

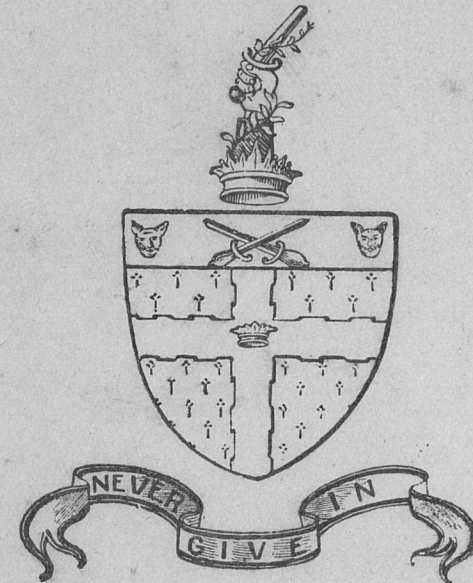
THE FIFTY-NINTH REPORT
OF THE
Lawrence Memorial School,

FOR THE YEAR

1st JANUARY 1918 TO 31st DECEMBER 1918.

WITH

APPENDICES.



Ootacamund.

Printed at the Ootacamund and Nilgiri Press.

1919.

PREFACE.

THE Lawrence Asylum at Ootacamund was founded during 1858, in honour of the memory of Sir Henry Lawrence, K.C.B., by whom the establishment at some Hill Station, within the Madras Presidency, of an Institution similar to the Lawrence Asylum at Sanawar, had been suggested.

The School at Ootacamund was managed by a Committee of gentlemen residing at that place, and was supported by donations and subscriptions from the general public; but, in accordance with the will of Sir Henry Lawrence, in which he commended this school to the fostering care of the Hon'ble The Board of Directors, it was adopted by Government in 1859 by despatch from the Secretary of State for India.

The Madras Military Male Orphan Asylum, and the Madras Female Orphan Asylum were amalgamated with the Lawrence Asylum, the former on the 1st September 1871, and the latter on the 1st October 1904, the united Asylum being designated the Ootacamund Lawrence Asylum. The name of this Institution was changed to the "Lawrence Memorial School" in accordance with G. O. No. 38 Educational dated 15-1-1913.

The Lawrence Memorial School is situated at Lovedale, 3 miles from Ootacamund, on the summit and centre of the Nilgiri Hills, in the South of India within the Presidency of Madras. It lies between the 11th and 12th degrees of North Latitude, and the 76th and 77th degrees of East Longitude at an elevation of 7,300 feet above the mean level of the sea, being 1,312 feet below Dodabetta, 103 feet above the lake at Ootacamund, and 1,470 feet above the Barracks at Wellington. The school buildings and grounds cover 760·76 acres. The mean annual temperature of the air at Lovedale is 58 degrees; the mean maximum is 68 degrees; the minimum is 48 degrees; the mean annual range 16 degrees. On or near the ground, however water freezes nearly every night for three months in the year.

The following table exhibits the mean temperature of the air at Calcutta, Bombay, Madras, London and Ootacamund, for January, April, July and October:—

Months.	Calcutta.	Bombay.	Madras.	London.	Ootacamund.
January	69°—1	77°	78°	36°—6	50°—2
April	87°—1	83°	89°—4	49°—9	61°—5
July	82°—1	81°	89°	61°	56°—26
October	82°—3	84°	85°—7	48°—4	56°

**THE LAWRENCE MEMORIAL SCHOOL,
OOTACAMUND.**

ESTABLISHED 6TH SEPTEMBER, 1858.

PATRONS.

The General Officer Commanding, the Southern Army.
The Right Reverend the Lord Bishop of Madras.

COMMITTEE OF MANAGEMENT.

Official Members.

The General Officer Commanding, 9th (Secunderabad) Division,
(*Chairman.*)
The Collector of Nilgiris, (*Vice-Chairman.*)
The Assistant Quartermaster General, 9th (Secunderabad) Division.
The Assistant Commanding Royal Engineer, Wellington District.
The Officer Commanding, British Infantry Regiment, Wellington.
The Civil Surgeon, Ootacamund.
Colonel D. M. Babington, R. A., C. I. E.

Non-Official Members.

Lieut. General Sir Arthur Playre, K. C. B.
J. B. Tothill, Esq. | Colonel Gayer.

PRINCIPAL AND SECRETARY.

Rev. W. H. G. Padfield, M.A.

LADY VISITORS.

Lady Cardew,		Mrs. Onslow.
Mrs. Gayer,		Mrs. Cumming.
		Mrs. Berridge.

MEMBERS OF THE STAFF.

GENERAL.

Principal and Secretary	...	Rev. W. H. G. Padfield, M.A.
Chief Clerk	...	Captain W. H. Holton.
Clerk	...	Mr. A. Nageswarier.
Asst. Clerk	...	Mr. K. Kongah.

MEDICAL.

Consulting Physician	...	Major R. D. Willcocks, I. M.S.
Resident Medical Officer	...	Major Monisse, I. M. D.
Hospital Matron, Boy's School...	...	Mrs. H. E. Forkgen.
" " Girl's School...	...	Mrs. Old.
Compounder	...	Mr. Devanbhu.

BOYS' DEPARTMENT.

<i>Educational—</i>		
Head Master	...	Mr. W. R. Ramshaw, A.Sc., L.C.P., (Durham.)
Second Master	...	" S. B. Stephens, F. A.
1st Asst. Master and Organist...	...	" J. Cardis.
Asst. Master	...	" Richardson.
"	...	" Baillie.
"	...	" W. Pugh.
"	...	Miss M. Prince (<i>pro tem.</i>)
Telegraph Instructor	...	Mrs. Lowe.
Type-writing Instructor	...	Mr. Fraser.
Urdu Munshi	...	" A. Nageswarier.
<i>Military and Domestic—</i>		Vacant.
Senior Sergeant	...	Sergeant W. H. Light.
Steward	...	" S. G. Smith.
Band Instructor	...	" H. Muddle.
Gymnastic Instructor	...	" A. M. Hurst.
Junior Sergeant	...	" J. Smith.
Upper School Store Sergeant	...	" W. H. Mumford.
Carpentry Instructor	...	" Vacant.
Stores Clerk	...	Mr. B. K. Nanjaiah.

GIRLS' DEPARTMENT.

Head Mistress	...	Miss E. Edwards.
<i>Educational—</i>		
1st Assistant Mistress	...	Miss Tyler, B.A., (London).
2nd "	...	" Evans.
3rd "	...	" Lee.
4th "	...	" Raymond.
5th "	...	" Abraham.
6th "	...	" James.
7th "	...	" Jackson.
<i>Technical and Domestic—</i>		
Technical Mistress	...	Miss Glass.
Head Matron	...	Mrs. Johnston.
Assistant Matron	...	" Jones.
Assistant Matron	...	" Moir.

KINDERGARTEN DEPARTMENT

Senior Teacher	...	Miss Murphy.
Additional Teacher	...	" Leeming.
Second "	...	" B. Butters.
Third "	...	" Thomson.
Matron	...	" A. Butters.

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THE FIFTY-NINTH REPORT
OF
THE LAWRENCE MEMORIAL SCHOOL,
FOR THE YEAR 1918.

I. NUMBERS.—

On 31st December 1918, there were 467 pupils on the rolls of the school, 302 boys and 165 girls. Of these 17 boys and 11 girls were day scholars.

There are 310 children awaiting admission, (164 boys and 146 girls) of whom 245 are the children of British Officers and Soldiers, serving or having served in India.

The classification of boarders at present in the Institution are given in Table D of the annexure of this report. Tables B and C give full particulars regarding the admissions and departures of pupils. Table E gives the status of the children registered and awaiting admissions.

II.—(EDUCATION GENERAL).—

(i) *Examinations*:—In the Government Examinations for European Schools held in November 1917, the results of which appeared in the year under review, 5 boys and 1 girl passed the High School Examination, the boys taking 2nd and 6th place in the Presidency and gaining 4 distinctions and two scholarships. 6 boys and 3 girls passed the Middle School Examination, gaining 6 distinctions. Two boys gained Primary Scholarships.

In the Government Examinations held in November 1918, 4 boys and 2 girls passed the High School Examination, 5 boys and 3 girls passed the Middle School Examination, one boy gaining a high School Scholarship and one boy gaining a Middle School Scholarship. 8 boys passed the

final examination in Government Telegraph Department in February 1918, while 8 boys passed this examination in December 1918 and one boy in January 1919, 2 boys appeared for Indian Medical Department and both were appointed Military pupils in the Medical College, Madras. Three girls were granted stipends in Presidency Training School for Mistresses.

III.—EDUCATION (TECHNICAL):—

1. *Telegraphy*.—Mr. G. F. Maple was transferred by the Post Master General, Madras, on promotion and Mr. Fraser appointed instructor of the Telegraph Training Class on 9th October 1918.
2. *Music*.—The Brass, Bugle and String Bands continue to be efficient.
3. *Typewriting and Drawing* continue to be taught in both schools as before.
4. The teaching of carpentry is at present held over.
5. *Cooking and Dress-Making* are taught in the girls' Branch.
6. Fowl houses have been erected on both boys' and girls' sides at cost of Rs. 1,000 for the teaching of poultry farming.

IV.—EDUCATION (PHYSICAL):—

1. *Games*.—Cricket, Hockey and football are played regularly by the boys—and Hockey and Badminton by the girls. Two new Fives Courts have been erected by the Military Works Services for the Boys at a cost of Rs. 1,825.

A new Kindergarten play ground for the boys has also been made at a cost of Rs. 150.

The Games master reports

- (a) in hockey—13 matches were played against Cadet College, Ootacamund, Ketu Camp, Range Camp, Adagaratti Camp, of which the school won 12 and lost one.
- (b) in football—7 matches were played against Convalescents, Ketu, Cordite Factory, Bazaar Hill Camp and Devons, of which the school won 3 and lost 4.

- (c) The school entered a team for Cordite Factory Hockey Tournament and also Cordite Factory Football Tournament.

2. *Drill and Gymnastics* are carried on regularly.

3. The school has started a company of junior cadets in connection with the 20th Nilgiri Malabar Battalion, Indian Defence Force.

The junior cadets number 123.

The staff and senior boys form a Detachment of "A" Company, 20th Nilgiri Malabar Battalion, Indian Defence Force and number 37 under command of 2nd Lieut. Richardson.

V.—INSPECTIONS.—

1. The Inspector of European and Training Schools inspected the school on 15th, 16th, 23rd and 24th May 1918 and his report ends as follows:—

(a) Boys' Branch.—The general condition of the school continues to be satisfactory and much useful work is turned out. The staff as a whole is zealous and painstaking and the methods of teaching are generally sound and productive of good results. In the public examinations of last November the school did very well and won quite a number of scholarships. This a testimony to the efficient working of the school; and the staff deserves much credit for it. The tone and discipline of the school appear to be very good indeed.

(b) Girls' Branch.—The general condition of the school continues to be satisfactory and quite good work is done for the girls by the Headmistress and assistants. The girls have bright and happy appearance, and this is evidently a reflection of the sympathetic and careful attention paid to them by the staff.

(c) Kindergarten Branch.—"The Kindergarten Department continues to do very effective work. Occupations continue to be of very varied and interesting character and

there are one or two new things introduced. The children's work in these is excellent."

2. The school was inspected by the General Officer Commanding, IXth Division, on the 18th June 1918, who writes as follows:—

(a) "The boys were well turned out and their physical appearance and general smartness were very good: they look particularly well nourished and very happy and seem to appreciate thoroughly the care and attention paid to them."

(b) "The physical appearance and air of cheerful happiness of the girls was remarkable."

3. His Excellency the Governor kindly presided at the 60th Anniversary of Founder's Day, on September 6th, Her Excellency Lady Pentland kindly distributing the prizes. His Excellency also inspected the school on September 16th.

4. His Excellency the Commander-in-Chief in India inspected the school on 10th January 1919.

VI.—CHAPEL.—

80 1562 B
6-12-18
A new organ, kindly inspected and forwarded by Sir Murray Hammick, to whom the thanks of the Committee are due, has been erected in the Chapel at a cost of Rs. 12,336. The Bishop of Madras confirmed 63 pupils, i. e., 42 boys and 21 girls on May 16th. A set of new lamps have been erected in the Chapel at a cost of approximately Rs. 2,000. The Principal also acted as Honorary Chaplain to Keti Convalescent Camp during the year.

VII.—GENERAL.—

(a) The Audit Report of the Assistant Accountant General with the remarks of the Committee thereon, on the school accounts for 1917-18 has been duly submitted to Government.

