

Government of Madras

HOME DEPARTMENT (EDUCATION)

G.O. No. 1053, 14th August 1917

Grant-in-aid Code

Directing the publication in the *Fort St. George Gazette* of a notification embodying a certain alteration in the financial statement form prescribed in Appendix F of the —.

9

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ORIGINAL

Government of Madras

HOME DEPARTMENT (EDUCATION)

G.O. No. 1053, 14th August 1917

Grant-in-aid Code

Directing the publication in the *Fort St. George Gazette* of a notification embodying a certain alteration in the financial statement form prescribed in Appendix F of the —.

READ—the following paper :—

Letter—from the Hon'ble Mr. J. H. STONE, M.A., F.R.H.S., C.I.E., Director of Public Instruction.

To—the Secretary to Government, Home (Education) Department.

Dated—Madras, the 31st July 1917.

No.—C. 6277.

I have the honour to submit, for the approval of Government and publication in the *Fort St. George Gazette*, the following alteration in the financial statement form prescribed in Appendix F of the Grant-in-aid Code. The additions to the existing form are found necessary in order to fix on the correspondents of schools submitting such statements greater responsibility for the correctness of the figures given by them.

ENCLOSURE

[Notification.]

Order—No. 1053, Home (Education), dated the 14th August 1917.

The following notification will be published in the *Fort St. George Gazette* :—

NOTIFICATION

Substitute the following for the present Appendix F given on pages 24 and 25 of the Grant-in-aid Code.

APPENDIX F.

(CHAPTER IV, RULE 37 AND CHAPTER V, RULE 43.)

Financial Statement for use in Secondary Schools and Colleges.

The total on the receipts side (excluding A) should agree with the total on the expenditure side.

(Receipts side.)

1. The amount shown against item A should agree with the amount shown in the fee returns as fees due for the official year.

(Expenditure side.)

2. Item 1 should be supported by a separate statement in the form given below showing the names of the teachers employed, their monthly salaries, and the total salary paid to each.

3. Item 2 should be supported by a separate statement in the form given below showing the designations of the servants, etc., their monthly salaries and the total salary paid to each.

Sectt. 11-10 (b)-1-17. Grant-in-aid Code

Directing the publication in the Fort St George Gazette of a
notification embodying certain alterations in the financial
statement form presented in Appendix F of the _____

” ” ” ” ” 191 .

C. No. 2565A From the D.P. 2, No. C.6277/4 dated the 31.8.17 July 1917.

191

” ” ” 1) ” ” ” ” ” 191

No. 105-3 14. 8. 1917

P.S.

The following notification
will be published in the
York St. George Gazette.

Notification

(Here enter the notification
on pp. 2-4. Cf.)

200
4.8.17

$\frac{C_A}{124874}$

To the D. P. 9 (940)
 " S. G. P. (with a copy of
 the notification)
 E. T.

Gazetted on.

N o t i f i c a t i o n.

Substitute the following for the present Appendix F given on pages 24 and 25 of the Grant-in-aid Code.

APPENDIX F.

(Chapter IV, Rule 37 and Chapter V, Rule 43.)

Financial Statement for use in Secondary Schools and Colleges.

The total on the receipt side (excluding A) should agree with the total on the expenditure side.

Receipts side.

1. The amount shown against item 1 should agree with the amount shown in the fee returns as fees due for the official year.

Expenditure side.

2. Item 1 should be supported by a separate statement ^{in the form given below} showing the names of the teachers employed, their monthly salaries, and the total salary paid to each.

in the form given below

3. Item 2 should be supported by a separate statement showing the designations of the servants, etc., their monthly salaries and the total salary paid to each.

4. Item 6 should be supported by a statement showing the details of the expenditure and in particular accounting separately for each item exceeding Rs. 10.

[illegible]

I hereby certify that the expenditure shown above was actually incurred by the management and that the salary actually paid is correctly stated.

Date.

Correspondent.

Note. For purposes of this statement "salary actually paid" means the amount actually received by each teacher or servant for his personal use or maintenance, ^{no part} ~~respect~~ of which is surrendered or appropriated for the purposes of the school. In the case of honorary or quasi-honorary workers the nominal or assumed salary may be shown under "monthly salary" the real amount being shown under "salary actually paid".

(paid if any)

Financial Statement for

Receipts	Amount.		
	RS.	A.	P.
A			
1 Fees due at standard rates, April 19 to March 19			
1 Amount brought forward from the last year's account			
2. Income from endowments			
3. Subscriptions and donations			
4. Actual receipts by fees—			
(a) Ordinary			
(b) Special			
5. Grants-in-aid received—			
(a) Teaching			
(b) Building			
(c) Furniture and apparatus			
(d) Endowments			
6. Miscellaneous receipts			
7 Amount contributed by management for the upkeep of the school during the year.			
16 Amount carried over to the next year's account.			
Total			

On behalf of the management I hereby certify that the expenditure shown in the above statement articles for which a special grant is

STATION

Date

191

F.

