

N. P.

Government of Madras

HOME (EDUCATION) DEPARTMENT

G.O. No. 780, 17th June 1918

Valuable stock

Passing orders on the suggestions of the Director of Public Instruction in regard to the submission to him by subordinate officers of returns of —.

ORIGINAL

INDEXED

BACK PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

FURTHER PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

Number of copies: { Letter.
{ Order.

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READ—the following paper :—

Letter—from the Hon'ble Mr. J. H. STONE, M.A., F.R.H.S., C.I.E., Director of Public Instruction.
To—the Secretary to Government, Home (Education) Department.
Dated—Madras, the 10th May 1918.
No.—C. 4230.

I have the honour to request the sanction of Government to the following proposals regarding the annual return of 'valuable stock' prescribed in G.O. No. 1007, Financial, dated 1st October 1886.

2. These returns are being submitted by all officers of the Educational Department to this office. As a matter of fact most subordinates of the department, e.g., the hundreds of inspecting officers, have no articles of 'valuable stock' and they send in a nil return. I would suggest that the return might be abolished altogether for the Sub-Assistant Inspectors at least, their stock list being verified annually—as is done now—when their offices are inspected. This would not only considerably reduce the number of nil returns received in this office but would also economise stationery.

3. I would further suggest that the following subordinate inspecting officers, viz., Assistant Inspectors, Assistant Inspectresses and Sub-Assistant Inspectresses and the heads of Government Secondary and Training Schools, might submit the returns to the Inspectors and Inspectresses concerned, who are in a position to check them during their inspection of the offices or institutions. All other officers who now submit the returns to the Director will continue to do so.

Order—No. 780, Home (Education), dated 17th June 1918.

The Government approve the Director's proposal that Assistant Inspectors, Assistant Inspectresses, Sub-Assistant Inspectresses and the heads of Government Secondary and Training Schools should, in future, submit the annual returns of valuable stock in their possession to the Inspector or Inspectress of the Circle concerned instead of to the Director of Public Instruction. They are not however prepared to accept the suggestion that the submission of the above returns should be dispensed with altogether in the case of Sub-Assistant Inspectors of Schools. These officers should, in future, submit their annual returns to their immediate superior—the Assistant Inspector or the Inspector of Schools, as the case may be.

(True extract)

R. RAMACHANDRA RAO,
Secretary to Government.

To the Director of Public Instruction.
" Financial Department.

NOTES CONNECTED WITH G.O. No. 750, HOME (EDUCATION),
DATED 17TH JUNE 1918.

[SUBJECT.—Discontinuance of the return of 'valuable stock' from certain officers.]

Previous papers :

G.O.	396, Public,	22nd February	1886
"	1007, Financial,	1st October	"
"	843 "	22nd July	1887
"	920 "	18th September	1893
Letter	425 "	25th May	1918

HOME (EDUCATION) DEPARTMENT.

From the Director of Public Instruction, dated 10th May 1918, No. C. 4230.

In G.O. No. 1007, Financial, dated 1st October 1886, heads of departments were requested to arrange for submission of returns of 'valuable stock' in the prescribed form and to the authorities specified. According to this scheme the Director of Public Instruction was to submit an annual return to Government, while the principals of certain colleges and all the officers of the Educational Department were to submit annual returns similarly to the Director of Public Instruction. Subsequently the Government in their Order No. 843, Financial, dated 22nd July 1887, stated that in future heads of departments would be held responsible for obtaining returns from, and for checking the valuable stock of, their subordinates and that in respect of the stock actually in their own custody they should submit a yearly report to Government that they were keeping an inventory of the valuable stock and had duly checked that inventory for the past official year. These orders were again modified in 1893 when the returns furnished to Government were discontinued, and the officers submitting administration reports were asked to state in such reports whether the instructions relating to the maintenance of an inventory of valuable stock have been carried out in their own and subordinate offices, the other officers not required to submit annual reports being held responsible for seeing that the necessary inventory was maintained and duly checked—paragraph 3 of G.O. No. 920, Financial, dated 18th September 1893.

