

Law (1921) Department.
(Education)

Ordinary SERIES.

G.O. No. 1742

DATED 5 - 12 - 1921

INDEXED

14

[Despatch Abstract.]

District Educational Councils.

Printing of standing orders considered unnecessary.

Edl.No.74/21 The Office of the District Educational Council,

Salem District, Salem 4th October 21.

Cur 50384

From

M.R.Ry., E.Subrahmanya Pillai Avl., B.A.,

President, District Educational Council,

Salem.

To



The Secretary to Government,

Law(Education) Department,

FRAMED UNDER SECTION 20 OF THE MADRAS A.D.R.A.S.

EDUCATION ACT.

Sir,

On the days on which the District Board meets at Salem, the meetings of I have the honour to state that this Council, framed the morning of Saturday at 8.30 A.M. and on other occasions "Standing orders" under section 20 of the Madras Elementary Education Act 1920 and to forward herewith a copy of the same for information.

and 2. I consider it necessary, that at least 50 copies of

these orders should be printed and circulated to the members at

present in the Council, and as no funds are available for the purpose, I request that the Government will be pleased to direct

the Superintendent of the Government Press, Madras, to print

the same for the Council, free of cost.

I have the honour to be,

Sir,

Your Most Obedient Servant,

President.

P.R.G.

13.10.21.

DISTRICT EDUCATIONAL COUNCIL SALEM.

PROCEEDINGS OF THE MEETING OF SUB-COMMITTEE OF THE DISTRICT
EDUCATIONAL COUNCIL, SALEM, HELD AT SALEM ON 11-7-'21

PRESENT.

M.R.Ry., E.Subrahmanya Pillai Avl., B.A., President.

Do. K.V.Subba Row Avl., B.A.B.L.,

Do. Rao Sahib S.Ellappachettiyer Avl., M.L.C.,
S.A.Steele Esq., B.A.,

The Rev.Mr.W.J.Hatch.

STANDING ORDERS OF THE DISTRICT EDUCATIONAL COUNCIL, SALEM,
FRAMED UNDER SECTION 20 OF THE MADRAS ELEMENTARY

EDUCATION ACT.

1. Time and Place of meeting

On the days on which the District Board meets at Salem, the
meetings of the District Educational Council shall be held on
the morning of Saturday at 8-30 A.M. and on other occasions
on the last Friday of the month at 1 P.M. in the Town hall at
Salem, provided ^{that} if that day falls on a gazetted holiday or if
for any other reason it is deemed inconvenient the President,
may fix another day. The President may also change the place
and hour of the meeting if he finds necessary.

2. Special meetings of the District Educational Council may be
called at any time by the President. The President shall
be bound to call a special meeting on a requisition sent to
him by the members under section 14 of the Act.

NOTICE OF MEETINGS.

3. At least 7 days' notice of all the meetings shall be given to
every member, provided that failure to receive the notice by
any member shall not invalidate the proceedings of the meeting.

4. The agenda for the meeting shall be prepared in diglott(English
and Tamil) and despatched to all members atleast 7 days

previous

previous to the day of meeting. The papers connected therewith shall be placed on the meeting table 2 hours before the commencement of the meeting.

5. Supplemental subjects, if any, may with the consent of the majority of the members present, be considered at the ordinary meetings.

III. CONDUCT OF PROCEEDINGS.

6. The subjects shall ordinarily be taken up in the order in which they are arranged in the agenda, provided however, that the President may at the request of any member give priority to one or more subjects for special reasons unless the Council objects to the same.
7. If, during the meeting, the President notices or any member brings to the notice of the President that a quorum is not present, the President shall ^{immediately} ~~ordinarily~~ suspend the business of the meeting and wait for a period of 15 minutes, for ^{the} ~~resembling~~ of a quorum. If after the expiration of 15 minutes, no quorum is formed again the President shall adjourn the meeting.
8. Proceedings of the meetings shall where possible be conducted in English and in Tamil. If there be any member present who does not understand English it shall be the duty of the President to have the subject-matter explained to him in Tamil.
9. The minutes of the Proceedings of the District Educational Council shall ordinarily be recorded in English.

