The Assistant Superintendent shall not be absent from his quarters at night without the written permission of the Superintendent.

C. 2378

From the I.G. of Reformatory Schools, No.G. 643, dated
4-9-25.

As a result of the inspection of the Reformatory and Senior Certified school, Chingleput the I.G. has now submitted the following proposals for the consideration of Government.

(1) that the medical officer, Chingleput may be appointed Medical Officer of the school with the ~~present~~ sub assistant surgeon ^{working} ~~to work~~ under him;

(2) that the appointment of sergeant on Rs. 50-2-80 may be abolished and that a post of Assist. Superintendent (Deputy Jailer on Rs. 75-5-150) be created, the service of the present sergeant being dispensed with.

(3) that the posts of 15 peons in the school may be designated "Petty Officers" and be ~~regraded~~ regraded into 1 selection grade on Rs. 25-1-30 and ~~the~~ ordinary grade on Rs. 17-22 in the warders scale. Uniform of the same type as the Borstal school may be supplied.

The I.G.'s proposals on the analogy of the Tanjore Borstal School which is also an institution for the reformation of juvenile offenders who are older than ~~than~~ those provided for in the Reformatory school.

As regards (1) it is submitted that ~~a~~ District Jail ~~and the District Jail, Chingleput, which is included in the same category,~~ has a medical officer in charge of it in addition to a sub assistant surgeon ~~vide~~ rule 49 of the Jail manual. The population of a District Jail ranges

rule 4 Jail Manual from 150 ^{and} less to 500 and more. The strength of the Reformatory school is 220 and ^{if} ~~at~~ the same rule is applied, it should be placed in charge of ~~the~~ D.M.O. Chingleput. The ~~care~~ of the health of the boys would probably make large demands on the time and capacity of the medical men in ^{and it would be by a D.M.O. would with the reformatory} charge. No allowance is admissible to ~~the~~ Medical officer placed in charge of a District Jail. Similarly no allowance need be paid in this case also. The L.S.G. may be consulted as to whether they agree to the proposal.

(Scale 70-5-150 applied
for 25. is a mistake)

APR-25

2

(2) The present sergeant is apparently a retired subadar major. His pay is Rs. 50-2-80. It is proposed to abolish the post, dispense with his services and to appoint one assistant superintendent in the ~~xxx~~ grade of a deputy jailor on Rs. 75-5-150. The duties of the Sergeant in the school~~xx~~ are not stated in the I.G.'s letter. From page 2 of G.O.No. 114 Educational dated 4th February 1916 it will be seen that he has to discharge the duties of a game master and to lead the boys in sports and games. If these are the duties to be performed ^{more} it is not clear why ~~xxxx~~ highly paid appointment of an assistant superintendent is required for the school. The Superintendent has a Head Master to assist him also. It is not stated that the Supt. of the school is overworked and cannot manage the school without the aid of an assistant. If the work of the present sergeant is unsatisfactory ~~xxx~~ the remedy lies in dispensing with his services and obtaining a suitable man and military men with sporting qualifications will not ~~either~~ be rare. The proposal does not appear to be fully substantiated. For orders whether it will be agreed to.

(3) As regards the reorganisation of the service (Rs. 12-15) of peons in the school the I.G. states that most of the present men are unsuitable and ~~even~~ ^{better} men should be recruited on the ~~xxxx~~ scale of pay of warders. The latter scale would clearly attract better men. The division of the present strength into 1 selection ^{affordable} grade on Rs. 25-1-30 and ~~14~~ ^{ordinary} grade on Rs. 17-22 is also in accordance with scale allowed under G.O. No. 147 Law (General), dated 16th January 1923. The proposal for the change in designation into petty officer and supply of uniforms of the type in use in the Tanjore Borstal school may also ~~be~~ perhaps be agreed to.

Funds are available ~~for~~ for reappropriation.

For orders.