Order of Government.—"The Government note that the result of the audit continued to be satisfactory."

(b) The Medical report and changes in staff are attached.

(c) The School Magazine and Literary and Debating Society continue to do well.

(d) The annual repairs were carried out by the Military Works Services. The Military Works Services have also erected new quarters for 3 of the sergeants attached to the school at a cost of Rs. 15,050. The water supply of the school has been a cause of anxiety, and estimates are under preparation to increase the supply.

The sanction of Government has been received for the erection of a new Junior School at an approximate cost of Rs. 1-10 lakhs (of which Rs. 75,000 is to be provided from school funds) and this is now under construction by the Military Works Services, and is expected to be completed in December 1919.

Admpt to the G.O. has been accepted by H. G. H. M.
(e) The orders of Government on proposals submitted for certain changes in the constitution of the school are awaited.

VIII.—BRIEF REVIEW OF 10 YEARS' WORKING.—

As on September 6th 1918, the school completed 60 years of its life, a brief review of the working during the last 10 years is attached.

1.—BUILDINGS.—

The following buildings and improvements have been effected at cost of over 2 lakhs of rupees.

[a] GENERAL.—

Chapel, including organ and lighting [Rs. 82,000] Principal's house, Dairy and cow sheds, Flagstaff, wall round Cemetery, re-building, Office Manager's Quarters and laying down larger pipes for water supply.

[b]. HOSPITALS.—

Isolation Hospital, additional room to Resident Medical Offi-

cer's Quarters, kitchen and store room to Girls' Hospital, a Steam Disinfector and Quarters for the Compounder.

- [c] BOYS' BRANCH.—An additional Lavatory, 24 Shower baths with hot water attachment, a Reading and Recreation Room for staff, two houses for masters, three houses for sergeants, and additional set of quarters for bachelor master and a dining room and kitchen for masters' quarters, Telegraph Instructor's quarters, Telegraph Training Class Rooms, Armoury and Sergeant Instructor's quarters, Gymnasium, partitions erected in all class rooms, two Poultry houses, providing an additional Play ground, two Fives Courts, raising roof of Band Room re-roofing larger part of main building, and the whole of the block containing clothing stores, Band Room and Carpenters' shop, re-flooring Main Hall, Refectory and Corridors in main building, erecting two iron fire-escapes and improved ventilation.

[d] GIRLS' BRANCH.

A Drill Hall, three additional class rooms, quarters for six mistresses, an instructional kitchen, an instructional laundry, 2 Poultry houses, a play ground, improved ventilation and sanitation and re-flooring Refectory, Play room and Entrance Hall.

In addition to the above a new Junior School at estimated cost of 1-10 lakhs of rupees also hot water apparatus and 30 bath rooms and a dispensary for the Girls' Branch are under construction.

Proposals have been submitted to Government regarding electric lighting, fire protection, a new boarding house for junior girls, sanitation, re-modelling interior of main boys' school and other minor works at an approximate cost of Rs. 2-40 lakhs of rupees.

2. EDUCATION.—

High School classes have been opened in both Boys' and Girls' Schools—and follow the "A" course in the Code of

Regulations of European Schools. The Institution has been divided into 3 separate departments.

- [a] Boys' Branch.
- [b] Girls' Branch.
- [c] Preparatory Branch.

and, as soon as the Junior School now under construction is completed, the Boys' School will be further divided into

- [a] Upper School.
- [b] Lower School.

The Telegraph Training Class has been re-organized, and placed under an effective officer of the Indian Telegraph Department provided by that Department.

The Boys' Branch has been divided into 3 "Houses." The Lawrence House, Hope Grant House and Murray Hammick House. The Committee have sanctioned a Challenge Shield to be competed for by each house yearly, and His Excellency Lord Pentland has endowed a Silver Cup to be given yearly to the senior boys in each House. The Committee have also sanctioned a Silver Challenge Shield to be competed for by each dormitory in the Girls' Branch.

A String Band has been added to the school curriculum in addition to Brass Band, as the Fife and Drum Band has been changed to a Bugle Band.

The Boys' Branch has been entirely refitted with new pattern single desks, and part of the Girls' school and Kindergarten section has been similarly fitted.

A Science room with apparatus complete has been arranged in the Boys' Branch. Apparatus for a manual training class has been received.

STAFF.—

The Staff have been increased by the appointments of a master for High School [Boys], a mistress for High School [Girls], a Technical mistress for needlework &c., an additional Teacher for the Preparatory Branch and addi-

50 566 (E)
304 18

All these are
included in the
estimate for
the year 1918-19
of the School.

tional Hospital Matron, a Carpentry Instructor, a Compounder and a Correspondence Clerk, and reduced by a junior sergeant and Drawing master. 14 members of the staff have worked in the school throughout the 10 years.

The salaries of the staff have been revised and in most cases increased and a Provident Fund sanctioned. Proposals have been submitted to and are now under the consideration of Government for a definite increase of the salaries of the staff and the provision of pensions.

PUPILS.—

During these years

137 pupils have been appointed direct to Government service.

93 obtained situations in European Merchantile Firms. Companies and other private employment.

79 went to England.

69 enlisted in British Army.

45 continued further training in Colleges and Training Schools.

44 gained Government Scholarships.

Honours Boards have been placed in the main School Hall, which show that during the years under review 12 boys received Commissions and several old pupils have been appointed to superior service of Government.

GENERAL.—

1. A School Magazine was started in 1911 to keep old and present pupils in touch with one another and with the school, and is doing well.
2. A literary and Debating Society has been inaugurated.
3. The income from fees, separation and subsistence allowance has increased from Rs. 25,000 to Rs. 55,000 p. a.
4. The Government Grant has been increased by Rs. 15,000 from Government of India [Education Department].
5. The number of children of British officers and soldiers on the rolls awaiting admission has increased from 61 to 247.

6. 507 candidates have received the rite of Confirmation.
7. The Brotherhood of St. Lawrence [Senior and Junior Branches], and branches of the C. E. M. S. and C. E. W. S. have been established.
8. A. C. M. S. School for children of native servants has been opened in the school servants' lines, and is supported by voluntary contributions.
9. An East Memorial Window has been erected in the Chapel at a cost of Rs. 4,000 from the subscriptions of old and present pupils and staff.
10. Class libraries have been opened for each class in the school, in addition to Teachers' libraries in both Boys' and Girls' Branches.
11. The day and Sunday uniforms of girls and boys have been altered, bringing the boys' uniforms more in accordance with the present uniform regulations in the army.
12. The Lawrence Asylum Press has been sold to Government for 5-20 lakhs of rupees.
13. A Junior Cadet Company has been formed in connection with 20th Nilgiri Malabar Battalion, Indian Defence Force.
14. The staff and pupils have since the war raised Rs. 10,549, for war and relief funds (including Rs. 1,195, as proceeds from the performance of the Empire's Honour) and the girls in addition have made 5009 articles such as socks, shirts, &c., for the soldiers at the front.
15. The Government have sanctioned a Training College for European Masters in connection with the school, and are considering the establishment of a Royal Air Force Training Class attached to the school.

The G. of G.
have just
written to say
that they have
consideration of this
letter. 12/1

16. Proposals have been submitted to Government regarding certain changes in the rules and constitution of the school and an increase in its numbers, with a view to increasing its efficiency and to bring it into closer relations with the Government of Madras.

*File new proposition
of the school. A. A. Bond to
India or nearby & under
hand.*

CHANGES IN THE STAFF:—

Boys' School.—

Mrs. Lowe joined as an Assistant Mistress on 3rd February 1918, *vice* Mr. A. A. Bond left on appointment as an Assistant on an Estate. Mr. Pugh joined as an Assistant Master on 5th February 1918, transferred temporarily from 1 S.W. Borderers (T. F.) Mr. H. M. Baillie joined as an Assistant Master on 1st March 1918.

GIRLS' SCHOOL.—

Miss Jackson joined as 6th Assistant teacher on 7th July 1918 *vice* Miss Clay left to go to Bombay. Miss Jones joined as Assistant Matron on 10th February 1918 *vice* Miss H. Eade left for training in a Hospital. Miss L. Eade joined as Hospital Matron on 1st April 1918 *vice* Miss V. Eade left on her marriage. Mrs. Moir joined as Assistant Matron on 14th July 1918 *vice* Mrs. Witton left to be trained in a Hospital.

PREPARATORY BRANCH.—

Miss Thomson joined as Assistant Teacher on 4th March 1918 *vice* Miss Wait left on her marriage.

**Annual Medical Report, Lawrence Memorial School, Lovedale
for the year ending 31st December 1918.**

Boys' Branch.—Average annual strength 285.

The total number of patients treated in hospital 364, average daily sick 9.60. The figures for 1917 were average annual strength 289, total number treated in hospital 340, and average daily sick 10.11.

The diseases claiming the largest number of admissions were as follows:—

Influenza 240, Mumps 63 and Malaria 22.

The type of Influenza popularly known as the "Spanish Flue" broke out in the month of October, a large number of boys and girls were attacked at the same time, and the nursing staff, who stood the brunt of it all, had reached the uttermost stage of exhaustion, when the good ladies of Ootacamund heard of our difficulties, formed a Voluntary Aid Detachment and stepped in, in the nick of time to help in nursing the cases and thus averted a collapse. Our grateful thanks to Mrs. Baxter, Mrs. Berridge, the Misses Hayward, Lady Fraser, Mrs. Gribbon, Miss MacFarlane and the Misses Phayre.

There were two deaths during the year.

1. Kenneth Mackintosh, age 12 years and 11 months admitted on 30th May for Enteric Fever, died on 8th July after a long and painful illness.

2. Cyril Pratchett aged 8 years was admitted on 13th October for Influenza, Cerebral Form, and died on 14th October after a very short illness.

Out-patients.—Total treated 698, average daily sick 26.31, all trivial cases.

Girls' Branch.—Average annual strength 157.

Total number treated in hospital during the year 224, average daily sick 6.11. The figures for 1917 were, average annual strength 159, total number treated in hospital during the year 86, average daily sick 2.62.

The diseases claiming the largest number of admissions were as follows:—

Influenza 81, Mumps 27, Malaria 28, Measles 17 and Enteric Fever 13.

11 Enteric Fever cases started off with symptoms of Influenza and turned out very severe cases. Diagnosis confirmed by the Widal test.

There were no deaths.

Out-patients.—Total treated 533. Average daily sick 24.51. All trivial cases.

European Staff and Native Employees.—777 males, 493 females and 537 children received out-door treatment.

General Remarks.—

1. All children returning to school from their holidays were medically inspected and given a warm bath and clean clothes before being sent to their dormitories.

2. Health inspections of the boys and girls, and also of the native employees, and sanitary inspections of dormitories, lavatories, latrines, native lines and surroundings were carried out as a routine.

3. The drinking water is protected and distributed by pipes.

4. Dietary is on a liberal scale and well varied; and the cooking and serving very good.

5. A modern dairy is maintained on the school grounds for the supply of milk and butter, and is under European supervision.

6. Bathing is compulsory and carried out under supervision. There is a plunge bath and also hot water shower baths provided for this purpose.

7. The buildings are on the summit of a hill with good ventilation but more superficial space is needed in the dormitories, this defect would be remedied when the new block, for Kindergarten boys and girls, which is in process of construction, is completed.

8. The conservancy arrangements are very satisfactory.

9. The following improvements were accomplished during the year.

New quarters for two sergeants and Band Instructor.

10. The following improvements have been recommended and require to be done :—

- [a] Fly proof cook houses for Boys' and Girls' Branches.
- [b] An improved water supply.
- [c] A water borne sewage system.
- [d] Increased accommodation in Girls' Hospital for the staff.
- [e] A large modern Hospital for boys and girls combined and
- [f] Bath room accommodation for Compounder's quarters.

LOVEDALE,
23rd January 1919.

C. B. MONISSE, MAJOR, I. M. D.
Resident Medical Officer,
Lawrence Memorial School.

(Countersigned.)

A. D. WILCOCKS, MAJOR, I. M. S.
District Medical and Sanitary Officer,
The Nilgiris.

and
Consulting Physician to the Lawrence Memorial School.

3-2-19.

APPENDICES.

The following tables are annexed :—

- A.—Strength of School.
- B.—Admissions—boarders—showing race, class, age and educational standard.
- C.—(i) Departures—boarders—with summary.
(ii) List of Departures since the foundation.
- D.—(i) Class, parentage, age and religion of boarders.
(ii) Regiments to which parents of children belonged or are serving.
- E.—Abstract of Register of children awaiting admission.
- F.—(i) Statement of Accounts, 1918.
(ii) Statement regarding average cost per head.
- G.—Funded Capital and other assets.
- H.—List of Establishment.
- I.—Dietry scale.
- J.—Rules.

