

Home (1918) Department.
Education

Ordinary SERIES.

G.O. No. 651

DATED 21. 5. 18

INDEX

[Despatch Abstract.]

Establishment.-

Sanctioning the employment of two additional clerks in the office of the Director of Public Instruction and approving the proposal to include one of the three posts on Rs. 100 each in that office in the cadre of Sub Assistant Inspectors.

Home (Education).

DEPARTMENT.

Edut
10202 ✓

Received 191

Registered 191

26/4/18

Subject.

Submitting proposals for the strengthening of the Office of
the Director of Public Instruction, Madras.

ENCLOSURES.

No.

Current

cl No. 13 of 18

Spare copies

Station Madras, Dated the 26th March 1918. 191

From (Name) The Hon. Mr. J. H. Stone, M.A., F.R.S., C.I.E.

(Designation) Director of Public Instruction.

To The Secretary to the Government of Madras,

Through Home (Education)
the Accountant General/

Department.

Sir,

I have the honour to request that you will be so
good as to obtain the sanction of Government with effect from
1st May 1918 for the employment in my office of two additional
clerks on Rs. 75 each and for the inclusion in the Sub-Assistant
Inspectors' Cadre, Fifth class -- of one of the three existing
clerkships on Rs. 100 per mensem in the Upper Division of this
office.

2. Excluding the typists, the present clerical establish-
ments of my office consists of a Manager and a Head Clerk,
both of which posts are in the cadre of Sub-Assistant Inspectors

18 clerks in the Upper Division 3(100), 1(80), 1(75), 1(70), 2(60), 3(50), 4(40) and 3 (35) - and 12 in the Lower Division 2(40) 2(30), 4(25) and 4(20) -- according to the scale last sanctioned in G.O. No. 69 Edl., dated 23rd January 1915.

3. The growth of the department in various directions has rendered further additions to the office establishment imperative as it has been found that the present staff is inadequate to cope satisfactorily with the increasing work of the office both in the financial and administrative sections. In the Financial section, an additional clerk is urgently required to deal with budget work and particularly with Local and Municipal papers. as this work has grown considerably in quantity and complexity during the last few years owing to the increase in the number of Municipalities from 62 in 1912 to 72 at present and to the fact that the checking of these budgets in my office has become a laborious task on account of the very great enhancement in the subsidies granted to local bodies. The total of these has risen from Rs.15.49 lakhs in 1914-15 to Rs.27.20 lakhs in 1918-19. Moreover the larger the number of local bodies and the greater their commitments, the more frequent become the references regarding revisions of pay, establishment etc. References of this kind are expected to be more numerous on the opening of the proposed new 70 secondary schools under public management the net cost of which is to be borne by Government. Again large sums of money have in recent years been devoted to the expansion of Elementary education and the training of teachers and a further large imperial grant has been announced for 1918-19 in addition to big increases from provincial funds. It will be observed that the Budget estimate for 1916-17 was Rs.80,87,000/- while the estimate for 1918-19 is well over a crore; and as an instance of how such enhancements in the budget react on the work in this office I would invite attention to the proposals approved in G.O. No. 1595 Home (Education) dated 15th December 1917 which involved elaborate calculations and tabulation. The mere

numerical increase in the number of board Elementary schools during the past quinquennium from 4391 to 6595 affords a strong argument in favour of a strengthening of my office establishment. I might mention numerous other educational schemes all of which throw additional work on the financial section of my office, such as the opening of night schools, the improvement of Muhammadan Education, and the provision made for the construction of new buildings for Secondary and Elementary schools during the current and next years.

I beg to state in this connection that owing to the heavy pressure of work in connection with board schools and the local and Municipal budgets and the inability of the existing clerical establishment to cope with that work it became imperatively necessary this year to place for a short time the Sub-Assistant Inspector of the Saidapet Range who was formerly the Budget clerk in my office, on special duty here, purely as an informal arrangement, to keep the work connected with local and Municipal budgets well in hand, of course care was taken to see that the duties of the Sub-Assistant Inspector, Saidapet Range, did not in any way suffer by this arrangement.

