

Government of Madras

HOME (EDUCATION) DEPARTMENT

G.O. No. 732, 8th June 1918

Delegation of powers

Conferring upon Superintending Engineers power to grant temporary exemptions to tracers
subject to certain conditions.

ORIGINAL

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Number of copies { Letter.
Order.

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HOME (EDUCATION) DEPARTMENT

G.O. No. 732, 8th June 1918

Delegation of powers

Conferring upon Superintending Engineers power to grant temporary exemptions to tracers subject to certain conditions.

READ—the following papers :—

I

G.O. No. 756, Educational, dated 20th August 1912.

ABSTRACT.—Empowering Superintending Engineers to sanction, subject to certain conditions, the exemption of unpassed candidates from the examination rules.

II

G.O. No. 199, Educational, dated 4th March 1913.

ABSTRACT.—Conferring upon Superintending Engineers power to grant surveyors and sub-overseers temporary exemptions from the examination rules.

III

Letter—from M.R.Ry. Rao Bahadur L. D. VENKATARAMA AYYAR Ayyar, B.A., B.C.E., Superintending Engineer, III Circle, Bellary.

To—the Secretary to Government, Public Works Department (Buildings, Roads and Railways).

Dated—Camp Cuddapah, the 5th/6th of April 1918.
No.—3069.

I have the honour to bring to your notice that, under article 3 of the Public Service Notification, typists and tracers are required to pass certain technical examinations. When in short privilege leave or other leave vacancies, men not possessing such educational qualifications have unavoidably to be appointed, it is now necessary that applications for such exemption should be submitted to you for sanction as under article 5, clause (11) of the Public Service Notification the powers of Superintending Engineers to sanction exemptions under article 3 are restricted to the appointments of draughtsmen, surveyors and sub-overseers. I have therefore the honour to suggest that, if you agree, the Government may be moved to so amend the clause (11) article 5 of the Public Service Notification as to empower Superintending Engineers to sanction temporary exemptions in the case of typists and tracers also.

Order—No. 732, Home (Education), dated 8th June 1918.

In continuation of the Government Orders read above, the Government are pleased to confer upon Superintending Engineers power to grant tracers in the Public Works Department temporary exemptions from the technical qualifications prescribed in G.O. No. 1213, Educational, dated 30th October 1914, provided—

- that the tracer so exempted is not given a pay of more than Rs. 20 per mensem ;
- that the period of exemption does not exceed three months ; and
- that bona fide efforts have been made without success to obtain qualified candidates.

2. The request of the Superintending Engineer, III Circle, that similar powers may be delegated to Superintending Engineers in respect of typists also cannot be complied with.

3. The Commissioner for Government Examinations is requested to submit a draft of the necessary alterations in the Public Service Notification.

(True extract)

R. RAMACHANDRA RAO,
Secretary to Government.

To the Public Works Department.
,, Commissioner for Government Examinations.

NOTES CONNECTED WITH G.O. No. 732, HOME (EDUCATION),
DATED 8TH JUNE 1918.

[SUBJECT.—*Delegation of powers to Superintending Engineers in respect of appointments of typists and tracers.*]

PUBLIC WORKS DEPARTMENT.

From the Superintending Engineer, III Circle, dated 6th April 1918, No. 3069.

Under clause (11) of article 5 of the Public Service Notification "Superintending Engineers may sanction the exemption of candidates for employment as draftsmen, surveyors and sub-overseers in acting and sub. *pro tem.* vacancies, and in temporary posts for a period of three months, when the sanctioned pay of the appointments does not exceed Rs. 50 per mensem in the case of draftsmen and surveyors and Rs. 35 per mensem in the case of sub-overseers." This is subject to the condition that bona fide efforts have been made without success to obtain passed candidates. In his letter read above the Superintending Engineer, III Circle, requests that Superintending Engineers may be invested with similar powers in the case of appointments of typists and tracers. The request of the Superintending Engineer is examined below.

2. *Typists.*—It is submitted that during the past five years no application for temporary exemption from Examination rules in favour of typists has come up to this department for consideration. This apparently establishes the fact that no difficulty has been experienced in obtaining passed candidates for filling up short vacancies in typists' appointments. Attention is also, in this connexion, invited to rule 61 (a) of the Stationery Manual, volume I. The first supply of a typewriting machine to an office can be sanctioned by certain heads of departments subject to the condition. . . . or that the machine will be placed in charge of a clerk who has passed the typewriting test. The intention of Government seems, therefore, to be that typewriters should not be

G.D.P.—25-4-18.

used by unpassed men. The request of the Superintending Engineer in respect of

appointments of typists may, therefore, be negatived.