2. In accordance with the above orders all the officers of the Educational Department are submitting annual returns to the Director. He points out that most of the inspecting officers have no articles of valuable stock and that they send a 'nil' return. He suggests that the return might be abolished altogether for the Sub-Assistant Inspectors at least, their stock list being verified annually—as is done now—when their offices are inspected (by the Assistant Inspectors)—and that Assistant Inspectors, Assistant Inspectresses and Sub-Assistant Inspectresses and the heads of Government secondary and training schools might submit the returns to the Inspectors or Inspectresses concerned who are in a position to check them during their inspection of the offices or institutions. Thus the arrangements suggested by the Director of Public Instruction would ensure far more effective check than is possible under the present system, but there appears to be no reason why the Sub-Assistant Inspectors of Schools should not also submit a return to their immediate superior—the Assistant Inspectors of Schools or to Inspectors. The returns may in many cases be blank, but it appears desirable to guard against fraud even in occasional cases. The file may now be forwarded to Financial.

S.A.—30-5-18.

N.K.—30-5-18.

C. RAMANUJA ACHARIYAR—31-5-18.

R. RAMACHANDRA RAO—1-6-18.

NOTES TO G.O. No. 780, HOME (EDUCATION), 17TH JUNE 1918

FINANCIAL DEPARTMENT.

Please see paragraph 3 of G.O. No. 920, Financial, dated 18th September 1933. The Director of Public Instruction has got to state in his administration report to Government whether the instructions relating to the maintenance of an inventory of valuable stock have been carried out in their own and *subordinate* offices. The suggestions made by the Director of Public Instruction as slightly amended in the Education section will not affect the above order of Government and it seems there is no objection to accord approval to them. This is an administrative arrangement and it is not necessary to consult the Accountant-General.

T.H.R.—10-6-18.

L. E. KERRSHAW—12-6-18.

HOME (EDUCATION) DEPARTMENT.

A draft order is submitted for approval.

N.K.—15-6-18.

R. RAMACHANDRA RAO—17-6-18.

[G.O. No. 780, Home (Education), dated 17th June 1918.]

Passing orders on the suggestions of the Director of Public Instruction in regard to the submission to him by subordinate officers of returns of-----

READ AGAIN G.O. No., dated 191

” ” ” ” ” 191

READ ALSO:—

C. No. 1251 A, From the D.P.I. G. No. 4230, dated 10. 5. 1918

” ” ” ” , “ ” 191

" " " " 191

ORDER

No. 780, dated 17. 6. 1918

The Government approve the Director's proposal that Assistant Inspectors, Assistant Inspectresses, Sub-Assistant Inspectresses and the heads of Government Secondary and Training Schools should, in future, submit the annual returns of valuable stock in their possession to the Inspector ^{or} and Inspectress ~~es~~ of the Circle concerned instead of to the Director of Public Instruction. They are not ^{however} prepared to accept the suggestion that the submission of the above returns should be dispensed with altogether in the case of Sub-Assistant Inspectors of Schools. These officers should, in future, submit ^{annual} their ^(annual) returns to their immediate superior ~~s~~ - the Assistant Inspector ~~s~~ or the

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To the D.P.I. (944) ✓
w. final depth (240) ✓



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[G.O. No. 780, Home (Education), dated 17th June 1918.]

ORDINARY.

PRESS SLIP.
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G.O. No. 700, dated 17.6. 1918

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(b) Each letter, memorandum, or order or set of orders, in the file of correspondence should be headed in succession with the Roman numeral I, II, III, etc., the number being written in red ink or blue chalk above the item. The particular papers to be printed in the special issue-copies should be indicated by the Roman numeral (I, II, etc.), by which that item has been headed in the correspondence file. All matter, including marginal remarks or references, to be printed should be written in ink and matter which should not be printed should be encircled. Initials and signatures that are not quite legible should be re-written distinctly.

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TO PRESS, MADRAS OOTY.

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