IV. QUESTIONS.

10. Notice of a question should be given to the President at least 10 clear days before the sitting of the Council at which it is to be asked.
11. The President may within the period of notice disallow any question

question or any part of a question on the ground that it relates to a matter which is not primarily the concern of the District Educational Council, and if he does so, the question or part of the question will not be placed on the list of questions.

12. In order that a question may be admissible it must satisfy the following conditions viz.,

- (a) It should be asked only for the purpose of obtaining information on a matter relating to Elementary Education of the District.
- (b) It must not publish any name of statement not strictly necessary to make the question intelligible.
- (c) If a question contains a statement the member asking it must make himself responsible for the accuracy of the statement.
- (d) It must not contain arguments inferences, ironical expressions or defamatory statements.
- (e) It must not ask for an expression of opinions or the solutions of an abstract legal question, or of a hypothetical proposition.
- (f) It may not be asked as to the character or conduct of any person except in his official or public capacity.
- (g) It must not be of excessive length.
- (h) A question fully answered must not be asked again.

13. Answers to questions will be given in such manner as the President may in his discretion determine.

14. Any member may put a supplementary question for the purpose of further elucidating any matter of fact regarding which an answer has been given.

15. The President may answer at once such supplementary question or decline to answer it and ask for notice.

previous to the day of meeting. The papers connected therewith shall be placed on the meeting table 2 hours before the commencement of the meeting.

Supplementary subjects, if any, may with the consent of the majority of the members present, be considered at the ordinary meeting.

III. CONDUCT OF PROCEEDINGS.

The subjects shall ordinarily be taken up in the order in which they are arranged in the agenda, provided however, that the President may at the request of any member give priority to one or more subjects for special reasons unless the Council objects to the same.

1. If during the meeting, the President notices or any member brings to the notice of the President that a quorum is not present, the President shall suspend the business of the meeting and wait for a period of 15 minutes, for re-assembling of a quorum. If after the expiration of 15 minutes, no quorum is formed again the President shall adjourn the meeting.

2. Proceedings of the meetings shall where possible be conducted in English and in Tamil. If there is any member present who does not understand English it shall be the duty of the President to have the subject-matter explained to him in Tamil.

3. The minutes of the proceedings of the District Educational Council shall ordinarily be recorded in English.

IV. QUESTIONS.

10. Notice of a question should be given to the President at least 10 clear days before the sitting of the Council at which it is to be asked.

11. The President may within the period of notice decline to answer a question.

question or any part of a question on the ground that it relates to a matter which is not primarily the concern of the District Educational Council, and if he does so, the question or part of the question will not be placed on the list of questions.

In order that a question may be admissible it must satisfy the following conditions viz:

(a) It should be asked only for the purpose of obtaining information on a matter relating to elementary education or the District.

(b) It must not publish any name of statement not strictly necessary to make the question intelligible.

(c) If a question contains a statement the member asking it must make himself responsible for the accuracy of the statement.

(d) It must not contain arguments, inferences, technical expressions or defamatory statements.

(e) It must not ask for an expression of opinion or the opinions of an abstract legal question, or of a hypothetical proposition.

(f) It may not be asked as to the character or conduct of any person except in his official or public capacity.

(g) It must not be of excessive length.

(h) A question fully answered must not be asked again.

13. Answers to questions will be given in such manner as the President may in his discretion determine.

14. Any member may put a supplementary question for the purpose of further elucidating any matter of fact regarding which an answer has been given.

15. The President may answer at once such supplementary question or decline to answer it and ask for notice.

16. No discussion is permitted in respect of any question or of any answer given to a question.

V. RESOLUTION

17. A member who wishes to move a Resolution shall give 10 clear days notice of his intention to the President and such notice shall contain the resolution which he wishes to move. Provided that the President may allow a resolution to be entered on the list of business with shorter notice than 10 days.