TABLE A.—*Strength of School.***Boys.—**

	Boarders.	Day Scholars.	Total
On the Rolls, 1st January 1918	295	15	310
Admissions 1918	42	2	44
Departures 1918	52	0	52
On the Rolls 31st December 1918	285	17	302

Strength of Classes.

Infant Standard	...	...	35
First do	...	...	30
Second do	...	...	33
Third do	...	...	34
Fourth do	...	...	50
Fifth do	...	...	32
Sixth do	...	...	32
Seventh do	...	...	27
Eighth do	...	...	11
Ninth do	...	...	7
Telegraph Class	...	...	10
Out-boarder	...	...	1
			302

Girls.—

	Boarders.	Day Scholars.	Total.
On the Rolls 1st January 1918	160	10	170
Admissions 1918	27	4	31
Departures 1918	33	3	36
On the Rolls 31st December 1918	154	11	165

Strength of Classes.

Infant Standard	...	...	21
First do	...	...	18
Second do	...	...	18
Third do	...	...	22
Fourth do	...	...	22
Fifth do	...	...	24
Sixth do	...	...	13
Seventh do	...	...	13
Eighth do	...	...	2
Ninth do	...	...	3
In the work room	...	...	9
			165

TABLE B.—*Admissions—Boarders.*

	Pure Europeans.	Europeans as defined by A.R.I. Vol. I	Eurasians.	Total.
Nationality—				
Boys	31	9	2	42
Girls	23	4	„	27
		Boys.	Girls.	
With both parents living	...	25	22	
Motherless	...	2	1	
Fatherless	...	12	3	
Pure orphans	...	3	1	
Class (Rule 39)—		Boys.	Girls.	
Class I	...	8	2	
„ III	...	7	3	
„ V	...	22	13	
„ VI	...	5	9	
Service—		Boys.	Girls.	
British Army	...	30	24	
Ordnance Department	...	2	1	
Supply and Transport Corps	...	10	2	
Religion—		Boys.	Girls.	
Church of England	...	37	24	
Presbyterian	...	2	„	
Wesleyan	...	1	2	
Roman Catholic	...	2	1	
Educational Standard—		Boys.	Girls.	
Infant Standard	...	25	11	
First do	...	4	2	
Second do	...	5	2	
Third do	...	4	4	
Fourth do	...	2	5	
Fifth do	...	1	3	
Sixth do	...	1	...	
Ages—		Boys.	Girls.	
Between 5 & 6 years of age	...	3	1	
Do 6 & 7 do	...	6	5	
Do 7 & 8 do	...	9	3	
Do 8 & 9 do	...	5	2	
Do 9 & 10 do	...	7	3	
Do 10 & 11 do	...	3	2	
Do 11 & 12 do	...	6	4	
above 12 years of age	...	3	7	

TABLE C. (i) Departures—Boarders—Boys.

No.	NAMES.	Age on leaving the School.			Literary standard on leaving	REMARKS.
		Y.	M.	Y.		
1	Walker, R. S.	17	8	7	9	VI Std. Enlisted in the 13th Hussars.
2	Hicks, H. J. W.	17	1	5	9	IX do Joined the G. I. P. Railway.
3	Stonham, F. L.	15	2	4	8	VII do Removed by mother for employment.
4	Dobson, G. W.	9	2	1	8	I do Removed to another school nearer home.
5	Ratcliffe, P. A.	7	10	1	5	Infant Std. Do do
6	Hulbert, G. F.	11	10	2	11	I do Removed, parents being unable to pay fees.
7	Hulbert, R. E.	6	...	...	8	Infant Std. Do do
8	Holley, V. A. H.	18	11	11	6	Telegraph Joined the Government Telegraph Department.
9	Maddock, P.	17	3	10	5	do Do do
10	Morritt, A. H.	16	5	6	5	do Do do
11	Causaker, J. H.	17	11	10	3	do Do do
12	Dadswell, T. L.	16	10	10	...	do Do do
13	Brown, E. A.	17	7	10	5	do Do do
14	Naylor, R. L.	7	2	...	11	Infant Std. Removed owing to ill-health.
15	Coles, G. E.	15	1	4	11	V do Enlisted in R. A. Depot.
16	Clay, P.	17	3	7	8	IV do Removed for enlistment.
17	Fellowes, E. E.	15	1	3	6	III do Removed by parents to be nearer home.
18	Akehurst, F. R. L.	9	3	1	11	I do Died at home while on leave.
19	Locke, A. C.	18	1	5	3	IX do Joined the Port Trust at Bombay.
20	MacGowan, W. W.	15	8	8	11	IX do Joined the Intermediate class in Christian College, Madras.
21	Henderson, W. M.	10	11	2	11	II do Removed to another school nearer home.
22	Shewring, D. F.	10	8	1	9	I do Do do
23	Bishop, S. A.	8	4	3	3	I do Do do
24	Wilson, H. D.	14	9	8	...	VI Std. Removed owing to ill-health.
25	Wilson, P. D.	17	11	8	...	Telegraph Joined the Cable Company.
26	Stewart, J. G.	10	5	1	7	Infant Std. Removed by mother to be nearer home.
27	Stewart, R. M.	7	2	1	7	Infant do Do do
28	Leech, K.	13	9	6	10	VII do Enlisted in R. A. Boy's Depot Nowshera.
29	Williams, H. W.	18	5	12	8	Telegraph Enlisted in Telegraph section, Mesopotamia.
30	Beach, N. H. A.	15	...	9	2	VIII Std. Apprenticed to Cordite Factory
31	McGahan, J.	16	8	6	6	VIII do Removed for enlistment.
32	Bullock, V. W.	16	11	5	...	IV do Joined Messrs Addison and Co's Firm.
33	Chapman, L. I.	6	...	1	1	Infant do Removed to be nearer home.
34	Allen, L. H.	10	4	...	8	I do Removed by father being unable to pay the fees.
35	Lloyd, F. C.	18	6	10	2	Telegraph Joined the Government Telegraph Department.
36	Coles, A. E.	16	7	5	3	do Do do
37	Copley, J. S.	12	8	2	2	IV Std. Removed by father to be nearer home.

TABLE C. (i) Departures—Boarders—Boys.—contd.

No.	NAMES.	Age on leaving the School.			Literary standard on leaving.	REMARKS.
		Y.	M.	Y.		
38	Walker, F.	17	6	12	6	IX do Joined (I. S. M. D.) the Medical College.
39	Naylor, D. J.	16	11	6	4	IX do Do do
40	Middleton, J. R.	15	2	8	3	V do Enlisted in R. A. Boy's Depot Nowshera.
41	Hall, E. W.	15	2	6	11	V do Do do
42	Gifford, N.	18	...	3	11	IX do Enlisted in 1st Oxford and Bucks L. I.
43	Witt, W. A.	12	6	1	5	IV do Removed by father being unable to pay fees.
44	Mackintosh, K.	11	9	4	1	III do Died
45	Hinton, H. H.	18	...	12	5	IX do Obtained employment in Messrs Parry and Co's Firm.
46	Davenport, A. A. V.	16	1	8	7	Telegraph Obtained employment in the Navy.
47	Peterson, S. H.	11	3	2	3	III Std. Removed by parent to be nearer home.
48	Pratchett, C. V.	8	9	1	8	I do Died.
49	Best, G. W.	14	4	5	9	IV do Removed father having been transferred to Northern Army.
50	Best, W. E.	15	6	5	9	V do Do do
51	Holdsworth, J. W.	8	1	1	9	Infant Std. Removed by parent to be nearer home.
52	Roe, N. J.	11	8	2	10	IV do Do do

Summary.

Enlisted	...	6
Joined the Government Telegraph Department	...	8
„ the Navy	...	1
„ European Firms	...	2
„ the Port Trust	...	1
„ the Railway	...	1
„ the Medical College	...	2
„ the Madras Christian College Int. Class	...	1
„ the Telegraph section, Mesopotamia	...	1
„ the Cable Company	...	1
Apprenticed to Cordite Factory	...	1
Removed for enlistment	...	2
„ for employment	...	1
„ to be nearer home	...	13
„ owing to ill health	...	2
„ father having been transferred to Northern Army	...	2
„ father being unable to pay fees	...	4
Died	...	3

TABLE C (i) *Departures—Boarders—Girls.*

No.	Names.	Age on leaving the School.		How long in the School.		Literary standard on leaving.	Remarks.
		Y.	M.	Y.	M.		
1	Dobson, D.	7	2	0	11	Infant Std.	Removed to another school nearer home.
2	Hulbert, M. K. V.	9	0	2	6	Do	Removed father being unable to pay fees.
3	Watters, K. M.	18	5	11	10	IX do	Passed High School undergoing training as a Mistress.
4	Sparks, G.	17	0	4	9	VII do	Removed to stay at home.
5	Smit D. H.	16	10	6	11	VIII do	Became typist in Brigade Office.
6	Richards, A. H. M.	17	11	4	11	IX do	Removed by mother to stay at home.
7	McGowan, E. M.	13	2	7	8	V do	Removed to be nearer home.
8	Bisset, D. E.	13	3	6	10	III do	do do
9	Eveling, D. M.	10	3	0	7	II do	Removed owing to ill health.
10	Bishop, D. M.	11	9	3	3	II do	Removed to be nearer home.
11	Stewart, L. M.	11	11	1	7	III do	do do
12	Stewart, P. I.	8	8	1	7	I do	do do
13	Jones, F. M.	18	4	11	11	Work room.	Joined Messrs Oakes and Co's firm.
14	Gove, R. A.	18	11	10	4	do	Overage, removed by aunt to be with her.
15	Voisey, W. D.	18	0	10	10	do	Entered Service.
16	Clay, G. M.	15	3	7	1	IV Std.	Removed to be nearer home.
17	Chapman, L. R.	9	1	1	1	I do	do do
18	Day, E. M.	19	0	9	2	Out boarder.	Undergoing training as a teacher.
19	Davenport, J. M. E.	18	10	1	26	do	Joined the Presidency training school for Mistresses.
20	Cook, H. M.	15	5	2	0	VI Std.	Removed to be nearer home.
21	Witt, T. Q.	14	7	1	5	V do	Removed father being unable to pay fees
22	Richards, T. M.	13	3	2	5	V do	Removed to be nearer home.
23	Peterson, I. C.	9	10	2	3	I do	do do
24	McRobie, J. E.	18	6	10	1	Work room.	Removed to become a child's nurse.
25	Lissenburg, K. P.	18	1	7	9	do	Overage removed.
26	Best, D. M.	11	8	4	4	III do	Removed father having been transferred to Northern Army.
27	Larman, E. R.	14	8	3	7	VII do	Removed to be nearer home.
28	Pollard, E. C. G.	17	7	12	5	Work room.	Joined Hospital to be trained as a nurse.
29	Holdsworth, K. G.	15	7	2	9	VIII Std.	Removed to be nearer home.
30	Holdsworth, E. M.	14	4	2	9	VI do	do do
31	Stewart, A. M.	5	9	0	10	Infant Std.	do do
32	Roe, L. G.	9	5	2	10	I Std.	do do
33	Roe, E. M.	7	10	1	10	Infant Std.	do do

Summary.

Joined the Presidency Training School for Mistresses	...	3
Joined the Hospital to be trained as nurse	...	1
Joined European Firm	...	1
Obtained Employment as Typist	...	1
Entered service	...	2
Removed to be nearer home	...	19
" Father being unable to pay fees	...	2
" Owing to ill health	...	1
" Overage	...	2
" Father having been transferred to Northern Army	...	1
		33

TABLE C. (ii) *—List of departures of boys since the Foundation 1858 to the 31st December 1918*

Appointed to the Government Telegraph Department	...	435
Do do Eastern Cable Company	...	40
Do do Revenue Survey Department	...	14
Do do Public Works Department	...	6
Do do Topographical Department	...	3
Do do Post Office	...	4
Do do Government Offices	...	6
Do do Customs Department	...	1
Entered Medical Colleges, having passed Entrance Examination for I. S. M. D.	...	33
Do Gun Carriage Factory	...	5
Do Engineering and other Colleges	...	3
Enlisted in British Regiments	...	240
Do Indian Regiments	...	22
Enlisted Viceroy's and Volunteer Bands	...	3
Removed for enlistment in British Regiments	...	31
Obtained employment in European Firms	...	24
Do do in the Lawrence Memorial School	...	6
Do do in the Lawrence Asylum Press	...	128
Do do on Railway	...	39

Obtained employment as Assistants to Planters	...	12
Do do in Workshops	...	27
Do do in Mines	...	7
Do do under the Quinologist	...	2
Do do as Schoolmasters	...	2
Do do in Cordite Factory	...	2
Do do in the Government Bakery	...	2
Do do in the Police	...	1
Emigrated to Australia	...	8
Obtained Scholarships	...	5
Pupil teachers resigned	...	5
Left Madras Workshops	...	3
Sent to the Lunatic Asylum	...	2
Do do to Industrial Schools	...	2
Died	...	60
Struck off—not returned from holidays	...	25
Removed by parents or guardians—overage	...	303
Do leaving Presidency or India	...	187
Do going to England	...	35
Do no particular reason being given	...	732
Do owing to ill health	...	84
Do for various employments	...	39
Do parents unable to pay fees	...	44
do ineligible by rules	...	7
Do having passed High School Examination	...	1
Removed owing to misconduct	...	47
Joined Training College for Masters at Sanawar	...	2
Joined the Navy	...	1
„ the Port Trust	...	1
Total		2,691

TABLE C (ii)—List of departures of girls since the Foundation
1858 to the 31st December, 1918.