4. The work of the administrative section of the office has also increased during the past few years owing to the opening of a number of Government institutions and to the additions to the staffs in the tutorial and inspection branches of the Department, as noted below:-

1. Establishment of two colleges - Ceded Districts College, Anantapur and Queen Mary's College, Madras.
2. " of two Incomplete Muhammadan Secondary schools at Georgetown and Vellore.
3. " of two Muhammadan Training schools at Guntur and Arcot.
4. " of the Government Training school for mistresses Cuddalore.
5. " of the three Training school for masters Triplicane, Manamadurai and Ellore (Temporary)
6. Raising the status of four lower Elementary Training schools to the Higher Elementary Grade.
7. Opening of six Government Girls schools.
8. Opening of 18 Elementary schools in the agency tracts besides the special Hill school and Hill training schools in the Vizagapatam agency.
9. Opening of 4 temporary secondary training sections.
10. Employment of personal assistants to Inspectors, Inspectresses and Assistant Inspectors and of additional Muhammadan Sub-Assistant Inspectors.

532 16-5-16
Besides the above, the publication of the list of officers of the Department every quarter has given additional work and a section of the office has to be engaged in that work almost throughout the year. It may also be mentioned that the general correspondence work has increased of late e.g. in connection with questions relating to the Medical inspection of schools, the Boy scout movement and the appointment of a Physical Director and his Assistant, Moral and religious education, grants for play grounds and other special objects, deputation of officers for military training and as members of the Indian Defence Force.

5. It will be obvious from the details enumerated above that the growth in the office work calls for an immediate increase in the Upper Division of the clerical establishment; and I consider that at least two additional clerks are an absolute necessity -- one for the financial section and the other for the administrative section and I consider that a pay of at least Rs. 75 per mensem should be fixed for each appointment to secure and retain the services of competent graduate clerks. For want of prospects in the office some of our most promising clerks on Rs. 35, 40 and 50 are trying to leave the office and one has recently resigned his appointment. This is a valid reason for making the additions to the higher ranks of the establishment.

6. I have further the honour to state that there are now three appointments on Rs. 100 each in this office, all of them being outside the cadre of Sub-Assistant Inspectors, and I beg to request that one of them may be included in the 5th class of that cadre so that officers who are taken into the office from the inspection branch of the department may be induced to remain here for a reasonable period after they have learnt their work and gained valuable experience here without their running the risk of being passed over by their juniors in the executive branch of the cadre. This proposal does not involve any additional cost and it is exceedingly useful to have in the office men with recent experience of the conditions prevailing in the inspectorate.

7. The extra cost involved by the additional establishment

5
4
proposed will be Rs. 150 per mensem and I shall submit the necessary reappropriation statement for meeting the charge after the final issue of the Civil Budget estimate for 1918-19 has been received.

8. I enclose herewith in duplicate the usual proposition statement including the Senior post on Rs. 100 in my office in the cadre of Sub-Assistants.

9. In conclusion, I may express my regret at having to make these proposals during war time, but I consider it unavoidable.

I have the honour to be,

Sir,

Your most obedient servant,

G. W. S. Srinivasan

for Director of Public Instruction.

ACCOUNTANT-GENERAL'S REPORT.

No.

• The entries in the column of "Present scale" have been compared with the Registers of this office, and are correct with the exception of the items altered in red ink.

There is no Audit objection to the proposal being sanctioned by Government.

ACCOUNTANT-GENERAL'S OFFICE,

Fort St. George,

Dated

191

Accountant-General.

GOVERNMENT OF MADRAS.

DEPARTMENT.

No

FORT ST. GEORGE.

191

191

Secretary to the Government,
of Fort St. George.

Statement of Proposition for Revision of Establishment.

(See Chapter 5, Article 57, Vol. C. A. C.)

