

Home (1919) Department.

Education

Ordinary SERIES.

G.O. No. 1156

DATED 1289

INDEXED

[Despatch Abstract.]

Public Service Notification.

Notifying an amendment to the ---- requiring typists in the Revenue divisional offices to possess the minimum general educational qualification.

BACK PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

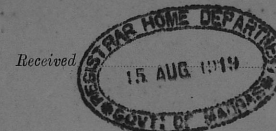
FURTHER PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.



Sectt. II-26 (a) -10,000-26-9-18.

C No 1575B



Received 15 AUG 1919 Registered 15.8.1919

Abstract.

Typists in divisional offices.

Directing that ----- should possess the minimum general educational qualification.

Home (Edn)
Subd: that a notes copy of
the G.O. may be inserted.
17.8.19
18/8/19
watched & returned
in time
CH

REVENUE DEPARTMENT.

G.O. No. P. 1880

, dated 9th August

1919.

ENCLOSURES.

No.

Read the following papers :-

G.O.No.Mis.727 Revenue, dated 27-3-1919.

From the Board of Revenue, Land Revenue, Ref.No.2153/19-1, dated 9th July 1919.

Order.

The Government direct that henceforth typists in revenue divisional offices should possess the minimum general educational qualification prescribed in Article 1 of the Public Service Notification.

2. Orders will issue in the Home (Education) department amending clause 2 (2) of the notification accordingly.

(True Extract)
A.F.G.Moscardi,
Tem.Addl.Secy. to Government.

To the Board of Revenue, Land Revenue
,, Home (Education) department,
with copy of notes.

will follow in print.

Forwarded to the Home (Education) Department

(By Order)

T. Rama Svarani
Superintendent.

T.K.G/12-8-19.

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Government of Madras
REVENUE DEPARTMENT

G.O. No. 1880, 9th August 1919

Typists in divisional offices

Directing that — should possess the minimum general educational qualification.

READ—the following papers :—

I

G.O. Mis. No. 727, Revenue, dated 27th March 1919.

ABSTRACT.—Sanctioning the conversion of a clerk's post on Rs. 20 in the revenue divisional offices into that of a typist on Rs. 20—1—25.

II

**Reference from the Board of Revenue (Land Revenue), No. 2153/19-1,
dated 9th July 1919.**

E. S. LLOYD, Esq., I.C.S.,
Commissioner of Land Revenue.

*Public Service Notification—General educational qualifications—Typists—Revenue
Divisional Offices.*

[Reference—Paragraph 3 of G.O. Mis. No. 727, Revenue, dated 27th March 1919.]

The Board is not sure whether under the order quoted above typists in divisional offices should possess the minimum general educational qualification prescribed in the Public Service notification. If this is the intention of Government, the Board suggests that item II in column B of the table appended to article 2 (2) of the Public Service notification should be amended.

H. R. PATE,
Secretary.

To the Secretary to Government, Revenue Department.

Order—No. 1880, Revenue, dated 9th August 1919.

The Government direct that henceforth typists in revenue divisional offices should possess the minimum general educational qualification prescribed in article 1 of the Public Service notification.

Miscellaneous

2. Orders will issue in the Home (Education) Department amending clause 2 (2) of the notification accordingly.

(True extract)

A. F. G. MOSCARDI,
Tempy. Addl. Secretary to Government.

To the Board of Revenue (Land Revenue).
" Home (Education) Department, with copy of notes.

x (will follow)

NOTES CONNECTED WITH G.O. No. 1880, REVENUE, DATED
9TH AUGUST 1919[SUBJECT.—*Typists in Divisional offices.*]*Previous papers :*

G.O. Mis. 248,	Home (Edn.),	22nd Feb. 1918
" 369,	Financial,	4th May "
" Mis. 3211,	Revenue,	11th Sep. "
" " 727 "	"	27th Mar. 1919

*Reference from the Board of Revenue (Land Revenue), No. 2153-19-1, dated
9th July 1919.*

In G.O. No. 727, Revenue, dated 27th March 1919, the Government sanctioned the conversion of a clerk's post on Rs. 20 in the Revenue Divisional offices into that of a typist on Rs. 20—1—25 and ordered that Divisional officers should be required to appoint to the typists' posts thus sanctioned, persons possessing general educational and technical qualifications who could attend not only to typing work but also help the other clerks in the office or take up some section work. The Board of Revenue now enquires whether it is the intention of Government that typists in Divisional offices should possess the minimum educational qualification prescribed in the Public Service notification and if it is the intention, it suggests that the necessary amendment may be made in the Public Service notification.

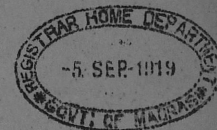
2. In connexion with the proposal to convert a clerk's post on Rs. 20 in Divisional offices to that of a typist on Rs. 20—1—25, the Board of Revenue observed that if the Divisional office got a typist pure and simple, he would not regard himself as required to do any other work than typing and that there was not enough typist and too much other work in a Divisional office and too small an establishment for such an arrangement to be convenient (page 5 of G.O. No. 727, dated 27th March 1919). The Secretary (Mr. Young) noted that the difficulty might be got over by requiring Divisional officers not to appoint men to the typists' posts merely because they could type and the Honourable Member (Sir Alexander Cardew) agreed. It will thus be seen that it was the intention of Government that typists in Divisional offices should possess the minimum general educational qualification prescribed in the Public Service notification. Submitted that, with these remarks, the file may be transferred to the Home (Education) Department for making the necessary amendment to the Public Service notification.