18. No Resolution shall be admissible which does not comply with the following conditions:-

(a) It shall be clearly and precisely expressed and shall raise a definite issue.

(b) It shall not contain arguments, inferences, ironical expressions or defamatory statements nor shall it refer to the conduct of Character of persons except in their official or public capacity.

19. The President shall decide on the admissibility of a resolution and may disallow any resolution when it relates to a matter which is not connected with the administration, of the District Educational Council and shall disallow any resolution which in his opinion contravenes the rules.

A resolution which has been admitted by the President shall be entered in the list of business. If a resolution has been disallowed the fact shall be intimated to the member by the President.

21. A member in whose name a resolution appears on the list of business shall, when called on either, (a) withdraw the resolution, in which case he shall confine himself to mere statement to that effect or (b) move the resolution. If the member is absent or is unwilling to move the resolution or if he shall have ceased to be a member before the meeting any

any member present at the meeting may move the resolution. If no member moves it, it shall be considered to have been withdrawn.

22. Every resolution or amendment which has been moved shall be seconded: otherwise it shall not be discussed.
23. No speech, except with the permission of the President, shall exceed 10 minutes in duration. Provided that the mover of a resolution, when moving the same may speak for 15 minutes. The mover of the resolution shall have the right of replying up to 10 minutes.
24. The discussion of a resolution shall be strictly limited to the subject of the resolution.
25. When a resolution is under discussion any member may move an amendment to such resolution.
26. An amendment must be relevant to and within the scope of the subject matter of the motion to which it relates.
27. An amendment may not be moved which has merely the effect of a negative vote.
28. The President, may refuse to put an amendment which is in his opinion frivolous.
29. A member who has moved a resolution or an amendment to a resolution shall not withdraw the same except with the leave of the council.
30. No discussion shall be permitted on a motion for leave to withdraw except with the permission of the President.
31. When an amendment to any resolution is moved, or when two or more such amendments are moved the President shall before taking the sense of the Council thereon, state or read to the Council, the terms of the original motion and of the amendment or amendments proposed.

V. RESOLUTION

10. No discussion is permitted in respect of any question or of any answer given to a question.
11. A member who wishes to move a Resolution shall give 10 clear days notice of his intention to the President and such notice shall contain the resolution which he wishes to move. Provided that the President may allow a resolution to be entered on the list of business with shorter notice than 10 days.
12. No Resolution shall be admitted which does not comply with the following conditions:--
 - (a) It shall be clearly and precisely expressed and shall raise a definite issue.
 - (b) It shall not contain statements, inferences, ironical expressions or defamatory statements nor shall it relate to the conduct or character of persons except in their official or public capacity.
13. The President shall decide on the admissibility of a resolution and may disallow any resolution when it relates to a matter which is not connected with the administration of the District Council and shall disallow any resolution which in his opinion contravenes the rules.
14. A resolution which has been admitted by the President shall be entered in the list of business. If a resolution has been disallowed the fact shall be intimated to the member by the President.
15. A member in whose name a resolution appears on the list of business shall, when called on either (a) withdraw the resolution, in which case he shall certify himself to have abstained to that effect or (b) move the resolution. If the member is absent or is unwilling to move the resolution or if he shall have ceased to be a member before the meeting any

32. When any resolution involving several points has been discussed it shall be in the discretion of the President to divide the resolution, and to put each or any point separately to the vote as he may think fit.

VI. GENERAL RULES OF PROCEDURE

33. All questions shall be decided by a majority of votes and in case of equality of votes, the presiding member shall have a second or casting vote.
34. The District Educational Council shall have the power to appoint certain of its members as a Sub-committee to enquire into and report to the Council on any such matter as the Council assigns to them for enquiry and report within such time as the Council directs.
35. A motion for the adjournment of a debate or any question or for referring any question to a Sub-committee may be made at any time but shall not be made so as to interrupt a speech. If a motion for adjournment of the debate be carried, the debate shall there-upon be adjourned to the date or time specified in the motion. The meeting shall thereupon pass to the next business if any, on the agenda.