Obtained employment as School Mistresses	...	13
Do do in Lawrence Memorial School	...	1

Brought forward	...	14
Obtained employment in European Firms	...	23
Do do as Typist	...	5
Do do Scholarships	...	10
Entered service	...	62
Joined Hospitals to undergo training	...	22
Joined the Telephone Office	...	6
Married	...	20
Died	...	9
Removed for employment	...	2
Do to learn dressmaking	...	1
Do to join Training School for Mistresses	...	12
Do to help at home	...	24
Do Parents leaving the Presidency or India	...	77
Do Parents being unable to pay fees	...	16
Do Parents going to England	...	21
Do owing to ill health	...	17
Do Over age	...	58
Do no particular reasons being given	...	343
Do to Other Schools	...	4
Entered Government Telegraph Department	...	1
Struck off—not returned from holidays	...	1
Entered Government College for women, Madras	...	5
Removed, having passed the High School Examination	...	2

Total... 755

TABLE D (i)—Boarders.

NATIONALITY.

	Boys.	Girls.
Pure Europeans	209	128
European as defined by A. R. I. Vol. I	66	23
Eurasians	10	3

PARENTAGE.

Pure orphans	11	9
Fatherless	95	47
Motherless	28	19
With both parents living	151	79

RULE 39

Class I	...	...	20	9
" III	..	...	96	54
" IV	...	...	1	1
" V	...	...	85	46
" VI	...	...	66	36
" VII	...	...	10	3
" VIII	...	...	5	5
" IX	...	...	2	0

SERVICE.

British Army	...	...	220	123
Indian Army	...	...	1	0
Military Medical	...	...	5	2
Ordnance Department	...	...	20	14
Supply and Transport Corps	...	...	19	4
Military Works Services	...	...	1	0
Barrack Department	...	...	0	3
Gun Carriage Factory	...	...	1	0
Governor's Band	...	...	1	1
Volunteers	...	...	12	2
Civilians	...	...	5	5

RELIGION.

Church of England	...	...	251	140
Presbyterian	...	...	6	0
Wesleyan	...	...	12	4
Baptist	...	...	0	3
Roman Catholic	...	...	16	7

AGES.

Between 6 & 7 years of age	...	...	6	3
Do 7 & 8 do	...	...	11	5
Do 8 & 9 do	...	...	25	10
Do 9 & 10 do	...	...	19	12
Do 10 & 11 do	...	...	32	21
Do 11 & 12 do	...	...	29	15

Between 12 & 13 years of age	...	...	25	27
Do 13 & 14 do	...	...	35	14
Do 14 & 15 do	...	...	37	17
Do 15 & 16 do	...	...	27	14
Above 16 years of age	...	...	39	16

Distribution of boys over 16 years of age.

In the Telegraph Training class	...	9
In the VIIIth and IXth Standards	...	11
In the IVth to VIIth Standards	...	19

TABLE D. (ii) — *Regiments and Batteries to which the fathers of children now in the School belong or belonged.*

CAVALRY.

1st Royal Dragoons	4th Hussars.
6th Dragoon Guards	7th Hussars.
5th Lancers	15th Hussars.
	19th Hussars.

ROYAL REGIMENTS OF ARTILLERY.

"S" Battery R. H. A.	52nd Battery R. G. A.
"G" Battery R. H. A.	75th Battery R. G. A.
	R. F. A.

1st Brigade	36th Battery.
2nd Battery	38th "
4th "	41st "
6th "	45th "
10th ammunition column	52nd "
12th Battery	56th "
15th "	64th "
20th "	66th "
23rd "	81st "
26th "	82nd "
31st "	85th "

BRITISH INFANTRY REGIMENTS.

1 Argyle and Sutherland Highlanders	2 East Yorks Regiment.
Boarder Regiment	3 East Lancashire Regiment.

Bedfordshire Regiment	2 Gloucestershire Regiment.
1 Cheshire Regiment	2 Gordon Highlanders.
2 do do	8 do
1 Cameron Highlanders	Hampshire Regiment.
1 Cannought Rangers	2 King's Liverpool "
1 Dorset Regiment	Kings Shropshire "
2 do	1 King's Own Regiment.
1 Durham L. I.	1 Manchester Regt.
3 Devonshire Regiment	1 Lancashire Fusiliers.
1 Essex Regiment	1 Lincoln Regiment.
2 do	Middlesex "
2 Norfolk Regiment	Seaforth Highlanders.
1 Royal Warwicks	1 S. W. Borderers.
Royal Scots Fusiliers	2 do
Royal West Kent Regiment	1 Somerset L. I.
2 Royal Welsh Fusiliers	2 Wiltshire Regiment.
2 Royal Fusiliers	1 Welsh Regiment.
Royal Sussex Regiment	2 do
1 Royal Scots	1 Warwick "
Sherwood Foresters	2 West Ridings.
2 Suffolk Regiment	1 Worcestershire Regiment.
MISCELLANEOUS.	
Military Staff Clerks	Supply and Transport Corps.
Indian Unattached list	Military Works Services.
" Miscellaneous list	Indian Medical Department.
Canadian Expeditionary Force	Barrack Department.
Ordnance Department	Public Works Department.

TABLE E.—Children awaiting admission.

Class.	Boys.	Girls.
I. The orphan children of fathers who have been killed in action, or have died of wounds received, or sickness contracted on active service, preference being given to children of pure European parentage.	4	6

Brought forward...	4	6
II. Orphan children of European commissioned officers and of civil medical officers, if left destitute.	2	2
III. Orphan children of European officers and soldiers, and of Europeans in the marine and medical service, preference being given to those who have lost both parents.	21	28
IV. Orphan children of Eurasian officers and soldiers, and of Eurasians in the marine and medical services, preference being given to those who have lost both parents.	1	1
V. Children of any of the above whose fathers are still serving preference being given to children of European fathers.	41	34
VI. Children of European or Eurasian officers and soldiers, and of Europeans or Eurasians in the marine and medical services transferred to the invalid or pension establishments, preference being given to the children of European fathers.	57	48
VII. Orphan children of volunteers, who at the time of their death were borne on the rolls.	18	11
VIII. Orphan children of civilians, connected or unconnected with the public service, one of whose parents is or was of pure European descent, and who are destitute.	2	4
IX. Children of volunteers who are living and who have had seven years' effective service.	14	11
X. Children of civilians, not being orphans and destitutes.	4	1
	164	146
Total ...	310	

TABLE F. (i)—Statement of Receipts & Expenditure, Boys' Branch.

Receipts.	Actuals Jan. to Dec. 1918.		
	Rs.	A.	P.
Opening balance ...	73,888	5	7
I.—FROM GOVERNMENT—			
1. Grant-in-aid ...	37,800	0	0
2. Special Grant ...	6,000	0	0
II.—PROFITS ON SCHOOL PROPERTY—			
1. Donation and Interest on Government Securities ...	51,618	2	7
2. Bank Interest on Fixed Deposit ...	3,216	13	0
III.—SPECIAL FUNDS—			
1. Subsistence and Separation Allowance ...	14,810	1	9
2. Fees ...	20,039	1	3
3. Telegraph Department ...	560	0	0
IV.—MISCELLANEOUS—			
1. Sale of Stores ...	130	6	0
2. Balance transferred from No. II account... ..	454	15	11
3. Other items ...	399	9	0
4. Special Money Prizes ...	37	8	0
5. Recovery of advance to M. W. S. ...	10,000	0	0
6. Donation from Govt. for Poultry yard... ..	500	0	0
7. Refund from Bonus Fund account ...	274	3	9
8. Recoveries of unspent balance from M. W. S. ...	0	1	1
Total	2,19,729	3	11

TABLE F. (i)—Statement of Receipts & Expenditure, Boys' Branch
(Continued.)

Expenditure.	Actuals Jan. to Dec. 1918.		
	Rs.	A.	P.
I.—EDUCATION—			
(a) SCHOLASTIC—			
1. Establishment ...	21,076	11	9
2. Books, Prizes Stationery, and Book Binding ...	4,465	7	9
3. Library ...	644	1	3
4. Examination Fees ...	225	0	0
5. Special Money Prizes ...	37	8	0
6. Pocket Money ..	55	12	0
(b) ARTISTIC—			
1. Band Establishment ...	840	0	0
2. Band Instruments, Music and Repairs ...	938	5	3
3. Gymnastic Establishment ...	540	0	0
4. Apparatus and Games ..	734	12	0
(c) TELEGRAPH—			
1. Premia ...	120	0	0
(d) DRAWING—			
1. Establishment ...	240	0	0
(e) TYPE-WRITING—			
1. Establishment ...	240	0	0
2. Machines, Materials, &c. ...	39	0	0
(f) CARPENTRY—			
1. Establishment ...	720	0	0
II.—CLOTHING AND VICTUALLING—			
(a) CLOTHING—			
1. Establishment ...	749	4	9
2. Material, &c. ...	10,029	0	0
3. Contract Work and Outfits ...	3,918	2	0
Carried over...	45,613	0	9

TABLE F. (i)—Statement of Receipts & Expenditure, Boys' Branch
(Continued)

Expenditure.	Actuals Jan. to Dec. 1918.		
	Rs.	A.	P.
Brought forward...	45,613	0	9
4. Shoeing ...	3,912	5	5
5. Sergeants' Clothing ...	343	8	11
6. Servants' do ...	689	4	0
(b) VICTUALLING—			
1. Establishment ...	2,187	0	6
2. Provisions ...	35,931	2	10
3. Kitchen and Dining Room utensils ...	241	40	0
4. Out-boarders ...	192	8	0
III.—HOUSEHOLD, HOSPITAL AND SANITATION—			
(a) HOUSEHOLD—			
1. Establishment ...	5,889	6	1
2. Washing ...	2,062	3	0
3. Lighting ...	1,782	12	6
4. Wood-cutting, &c. ...	1,090	5	5
5. Bedding and Towelling ...	1,550	15	8
6. Hardware, Soap, Brushes ...	1,420	9	11
7. New Furniture, Carpets, &c. ...	1,251	14	3
8. Contingencies ...	160	6	0
(b) HOSPITAL—			
1. Establishment ...	1,913	6	9
2. Medicines and Wines ...	185	15	6
3. Extra Nursing ...	426	15	6
(c) SANITATION—			
1. Establishment ...	1,024	4	11
2. Tar and Phenyle ...	438	4	0
3. Repairs to Roads, Drains; Bush-cutting ...	968	8	10
Carried over...	1,09,276	8	9

TABLE F. (i)—Statement of Receipts and Expenditure Boys' Branch
(Continued.)