22.9.25

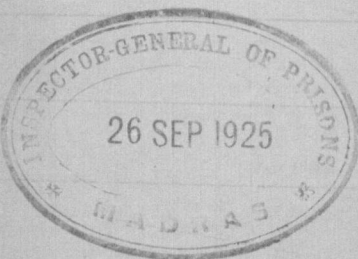
V.K. 24/9

Diary No. 21196
28.9.25

Will I.G. please see u.o. & offer his remarks on paragraph 2 above?

V.K.
24.9

D. S. of Representative Schools



The I.G. may be asked to state clearly what the duties of the proposed asst. Supt. would be
V.K. 24/9

(G)

(Z)

45780 3624 400
26.12.25

Office of the Inspector-General of Prisons,

Ootacamund dated the 24th October 1925.
Camp Madras.

No. C.G. // 77



Returned.

2. A list of duties to be performed by the Assistant Superintendent is herewith enclosed.

The Superintendent, Reformatory and Senior Certified School reports that the Sergeant is at present carrying out only the duties referred to in items 2, 6 and 13.

The object of the proposal is to have an intelligent, honest and educated officer in close touch with the pupils.

M. C.

Lieut-Col. I.M.S.,
Inspector-General of Prisons.

To, The Secretary to Government,

Law (General) Department,

Fort St. George, Madras.

7
~~56053C~~
29/10/25
A. Lu 2987 B
29/10/25

added to ef.

802

Page 3 & 4 of 9

* re the proposal that the D.M.O. Chingleput should be the medical officer of the School.

Consd 2378802
20x25



para 1 on p. 1-2 CE

38713 ER
30/x/26
20x25

para: 2 on p. 2 CE

para: 3 on p. 2 CE

80 147 Law Genl (G)

5
8
Law (E. R.) Dept

The D.G. has explained the duties of the asst. Supt. proposed to be employed for the Reformatory School. His proposals may be accepted. The file may be sent to the Finance & L.G. Dept for remarks.

80x
29.10.25.

Ken S.
30/10 VTR
30/10

Finance }
L.G. } ho

Finance (E. R.).

The proposals of the I.G. of Prisons are:-

- (a) to appoint the D.M.O. Chingleput as the Medical Officer of the Reformatory and Senior Certified School at Chingleput,
- (b) to replace the appointment of Surgeant on Rs.50-2-80 by that of a Deputy Jailor on Rs.75-5-150 to be designated Assistant Superintendent., and
- (c) to revise the pay of 15 peons in the school on the basis of the pay of warder establishment in jails i.e. selection grade warder on 25-1-30 and the ordinary ward

The annual requirement

Present Scale.	Cost p.m. Rs.	Proposed Scale.	Cost p.m. Rs.
		(a) Allowance to Dist. Medical Officer.	
1 Sergeant 50-2-80	66 2/3	(b) Asst. Superintendent 75-5-150 = 120	120
15 Peons 12-18	225	(c) Petty Officers 1(25-1-30) 14(17-22)-19	29 1/4 266
Total.	291 2/3		415 1/4

Extra cost Rs. 123 7/12.
or Rs. 1,482 per annum.

2. Item (a) above. The proposal may be agreed to, if the L.S.G. Department have no objection.

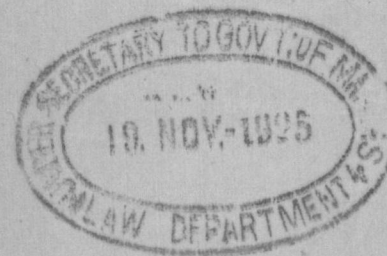
3. Item (b) above. It is stated the present sergeant is unsuitable, and that an experienced man is required as the I.G. wants an intelligent, honest and educated officer in close touch with the pupils. It is however observed that there is a Head Master on Rs. 75-250 in the school. Before the I.G.'s proposal is accepted, it is for consideration whether

the Law Department may be requested to examine the necessity for the employment of a Head Master on Rs. 75-250 when a Deputy Jailor is appointed as Asst. Superintendent of the school.

4. Item (c) above. From p.229 of C.B.E. for 1925-26, it is observed that the following menial staff is employed in the school:-

1 Asst. Sergeant.	20-1-35
17 Peons & Warders	12--18.

Cost p.m.
Rs.



letter.

