

Government of

EDUCATIONAL DEPARTMENT

Recd.

Regd.

} 1916.

Enclosures

Spare copies

G.O. 277, 16th March 1916

Catalogue of Books

Transmitting to the Secretary of State for India and to the Government of India copies of
the — registered during the fourth quarter of 1915.

Government of Madras.

EDUCATIONAL DEPARTMENT.

Recd.

Regd.

} 1916.

Enclosures

Spare copies

G.O. 277, 16th March 1916

Catalogue of Books

Transmitting to the Secretary of State for India and to the Government of India copies of the — registered during the fourth quarter of 1915.

GOVERNMENT OF MADRAS.
EDUCATIONAL DEPARTMENT.

Read—the following paper :—

Letter—from M.R.Ry. Rao Bahadur M. RANGACHARYA AVARGAL, M.A., Registrar of Books.
To—the Secretary to Government, Educational Department (through the Director of Public Instruction).
Dated—Madras, the 1st March 1916.
No.—R.C. 76.

I have the honour to submit herewith the printed catalogue of books registered in this office during the fourth quarter of 1915, with the following report on the catalogue.

2. The publications received and registered during the quarter are 1,129 in all; of these, 669 are classed as "Books" and the remaining publications as "Periodicals"; all the issues of a periodical which fell within the scope of this quarterly catalogue having been grouped together under one entry, as in the previous quarters, the number of periodicals will be seen to be 151.

3. The classification of the collection in accordance with the languages is shown below :—

	Books.	Periodicals.	Total.
English	119	63	182
French	1	..	1
Portuguese	1	..	1
Latin	1	..	1
Tamil	267	45	312
Telugu	174	25	199
Malayalam	10	8	18
Canarese	22	1	23
Konkani	..	1	1
Marati	2	..	2
Uriya	4	2	6
Hindustani	2	3	5
Arabic	6	..	6
Sanskrit	60	2	62
Polyglot	..	1	1
Total ..	669	151	820

4. A little more than 10 per cent of the total number registered consists of works designed for educational purposes.

N. Ref. on Cur. No. 1920, dated 11th March 1916.

Submitted.

J. H. STONE,
Director of Public Instruction.

Order—No. 277, Educational, dated the 16th March 1916.

Copies of the catalogue of books registered during the fourth quarter of 1915 will be transmitted to the Secretary of State for India and to the Government of India.

(True Extract.)

P. RAJAGOPALA ACHARIYAR,
Secretary to Government.

To the Director of Public Instruction.

GOVERNMENT OF MADRAS.

EDUCATIONAL DEPARTMENT.

No. 278.

From

THE HON'BLE DIWAN BAHADUR

P. RAJAGOPALA ACHARIYAR AVARGAL, C.I.E.,

Secretary to the Government of Madras,

Educational Department,

To

THE SECRETARY TO THE GOVERNMENT OF INDIA,

DEPARTMENT OF EDUCATION.

Dated Fort St. George, the 16th March 1916.

SIR,

I am directed to transmit three copies of the catalogue of books registered under the Press and Registration of Books Act, 1867, during the fourth quarter of 1915, containing the particulars specified in section 18.

2. An extract from the report of the Registrar of Books is annexed.

I have the honour to be,

Sir,

Your most obedient servant,

P. RAJAGOPALA ACHARIYAR,
Secretary to Government.

[Annexure.]

ANNEXURE.

The publications received and registered during the quarter are 1,129 in all; of these, 669 are classed as "Books" and the remaining publications as "Periodicals"; all the issues of a periodical which fell within the scope of this quarterly catalogue having been grouped together under one entry, as in the previous quarters, the number of periodicals will be seen to be 151.

2. The classification of the collection in accordance with the languages is shown below:—

	Books.	Periodicals.	Total.
English	119	63	182
French	1	..	1
Portuguese	1	..	1
Latin	1	..	1
Tamil	267	45	312
Telugu	174	25	199
Malayalam	10	8	18
Canarese	22	1	23
Konkani	..	1	1
Marati	2	..	2
Uriya	4	2	6
Hindustani	2	3	5
Arabic	6	..	6
Sanskrit	60	2	62
Polyglot	..	1	1
Total	669	151	820

3. A little more than 10 per cent of the total number registered consists of works designed for educational purposes.

ORDINARY.

PRESS SLIP.

PREFERENCE.

URGENT (a).

Seott. II—38—2-15.

DEPARTMENT.

Current No. 749, dated 13.3.1916.
G.O. No. 2775, dated 16-3-1916.

Number of MS. pages sent { Correspondence.....6
(b) (b') Notes.....

Catalogue of Books transmitting to the Secy of State for India and to the Govt of India copies of the registered Brief subject. During the first quarter of 1915.

(c) Number of copies required when struck off (not including copies for volumes and editors' table which are retained in the Press).	(d) E. T. copies to supply requisitions for purchase by the public.	Complete correspondence and orders.	Notes.
FOR RECORD.			
Madras Records	4	16	
Ooty Records	..	3	
For filing with original	..	1	
Total	..	20	

FOR ISSUE.†

	Letter only.	Complete G.O.	(d) Special issue copies of G.O.		Notes.
			No.	Papers.	