Expenditure.	Actuals Jan. to Dec. 1918.		
	Rs.	A.	P.
Brought forward ..	1,09,276	8	9
IV.—GENERAL—			
1. Establishment ...	9,794	1	2
2. Office Stationery ...	111	0	6
V.—MISCELLANEOUS—			
1. Carrying Charges and Travelling Expenses ...	3,774	2	5
2. Postage, Advertisements and Telegrams ...	570	15	0
3. Contingencies ...	510	11	10
4. Entertainment Allowance ...	315	14	0
5. Printing Charges ...	427	9	0
VI.—BUILDINGS—			
1. Establishment ...	899	11	0
2. Material for Barrack Damages and Repairs to Furniture ...	757	13	0
3. Improvements to Buildings ...	824	0	0
VII.—OTHER CHARGES—			
1. Pensions ...	1,380	0	0
VIII.—CHAPEL—			
1. Establishment ...	405	14	2
2. Repairing and tuning organ ...	15	0	0
3. Purchase of new organ ...	2,844	9	6
IX.—EXTRAORDINARY.—			
1. Bonus to Provident Fund of staff ...	1,564	4	10
2. Special bonus to staff ...	3,468	8	9
3. War Bonus to Servants ...	567	11	0
4. Refund of fees and pensions ...	206	0	5
5. Poultry houses ...	436	0	0
6. New Buildings, K. G. ...	10,000	0	0
Total Rs...	1,48,150	7	4
Closing Balance 31st December 1918.			
School Funds	46,578	12	7
Training College Funds	25,000	0	0
} Rs. 71,578 12 7			
	2,19,729	3	11

TABLE F. (i)—Statement of Receipts and Expenditure, Girl's Branch,

Receipts.	Actuals Jany. to Dec. 1918.		
	Rs.	A.	P.
Opening Balance...	20,931	4	5
I.—FROM GOVERNMENT—			
1. Grant-in-Aid ...	25,200	0	0
II.—PROFITS ON SCHOOL PROPERTY—			
1. Donation and Interest on Govern- ment Securities ...	21,316	15	2
III.—SPECIAL FUNDS—			
1. Subsistence and separation Allowance	10,482	15	6
2. Fees ...	9,605	5	0
IV.—MISCELLANEOUS—			
1. Sale of Stores ...	17	0	0
2. Other items ...	10	0	0
3. Special money prizes ...	42	8	0
4. Refund from M. W. S. ...	3	0	0
5. Refund from Bonus Fund Account ..	167	7	9
6. Donation from Govt. for Poultry houses ...	500	0	0
Total Rs. ...	88,276	7	10

TABLE F. (ii)—Statement of Receipts and Expenditure,
Girls Branch.—(cont.)

Expenditure.	Actuals Jany. to Dec. 1918.		
	Rs.	A.	P.
I.—EDUCATION—			
(a) SCHOLASTIC—			
1. Establishment ...	10,329	12	5
2. Books, Stationery, Prizes and book binding ...	2,068	14	2
3. Library ...	424	5	9
4. Examination Fees ...	95	0	0
5. Games ...	116	8	0
6. Pocket Money ...	24	8	0
7. Special Money Prizes ...	42	8	0
8. Scholarships ...	200	0	0
(b) DRAWING—			
1. Establishment ...	180	0	0
(c) TYPEWRITING—			
1. Establishment ...	180	0	0
2. Materials and Machines ...	44	6	0
(d) TECHNICAL—			
1. Establishment ...	1,170	0	0
2. Material for cookery class and needle work class ...	59	10	0
II.—CLOTHING AND VICTUALLING—			
(a) CLOTHING—			
1. Establishment ...	956	0	0
2. Materials and Machines ..	3,243	15	0
3. Extra Tailors and contract work ...	533	14	0
4. Shoeing ...	4,027	1	11
Carried over ...	23,696	7	3

TABLE F. (ii)—Statement of Receipts and Expenditure,
Girls Branch. —(cont.)

Expenditure.	Actuals Jany. to Dec. 1918.		
	Rs.	A.	P.
Brought forward ...	23,696	7	3
5. Outfit Allowance ...	210	0	0
6. Servants' Clothing ...	234	12	0
(b) VICTUALLING—			
1. Establishment ...	1,151	15	0
2. Provisions ...	21,301	12	5
3. Kitchen and Dining Room Utensils ...	454	7	4
III.—HOUSEHOLD, HOSPITAL AND SANITATION—			
(a) HOUSEHOLD—			
1. Establishment ...	508	8	0
2. Washing ...	1,351	1	6
3. Lighting ...	1,458	6	0
4. Woodcutting ...	343	6	5
5. Bedding and Towelling ...	1,529	7	4
6. Hardware, Soap, Brushes, &c. ...	620	8	10
7. New Furniture and Carpets ...	609	2	0
8. Contingencies ...	25	9	10
(b) HOSPITAL—			
1. Establishment ...	1,383	11	8
2. Medicines and Wines ...	43	4	0
3. Extra Nursing ...	363	3	3
(c) SANITATION—			
1. Establishment ...	692	3	6
2. Tar and Phenyle ...	236	7	9
3. Bush-cutting ...	206	7	7
Carried over...	56,417	13	8

TABLE F. [ii]—Statement of Receipts and Expenditure,
Girls Branch—cont.

Expenditure.	Actuals Jany. to Dec. 1918.		
	Rs.	A.	P.
Brought forward ...	56,417	13	8
IV.—GENERAL—			
1. Establishment ...	6,529	11	6
2. Office Stationery ...	43	12	0
V.—MISCELLANEOUS—			
1. Carrying Charges and Travelling Expenses ...	1,633	13	6
2. Postage Telegrams, Advertisements ...	98	13	9
3. Contingencies ...	71	5	0
4. Printing charges ...	269	7	0
VI.—BUILDINGS—			
1. Establishment ...	596	11	0
2. Material for Barrack Damages and repairs to furniture ...	512	2	0
3. Improvements to Building's ...	2,946	0	0
VII.—OTHER CHARGES—			
1. Pension ...	360	0	0
VIII.—CHAPEL—			
1. Establishment ...	267	8	0
2. Repairing and tuning organ ...	10	0	0
IX.—EXTRAORDINARY—			
1. Bonus to Provident Fund of Staff ...	888	15	11
2. Special Bonus to Staff ...	2,649	3	0
3. War Bonus to Servants ...	241	13	0
4. Poultry Houses ...	500	14	0
	Rs. ...	74,037	15 4
Closing Balance 31st Dec. 1918...	14,238	8	6
Total Rs. ...	88,276	7	10

TABLE F. [ii]—Average Cost per head—Boys.

			Rs.	A.	P.
Credit Balance 1st January	1918	...	73,888	5	7
Total Receipts	1918	...	1,45,840	14	4
Total Expenditure	1918	...	1,48,150	7	4
Credit Balance 31st December	1918	...	71,578	12	7
The average cost per head is arrived at thus:—					
Expenditure under Heads I to V	...		1,24,780	14	8
Add value of stock left on 31st Dec. 1917...			26,946	5	11
Rs ...			1,51,727	4	7

Deduct—

[i] Receipts

IV Miscellaneous, sale of
stores

130 6 0

[ii] Stock left on 31st December 1918.

[a] Steward's Stores 11,620 5 9

[b] Clothing Stores 8,565 2 6 20,185 8 3

20,315 14 3

1,31,411 6 4

The result is Rs. 1,31,411-6-4 which divided by 285 the average number of boarders, gives Rs. 461 1 6 as the average cost per head.

TABLE F. [ii]—Average Cost per head—Girls.

			Rs.	A.	P.
Credit Balance 1st January	1918	...	20,931	4	5
Total Receipts	1918	...	67,345	3	5
Total Expenditure	1918	...	74,037	15	4
Credit Balance 31st December	1918	...	14,238	8	6
The average cost per head is arrived at thus:—					
Expenditure under heads I to V			65,064	12	5
Add value of stock left on 31st December 1917			6,866	12	3
			71,931	8	8

Deduct—

[i] Receipts

IV Miscellaneous, sale of
stores

17 0 0

[ii] Stock left on 31st Dec. 1918

Steward's Store 5,965 11 6

Made-up-clothing 2,949 0 0

8,914 11 6

8,931 11 6

62,999 13 2

The net result is Rs. 62,999-13-2 which divided by 157 the average number of boarders gives Rs. 401 4 4 as the average cost per head.

TABLE G—Capital belonging to the Institution.

Boys' Branch.

Government Pro-notes 3½% ...	4,59,900
Non-transferable Treasury Notes 4% ...	41,400
Rangoon Port Trust Debenture 4% ...	1,80,000
Karachi Port Trust Debenture 4% ...	1,50,000
Calcutta Port Trust Debenture 4% ..	8,700
Rangoon Municipal Debenture 4% ...	1,70,000

Girls' Branch—

Government Pro-notes 3½% ...	86,600	0	0
Non-transferable Treasury Notes 4%	30,218	14	0
Municipal Debentures 5% ..	1,65,500	0	0
Trichy :	1,28,000		
Ooty :	37,500		

General—

The Brennen Legacy, Rs. 6,100, and Sir Hope Grant's Bequests Rs. 2,700—60 per cent to Boys' Branch and 40 per cent to Girls' Branch.

Boys' Branch.—

H. E. Lord Pentland's Donation of Rs. 1,500 invested in War Loan, interest to be spent on prizes for boys.

TABLE H.—List of Establishments on the 31st December 1919.

Heads to which debited.	No.	Designation.	PRESENT SCALE.		SANCTIONED SCALE.		REMARKS.
			Salary per mensem.	Special Allowance.	Salary per mensem.	Special Allowance.	
I.—Education	1	Boy's BRANCH.	Rs. 400	Rs. ..	Rs. 300-20-400	Rs. ..	House rent in lieu, of free quarters. { Rs. 50 to each head & Rs. 20 for teaching string band. Rs. 45 to each head and Rs. 20 for Shoeing supervision.
Do	1	Head Master	230	..	200-10-250	..	
Do	1	Second Master	175	..	150-5-175	..	
Do	1	First Assistant	155	..	150-2½-175	..	
Do	1	Second do	150	..	125-2½-150	..	
Do	1	Third do	150	..	100-2-120	..	
Do	1	Fourth do	160	..	100-2-120	..	
Do	1	Fifth do	100	..	100-2-120	..	
Do	1	Sixth do	100	..	..	..	
Do	1	Seventh do	50	..	50-2-60	15	
Do	1	Munshi	90	..	90-2-100	..	
Do	1	Carpentry Instructor	100	..	90-2-100	20	
I.—Education and Household	1	Band Instructor	90	..	80-2-90	..	
III.—Household	1	Gymnastic do	110	..	..	..	
II.—Victualling.	1	Steward	..	..	..	..	
III.—Household and	1						
II.—Clothing	1						

TABLE H.—List of Establishments on the 31st December 1918.—contd.

Heads to which debited.	No.	Designation.	PRESENT SCALE.		SANCTIONED SCALE.		REMARKS.
			Salary per mensem.	Special Allowance.	Salary per mensem.	Special Allowance.	
III.—Household	1	Senior Sergeant	120	...	100- 4-120	...	Personal allowance.
Do	1	Junior do	80	...	75- 1- 80	...	
Do	1	Clothing do	60	20	50- 2- 60	20	
Do	...	Boys' Non-Commissioned Officers...	25½	...	25½	...	
Hospital	1	Matron	60	20	50- 2- 60	20	In lieu of free board
		Allowance for teaching Singing...	...	20*	...	20*	
		Do for teaching Drawing	...	20*	...	20*	
		Do for teaching Typewriting...	...	20*	...	20*	
		Do to Librarian	...	20*	...	20*	
		Do for Supervision of Games...	...	20*	...	20*	

1. An initial salary is sanctioned for two years at Rs. 150 per mensem for qualified and certificated teachers—G. O. No. 306 Home, (Educational) dated 6th March 1917.

2. Three lady teachers on Rs. 100 each per mensem in place of two junior masters on Rs. 150 each have been sanctioned for two years—G. O. No. 533 Home, (Education) dated 26th April 1917.

*The allowances need not go to particular posts.

I.—Education	1	Head Mistress	195	...	175- 5-200	...	Rs. 30 to each head.
Do	1	First Assistant	140	...	125- 5-150	...	
Do	1	Second do	85	...	70- 3- 85	...	
Do	1	Third do	72	...	70- 1- 80	...	
Do	1	Fourth do	63	...	60- 1- 70	...	
Do	1	Fifth do	53	...	50- 1- 60	...	
Do	1	Sixth do	50	...	50- 1- 60	...	
Do	1	Seventh do	53	...	50- 1- 60	...	
Do	1	Technical Mistress	98	...	90- 2-100	...	
III.—Household and	1	Head Matron	60	...	50- 2- 60	...	
II.—Clothing	1	1st Assistant Matron	40	...	40- 1- 45	...	Rs. 30 to each head.
Do	4	Girl Orderlies	10	...	10	...	
Do	1	Asst. Matron	40	...	40- 1- 45	...	
II.—Victualling	1	Matron	45	...	45- 1- 50	...	
III.—Hospital	1	Allowance for teaching Singing...	...	15*	...	15*	
Do	1	Do for teaching Drawing	...	15*	...	15*	
Do	1	Do for teaching Typewriting...	...	15*	...	15*	
Do	1	Do to Librarian	...	15*	...	15*	
Do	1	PREPARATORY BRANCH.	...	...	...	...	
Do	1	Head Teacher	125	...	100-5-150	...	
Do	1	First Assistant	66	...	60-2- 80	...	With board.
Do	1	Second do	50	...	50-1- 60	...	
Do	4	Pupil Teachers	20	...	20	...	
Do	1	Assistant Teacher	80	...	80	...	
III.—Household	1	Nursery Matron	41	...	40-1-45	...	With board.

