

Home () Department.
Education

Ordinary SERIES.

G.O. No. 1102

DATED 30 8 18

INDEXED

[Despatch Abstract.]

Government Institute of Commerce, Madras.

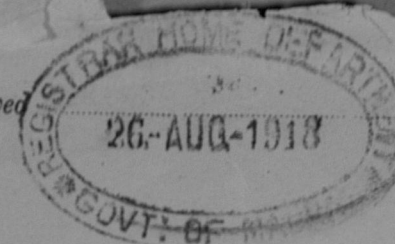
Sanctioning the teaching staff, and the clerical and
menial establishments required for the -----.

FURTHER PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

NOTES.

Received



191

Registered

268

1918

Subject.

Requesting sanction of Government to the employment of certain ^{staff and establishment} ~~members~~ of the staff in the Government Institute of Commerce, Madras.

ENCLOSURES

No.

R.C. No. 5358/1918

Spare copies

Station Madras, Dated the 24th August 1918

From (Name) the Hon'ble Mr. J.H. Stone, M.A., F.R.H.S., C.I.E.,

(Designation) Director of Public Instruction, MADRAS.

To The Secretary to the Government of Madras,

HOME (EDUCATION) Department.

Sir,

In continuation of my letter R. C. No. 5358/1918, dated 14th August 1918, I have the honour to request that you will be so good as to obtain the sanction of Government for the employment with effect from 1st September 1918 of the undermentioned staff and establishment in the Government Institute of Commerce, Madras, to be opened shortly:-

Law Assistant	Rs. 250
Book-keeping and Commercial Assistant	Rs. 200-10-250
Typewriting and Shorthand Assistant	Rs. 100-10-150
English Assistant	Rs. 100-10-150
Mathematics Assistant	Rs. 100-10-150
Clerk	Rs. 40-4-60
Librarian	Rs. 30-4-60
Attender or Muchi	Rs. 10
2 Peons at Rs. 9 each.	

Circulated to H.E. from Madras 24.8.18.

re the above mentioned of Mr. Sandekar as Principal of the Institute of Commerce - 30-7-18

It will be observed that the scales of staff and establishment proposed above are the same as those suggested by the Committee and approved by Government in their order No. 813 Home (Education), dated 16th June 1917. I intend entertaining immediately the clerical and menial establishments and filling up a few posts only among the teaching staff. The other posts can be filled in later.

2. The employment of a night watchman, sweeper and scavenger, etc., who will be paid from contingencies will be sanctioned by me.

3. The charge will be met from the provision made for the purpose in the current year's budget.

4. To avoid delay I am submitting this communication direct to Government and shall despatch a copy thereof through the Accountant-General with reference to the correspondence rules.

I request that the sanction of Government may be communicated to me, if possible by wire, and to the Accountant-General.

I have the honour to be,

Sir,

Your most obedient Servant,

for Director of Public Instruction.

Subject -
Establishment for the
Institute of Commerce, Madras.

[No. 1811 B]. From the S.P.D., Re No. 5358/18 & the 24-8-18.

The question of appointing a principal for the Govt. Institute of Commerce, Madras, is separately under consideration. The file was circulated to H.E. the Governor on 24-8-18.

2. This file deals with the subordinate teaching staff of the institution as well as with the clerical and menial establishments required therefor. The teaching staff now proposed is the same as that which was approved by the Govt. in G.O. No. 813 Ed of the 16.6.17. and calls for no remark. The menial establishment proposed consists of an attached or much on Rs 10 and two peons on Rs 9 each per month. This also may be accepted.

3. As regards the clerical staff, however, it is submitted that the pay of the head clerk of the Teachers' and Engineering Colleges is only Rs 40-2-60 p.m. and that of the storekeeper and librarian of the Engineering college is only Rs 30-2-50 p.m. There appears to be no reason therefore to fix the pay of the Clerk and Librarian of the Institute of Commerce at Rs 40-4-60 and Rs 30-4-50 p.m., respectively. These may be reduced to Rs 40-2-60 and Rs 30-2-50 p.m.