It is stated that the existing men are unsuitable and the I.G. wants to replace them ^{by} efficient ex-service men. It is however submitted that with the increase in efficiency of the service, a reduction in the strength ought to be possible. Before Finance agree to the revision of the pay on the basis of warder establishment in jails, the Law Department may be requested to examine the feasibility of reducing the strength of the warder establishment when efficient men are taken in ^{on higher pay}.

5. With the above remarks the case may be returned to the Law (Genl) Department.

Law (Genl)
1911/15

Law (Education) Department.

Paragraph 3 of the Finance Department Note.

The head master has teaching work and is the head of the teaching staff. The Superintendent and the proposed Assistant Superintendent have no teaching work but are officers who have only administrative functions. The post of head master cannot therefore be abolished when the Asst. Superintendent is employed. The I.G. may, however, be requested to offer his remarks ^{on the question raised by Finance}.

2. Paragraph 4 of the Finance Department note.

Of the 17 ^{posts of} peons referred to by the Finance Department, only 15 are ^{in the} School and the remain

*para: 2 on p. 229
and p. 4 ante*

*para: 2 on p. 229
and p. 4 ante*

p. 229 C.B.E. for 25-26

A
2 on p. 229 C.B.E.

*if it is a fact that a Head Master is employed there
1911/15
there is a headmaster*

*For W. 638713 BR-1
1911-21*

*for 3210 B
1911/25*

3/11/25

B

Z

13 8
suggestion made by Finance for the reduction of the menial establishment.

A U.O. note is submitted below.

mark "Special"

Reminded by telegram on 2/12
Again 7/12

Please send copy of the U.O. note below to the S.G. mark special

SL

Special

12-20 PM

cd of minutes 21/11/25 12:50 PM Rs 120 PM

Reminded on 2/12
again on 7/12

DESPATCHED

4 NOV 1925

the headmaster will be relieved of a considerable portion of his work & it may be possible to abolish the post or to reduce his salary

Law (Education) Department

U. O. Note 10 2378 B-3
21-11-25

C.No. 2378 B - From the I.G. of Reformatory Schools, No.G.643 dated 4-9-25.

The I.G. proposes to employ an Assistant Superintendent of the Deputy Jailer grade in the Reformatory School, Chingleput. There is at present a headmaster in the cadre of School Assistant (Pay Rs 75 - 250) in the school. The headmaster apparently assists the Superintendent in his administrative duties in addition to his teaching. If an officer of the Deputy Jailer grade is appointed as Assistant Superintendent, there may not be any necessity for a headmaster on Rs 75 - 250. The Inspector-Genl. may be requested to offer his remarks on this point.

2. The Inspector-General states that most of the peons now employed in the school are unsuitable. In order to enable him to recruit efficient ex-service men he requests that the pay of the posts may be raised to that of warders in jails. With the increase in efficiency thus secured it may be possible to effect a reduction in the numerical strength of the establishment. The Inspector-General may be requested to examine this question and make his recommendations.

SL
20.11.25.

SL
21/11

PTG

293367B
Office of the Inspector-General of Prisons,
Camp Nellore, dated the 9th December 1925.

Reply to U.O. reference re: appointment of an Assistant
Superintendent to the Reformatory School, Chingleput-
Telegram from Government dated the 6th Decr. 1925.
.....

The Head Master of the Reformatory and Senior Certified
School does not assist the Superintendent in the executive
management of the school; he has neither the time nor the
training necessary for the purpose. The Head Master is
of the grade of Deputy Inspector of Schools in the - -
Educational Department and is in entire charge of the -
general education work of the school, subject to the control
of the Superintendent. He supervises the work of the other
teachers in addition to doing teaching work himself and is
responsible for the maintenance of Mark money accounts, pre-
paration of syllabuses, time tables etc. There are 8
separate classes to be handled by 6 teachers, including the
Head Master, and, the latter's time is fully occupied with
school work. It will always be necessary to recruit an
officer of the Educational Department who is experienced
in the management of schools for this appointment. It will
be seen therefore that the appointment of an Assistant --
Superintendent will not relieve the Head Master of any portion
of his work. The Assistant Superintendent is intended to
replace the Sergeant and to relieve the Superintendent of
some portion of his routine work. It is inadvisable to
interfere with the organization of the educational part of
the school and I am not in favour of the Government's --
proposal to appoint an Assistant Superintendent who would
replace the Head Master. I suggest that my original re-
commendation ~~xxxx~~ be accepted viz., to appoint an Assistant
Superintendent of the Deputy Jailer grade in lieu of the
present sergeant.