Office to which the proposition refers.	NATURE OF CHARGE.												PROPOSITION								Order sanctioning authority.
	Present scale.						Proposed scale.						Permanent				Temporary.				
	Number.	Designation.	Pay.			Average cost.	Number.	Designation.	Pay.			Average cost.	Increase per month.	Decrease per month.	Increase per month.		Decrease per month.				
			Minimum.	Increment.	Maximum.				Minimum.	Increment.	Maximum.				Amount.	Amount.	Period.	Amount.	Period.	Amount.	
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20		
Cadre of Sub Assistant Inspectors of Schools.	5	Officer 1st class (200)				1000	1000	5	Officer 1st class (200)				1000	1000							
	11	do 2nd class (175)				1925	1925	11	do 2nd class (175)				1925	1925							
	30	do 3rd class (150)				4500	4500	30	do 3rd class (150)				4500	4500							
	37	do 4th class (125)				4625	4625	37	do 4th class (125)				4625	4625							
	52	do 5th class (100)				6200	6200	52	do 5th class (100)				6200	6200							
	63	do Probly. (75)				4725	4725	63	do Probly. (75)				4725	4725							
	198						21975	199					22075	100							
	Temporary																				
	15	Officer 5th class (100)				1500	1500	15	Officer 5th class (100)				1500	1500							
	64	do Probly. (75)				4800	4800	64	do Probly. (75)				4800	4800							
79						6300	79					6300									
110	Fixed travelling allowance				3027	3027	110	Fixed travelling allowance				3027	3027								
73	Temporary do				2255	2255	73	(Temporary) do				2255	2255								
3	Local allowance at Rs 20				60	60	3	Local allowance at Rs 20				60	60								
Total																					
3317																					
Upper Division																					
1	Manager						1	Manager													
1	Head clerk						1	Head clerk													
3	clerk at Rs 100				300	300	2	clerk at Rs 100				200	200			100					
15	clerk 1 (100) 1 (75) 1 (70) 2 (60) 3 (50) 4 (40) 3 (35)				760	760	17	do 1 (100) 3 (75) 1 (70) 2 (60) 3 (50) 4 (40) 3 (35)				910	910	150							
20							22														
12	clerk 2 (40) 2 (30) 4 (25) 4 (20)				320	320	12	clerk 2 (40) 2 (30) 4 (25) 4 (20)				320	320								
32						1320	34					1430	150	100							
2	Typist 25-1-35 50	2			70	63 1/2	2	Typist 25-1-35 50	2			70	63 1/2								
1	do 25	1			30	28 1/2	1	do 25	1			30	28 1/2								
1	do 25	1			25	25	1	do 25	1			25	25								
4						117 1/2	4					117 1/2									
21	Servants 2 (12) 2 (11) 1 (10) 2 (9) 1 (8)				186	186	21	Servants 2 (12) 2 (11) 2 (10) 2 (9) 1 (8)				186	186								

NOTE.—If the proposal is a reorganization of establishment the Head of the Department should certify that claims to pension that may arise in consequence have been considered with reference to the provisions of art. 42 C.S.R. and should specify any case in which the maximum pension ordinarily admissible will be subject to reduction under that article—M. T. M. para. 67.

If Local Government is competent to sanction, its order will be written across these four columns.

Dated

191

To

The Secretary to Government, Home Department Education thro' the Accountant-General.

Signature

Officer's Designation For Director of Public Instruction

Enclosures.

OFFICE OF THE ACCOUNTANT-GENERAL, MADRAS,

Fort St. George, 16th April 1918.

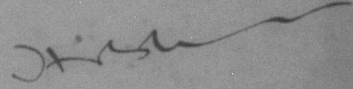
No. Kis.1--

728

Forwarded.

2. There is no audit objection to the proposal of the Director of Public Instruction being sanctioned by Government.

3. The entries in the column of "Present Scale" have been compared with the Registers of this office and found correct. The necessary provision of funds should be made before any extra expenditure is incurred.


Deputy Accountant-General.

R.V.

To The Secretary to the Government of Madras,
Home (Education) Department.

NOTES.

Page 8

Home (Education) Dept.

(C.No.1042) from the D.P.I. C.L.No.13 d/the 26th March 1918.

Endt. of the Accountant-General, No. Kis. 1-728 d/ the 16th ~~12th~~ April 1918.

Subject.- Strengthening ^{of} the office establishment of the D.P.I.

The D.P.I. solicits sanction to the employment in his office of two additional clerks on Rs.75/- each per mensem and to the inclusion in the cadre of sub-assistant Inspectors, 5th class, of one of the three existing clerks' posts on Rs.100 per mensem.