4. A draft order is submitted for approval. If approved, it may be forwarded to the Finance Department.

Page 10 of the G.O. +
Page 5-8 of the notes
thereto.

(Verified from the list of
Est. Affs.)

Funds have not been actually
allotted, but have been promised
- pages 2 & 3 of proceedings of
Finance Committee (XXII) Necessary
funds will be allotted
when S.P.D. applies
for the same.
Y.V./24/8



Home (ES) No.
No. 1811 B-1
28-8-18

7254

FINANCE

Regd 28818

on Rs 600-30-750

page 1 of 2

page 1 of 2

page 2 of 2

Dept. No. for acceptance. On return of the file
The substance of the order will be wired to the D.P.
27-8-18

I am for adopting the D.P.'s
proposals en bloc
28/8/18

Financial Dept.

The extra cost involved in the Employment
of the Establishments proposed for the Govt. Institute
of Commerce, Madras is follows:-

Staff-(Excluding Principal in regard to whom proposals have been submitted separately)	Cost per month
(a) 1 Law Assistant (250)	250
(b) 1 Book Keeping and Commercial Asst. (200-10-250)	233 1/3
(c) 1 Typewriting and Shorthand Asst. (100-10-150)	133 1/3
(d) 2 Asst. English & Mathematics (100-10-150)	266 2/3
(e) 1 Clerk (10-2-60)	53 1/3
(f) 1 Librarian (30-2-50)	43 1/3
(g) 1 Attender or muchhi (10)	10
(h) 2 Peons (9)	18
Total.	1,008 p.m.
	or Rs 12,096 p.a.

It is stated that the clerical and menial Estab-
(and a few posts among the teaching staff filled up)
lishments will be entertained immediately from

1-9-18.

2. Item (a) to (d) - Please see paras 5 and 6
of Financial note on page 7 of notes to S.O. 813
Home (ES) No. 16.6.17. where the rates of pay have

already been accepted in financial.

3 Items (a) and (f) - The rates of pay proposed may be agreed to - please see Home (Edn) note on page 4 ante.

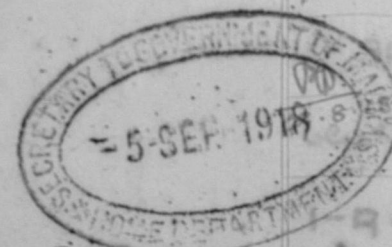
4 Items (g) and (h) - No remarks. The staff will be ineligible for g.c.a.

5 Home (Edn) Dept. propose to sanction the staff on a permanent footing. There seems to be no objection to this course - The question whether the Principal's post should be sanctioned permanently or temporarily is under consideration separately; whatever the decision may be in regard to this matter there is no objection to sanctioning the subordinate staff permanently.

6 The draft order may, if it is submitted, be accepted, the sanction being registered as No. 147 of 1918-19.

288/18

File No 7254-7
29-8-18



Issued as G.O. No. 1102
30-8-18

Cu. Ltn. box 52
3.9.18

Home (Edn) Department.

For orders as to issue of the draft order.

After issue, to H.E. for perusal

Return with thanks

W. H. A. 4.9.18

The following telegram may be despatched to the
APG.

Sept 20/18

390. your letter [No] 5358 [4] 24th instant. Institute
of Commerce. Proposals approved with reduction [of]
rate of increment [of the] clerk and librarian from
Rs 4. 10. 2

30/8/18

20/8/18

to be no objection to this course in the question
whether the Principal post should be considered
permanently or temporarily.

When given for copying
 When copied
 When examined
 When signed

191

READ AGAIN G.O. No.
 191

DATED

CURRENT No.

ENCLOSURES TO G. No.

ORDER OF GOVERNMENT

A A A A A A A

LETTER OF GOVERNMENT

STATEMENT WITH LITTO.

PAPERS NOT FILED UP, BEING MEANT FOR DISPATCH
 IN ORIGINAL.

N.B.—

A = Copy in full.
 B = Not to be copied.
 P = Copy abstract only.
 Q = Copy heading only.