MAINTENANCE OF ORDER.

36. The President includes the Vice President in the absence of the former and any member presiding in the absence of both.
37. A member desiring to make any observation on any matter before the Council will speak from his place, will rise when he speaks and will address the President. At any time if the President rises, any member speaking must resume his seat.
38. The member who first rises to speak has the right to be heard. In cases of doubt the President shall decide who is entitled to speak first. No member but the speaker should stand except to raise any point of order.

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9.11

39. Any member present at the meeting may move the resolution. If no member moves it, it shall be considered to have been withdrawn.
40. Every resolution or amendment which has been moved shall be seconded: otherwise it shall not be discussed.
41. No speech, except with the permission of the President, shall exceed 10 minutes in duration. Provided that the mover of a resolution, when moving the same may speak for 15 minutes. The mover of the resolution shall have the right of reply for 10 minutes.
42. The discussion of a resolution shall be strictly limited to the subject of the resolution.
43. When a resolution is under discussion any member may move an amendment to such resolution.
44. An amendment must be relevant to and within the scope of the subject-matter of the motion to which it relates.
45. An amendment not be moved which has merely the effect of a negative vote.
46. The President may refuse to put an amendment which is in his opinion irrelevant.
47. A member who has moved a resolution or an amendment to a resolution shall not withdraw the same except with the leave of the Council.
48. No discussion shall be permitted on a motion for leave to withdraw a resolution or an amendment.
49. When an amendment to any resolution is moved, or when two or more amendments are moved the President shall before taking the question of the Council thereon, state or read to the Council, the terms of the original motion and of the amendment or amendments proposed.

39. The matter of every speech must be strictly relevant to the matter before the Council and a member when speaking must not
 - (a) Make a personal charge against a member.
 - (b) Use offensive expressions about the conduct of Proceedings of the District Educational Council.
 - (c) Utter treasonable, seditious or defamatory words.
 - (d) Use the right of speech for the purpose of obstructing the business of the Council.
40. A member who has spoken once on any matter before the Council is not without the special permission of the President entitled to speak again on the same matter.
41. When for the purpose of explanation during discussion or for any sufficient reason, any member has occasion to ask a question of any other member on any other matter then under the consideration of the Council he should ask the question through the President.
42. Any member may call the President's attention to a point of order by stating the rule infringed or impropriety committed but no speech shall be made by such member on such point of order.
43. The President shall be the sole judge on any point of order, and may call any member to order.
44. The President's decision upon a point of order shall be final.

Sd. E. Subrahmanya Pillai
 Sd. K.V. Subba Row
 Sd. S. Ellappachettiyar
 Sd. W.J. Hatch
 Sd. S.A. Steele

(True Copy)

President.

11.10.21.

35. When any resolution involving several points has been discussed it shall be the duty of the President to divide the resolution, and to put each or any point separately to the vote as he may think fit.
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DESPATCHED
with Enclosures
9 NOV. 1921
JHE

Feb 9.11.21

$\frac{a}{7.11.22}$

21 10 10 56774
Ref on Cur No. 11456 of 21 dated 23 November 1921.

Resubmitted with reference to Government Endorsement
No. 5038 A - 2 dated 8th November 1921.

2. No other application of this kind has been received in this office. Other District Educational Councils have probably drawn up standing orders, but none has asked for printing them at Government cost.

3. The printing of standing orders appears to be unnecessary. It is more than probable that the standing orders drawn up by the District Educational Council, Salem, will be subject to revision after a little experience in the working of the Council. It is mainly intended for the guidance of the members of the Council, who are limited in number, being 25 only. Typed copies or stencilled copies can well serve the purpose at present.

Alfred S. L.
For Director of Public Instruction.

N.V.S.



The Secretary to Government,

Law/ Education/ Department,

Fort Saint George

Madras

N.V.S.

Law (Education) Dept.