2. The office establishment of the D.P.I. was strengthened in 1912, 1913 and 1914-15 as shown below:-

Year.	Additional establishment sanctioned.	Main grounds for increase of establishment.
1912. (G.O.74d/ 30-1-12).	1 clerk. -- 30 1 clerk. -- 25 1 clerk. -- 20 1 Typist 20-1-25 1 Attender--11	To afford relief to the referencing and copying sections.
1913 (G.O.802 dated the 28-8-13).	2 clerks ^{on} /100 each 1 clerk on 40	Increase of work in the administrative section and preparation of monthly consolidated stats. ^{for} the A.G.
1914-15. (G.O.779d/ 4-7-14)& G.O.69 d/ 23-1-15)	1 clerk on Rs.100 1 Typist on .. 25 1 peon on .. 8	Increase of work in the budget and finance section and additional work thrown on the office in consequence of the abolition of the post of special Dy. Director and his establishment

3. The strength of the upper division of the Director's office which alone is affected by the present proposals is as follows:-

NOTES.

Page 2

1 Manager } Included in the
1 Head-clerk } cadre of Sub. Asst.
3 clerks on Rs.100 each.

1 clerk on , , 80

1 clerk on , , 75

1 clerk on , , 70

2 clerks on , , 60 each.

3 clerks on , , 50 each

4 clerks on , , 40 each.

3 clerks on , , 35 each.

Pages 2-4 of CF

Para 5, page 4 of CF

4. As detailed in paras 3 & 4 of the -- Director's letter, a number of new institutions have been opened since the last reorganization of the establishment in 1914-15 and the subsidies ~~of~~ ^{to} local bodies (recurring and non-recurring) for secondary and elementary education have also been considerably increased. It is stated that, in consequence, there has been a growth of work both in the administrative and finance sections and the Director solicits sanction to the employment in each of these two sections of an additional clerk on Rs.75/- per mensem. It is stated that a pay of at least Rs.75 per mensem should be allowed in order to secure and retain the services of competent graduate clerks and that, for want of prospects in the office, promising clerks are trying ~~to~~ to leave it and one has also resigned his appointment.

5. The following are some of the principal institutions newly opened since 1914-15:-

- (1) Arts colleges:- Ceded District College, Anantapur and ^{the} Queen Mary's college for women.
- (ii) Secondary schools. Two new secondary schools for Muhammadans in Georgetown and Vellore.
- (iii) Primary schools. The increase under this head is shown below:-

15,000

NOTES.

Page 3

		1913-14.	1916-17.
Government.	{Boys.	179	199
	{Girls.	196	197
Local Fund and Municipal.	{Boys.	6171	6595
	{Girls.	384	502

In G.O. 1585 dated the 15th December 1917 the Govt. have sanctioned the opening of 677 new elementary schools under the management of local bodies ~~inx~~ with the aid of Govt. subsidy.

(iv) Training institutions.

- (1) Government training college, Rajahmundry.
- (2) L.T. class in St. Joseph's college, Trichinopoly.
- (3) 8 secondary training classes - 4 Govt. and 4 aided.
- (4) 6 elementary training schools, including two for Muhammadans.

6. The total budget provision under 22 -Education for 1914-15 was Rs.79,42,000. The provision in the current year's budget is Rs.1,12,92,000. The amount of subsidy to local bodies provided in the budget has also risen from 15,78,900 in 1914-15 to Rs.27,00,800 in 1918-19 and the provision under 22 G - Grants-in-aid from Rs.29,27,600 to Rs.38,73,900. The following lump provisions for new schemes have been provided in the current year's budget:-

- | | |
|---|----------------|
| (1) Taking over the management of 4 secondary schools under private management and revision of establishment of 4 existing Govt. secondary schools. | Rs
1,11,000 |
| (2) Opening 20 new Board High Schools and 50 new middle schools. | 2,09,000 |
| (3) Improvements of Muhammadan education (opening of Cosmania college and 2 new secondary schools). | 75,000 |

gr. 1433
15-11-17
(M)

Page 122 of K. G. E.
for 1918-19.

NOTES.