* The allowances need not go to particular posts.

TABLE H.—List of Establishments on the 31st December 1919.—contd.

Heads to which debited.	No.	Designation.	PRESENT SCALE.		SANCTIONED SCALE.		REMARKS.
			Salary per mensem.	Special Allowance.	Salary per mensem.	Special Allowance.	
IV.—General ..	1	GENERAL.					
Do ..	1	Principal and Secretary ..	1000	..	500-50-1000	..	
Do ..	1	Chief Clerk ..	150	..	125-5-150	..	
Do ..	1	Clerk ..	50	..	40-1-50	..	
Do ..	1	Assistant Clerk ..	30	..	25-1-30	..	
Do ..	1	Stores' Clerk ..	30	..	25-1-30	..	
Do ..	1	Allowance for Shortland ..	..	20*	25-1-30	20*	
Do ..	1	Peon ..	8	..	..	..	Allowed to Principal.
Do ..	2	Gardeners ..	16	..	..	..	Do
Do ..	1	Cooly, General ..	11	..	..	..	do
Do ..	1	Cooly, errands ..	10	..	..	..	
Do ..	1	Forest Guard ..	11	..	..	..	
Do ..	1	Consulting Physician ..	50	..	12	..	
III.—Hospital ..	1	Resident Medical Officer ..	50	..	50	..	
Do ..	1	Compounder ..	17	3	50	..	
Do ..	1	Peon ..	8	..	17	3	
Do ..	1	..	..	..	48	..	

General charges are 60 per cent. to Boys' Branch and 40 per cent. to Girls' Branch.

VIII.—Chapel ..	1	Organist ..	30*	30*	..	30*	
Do ..	1	Bearer ..	10	..	10	..	
Do ..	1	Gardner ..	9	..	9	..	
Do ..	1	Allowance for organ blowing ..	5	5	18	5	
I.—Education ..	1	Bookbinder ..	16	..	..	..	

NATIVE ESTABLISHMENT.†

II.—Clothing... ..	4	Boys' BRANCH.	61	..	..	..	
Do ..	4	Tailors ..	61	..	..	..	
II.—Victualling ..	1	Chucklers ..	20	..	..	..	
Do ..	4	Head Cook ..	36	..	..	..	
Do ..	5	Assistant Cooks ..	45	..	..	..	
Do ..	1	Scullions ..	9	..	..	..	
Do ..	1	Butterman ..	12	..	..	..	
Do ..	1	Biscuit Maker ..	9	..	..	..	
III.—Household ..	1	Nursery Maty ..	12	..	..	..	
Do ..	1	Mussalchee ..	12	..	..	..	
Do ..	9	Woodcutters ..	72	..	..	..	
Do ..	1	Servant for haircutting ..	10	..	..	..	
III.—Hospital... ..	1	Cook ..	9	..	..	..	
Do ..	1	Maty ..	9	..	..	..	
Do ..	1	Scavenger ..	9	..	..	..	
III.—Household and Sanitation ..	1	Maistry ..	25	..	..	..	Rs. 12-8-0 to each head.

* The allowances need not go to particular posts.

TABLE H.—List of Establishments on the 31st December 1918.—contd.

Heads to which debited.	No.	Designation.	PRESENT SCALE.		SANCTIONED SCALE.		REMARKS.
			Salary per mensem.	Special Allowance.	Salary per mensem.	Special Allowance.	
III.—Sanitation	9	Scavengers	72	..	..	..	Repairs to roads and drains, bush-cutting.
Do ..	8	Coolies	64	..	..	..	
II.—Victualling.	3	GIRLS' BRANCH	24	..	..	..	
Do ..	3	Kitchen Helps	24	..	..	..	
III.—Household	1	Scullions	8	..	..	..	Bush-cutting, repairs to drains, etc.
Do ..	4	Man Servant	32	..	..	..	
Do ..	1	Woodcutters	8	..	..	..	
Hospital...	1	Ayah	8	..	..	..	
Do ..	1	Cook	8	..	..	..	
Do ..	1	Scavenger	8	..	..	..	
Sanitation...	6	Scavengers	48	..	..	..	
Do ..	2	Coolies	16	..	..	..	

† Compensation for dearness of provisions is given to servants as per scale sanctioned for menials in Government Employ.

TABLE I.—DIETARY SCALE.

BOYS' BRANCH.

DAYS.	BREAKFAST.	DINNER.	SUPPER.
Sunday	Meat, White bread and tea, beef stew.	Roast beef, potatoes, vegetables and plum-(pudding.)	White bread, tea and butter.
Monday	Meat, Brown bread and tea.	Ball curry, rice, potatoes, and bread.	Brown bread, tea and treacle.
Tuesday	Do	Brown stew, potatoes, vegetables and suet pudding.	" " butter.
Wednesday	Meat, White bread and tea.	Mutton curry, cocoanut rice, potatoes and bread.	White bread, tea and treacle.
Thursday	Meat, Brown bread and tea.	Meat pies, potatoes, vegetables and bread.	Brown bread, tea and butter.
Friday	Brown bread and tea, oatmeal.	Vindaloo, potatoes, vegetables and suet pudding.	" " treacle.
Saturday	Meat, Brown bread and tea, stew.	Beef curry, rice, dhal and bread.	" " butter.

Saltfish occasionally in lieu of meat.

PROPORTION, ETC., FOR 1ST DIVISION OR BOYS OVER 10 YEARS.

Raw rice	2½ oz.
Mutton or beef (with bone) including breakfast meat	13 oz.
Vegetables	4 oz.
Potatoes (except Saturday)	5 oz.
Bread for each boy	1 lb.
Ghee (for curry)	1 oz.
Salt, per diem	1 oz.
Pepper, per diem	1 oz.
Onions (for curry or stew)	1 oz.
Treacle	1 oz.
Dhal (for curry)	2 oz.
Butter for each boy	1 oz.
Curry powder	1 oz.
Biscuit daily	2 oz.

To make ¾ pint of Tea.

Tea	1 oz.
White sugar	1 oz.
Milk	1 oz.

N. B.—Chota Hazri at 6-15 a.m., when each boy receives a 2 oz. biscuit and a ¼ pint of Coffee.

To make 1 plate of oatmeal	Oatmeal 2 oz.
	Sugar ¼ oz.
	Milk 4 oz.

To make ¼ pint Coffee.

Milk	1 oz.
Sugar	1 oz.
Coffee	1 oz.

To make Suet Pudding.

Flour	5 oz.
Suet	1 oz.
White Sugar	1 oz.

Salt as much as required.

To make Plum Pudding.

Flour	4 oz.
Suet	1 oz.
White Sugar	1 oz.
Plums	1½ oz.
Eggs	half.

Salt as much as required.

TABLE I.—DIETARY SCALE—(contd.)

Boys' Branch.

PROPORTION, ETC., FOR 2ND DIVISION OR BOYS UNDER 10 YEARS.		<i>To make 1 plate of Oatmeal or Rolong.</i>	
Raw rice	2½ oz.	Oatmeal or Rolong	1½ oz.
Mutton or beef (with bone)	8 oz.	Sugar	¼ oz.
Vegetables	3 oz.	Milk	2 oz.
Potatoes (except Saturday)	4 oz.	<i>To make Suet Pudding.</i>	
Bread	12 oz.	Flour	2½ oz.
Ghee (for curry)	¼ oz.	Suet	½ oz.
Salt, per diem	½ oz.	White sugar	½ oz.
Pepper, per diem	⅛ oz.	Salt as much as required.	
Onions (for curry or stew)	¼ oz.	<i>To make Plum Pudding.</i>	
Treacle	1½ oz.	Flour	2 oz.
Dhall	2 oz.	Suet	½ oz.
Butter	½ oz.	Sugar	½ oz.
Curry Powder	½ oz.	Plums	¾ oz.
Biscuit, daily	1 oz.	Eggs	half.
<i>To make ¾ pint of Tea.</i>		Salt as much as required.	
Tea	⅙ oz.	<i>Recipe for Curry Powder per Week.</i>	
White sugar	¾ oz.	Chillies	2 lbs.
Milk	1½ oz.	Coriander	9 lbs.
<i>To make ¼ pint of Coffee.</i>		Saffron	2 lbs.
Milk	½ oz.	Cummin seed	2 lbs.
Sugar	½ oz.	Mustard seed	1 lb.
Coffee	¼ oz.	Garlic	2 lbs.
		Ginger, green or dry	1 lb.
		Total...	19 lbs.
		Spice for both Divisions	1 lb.
			a week.

N. B.—Chota Hazri at 11 a.m., when each boy receives 1 oz. biscuit.

TABLE I. DIETARY SCALE—(contd.)

Girls' Branch.

Days.	Breakfast.	Dinner.	Supper.
Sunday ...	Meat, white bread, and tea and coffee	Mutton, potatoes, vegetables and plum pudding.	White bread, tea and butter.
Monday ...	Brown bread, and tea and coffee	Beef and dhall curry, rice and vegetables and 2 oz. bread.	Brown bread, treacle and tea.
Tuesday ...	Meat, brown do	Beef roast, boiled or stewed potatoes, vegetables, suet pudding and 2 oz. bread.	Brown bread, butter and tea.
Wednes. ...	White do	Mutton curry, rice and vegetables and 2 oz. bread.	White bread, treacle and tea.
Thursday.	Meat, brown do	Meat pie, potatoes and vegetables.	Brown bread, butter and tea.
Friday	Do do	Beef roast, boiled or stewed potatoes, vegetables, suet pudding and 2 oz. bread.	Brown bread, treacle and tea.
Saturday..	Meat, brown do	Mutton curry, rice and vegetables and 2 oz. bread.	Brown bread, butter and tea.

Salt fish occasionally in lieu of meat.

Raw rice (on Monday, Wednesday and Saturday)	2½ oz.	<i>To make ¼ pint of Coffee.</i>	
Mutton or beef (with bone) including breakfast meat	12 oz.	Milk	1 oz.
Vegetables	4 oz.	Sugar	⅓ oz.
Potatoes (on Sunday, Tuesday, Thursday and Friday)	4 "	Coffee	¼ oz.
Bread	12 "	<i>To make Suet Pudding.</i>	
Ghee for curry	¼ "	Flour	2½ oz.
Salt per diem	⅛ "	Suet	½ oz.
Pepper per diem	1/16 "	Brown sugar	1 oz.
Onions (for curry or stew)	¼ "	Salt as much as required.	
Brown sugar (for treacle)	1½ "	<i>To make Plum Pudding.</i>	
Dhall (for curry)	1½ "	Flour	2 oz.
Butter	1½ "	Suet	½ "
Tamarind for each girl	½ "	Brown sugar	1 "
		Plums	1 "
		Eggs	½ "
<i>To make a ¾ pint of Tea.</i>		Salt as much as required.	
Tea	⅙ "	<i>Recipe for Curry Powder per Week.</i>	
Brown sugar	¾ "	Chillies	2 lbs.
Milk	1½ "	Coriander	7 lbs.
<i>On Monday, Wednesday and Friday.</i>		Saffron	2 lbs.
<i>To make 1 plate of Oatmeal or Rolong.</i>		Cummin seed	2 lbs.
Oatmeal or Rolong	1½ "	Mustard seed	1 lb.
Sugar, White	¼ "	Garlic	2 lbs.
Milk	2 "	Ginger, green or dry	1 lb.
		Total...	17 lbs.
		Biscuit at 11 a. m. daily	... 1 oz.

J.—Rules regulating the Constitution and Working of the Lawrence Memorial School, Ootacamund.

G. O. No. 521, Educational, 31st July, 1911.

1. The following code of revised rules relating to the constitution and working of the Lawrence Memorial School, Ootacamund, has been sanctioned by Government, and have effect from 1st August 1911.

In these rules the term "Eurasian" shall be restricted to the children of European fathers by Eurasian or native mothers, and of Eurasian fathers and mothers, of whom both are the children of Europeans.

OBJECTS.

2. The object of the institution, which shall comprise two branches—one for boys, and one for girls—is to secure for European and Eurasian children of the classes specified in rule 39 a healthy and invigorating climate, to remove them from objectionable surroundings, to afford them secular and religious education, and to train them to earn a livelihood.

CONTROL.