Signature copies.....	1	1			
India Office.....					
Govt. of India.....Dept.		25			
Revenue Department.....					
Public Works Department.....					
Local and Municipal Department.....					
Educational Department.....Dept.					
Public Dept.....					
Judicial Dept.....					
Political.....					
Financial Dept.....Total					
Marine Dept.....					
Ecclesiastical Dept.....					
Total					

Spare copies					
The D.P.2		5			
The					
The					
The					
The					
The					
The					
The					
The					
The					
The					
The					
The					
Total		141			

* Copies distributed on ‡(Press Clerk).
† Copies distributed on ‡(Press Despatcher).

† To be initialled and dated.

INSTRUCTIONS FOR THE SECRETARIAT.

(a) If a paper is marked to be printed urgently, the Superintendent of the section concerned should sign the Press slip. The Superintendent should exercise a careful discretion in the matter.

(b) Each letter, memorandum, or order, or set of orders, in the file of correspondence should be headed in succession with the Roman numeral I, II, III, etc., the number being written in red ink or blue chalk above the item. The particular papers to be printed in the special issue-copies should be indicated by the Roman numeral (I, II, etc.) by which that item has been headed in the correspondence file. All matter, including marginal remarks or references, to be printed should be written in ink and matter which should not be printed should be encircled. Initials and signatures that are not quite legible should be re-written distinctly.

(b') For rules regarding printing of notes, see rule 315 of the office Manual.

(c) The number of copies and the details of distribution should be filled in by the Superintendent or Referencer concerned.

(d) In the absence of special instructions to the Press to keep matter standing for a specified period, ordinary papers of 8 pages and under will be kept standing for one week, and larger papers for two weeks only. The type of notes and of all confidential papers is distributed immediately after striking.

(e) This slip, properly and completely filled in, should accompany every paper sent to Press; it will be returned by the Press when proofs are furnished; it should be sent to the Press when a call is made for revised proofs or when a corrected proof is sent for striking. When finally returned by Press it should be filed with the original order or letter.

INSTRUCTIONS FOR THE PRESS.

(a) If, in the opinion of the Superintendent of the Press, a paper has been marked urgent unnecessarily, he should send the Press slip to the Registrar with a remark to that effect.

(b) Unless a note to the contrary is made against the matter, pencil entries should not be printed. The Superintendent of the Press may bring to the notice of the Registrar any instance of incomplete or careless editing.

(c) Signature copies of letters to the Secretary of State or to the Government of India should be printed on hand-made paper.

(d) This slip should be returned by the Press to the Secretariat when proofs are furnished; it will be sent back to the Press when proofs are returned corrected and should be finally returned to the Secretariat when struck-off copies are supplied.

(e) The names of the Secretary and Members should be printed in full when they occur on the right hand side, only the first time when they appear on the left side, the initials alone being printed later.

C

As the matter is clear manuscript and has been carefully edited, (b) proof need not be sent. Please print and supply number of copies as indicated.

Type may be released after usual interval.

Referencer.
Clerk.

Supdt

READ AGAIN G.O. No., dated 191...

” ” ” ” ” 191

READ ALSO:—

C. No. 949, 8th From the Register of Books, No. 761₆, dated the 18th March 1916.

” ” ” ” ” ” 191

[illegible]

ORDER.

No. 27720, dated 16-5-191

TO BE FILLED IN BY THE PRESS.

Diary.		Initials of Press official	
Received in Press on.....	18/3/16	RB	
First proof furnished on.....			
Call for revised proof received on.....			
Revised proof furnished on.....			
Corrected proof received for striking on.....			
Final copies supplied on.....	27/3/16	RB	

Account of copies.	Complete copies.	Notes.	Issue copies.	Special E.T. edition
Supplied to Secretariat for Record.....	1			
" " " Issue.....	125			
" " " for Extra E.T. copies to supply requisitions for sale to the public.				4
For Volumes.....	16			
For supply to newspapers and institutions admitted to the privileges of the E.T.				
Total ...	122			

Copies of the [✓] ~~the~~ Catalogue of Books[✓] registered during the fourth quarter of 1915 will be trans-
mitted to the Secretary of State for India and to the Govt. of India.

- to - The Secretary ~~of Govt~~
to the Govt of India
Dep^t of Edⁿ

Sir,
I am directed to transmit
three copies of the ²PP
Catalogue of
Books

Books registered under the Press
and Registration of Books Act,
~~1867~~ 1867, during the fourth
Quarter of 1915, containing the
particulars specified in Section
18.

2. An extract from the report
of the Registrar of Books is an-
nexed.

I have etc

C.S.
13-3-16
JL
13-3-16

[enclosure]

15/3/16

To The Secretary of State
to the Govt of India
Dept of Education

Sir,
I am directed to transmit
to you the copy of the Catalogue

Annexure 1

(of the current file)
paras 2-4 on pages 1-2 ~~of~~
will be entered here as paras 1-3

CP
13.3.16
Fu
13.3.16