Page 11

- (4) Opening of an engineering schools at Vizagapatam. 31,000
- (5) Strengthening the staff of the existing Govt. girls' schools and opening 3 Govt. secondary schools for girls. 53,200
- (6) Medical inspection of schools. 8,000
- (7) Opening of night schools. 11,000
- (8) Raising the ^{status of the} Ceded district college Anantapur to the first grade. 23,900
- (9) Grants to local bodies for buildings for secondary schools. 1,87,000
- (10) Grants to local bodies for buildings for elementary schools. 1,00,000
- (11) Opening new manual training centres. 62,000
- (12) Imperial grant for development of Primary education. 5,50,000

7. The D.P.I. appears to have made out a good case for the strengthening of his office establishment by the addition of two clerks. At present there is only one post in each of the grade - Rs.80, Rs.75 and Rs.70. Perhaps instead of creating two new posts on Rs.75, one on Rs.70 and one on Rs.75 may be sanctioned.

8. Inclusion of one of the three posts on Rs.100 in the cadre of sub assistant inspectors. In para 2 of G.O. No. 802 dated the 28-8-1913 the Govt. sanctioned the ~~the~~ inclusion of the posts of manager and head clerk in the office of the D.P.I. in the cadre of sub assistant inspectors, as the Director stated that occasional interchanges between the men in the higher ranks in the office and the subordinate inspecting agency would be very useful. The Director now recommends that one of the three posts on Rs.100 may also be included in the fifth class of that cadre, so that officers who are taken into the office from the inspection branch of the department may be induced to remain for a reasonable period after they have their work

Page 127 + 128 + 129 for 1918-19

Page 131 ibid

Page 135 ibid

Page 122 ibid

The facts stated above give ample evidence of the growth of work ~~but~~ though it would have been better if the D.P.I. had given figures as to the necessity for his office.

Why?

He will advise
requisition for Rs.75/100

(2)

Pages 4+5 +
G.O. 802
28-8-13

(2)

Para 6- page 4 of
CF

NOTES

10-52-10075-15 5-18

Section II-8 (b)-22,004-16-1-17.

NOTES.

18
12 Page 5

~~their~~ running the risk of their being passed over by their juniors in the executive branch of the cadre. The proposal does not involve additional cost and may be accepted. ~~He will not be eligible for permanent post~~ There will then remain two posts on Rs.100 to which the clerks in the lower grades can aspire to be promoted.

9. The file may be forwarded U.O. to Finl. for remarks.

NK
3/7/18
A
4-5-18
Su

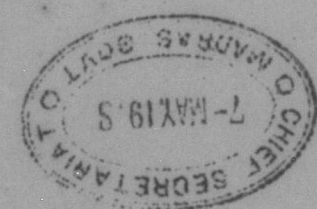
The proposals are
① to list one of the 100 R posts in the S.A. inspector's cadre. This ~~is~~ obviously desirable administratively.
② to have 2 more clerks on Rs 75. The addition proposed is moderate & is imperatively urgent. M 6/5/18

Final (to)

Financial Department

The proposals are:-

- (1) To strengthen the upper division of the office of the D.P. & by the employment of 2 additional staff on Rs 75 each; and
- (2) to include one of the existing posts on Rs 100 in the cadre of Sub Assistant Inspectors of Schools.



Home (S) No
No. 1042 A-1
6-5-18

3924
SECRET
FINANCIAL
Recd 7-5-18

Para: 5 on p 4 CF.

Para: 6 on p 4 CF.

NOTES.

Page 6

2. (1) Employment of additional hands :- The office establishment of the D.P.S was divided into Upper and Lower divisions in 1913 - vide G.O. No. Edl. B 28.8.13 - and was at the same time strengthened by the addition of 3 clerks (4 on Rs 40 for consolidation of absentee statements, and 2 on Rs 100 each to meet the growth of ~~work~~ general work in the office). A further addition of a clerk on Rs 100 was sanctioned in G.O. 69 Edl. B 23.1.15. It will be seen that 3 clerks on Rs 100 have been ~~here~~ added since the forward policy in the matter of the extension and improvement of education has been adopted. A further increase of 2 clerks is now asked for, one for the Finance section and the other for the Administrative section. The details of the increase of work in the two branches are explained on pages 2-3 C.F. In the one case, it is due to large subsidies to local bodies for the opening of new elementary and Secondary schools and for the training of teachers which involve elaborate calculations and

14
22

principle usually adopted in fixing the rates of pay of additional hands. Looking to the existing scale, which is shown at the top of page 2 ante, it will be seen that there are already 3 men on Rs 100. Excluding the appointments of Head clerk and Manager which are included in the cadre of Sub Assistants, out of 18 appointments, 6 or 33 1/3 % are on pay higher than Rs 60. Orders are solicited whether it will not be sufficient to add the 2 posts on Rs 35 and Rs 70.