3. *Tracers.*—There seems to be no objection to grant the request made by the Superintending Engineer in regard to this class of appointments. If this is approved, the point for consideration is up to what pay and for what period Superintending Engineers shall be empowered to exempt candidates for employment as tracers. In the case of draftsmen and sub-overseers Superintending Engineers were authorized to exempt candidates for a period of three months up to a limit of Rs. 50 and 35, respectively. These rates were fixed with reference to the maximum pay of the lowest grades of the two classes of appointments then in force—vide paragraph 3 of this department's note on page 1 of the Notes to G.O. No. 199, Educational, dated 4th March 1913. The pay of all tracers in the Public Works Department has been fixed at Rs. 20—1—35 in G.O. No. 2189 W., dated 14th November 1914, and there is only one grade. It is submitted, therefore, that Superintending Engineers may be empowered to exempt candidates for tracers' posts up to a limit of Rs. 20—the minimum pay—and for a period of three months, subject to the usual condition that bona fide efforts have been taken to obtain passed men. If the above view is accepted, the file may be transferred to the Home (Education) Department for issue of the necessary orders.

A.A.—18-4-18.

A.S.N.—22-4-18.

How many application have been received from Superintending Engineers during the past five years for sanction to the employment of unpassed men as tracers?

2. Is there any difficulty in finding qualified men to fill temporary vacancies of tracers?

G. D. PLUMMER—25-4-18.

Submitted.

It was only in October 1914 that the new tests for the post of tracers were prescribed—vide G.O. No. 1218, Educational, dated 30th October 1914. With a view to enable the unpassed men who were then in service to continue in their appointments and to qualify for the posts, the Government sanctioned their temporary exemption from passing those examinations for a period of three years—G.O. No. 541, Educational, dated 19th May 1915. The Government also empowered Superintending Engineers to employ unpassed candidates who were found fit for such posts as tracers, *during the same period* provided bona fide efforts were made without success to obtain passed men—G.O. No. 541, Educational, dated 19th May 1915. This period expired only on the 30th October 1917. Subsequently, the temporary exemption granted to the tracers under the operation of the above orders was extended up to the publication of the results of the technical examinations held in November 1917 and April 1918—vide G.Os. No. 1422, Home (Education), dated 12th November 1917, and No. 1664, Home (Education), dated 29th December 1917. The results of the April examination have yet to be published and the general exemption is still in force. In the case of such of the tracers who failed in the November examination and who had given five years and more of satisfactory work to Government the period was further extended to November 1918. It will be seen from the above that individual applications had to come to Government only after 30th October 1917, with reference to the case of men at A above and those who were appointed as tracers after 30th October 1917. The number of such cases till now received is 21.

2. The above number, it may be observed, is only for a period of six months and that within the limited cases referred to in the foregoing paragraph. It is submitted that out of this (21), the number of applications in favour of unpassed men, who were appointed in short vacancies, is nine. This indicates that there is difficulty in obtaining passed men for short vacancies.

C.R.—4-5-18.

A.S.N.—6-5-18.

Submitted that the Superintending Engineer's request so far as it relates to appointments of tracers may be supported and transferred to the Home (Education) Department for issue of the necessary orders.

G. D. PLUMMER—9-5-18.

W. G. MOLESWORTH—9-5-18.

S. B. MURRAY—10-5-18.

HOME (EDUCATION) DEPARTMENT.

The question raised in this file is in regard to the grant of enhanced powers of

*Their present powers appear in articles 4 (ii) and 5 (ii) of Public Service Notification on pages 16 and 18 respectively.

exemption to Superintending Engineers* so as to cover the case of tracers also. Attention is in this connexion solicited to a recommendation which the Public Works Department made on a previous occasion to give increased powers of exemption to the Superintending Engineers and the Chief Engineer [page 8 of notes with G.O. No. 1021, Home (Education), dated 6th August 1917], and to the office-note at pages 18 and 19 of the notes with G.O. No. 521, Home (Education), dated the 23rd April 1918, in which the above recommendation was discussed. Orders were not, however, issued as the Honourable Members directed that the question of special tests should be dealt with in the department most intimately connected with each test. In pursuance of the above orders it was decided to circulate the notes to Secretariat departments for requisite action in regard to the tests concerning them. This is being attended to separately. (Notes to G.O. No. 521, Home (Education), dated 23rd April 1918, since circulated to Secretariat departments).

2. The question of powers of exemption seems however to stand on a different footing, as it is this department that is still in charge of the Public Service and Special Test Notifications. Any delegations in this regard may therefore appropriately be sanctioned in this department. The specific point in this file is however only in respect of empowering Superintending Engineers to employ unqualified persons as tracers in temporary vacancies presumably of *not more than three months' duration*.

This opportunity may be taken to consider what further delegations under the Public Service Notification may be made to officers of the Public Works Department so that a single *final* order may issue on the subject. The case may therefore be returned to the Public Works Department with the request to frame their recommendations in the matter. The attention of that department may also be invited to the notes with G.O. No. 521, Home (Education), dated 23rd April 1918, especially to this office-note at pages 18 and 19 thereof.