S.R.G.—22-7-19.

T.S.R.—23-7-19.

I am not at all certain that G.O. No. 727, dated 27th March 1919, contemplated the appointment to typists' posts of such persons only as are termed 'passed candidates', nor do I think that such an inference can be drawn from Mr. Young's remarks at page 16 of the above Government Order. The ordinary 'passed candidate' applies for the Government post as soon as he gets the Secondary School-leaving Certificate, and does not spend time and money in learning typewriting, which will secure him only an initial salary of Rs. 20. As far as my experience goes, typists were 'unpassed candidates' who possessed sufficient 'nous' to do routine work in addition. If it is made obligatory that they should be 'passed candidates', I don't think such men will be available in the districts.

J. B. BROWN—25-7-19.



I agree with Mr. Brown that the 'minimum general educational qualification' is not required for the typist. He is required to be able to type, and to be sufficiently educated to help with other jobs in the office.

A. F. G. MOSCARDI—25-7-19

I think our present system is radically wrong. By creating posts of typists for which no general educational qualification is required, we are creating a class, somewhere between skilled and unskilled labour, of men who are condemned to spend the whole of their lives at their machines with no prospect of ever rising to the pay of a motor driver. At the same time, we automatically necessitate the employment of

I have always done my best to cut down these staffs. The drafting clerk ought to do the examining without the help of a reader. There is always a dead wall of opposition to the proposition however!

L.D.—28-7-19.

be left in one of these poorly-paid appointments for a long term of years when we want on the other hand to make typing, if not an essential qualification of a clerk, at least one on account of which strong preference should be given. I feel very strongly that we ought to get rid of the uneducated typist altogether and replace him by encouraging every junior clerk to learn to use the machine, for which purpose I would give a small allowance to every one who qualified and have classes in typewriting out of office hours held in all big offices in which clerks could be found to fill them. If my Honourable Colleagues and His Excellency the Governor agree in this, I should like to have the question taken up in connexion with Mr. Tottenham's report and the present arrangements radically revised.

L.D.—28-7-19.

2. In view of the above considerations, on the present case I would require the minimum educational qualification for typists in Divisional offices.

Please circulate.

C. G. T[ODHUNTER]—26-7-19.

The Hon'ble Mr. Davidson, c.s.i., and His Excellency the Governor.

A.F.G.M.—28-7-19.

I agree.

L. D[AVIDSON]—28-7-19.

W[ILLINGDON]—29-7-19.

A draft order is submitted for approval. It may be sent to Home (Education) for acceptance of the draft order. A copy of the above notes may be sent to the Financial Department for necessary action.

S.J.A.—30-7-19.

J. B. BROWN—30-7-19.

HOME (EDUCATION) DEPARTMENT.

So far as the appointment of copyists in Revenue Divisional offices goes, even under the Public Service notification, as it is, preference should be given to candidates who have qualified under article 1 of the Public Service notification and have passed the elementary grade typewriting test or to those who have completed Secondary School-leaving Certificates showing satisfactory entries under shorthand and typewriting. Thus it is already open to any Divisional officer to secure a typist with minimum general educational qualification. The present orders make it obligatory on Divisional officers to appoint only men with the minimum general educational qualification to typists' posts. The draft order which is based on

Honourable Member's note on the previous page may be accepted; please see also Secretary's note at page 14 of G.O. No. 248, Home (Education), dated 22nd February 1918. On receipt of a copy of the Revenue Department Proceedings with notes, the necessary amendment to the Public Service notification may be notified.

E.A.V.—3-8-19.

T.K.—5-8-19.

C. RAMANUJA ACHARIYAR—7-8-19.

R. RAMACHANDRA RAO—8-8-19.

REVENUE DEPARTMENT.

To Secretary.

J. B. BROWN—9-8-19.

A. F. G. MOSCARDI—9-8-19.

[G.O. No. 1830, Revenue, dated 9th August 1919.]

of the Schedule appended to
Art. 2⁽²⁾ of the Public Service Notice
published at 44 281 to 296 of
Part I. B. of the Fort St. George
Gazette, of 29th April 1919
insert the words "^{and} Research
Divisional" between "^(the words) collector"
and "officers", and delete the
words "Divisional and" occur

in the notes. ~~thereunder~~

~~copy of~~

CR
7-9-49
11-9-49

my
12.9.49

7.9.49

To the L. G. S. with a
copy of Rev. Sec. 1380
copy to the Rev. Dept.
... S. G. P. (for publication
of Notices)

gazetted on 16.9.49

When given for copying
When copied
When examined
When signed

191

REAP AGAIN G.O. No.
191

DATED

CURRENT No.

ENCLOSURES TO C. No.

ORDER OF GOVERNMENT

A A A A A A A

LETTER OF GOVERNMENT.

STATEMENT WITH DITTO.

PAYERS NOT FILED UP, BEING MEANT FOR DEBATURE
IN ORIGINAL.

N.B.-

A = Copy in full.
B = Not to be copied.
P = Copy abstract only.
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