4. Inclusion of one of the Rs 100 posts in the cadre of Subordinate Educational Service:- This proposal is considered administratively necessary - vide para: 6 on page 4-C.F., and Home Secy's note on page 5 ante.

Obviously, the place is already being filled up by an officer of the Subordinate Educl. Service & there appears to be no objection to the proposal. It involves no extra cost.

5. According to the suggestion in para 3 of this note, the extra cost will be Rs 105 p.m. or Rs 1260 p.a. & the extra cost in the current year is Rs 1260.

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NOTES.

Page 15

p. 5CF.

Rs 945. The D.P. promises to submit a reappropriation statement to meet the cost. He may be informed that expenditures should not be incurred until reappropriation of funds is sanctioned.

Sanction no. will be given after approval

MS 14.5.18

CS 15/5 14.5.18

adp

Sanction registered as no 84 of 1918.

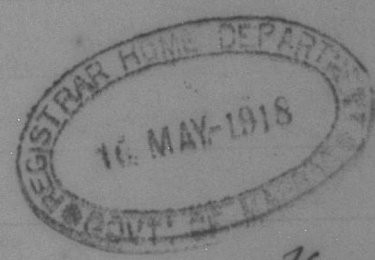
Add sanction no 2 per on. Rev not come back to me.

MS 15.5.18

adp

Home (Edw)

File no 3924-1 16.5.18



Home (Edw) Dept

For order whether the suggestion of the Finl. Dept to add the two new posts to Rs 70 and Rs 60 grades may be accepted. If so, the draft below is for approval.

SK 17.5.18

Q 18/5/18

W 21/5/18

MS 17.5.18

functioning the employment of two additional clerks in the office of the D.P.I. and approving the proposal to include one of the three on \$100 each in that office in the calendar year 1917.

99 99 99 99 191

READ ALSO:—

C. 1042A, From the D.P.I. cl. No. 13, dated 26/3/1918

End^t of the A.G. Kis. 1-728 1674/1918.

ORDER.

ms

No. 65-1, dated 21. 5. 1918.

The Govt sanction the employment of two additional clerks - one on Rs 70 and the other on Rs 60 per mensem - in the office of the S.P.S., Madras. They also approve the proposal to include ~~the~~ one of the three posts of clerks on Rs 100 ^{p.m.} ~~each~~ in that office in the cadre of sub-assistant inspectors - fifth grade.

~~The appointment will be added to the fifth grade of that cadre.~~

NOTES.

tabulation and
with local bodies
is said to be done
Govt. schools.

The D.P.D.
Statistics of the
disposals. Since 19
would be useful
growth in Corrosp.
the D.P.D., though
the total increase
solicited whether
be called for,
information for

/ think the necessity, for the
for assistance may will be admi
to accept.

3. As regards
the D.P.D. sugg
the 2 additional
retain the sen
duate classes.

want of prope
of the promising
leave the office.
is admitted to

Page 307.

Page 407

2. This sanction is registered
as No 84 of 1918-19.

3. The reappropriation
statement promised
in para 7 of the Director's
letter read above is
awaited. No extra expenditure
should be incurred until
the ^{necessary} reappropriation of
funds is sanctioned.

p. 57 cf.

SK
07/5/18.

Q
08/7/18

W
07/7/18

Rees added
24.5

The D.P.D.

" Fin Dep

Reminder in reope
of para 3 of the D.P.D.
to issue after a

SK

When for copying
copied
When examined
When signed

181

READ AGAIN G.O. No.
191

DATED

CURRENT No.

ENCLOSURE TO C. No.

ORDER OF GOVERNMENT

A A A A A A A

LETTER OF GOVERNMENT

STATEMENT WITH LITTO.

PAPERS NOT FILED UP, BEING MEANT FOR DISPATCH
IN ORIGINAL.

N.B.—

- A = Copy in full.
- B = Not to be copied.
- F = Copy abstract only.
- Q = Copy heading only.