2. There are at present 15 peons employed in the school.
This number, which is less than 10 per cent of the total
strength of the school, is just sufficient to carry out

effective control by day and night ^{are}vide margin. It often happens that two or more peons/on escort duty at the same time under para 57 (iii) of the rules published under the Madras Children Act. Any reduction in strength is therefore not possible. I desire however to improve the standard of the men employed and suggest that the pay of the peons (to be designated petty Officers) be raised to that drawn by Petty Officers employed in the Borstal School.

3. The U.O. reference will be returned on my return to headquarters as the file is not available in my camp office.

No. C/1419.

Lieut-Col. I.M.S.,
Inspector-General of Prisons.

To, The Secretary to Government,

Law (General) Department,

Fort St. George, Madras.

Sentries	night	3
do.	day	3
Hospital	night	1
do.	day	1
Office and post orderly		1
school and lights		1
Two gates		4
Escorts sick and leave reserve		1

15

PTO

12
Law (Edn.)
The S.G. has given full reasons to show that it is not possible to accept either of the proposals made by Finance, namely, (1) to abolish the post of headmaster or to reduce his salary and (2) to reduce the number of peons. In the circumstances explained, the S.G.'s original proposals may be accepted.

The file may be sent to Finance w. with reference to that Dept. note on pp. 6-7 ante

CVV
10.12.25
8/11
11.12.25

11/12 VTK
11.12
Finance w



43906 BR

12-12-25

p. 3 of flag J

(N)

[Previous file notes on pp 5-7 ante]. Finance (E.R.)
The appointment of a Dy.Jailer is recommended for the Reformatory School, Chingleput, on the analogy of the Tanjore Borstal Institute. In the latter school, however, there is no Headmaster of the School Assistant's cadre. It is also observed from the proposition statement at p.8 of G.O.1063 Law (Edn.), dated 2-8-23 that the Reformatory School at Chingleput is of the nature of a vocational school. The employment of such a high paid teacher for "school work" alone does not seem

42 p. 10 ante

to be justified unless he is entrusted with some of the executive work of the school and is also acting as an assistant to the Superintendent.

The proposed Dy.Jailer is also to be an Asst.Supt. for the school and responsible for the executive work of the school. In the circumstances the necessity for two such highly paid posts in the school is not apparent.

2. Revision of pay of peons: In regular jails only 1 warder is allowed for 10 prisoners. In a Reformatory school it will not be necessary to have as many as 1 warder for 10 pupils. In the Tanjore Borstal Institute where the daily population is 488.49 there are only 29 warders including Chief and Reserve and selection grade warders. This works out to 6 per cent. Finance may, therefore, press that the revision of pay should be effected without extra cost.

3. The proposal to create a post of Dy.Jailer for the school is an item of new expenditure not provided for in the current year's budget and should be placed before the Finance Committee as a Part II scheme for 1926-27.

It may be pointed out that copies of the note for the Finance Committee were due on the 10th inst. but the file has now come for re-examination.

D.S.

D.S.