School.
College.

the year 19 -19

Expenditure	Amount.		
	RS.	A.	P.
Expenditure on—			
1. Teaching staff (as shown in the detailed statement attached)			
2. Servants including writer (as shown in the detailed statement attached)			
3. Rents			
4. Taxes			
5. Ordinary repairs and upkeep			
6. Contingencies			
7. Scholarships			
8. Prizes			
9. New buildings			
10. Furniture			
11. Science apparatus and materials			
12. Other appliances for teaching			
13. Library			
14. Gymnasium and games			
15. Outlay not falling under the above heads			
16			
Total			

under items 1—6 has been actually incurred and that no part of it relates to scholarships or to sanctionable under the Grant-in-aid Code.

Correspondent.

For approval

for
27-8-17

27/8/17



NOTES CONNECTED WITH G.O. No. 1053, HOME (EDUCATION),
DATED THE 14TH AUGUST 1917

[SUBJECT.—*Alteration in the Grant-in-aid Code.*]

From the Director of Public Instruction, dated the 31st July 1917, No. C. 6227/17.

HOME (EDUCATION) DEPARTMENT
Attention is solicited to the notes to G.Os. No. 866, dated the 28th June 1917, and No. 901, dated the 7th July 1917. The additions to, and alterations in, Appendix F of the Grant-in-aid Code suggested by the Director of Public Instruction appear to be suitable and may be approved. The entry "Amount carried over to the next year's accounts" (page 3 current file), must apparently go into the "expenditure" column. It is for consideration whether the statement regarding salaries paid to teachers and servants may not be printed at the end instead of at the beginning. The alterations suggested in pencil are for approval.

This does not matter much.

C.R.—12-8-17.

2. A draft order is submitted.
N.K.—11-8-17.

C. RAMANUJA ACHARIYAR—12-8-17.

For approval.

R. RAMACHANDRA RAO—13-8-17.

P[ENTLAND]—14-8-17.

Issue.

R.R.—14-8-17.

[G.O. No. 1053, Home (Education), dated the 14th August 1917.]

X

21
2/2/17
W

ORDINARY.

PRESS SLIP.

PREFERENCE

URGENT (a).

Seott. II-38-2-15.

Home Dept. DEPARTMENT.

Current No., dated 191 ..

G.O. No. 10.53, dated 14.8.1917.

Number of MS. pages sent {
 (b) Correspondence..... 7
 (b¹) Notes..... 2

Brief subject: *Grant-in-aid code*

(c) Number of copies required when struck off (not including copies for volumes and editors' table which are retained in the Press).	E. T. copies to supply requisitions for purchase by the public.	Complete correspondence and orders.	Notes.
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(a) If a paper is marked to be printed urgently, the Superintendent of the section concerned should sign the Press slip. The Superintendent should exercise a careful discretion in the matter.

(b) Each letter, memorandum, or order, or set of orders, in the file of correspondence should be headed in succession with the Roman numeral I, II, III, etc., the number being written in red ink or blue chalk above the item. The particular papers to be printed in the special issue-copies should be indicated by the Roman numeral (I, II, etc.) by which that item has been headed in the correspondence file. All matter, including marginal remarks or references, to be printed should be written in ink and matter which should not be printed should be encircled. Initials and signatures that are not quite legible should be re-written distinctly.

(b¹) For rules regarding printing of notes, see rule 315 of the office Manual.

(c) The number of copies and the details of distribution should be filled in by the Superintendent or Referencer concerned.

(d) In the absence of special instructions to the Press to keep matter standing for a specified period, ordinary papers of 8 pages and under will be kept standing for one week, and larger papers for two weeks only. The type of notes and of all confidential papers is distributed immediately after striking.

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(a) If, in the opinion of the Superintendent of the Press, a paper has been marked urgent unnecessarily, he should send the Press slip to the Registrar with a remark to that effect.

(b) Unless a note to the contrary is made against the matter, pencil entries should not be printed. The Superintendent of the Press may bring to the notice of the Registrar any instance of incomplete or careless editing.

(c) Signature copies of letters to the Secretary of State or to the Government of India should be printed on hand-made paper.

(d) This slip should be returned by the Press to the Secretariat when proofs are furnished; it will be sent back to the Press when proofs are returned corrected and should be finally returned to the Secretariat when struck-off copies are supplied.

(e) The names of the Secretary and Members should be printed in full when they occur on the right hand side, only the first time when they appear on the left side, the initials alone being printed later.

* Copies distributed on †(Press Clerk).

† Copies distributed on †(Press Despatcher).

† To be initialled and dated.

TO PRESS, MADRAS OOTY.

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Type may be released after usual interval at once.	Type may be released after usual interval at once.	Type may be released after usual interval.
Referencer. Clerk.	Referencer. Clerk.	Referencer. Clerk.
Supdt.	Supdt.	Supdt.

SPECIAL INSTRUCTIONS.

Press
Please publish the notification in the next gazette. Kindly send back the 80 in original with the proof.
Asa
16-8-17.

TO BE FILLED IN BY THE PRESS.

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Corrected proof received for striking on.....	
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