3. The management of the School shall be vested in a committee, consisting of the General Officer Commanding the 9th Division, as *Ex-Officio* Chairman, the Collector of the Nilgiris as *Ex-Officio* Vice-Chairman, the Assistant Quartermaster-General of the 9th Division, Assistant Commanding Royal Engineer, 9th Division, the Officer Commanding the British Infantry Regiment at Wellington, the Civil Surgeon, Ootacamund, two others to be appointed by Government either by Office or by name as official members and three non-official members resident at Ootacamund and elected by the Committee. The Committee shall be directly responsible to Government for the administration of the School, and shall carry out all the orders of Government relating thereto. The Principal shall ordinarily be the Secretary to the Committee; but if the Principal be not a Clergyman of that Church of England, a Clergyman of that Church shall be appointed as Chaplain, and the Committee may empower the latter to perform the duties of Secretary, and with the sanction of Government, fix his remuneration as Chaplain and Secretary and define his duties in relation to those of the Principal.

4. A meeting of the Committee shall be held every month for the transaction of business. Three members shall form a quorum. In the absence of the Chairman and the Vice-Chairman, the Committee shall elect its own Chairman.

5. Any three members shall have the power of convening an extraordinary meeting on giving the Chairman, or, in his absence, the Vice-Chairman, through the Secretary, one week's notice.

6. A non-official member may at any time resign by giving notice, in writing, to the Chairman, or, in his absence, the Vice-Chairman, through the Secretary. He shall also be held to have vacated his appointment if he ceases for a period of three consecutive months to reside at Ootacamund, or if he fails to attend three consecutive meetings of the Committee. The Committee shall supply any vacancy which occurs and report the appointment to Government.

7. The Chairman, or, in his absence, the Vice-Chairman, shall have power to defer declaring a resolution to have been carried, until he shall have obtained in writing the opinion, on the point at issue, of members who may have been absent from the meeting.

8. All letters to Government shall be passed by the Committee and shall be signed by the Chairman or the Vice-Chairman, or, during the absence of both from head-quarters, by the Secretary for the Chairman, and shall be submitted through the Director of Public Instruction.

9. Members of the Committee may visit the School at any time and shall record any remarks they may have to make in a book provided for that purpose. This book shall be laid on the table at each monthly meeting.

10. The Committee shall elect six ladies as visitors. These may visit the branch for girls and shall record any remarks they may have to make in a book provided for that purpose. This book should be laid on the table at each monthly meeting.

STAFF.

11. The Principal shall be appointed by Government on the nomination of the Committee, to which he shall be directly responsible and subordinate. All other appointments shall be made by the Principal, subject to the confirmation of the Committee. The approval of the educational officer charged with the inspection of the institution shall be obtained before the appointments of teachers are confirmed.

Note.—This officer is at present the Inspector of European and Training schools.

12. The Principal, besides possessing suitable educational and administrative qualifications, shall be a member of the Church of England and a clergyman. If, however, at any time, a duly qualified clergyman, is not available, a military officer, who is a member of the Church of England, may be appointed.

13. Government may dispense with the services of the Principal at any time on giving him six months' notice or six months' salary in lieu of notice. Before resigning his appointment, the Principal shall give six months' notice, unless a shorter notice be accepted by Government.

14. The Principal shall be responsible for the working of the School, and will, subject to the orders of the Committee, have the direction and control of every department. He shall be responsible for the moral and intellectual training of the pupils. If a clergyman, he shall have pastoral charge of the institution. He shall be the executive officer of the Committee and shall be held responsible for the accounts; and he shall make all necessary disbursements, subjects to the provisions of these rules. He shall communicate with the Chairman, or, in his absence, with the Vice-Chairman either directly, or through the Secretary, if there be a separate Secretary, on all important matters which cannot be conveniently postponed to the next meeting of the Committee and shall generally be immediately subordinate to the Chairman or Vice-Chairman as representing the Committee.

15. The Principal or the Chaplain specially appointed by the committee under rule 3 shall, besides performing all such religious services as he may be required to perform by the committee with the sanction of Government, give religious catechetical instruction to all the pupils, except such as are exempted by these rules.

16. The headmaster shall, under the orders and control of the Principal superintend the tuition in the branch for boys, and take such part in the teaching as the Principal may direct.

17. The headmistress shall, under the orders and control of the Principal superintend the tuition in the branch for girls, and take such part in the teaching as the Principal may direct. She shall also be responsible for the moral and intellectual training of the girls, who shall be subject to her control, both in and out of school.

18. The assistant teachers in the branch for boys shall be under the immediate direction of the headmaster, subject to the general authority of the Principal.

19. The assistant teachers in the branch for girls shall be under the immediate direction of the headmistress, and shall assist her both in and out of school, subject to the general authority of the Principal.

20. The domestic arrangements of the branch for boys shall be under the control of the Principal. Those of the branch for girls shall, subject to the approval of the Principal, be carried out by a matron subordinate to the headmistress. The matron shall instruct the girls in the duties of housewifery and be present at their meals. In her absence, the headmistress or one of the assistant mistresses shall be present at meals.

ACCOMMODATION, FURNITURE AND APPLIANCES.

21. The institution shall be provided with such accommodation, furniture and appliances as the Committee may consider necessary and as are considered by the educational department to be necessary for efficient instruction. The advice of the Civil Surgeon, Ootacamund, shall be obtained in medical and sanitary matters.

COURSES OF INSTRUCTION.

22. *Instruction in Literary subjects.*—Provision shall be made for imparting instruction to both boys and girls up to a high school standard according to the courses prescribed by the educational department, but only such pupils as would clearly benefit by a high school education shall be allowed to continue beyond the middle school. The courses taken up in the school shall be those which have for their object the preparation of pupils, for a commercial or industrial career and for work for which a University training is not ordinarily necessary.

23. *Instruction in technical subjects.*—In the branch for boys instruction shall be given in drawing, in music, in commercial correspondence and in shorthand, or typewriting up to the standard of the intermediate technical examination and in telegraphy up to the standard required for the telegraph department. Boys who are selected to enter on the high school course shall follow the curriculum for European High School of class A. Other boys after passing the middle school standard will, subject to the general approval of the Inspector, be taught telegraphy or music, or be prepared for the civil and military medical entrance examinations or for the examination of Inspectors' assistants for the Madras and other railways.

24. *Instruction in religion.*—The work of the day shall commence with religious teaching. The authorised version of the Bible shall be used, and the main truths of Christianity shall be taught without allusion to controverted points of faith and practice. The children of the Roman Catholic faith shall not be compelled to receive religious instruction from other than a clergyman or layman of their own faith. At the time when religious instruction is given in school, clergymen of the Church of Rome, or ministers of the Church of Scotland or other Presbyterian Church or of a non-conformist body, may, on giving previous notice to the Principal, attend and give instruction to the children of their respective communions in a place set apart for that purpose.

DIVINE SERVICE.

25. Divine service, in accordance with the rites of the Church of England, shall be performed twice on each Sunday.

26. On the application of a clergyman of the Church of Rome or a minister of the Church of Scotland or other Presbyterian Church or non-conformist body, requesting permission to perform divine service on a Sunday, with such of the pupils or officers of the institution as are members of his communion, a place shall be set apart for the purpose. Such applications, however, shall be made to the Principal on or before the previous Saturday. The children of the Roman Catholic faith shall not be compelled to attend divine service conducted otherwise than in accordance with the rites of the Church of Rome.

27. The pupils shall be assembled daily, morning and evening, when the sanctioned form of prayer shall be read by the Principal or by such officer as he may appoint, subject to the condition in the preceding rule.

28. Clergymen of the Church of Rome, and ministers of the Church of Scotland or other Presbyterian Church, or of a non-conformist body, shall have free access to the sick of their respective communions in the hospital on giving notice to the Principal.

STANDARDS AND CLASSES.

29. *General education and technical classes.*—The scheme of standards or classes shall correspond with that prescribed in the Code of Regulations for European Schools, and the Government technical examination notification.

30. *Telegraph class.*—The telegraph class shall contain pupils preparing for the test examination of the telegraph department.

31. *Special class.*—Special classes may be held for pupils preparing for the medical and railway examinations; other special classes may be held with the approval of Director of Public Instruction.

STRENGTH.

32. The maximum strength, exclusive of day scholars, of the branch for boys, shall be 300; and of the branch for girls, 165. There shall be no limits to the strength of any particular class, except such as are laid down in the Code of Regulations for European Schools.

ADMISSIONS AND WITHDRAWALS.

33. Applications for admission shall be made through officers commanding regiments, or the heads of the departments, to which the parents or guardians belong; and, in the case of pensioners, through their paymasters or employers. In other cases applications shall be made through any person of known respectability. All applications shall be addressed to the Secretary, who shall furnish printed forms of application and descriptive rolls to be filled up. The baptismal certificate of the candidate shall also be required with the last pay certificate, if he is in receipt of a Government allowance; also a leaving certificate if the candidate, had attended a recognized school. Application forms shall contain a provision to the effect that, on withdrawing a pupil, the parent or guardian shall state his reason for doing so.

34. No candidate shall be admitted under five, nor above twelve years of age, except in special cases to be decided by the Committee.

35. The Secretary, in announcing to the parent or guardian the selection of a candidate, shall fix a reasonable time for the candidate to join. If the candidate does not join within the period fixed, the fact shall be reported to the Committee.

36. On any boy attaining the age of sixteen (or eighteen in the case of boys allowed to enter on their high school course) or any girl that of eighteen, the Principal shall report the circumstances to the Committee, and the Committee shall call upon the parent or guardian to remove the pupil. In the event of such pupil having neither parent nor guardian, the Committee shall take such measures as may seem best for the pupil's settlement in life. This rule, however, shall not prevent the Committee from accepting any suitable situation for a girl who shall have attained the age of sixteen years.

QUALIFICATIONS FOR ADMISSION.

37. The legitimate children of Europeans and Eurasians, being officers or soldiers of His Majesty's British and Indian military and marine services or persons employed in the military and civil medical services, or effective volunteers, or civilians whether connected with the public service or not, shall be eligible for admission. The cases of illegitimate orphan children shall be dealt with specially by the Committee.

38. Children labouring under any form of disease, mental or physical, which is likely to incapacitate them for the ordinary duties of life, and, except with the special sanction of the Committee, the children of soldiers who have been dismissed the service by sentence of court-martial, shall not be admitted.

SELECTION OF PUPILS.

39. The following is the order in which claims for admission shall be considered:—

1. The orphan children of fathers who have been killed in action, or have died of wounds received, or sickness contracted on active service, preference being given to children of pure European parentage.
2. Orphan children of European commissioned officers and of civil medical officers, if left destitute.
3. Orphan children of European officers and soldiers, and of Europeans in the marine and medical service, preference being given to those who have lost both parents.
4. Orphan children of Eurasian officers and soldiers, and of Eurasians in the marine and medical services, preference being given to those who have lost both parents.
5. Children of any of the above whose fathers are still serving preference being given to children of European fathers.
6. Children of European or Eurasian officers and soldiers, and of Europeans or Eurasians in the marine and medical services transferred to the invalid or pension establishments, preference being given to the children of European fathers.
7. Orphan children of volunteers, who at the time of their death were borne on the rolls.
8. Orphan children of civilians, connected or unconnected with the public service, one of whose parents is or was of pure European descent, and who are destitute.
9. Children of volunteers who are living and who have had seven years' effective service.
10. Children of civilians, not being orphans and destitutes.

40. Donors of Rs. 300, or subscribers of Rs. 50 per annum for four years shall have the right to nominate one pupil, who shall take precedence over the other candidates belonging to the same class.

FEES.

41.—The children of soldiers of the rank of corporal or private shall be admitted free of charge beyond payment of the subsistence allowance, separation allowance or pensions drawn for them.

42. Children whose fathers or step-fathers are above the rank of corporal or are pensioners, shall be charged for according to the following scale, except under extraordinary circumstances, when the power of exemption, from, or reduction of payment shall be exercised by the Committee:—

When the income of the Fathers or step-fathers is per mensem.		First child.	Second child.	Third child.	Fourth child.	REMARKS.
Rs.	Rs.	Rs.	Rs.	Rs.	Rs.	
Under Rs. 30	...	Free.	Free.	Free.	Free.	
30 and upwards, but less than Rs. 40	3	"	"	"	"	Rs. 3 for 4 children.
40 do "	50	4	1	"	"	5 do
50 do "	60	5	2	"	"	7 do
60 do "	70	6	3	1	"	10 do
70 do "	80	7	4	2	"	13 do
80 do "	90	8	5	3	1	17 do
90 do "	100	9	6	4	2	21 do
100 do "	110	10	7	5	3	25 do
110 do "	120	11	8	6	4	29 do
120 do "	130	12	9	7	5	33 do
130 do "	140	13	10	8	6	37 do
140 do "	150	14	11	9	7	41 do
150 do "	160	15	12	10	8	45 do
160 do "	170	16	13	11	9	49 do
170 do "	180	17	14	12	10	53 do
180 do "	190	18	15	13	11	57 do
190 do "	200	19	16	14	12	61 do
200 and above	...	20	17	15	13	65 do

"Note":—"Income" means the pay and allowances staff or consolidated pay, exchange compensation allowance, charge allowance and all other items of personal remuneration drawn by an individual, but does not include horse allowance if drawn, as a separate item, office and contract allowances, ration money, messing allowance, clothing allowance, or subsistence allowance for wife and children."