E.A.V.—17-5-18.

T.K.—18-5-18.

We may issue the order so far as the proposal in this file is concerned and ask the Commissioner for Government Examinations to submit draft notification altering the Public Service Notification. He will submit a consolidated notification after all the orders have issued. Public Works Department will surely consider questions of further delegation when the notes are circulated. We need not delay this file for that.

C. RAMANUJA ACHARIYAR—21-5-18.

Quite so.

R. RAMACHANDRA RAO—22-5-18.

A draft order is submitted.

E.A.V.—24-5-18.

T.K.—24-5-18.

C.R.—27-5-18.

Draft to Public Works Department for acceptance.

R.R.—28-5-18.

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In the draft put up one of the conditions under which the Superintending Engineer can exercise the power now proposed to be conferred on him is that the sanctioned pay of the appointment is not more than Rs. 20 per mensem—proviso (1) in paragraph 1. But in G.O. No. 2189 W., dated 14th November 1914, the pay of all appointments of tracers, whether permanent or temporary, has been fixed at Rs. 20—1—35, and under note (3) to the preface to the Public Service Notification the pay should, for the purposes of the notification, be taken at the maximum of the grade, viz., Rs. 35.

2. What was recommended by this department was that the Superintending Engineer might be empowered to exempt candidates for tracers' posts provided that the salary allowed does not exceed Rs. 20. It is therefore submitted that the K proviso (1) in paragraph 1 of the draft be altered to the effect "that the tracer exempted is not given a pay of more than Rs. 20 per mensem." Subject to this alteration, the draft may be accepted and the file returned to Home (Education).

P. RAO—31-5-18.

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W. G. MOLESWORTH—31-5-18.

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[G.O. No. 732, Home (Education), dated 8th June 1918.]

Lucas

(2)

Success to obtain qualified candidates.

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3. The Commissioner for Govt. Exams. is requested to submit a draft of the necessary alterations in the Public Service Notice.

24.5.18
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24.5.18
27.6.18

To the P. W. D. (Pto)
.. to S. & S. (Pto)
S. & S. to be recommended,
15th July 1918

Appd. for approval
15.6.18
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HOME (EDUCATION) DEPARTMENT.
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C. S. S. S.

Notes to
G.O. No. 521
Sd. 2/23/18
April 1918
Twice
Circulated to
H.A. Dept.

Please print in
this notice book

NOTES TO G.O. No. 732, HOME (EDUCATION), 8TH JUNE 1918

3

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[G.O. No. 732, Home (Education), dated 8th June 1918.]

ORDINARY.

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(b) Each letter, memorandum, or order or set of orders, in the file of correspondence should be headed in succession with the Roman numeral I, II, III, etc., the number being written in red ink or blue chalk above the item. The particular papers to be printed in the special issue-copies should be indicated by the Roman numeral (I, II, etc.) by which that item has been headed in the correspondence file. All matter, including marginal remarks or references, to be printed should be written in ink and matter which should not be printed should be encircled. Initials and signatures that are not quite legible should be re-written distinctly.

(b) For rules regarding printing of notes, see rule 815 of the office Manual.

(c) The number of copies and the details of distribution should be filled in by the Superintendent or Referencee concerned.

(d) In the absence of special instructions to the Press to keep matter standing for a specified period, ordinary papers of 8 pages and under will be kept standing for one week, and larger papers for two weeks only. The type of notes and of all confidential papers is distributed immediately after striking.

(e) This slip, properly and completely filled in, should accompany every paper sent to Press; it will be returned by the Press when proofs are furnished; it should be sent to the Press when a call is made for revised proofs or when a corrected proof is sent for striking. When finally returned by Press it should be filed with the original order or letter.

INSTRUCTIONS FOR THE PRESS.

(a) If, in the opinion of the Superintendent of the Press, a paper has been marked urgent unnecessarily, he should send the Press slip to the Registrar with a remark to that effect.

(b) Unless a note to the contrary is made against the matter, pencil entries should not be printed. The Superintendent of the Press may bring to the notice of the Registrar any instance of incomplete or careless editing.

(c) Signature copies of letters to the Secretary of State or to the Government of India should be printed on hand-made paper.

(d) This slip should be returned by the Press to the Secretariat when proofs are furnished; it will be sent back to the Press when proofs are returned corrected and should be finally returned to the Secretariat when struck-off copies are supplied.

(e) The names of the Secretary and Members should be printed in full when they occur on the right hand side, only the first time when they appear on the left side, the initials alone being printed later.

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Clerk.

Supt.

B

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Type may be released after usual interval at once.

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Supt.

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Clerk.

Supt.

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