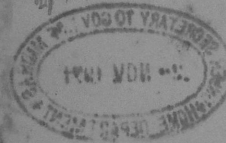
D.E.C., Salem - Printing of Standing Orders.

C.No. 5038-A. From the P.D.E.C., Salem, No. 74 dated
4-10-1921.

U.S.

For orders whether the request of the D.E.C. may be complied with as a special case. It will not be necessary for some years to reprint the standing orders.

2. It may be pointed out that, in the case of lists of recognised and aided elementary schools to be published annually by D.E.Cs, Finance has agreed to their being printed at the Government Press free of cost for the current year. The remarks of that Dept. may be invited



4/11
20/11/21

The Printing of the S. Orders is necessary. Each member will have to be given a copy. Poor funds have to pay in any case. Govt. Press may print. It may be cheaper.

21.10.21 21.10.21

File 5194 A

Law Enclure 5038A-1 22.10.21

Finance Dept

Submitted that the remarks of the D.P. may first be invited from the proposal in question. The D.P. may

Also he requested to state whether similar requests have been received from other A. E. Councils.

CGR
31.10.21

Law (Edy) may, it is submitted, be requested to ascertain from D. P. I. whether other D. E. Councils have made such requests or whether they have printed standing orders and if so how the cash was met.

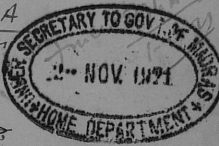
Law (Edy) o.o.

Al.
1.11.21

Al.
1.11.21

Very

Em 5336A
2.11.21
Law (Edy) Dept.



The proposal forwarded to the

D. P. I. with reference to the

4.11.21. A draft order is submitted. It may be printed out that similar applications are made direct to Govt by the D. E. and not to the D. P. I. It is not likely that the D. P. I. will be able to furnish additional information on the point.

Ms
sum

Al
7.11.21

Al
8.11.21

p. 9, c. f.

[Cond. No. 5038/A-2, d. 8.11.21]

p. 10, c. f. c. 5699/A, from H. D. P. I., R. O. C. 11456/21, d. 23.11.21

Submitted for order with reference to Director's reply at p. 10, c. f. The proposal to print the standing orders may be

25.11.21
25.11.21

3

referred. ~~It~~ If approved, we may say that the Govt. do not consider it necessary that the standing orders should be printed at present.

Al
30.11.21

Al
1.12.21

A draft order is submitted.

Al
2.12.21

Al
4.12.21

Al
11.12.21

Date. Initials.

When examined

When signed

When despatched

D. F. 23

Printing of Standing orders
considered unnecessary

READ AGAIN G.O. No., dated 192

192

READ ALSO:—

C. No. 5038 From the P. D. F. C., Salem, No. Edh. 74 dated 4.10.1921

" " 5699 " " D-P-P, R.O.C. 11456, 23.11.1921

[illegible]

ORDER.

No. 1742, dated 5-12-1927

McS

The Govt. do not consider that the standing orders contemplated ⁱⁿ ~~under~~ Section 20 of the Madras Elementary Education Act, 1920, should be printed for the present. Whenever such standing orders are framed it ought to suffice to take a few typed or stencilled copies

2
4.12.21

2.12.21
2.12.21

DESPATCHED
DEC 1921

5 DEC. 1921

To the ✓ P. D. E. C., Salem
copy to Presidents of all
other D. E. C.s
copy to the J. P. 2

$$\frac{512}{512}$$

When given for copying _____
 When copied _____ } 192 .
 When examined _____
 When signed _____

READ AGAIN G.O. No. _____, DATED
 192 .

CURRENT No.

ENCLOSURES TO C. No.

ORDER OF GOVERNMENT A A A A A A A

LETTER OF GOVERNMENT.

STATEMENT WITH DETD.

PAGES NOT FILLED UP, BEING MEANT FOR DEBATURE
 IN ORIGINAL.

N.B.—

- A = Copy in full.
- B = Not to be copied.
- F = Copy abstract only.
- Q = Copy heading only.