43. • When the fees payable in respect of any pupil have not been paid on the date fixed for the payment of such fees, the Secretary, with the consent of the Committee, shall give notice by registered letter to the parent or guardian of such pupil that unless the fees are paid within 15 days of the receipt of the notice, the name of such pupil will be struck off the rolls. In the event of the pupil being re-admitted to the School, he shall pay, in addition to the amount of fees due by him on the date on which his name was struck off, a fine not exceeding 2 annas in the Rupee for each rupee due by him.

44. Children of Europeans and Eurasians in the marine and medical services and of Volunteers shall be admitted on payment of fees according to the above scale in proportion to the salary drawn by the father or step-father

45. The children of civilians, not being orphans and destitute, may be admitted on payment of Rs. 20 *per mensem* for a child under 12 years of age and Rs. 25 *per mensem* for a child above 12 years of age.

46. The children of members of the Staff and Establishment shall be admitted to classes as Day Scholars without payment of any fee.

SCHOLARSHIPS AND STIPENDS.

47. A scholarship of Rs. 20 *per mensem* may be awarded annually to any pupil who, in the opinion of the Committee is likely to profit by higher education, to enable him to proceed to a College affiliated to the University of Madras to study for the Intermediate Examination in Arts or to enter some technical school or college. The Scholarship shall be tenable for two years, but may be renewed for such further period as may be necessary to enable the student to continue reading for the B.A. degree, or to complete the course of study in a technical college, and its value may be increased to Rs. 25 *per mensem* for the first, to Rs. 30 for the second, and to Rs. 35 for the third and subsequent years of renewal.

48. Two or more scholarships of the value of Rs. 15 each *per mensem*, and tenable for two or more years, may be awarded annually to boys who show an aptitude for any particular trade or industry, to enable them to learn that trade or industry in some well-known firm or institution approved of by the Committee. The names of pupils thus sent out shall be borne on the strength of the School.

49. A stipend of the value Rs. 20 *per mensem*, tenable for one or more years, may be awarded annually to a girl who has passed the middle school examination with credit, with a view to her being trained as a school mistress in a training school approved of by the Committee.

50. Scholarships and stipends shall be liable to reduction or withdrawal for misconduct, idleness or want of progress. Heads of institutions shall be requested to furnish brief half-yearly reports on the conduct and progress of scholarship holders and stipendiaries.

51. Stipendiaries sent to training institution may be required to enter with the Committee in to such agreement as may be prescribed for Government stipendiaries.

TIME TABLE.

52. The Principal shall regulate the hours of attendance in the several classes in both branches. Five hours at least shall be devoted every day to general instruction.

VACATIONS AND HOLIDAYS.

53. The school shall be closed for the Christmas vacation for a period, not exceeding two months, and there shall be no Midsummer vacation. The Principal shall have power to grant such miscellaneous holidays as are consistent with the provisions of the Code of Regulations for European Schools and which he may consider necessary with reference to the special character of the institution.

LEAVE AND DISMISSAL.

54. The Principal shall have power to grant such leave and he may consider necessary to pupils on application by their parents or guardians. He shall also have power, subject to the confirmation of the Committee, to dismiss any pupil for grave misconduct, provided that the pupil shall not be

sent out of the institution until the parents or guardians have been communicated with.

EXAMINATION AND INSPECTION.

55. *Public Examinations.*—The pupils of the seventh and ninth standards shall ordinarily be presented for the middle and high school examinations, respectively. The pupils of the telegraph class shall be presented for examination in telegraphy in accordance with the regulations of the telegraph department.

56. Arrangements will also be made for preparing some of the boys who have passed the middle school examination for the civil, military and medical entrance examinations and for the examination for Inspector's assistants in the Madras and other Railways. Pupils will also be prepared for the Government technical examinations in the subject taught in the School.

57. *Inspections.*—The institution, shall be inspected annually by such officer or officers as the Director of Public Instruction may, from time to time, entrust with this duty.

CERTIFICATES.

58. Every pupil shall, on leaving the institution, in accordance with rule 36, be furnished by the Principal with a certificate as to general conduct, the period of residence, and the highest examination passed in literary and technical subjects.

EMPLOYMENT OF PUPILS.

59. The Principal shall keep a register of all pupils who leave the institution and who have not obtained employment. He shall furnish the President of the Eurasian and Anglo-Indian Association and the Agents and Managers of the Madras and Southern Mahratta Railway and the South Indian Railway with extracts therefrom, and shall afford the students all reasonable assistance in his power in securing for them a fair start in life. Each pupil shall be invited to furnish the Principal half-yearly for three years after leaving the institution with information as to how he is employed, in order that the history of former pupils may be correctly kept.

REGISTERS.

60. In addition to the records required by article 82 of the Code of Regulations for European Schools the following shall be kept.

- (1) A library catalogue and Register.
- (2) A register of drill and Gymnastics.
- (3) A register of corporal punishments.
- (4) A register of scholarships.
- (5) A history of former pupils.

ACCOUNTS.

61. The committee shall, not later than the 15th February in each year, submit in print, for the sanction of the Governor in Council, a budget for the ensuing official year. Such budget shall be drawn up in the form prescribed by Government.

62. The Committee shall see that the expenditure of the year is in accordance with the budget as sanctioned by Government. When any important variations in the allotment are necessary, the Committee shall obtain the sanction of Government for such change. Subject to this provision the

Committee may appoint finance Sub-Committee of two members to scrutinize the accounts and to pass, pending the sanction of the Committee such charges as are urgent and unforeseen and for which no allotment has been made in the budget provided that the total budget grant is not thereby exceeded.

63. All money belonging to the Institution shall be lodged with the Bank of Madras, Ootacamund, in the names of the Chairman and Vice-Chairman. All surplus income, after providing a sufficient cash balance, shall be invested in a Fixed Deposit Account with the Bank of Madras, and withdrawals from the Fixed Deposit Account shall be subject to the counter-signature of the Chairman or Vice-Chairman. For the ordinary current expenditure as sanctioned in the budget all drafts on the current account shall be signed by the Principal.

64. The accounts shall be audited each year by a Superior Officer of the account department.

65. The Committee shall, not later than the 31st March of each year, submit to Government, through the Director of the public Instruction, a report upon the condition and the progress of the School during the preceding calendar year, the following documents forming appendices thereto:

- (a) A statement of accounts, in which the actual expenditure under each head shall be compared with the budget provision.
- (b) Extracts from the reports of inspecting officers and special examiners.
- (c) A statement showing the history of former pupils.

MISCELLANEOUS.

66. Lieutenant-General Commanding the Southern Army and the Right Reverend the Lord Bishop of Madras shall be *ex-officio* patrons of the institution, and shall be at liberty to visit the School at any time and to refer to the Committee, or to the Government, any matter that, in their opinion, demands attention.

67. The Civil Surgeon, Ootacamund, shall be in medical charge of the School, and shall visit the institution at least once a week and whenever it is necessary.

68. The code, with such alterations as may have been made during the preceding twelve months, shall be published annually in the Lawrence Asylum Press Almanac, and copies of it shall be sent to the Commanding Officers of British units of the Southern Army.

REPORT

Home (1919) Department.
(Education)

Ordinary SERIES.

G.O. No. 912

DATED 23-7-1919

INDEXED

[Despatch Abstract.]

Lawrence Memorial School, Dotacamund.

Recording with remarks the report on the working of the
----- for the year 1918.

BACK PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

FURTHER PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

HOME (EDUCATION)

DEPARTMENT.

C.F.-20

CNO. 1346 B

11.7.19

Received



Registered

191

Subject.

Submitting the annual report of the Lawrence

Memorial School, Ootacamund for the year 1918.

2938 1-2-18 C
566m 30-4-18
736m 8-6-18
832m 15-6-18
833m 15-6-18
981m 26-7-18 Report
1042m 12-8-18
1095m 28-8-18
1240 17-9-18 C
1451 13-11-18
1562 6-12-18

ENCLOSURES.

No.

Ref On C. No. 3173/19

Spare copies

Station Madras, Dated the 8 July 1919.

Home (Ed.) Dept.

Order
441

Recorded.

From (Name) The Hon'ble Mr. R. Littlehales, M.A.,
(Designation) Ag. Director of Public Instruction

To The Secretary to the Government of Madras,

Home (Education) Department.

Sir,

I have the honour to submit herewith three copies of the report of the Committee of the Lawrence Memorial School, Ootacamund, on the working of the school during the year 1918 together with a copy of my Proceedings No. 4369/19 dated 9th July 1919 reviewing it as well as the reports of the inspection of the boys' and girls' branches of the school conducted by the Inspector of European and Training Schools in May and June last.

I have the honour to be,
Sir,
Your most obedient servant,

[Signature]

For Director of Public Instruction

Please quote this in the reply.

Ref. on C.	No. 4308	of 191
Dis.		
Dated	9-7	191



Edl. A-2 (B) -1,0005-3-8-15.

PROCEEDINGS OF THE DIRECTOR OF PUBLIC INSTRUCTION.

Read the following paper:—

Inspection reports of the Lawrence Memorial School, Ootacamund, Boys' and Girls' Branches for 1919-20

Also report of the Committee of the Lawrence Memorial School, Ootacamund for the year 1918.

Recorded.

2. At the High School and the Middle School Examinations of 1918, the number of boys examined was 7 and 11 of whom 4 and 5 passed. Two girls were examined at the High School Examination and both of them passed, while 7 were examined at the Middle School Examination of whom 3 passed.

3. The question of starting Manual Training Classes in the institution is under consideration.

4. The Inspector's reports again bear testimony to the generally efficient condition of the institution and to the interest evinced by the Principal and the members of the staff in its welfare.

Admission
For Director of Public Instruction

To

The Inspector of European and Training Schools.
,, Principal and Secretary, Lawrence Memorial School,
Ootacamund.

,, Inspector of Schools, 8th Circle.
,, Inspectresses of Girls' Schools, Southern Circle.

Copy to the Chairman, Lawrence Memorial School Committee, Ootacamund.— for information.

,, ,,, Collector of Nilgiris - for information.
Copy to Government for information with covering letter.

T.R. 8/7.

Lawrence Memorial School, Ootacamund.

Recording ^{with a remark} the report on the work of the
the year 1918.

READ AGAIN G.O. No., dated 191

” ” ” ” ” 191

READ ALSO:—

C. No. 13460, From the SP-9, No. 3173/19 dated 8-7. 1919

” ” ” ” ” ” 191

" " " " , " 191

ORDER.

No. 912, dated 23.7 1911

with an expression of satisfaction ^{was}
with the efficient management
of the school

Recorded

17.7.49

$\frac{12.7}{12.7} \approx 1$

22/7/09

Lo

The spg

Committee of the L. M. School,
Ootacamund.

For a precedent please see G. 1



2. The Govt. has perused with interest the review of the working of the school during the past decade which is incorporated in Section VIII of the Report. They note with satisfaction the testimony borne by the Inspectors to the efficiency of the school management & to the interest taken by the Principals & the Staff. A particularly gratifying feature of the year was the energy & success with which the epidemic of influenza was combated.

Lawrence Memorial School, Ootacamund.

Recording with remarks the report on the working of the ---
for the year 1918.

READ AGAIN G.O. No., dated 191 .

" " " " 191 .

READ ALSO:-

C. No. 1346 B., From the D.P.I., No. 3173/19 dated 8 - 7 - 1919

" " " " 191

" " " " 191

ORDER.
Mis.

No. 912, dated 23- 7- 1919

Recorded .

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To The D.P.I.
" Committee of the L.M. school,
Ootacamund.

P.R. 17/7/19	H.B. 21/7/19	R.R.R. 22/7/19.
T.K. 17/7/19		

For a precedent please see G.O.
No. 766 Edl. dated 12-7-16.

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19

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19

DATED

CURRENT No.

ENCLOSURES TO C. No.

ORDER OF GOVERNMENT

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LETTER OF GOVERNMENT

STATEMENT WITH LITTO.

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