16.12.25

16.12.25

The proposal is being taken

to be treated as a Part II Scheme for

26-27. And as stated in Finance

note above, the total expenditure has not been shown by the

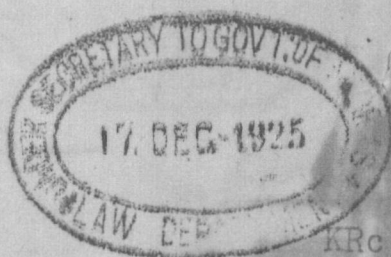
p. 20

para. 3 of 9th letter
extracted at (P)

para. 3 on 10 ante

p. 33 of the 4th Report
for 1924 (C.P.P. 12)

p. 30 of paper 1925
should not be pressed. The
warden establishment arrangements
at 7% of the establishment
to the transfer of 7000
School from W.D.P. to the
J. G. should not result in
large extra expenditure under the
Charges



Through B.E. 17

16.12.25
In spite of repeated
reminders the file has
not been a ready
hence the delay in
the file to
Fin. W. 6. 43706 ER-1
17-12-25

L.E. 3432B

17.12.25

Law (Govt) Dept

For orders whether the Dy's proposal may be vetoed.

8A

17.12.25

Jagjee
Mh.

19/12/25

The proposal may be vetoed for the following reasons

① The Reformatory School is mainly "educational" in character & what is required is good headmaster rather an ass's butt. The present headmaster is presumably good enough & as for says it is unnecessary to have two "intelligent, honest, and educated" officers "in close touch with the pupils."

② As regards the executive side of the work, there is a Sergeant to assist the Supt. & it is not clear how the present man is unsuitable. If he is found inefficient the Dy can replace him.

As regards warders also the Dy can replace inefficient men.

17/12
V.T.K.
17.12

C3



15
Law (Education) Department

A draft order is submitted for approval.

2. The I.G. has also made another proposal which does not entail any extra expenditure viz., to appoint the D.M.O., Chingleput, as the Medical Officer of the school, the present sub assistant surgeon employed in the school being placed under the D.M.O. The Surgeon General will have to be consulted on this proposal. If L.S.G. agrees relevant extracts may be sent to that department for consideration and the I.G. may be informed that separate orders will be issued on this proposal. The file may be sent to that department.

81x
21.12.25

plus
u/v

V.T.
22.12

L.S.G. no.

L.S.G. no.

83.

The Law Dept may be requested to add a para to the draft, inviting the S.G.'s remarks on the proposal to appoint the D.M.O. as the Med Officer of the school.

km
23/12.

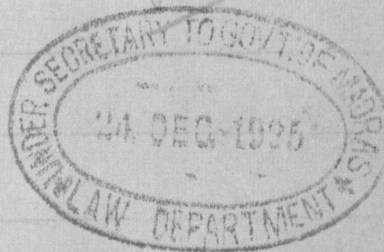
line
23.12.25

Law v.o.

Law Dept no 257813-5
22.12.25



38661



23/12 no 38664-1 Pt
23/12/25

283505B
24.12.25

Law Dept. Sept.

The necessary additions have been made in

16
14
in the draft order. The draft has been retyped and is placed below. It may now be issued.

8
25.12.25
81x
4.1.26.

plus
u/v

When despatched

Initials

” ” ” ” ” 192

192

Mis.

No. 5, dated 4-1- 1926

2. The institution is mainly educational in character and the Government do not think it necessary to sanction the appointment of a highly paid officer to assist the superintendent in addition to the head-master on Rs. 75-250. If the present incumbent of the post of sergeant

Sergeant be found unsuitable, he may be replaced.

3. As regards the second proposal of the Chief Inspector, the Government are not convinced of the necessity for raising the pay of the peons. If any of the present peons are inefficient, the Chief Inspector may replace them.

4. The Surgeon General is requested to offer his remarks on the third proposal.

8/1
4.1.26.

[Handwritten signature]
4/1

To
Chief Inspector of
Reformatory and
Certified Schools.
The Surgeon General
The L. S. G. Department

DESPATCHED
5 JAN 1926
[Handwritten mark]

S. G. to be reminded on
22-1-26

When given for copying
When copied
When examined
When signed

192

READ AGAIN G.O. No.
192

DATED

CURRENT No.

ENCLOSURES TO G. No.

ORDER OF GOVERNMENT ... A A A A A A A

LETTER OF GOVERNMENT.

STATEMENT WITH DITTO.

PAPERS NOT FILED OF, BEING MEANT FOR DESPATCH
IN ORIGINAL.

N.B.—

A = Copy in full.
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