

Government of Madras

HOME DEPARTMENT (EDUCATION).

G.O. No. 414, 27th March 1917

Public Service Notification

Directing the publication of a notification relating to the changes in the — consequent on the prescription of certain educational qualifications for clerks-draftsmen in Collectors' offices.

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ORIGINAL.
Government of Madras

HOME DEPARTMENT (EDUCATION).

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Public Service Notification

Directing the publication of a notification relating to the changes in the — consequent on the prescription of certain educational qualifications for clerks-draftsmen in Collectors' offices.

READ—the following papers:—

I

G.O. No. 699, Revenue, dated the 7th March 1917.

ABSTRACT.—Accepting the proposal of the Board of Revenue that certain examination qualifications should be proscribed for the posts of clerks-draftsmen in Collectors' offices.

II

Endorsement No. 1102-1, Home (Education), dated the 8th March 1917.

Communicated to the Commissioner for Government Examinations who is requested to submit a draft of the consequential alterations in the Public Service Notification.

E. A. HARVEY,
Acting Secretary to Government.

III

Letter—from the Hon'ble Mr. J. H. STONE, M.A., F.R.H.S., C.I.E., Commissioner for Government Examinations.

To—the Secretary to Government, Home (Education) Department.

Dated—Madras, the 15th March 1917.

No.—867.

As required in Government Endorsement No. 1102-1, Home (Education), dated the 8th March 1917, I have the honour to submit, for approval and publication in the *Fort St. George Gazette*, a draft (in duplicate) of the alterations to be made in the Public Service Notification, with reference to G.O. No. 699, Revenue, dated the 7th March 1917.

Order—No. 414, Home (Education), dated the 27th March 1917.

The following notification will be published in the *Fort St. George Gazette*.

NOTIFICATION

In the table appended to article 3 of the Public Service Notification published on pages 351 to 366 of Part I-B of the *Fort St. George Gazette*, dated the 2nd May 1916, under "C. Revenue

Notificational

Notification.

In the table appended to Article 3 of the Public Service Notification published on pages 351 to 366 of Part I-B of the Fort St. George Gazette dated the 2nd May 1916, under "C. Revenue Department", the following shall be added as item (8), the existing item (8) and those appearing thereafter being re-numbered:-

(8) Clerks - draftsmen in Collectors' Offices	Examinations in the Elementary Grade in-- (a) Building Drawing and Estimating. (b) Mensuration, and (c) Hydraulics and Irrigation Works. -----under the Noti- fication regulating the Government Tech- nical Examinations.	Clerks-draftsmen Examinations already entertained but not yet confirmed in their appoint- ments should pass the prescribed examinations on before confirmati
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2 Syllabus on sale separately at the Government Press, Madras.

(Price - (a) and (c) 1 anna 6 pies each and (b) 1 anna 3 pies.)

To
The Secy. to Govt.
Copy to the Secy. to Govt.
"S. G. P. C. for
Publication of the Notice
in the Gazette)
G. T.

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22.3.17
du

Elck.
27.3.17

ORDINARY.

PRESS SLIP.

PREFERENCE.

URGENT (a).

Sect. II-38-3-14.

DEPARTMENT.

Current No. 1279 dated 191

G.O. No. 144, dated 27th March 1917.

(b)
 Number of MS. pages sent { Correspondence 3 (Three)
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Brief subject (Can the draft sheet)

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INSTRUCTIONS FOR THE SECRETARIAT.

(a) If a paper is marked to be printed urgently, the Superintendent of the section concerned should sign the Press slip. The Superintendent should exercise a careful discretion in the matter.

(b) Each letter, memorandum, or order, or set of orders, in the file of correspondence should be headed in succession with the Roman numeral I, II, III, etc., the number being written in red ink or blue chalk above the item. The particular papers to be printed in the special issue-copies should be indicated by the Roman numeral (I, II, etc.) by which that item has been headed in the correspondence file. All matter, including marginal remarks or references, to be printed should be written in ink and matter which should not be printed should be encircled. Initials and signatures that are not quite legible should be re-written distinctly.

(b) For rules regarding printing of notes, see rule 315 of the office Manual.

(c) The number of copies and the details of distribution should be filled in by the Superintendent or Referencer concerned.

(d) In the absence of special instructions to the Press to keep matter standing for a specified period, ordinary papers of 8 pages and under will be kept standing for one week, and larger papers for two weeks only. The type of notes and of all confidential papers is distributed immediately after striking.

(e) This slip, properly and completely filled in, should accompany every paper sent to Press; it will be returned by the Press when proofs are furnished; it should be sent to the Press when a call is made for revised proofs or when a corrected proof is sent for striking. When finally returned by Press it should be filed with the original order or letter.

INSTRUCTIONS FOR THE PRESS.

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(c) Signature copies of letters to the Secretary of State or to the Government of India should be printed on hand-made paper.

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(e) The names of the Secretary and Members should be printed in full when they occur on the right hand side, only the first time when they appear on the left side, the initials alone being printed later.

* Copies distributed on (Press Clerk).

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† To be initialled and dated.

TO PRESS, MADRAS OOTY.

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Referencer.
Clerk.

Supdt.

B

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at once.

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Clerk.

Supdt.

C

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Referencer.
Clerk.

Supdt.

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